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# Annual Work Plan

B0350 - Malawi - Lilongwe

**Project:** 00117665

**Report Date:** 3/28/2024

**Project Title:** Malawi Spotlight Initiative Programme

**Year:** 2023

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00114416 The UNDP Spotlight Initiative Programme in Malawi is aimed at targeting the most at risk, women and girls on the elimination of violence against women and girls including sexual gender-based violence and harmful practices.	Data Quality on VAWG	1/1/2019	12/31/2024		30000	MPTF-Spotlight Initiative Fund	71600 - Travel	30,000.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72300 - Materials & Goods	1,182.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72500 - Supplies	676.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	71600 - Travel	34,075.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72300 - Materials & Goods	30,447.00
					04010	UNITED NATIONS DEVELOPMENT PROGRAMME	72800 - Information Technology Equipmt	30,000.00



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00114416 The UNDP Spotlight Initiative Programme in Malawi is aimed at targeting the most at risk, women and girls on the elimination of violence against women and girls including sexual gender-based violence and harmful practices.	Data Quality on VAWG	1/1/2019	12/31/2024		04000	UNITED NATIONS DEVELOPMENT PROGRAMME	74500 - Miscellaneous Expenses	33,384.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72500 - Supplies	3,136.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72400 - Communic & Audio Visual Equip	17,539.00
					04010	UNITED NATIONS DEVELOPMENT PROGRAMME	75700 - Training, Workshops and Confer	24,000.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	73400 - Rental & Maint of Other Equip	1,095.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	75700 - Training, Workshops and Confer	13,707.00



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00114416 The UNDP Spotlight Initiative Programme in Malawi is aimed at targeting the most at risk, women and girls on the elimination of violence against women and girls including sexual gender-based violence and harmful practices.	Data Quality on VAWG	1/1/2019	12/31/2024		04000	UNITED NATIONS DEVELOPMENT PROGRAMME	71600 - Travel	139,812.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72300 - Materials & Goods	15,039.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72500 - Supplies	3,161.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	75700 - Training, Workshops and Confer	7,509.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72400 - Communic & Audio Visual Equip	134,479.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72300 - Materials & Goods	3,000.00



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00114416 The UNDP Spotlight Initiative Programme in Malawi is aimed at targeting the most at risk, women and girls on the elimination of violence against women and girls including sexual gender-based violence and harmful practices.	Data Quality on VAWG	1/1/2019	12/31/2024		04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72500 - Supplies	22,500.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	71600 - Travel	95,470.00
					30000	MPTF-Spotlight Initiative Fund	74500 - Miscellaneous Expenses	11,812.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	75700 - Training, Workshops and Confer	79,030.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72400 - Communic & Audio Visual Equip	145,709.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72800 - Information Technology Equipmt	89,061.00



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00114416 The UNDP Spotlight Initiative Programme in Malawi is aimed at targeting the most at risk, women and girls on the elimination of violence against women and girls including sexual gender-based violence and harmful practices.	Data Quality on VAWG	1/1/2019	12/31/2024		04000	UNITED NATIONS DEVELOPMENT PROGRAMME	75700 - Training, Workshops and Confer	2,432.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	71600 - Travel	6,514.00
					04010	UNITED NATIONS DEVELOPMENT PROGRAMME	71600 - Travel	5,000.00
	Laws & Policies on VAWG	1/1/2019	12/31/2024		30000	MPTF-Spotlight Initiative Fund	74500 - Miscellaneous Expenses	12,476.00
					04000	UNITED NATIONS DEVELOPMENT PROGRAMME	72600 - Grants	23,600.00
	Project Management	1/1/2019	12/31/2024		30000	MPTF-Spotlight Initiative Fund	74500 - Miscellaneous Expenses	6,321.00
					04010	UNITED NATIONS DEVELOPMENT PROGRAMME	61200 - Salaries Costs - GS Staff	17,400.00



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00114416 The UNDP Spotlight Initiative Programme in Malawi is aimed at targeting the most at risk, women and girls on the elimination of violence against women and girls including sexual gender-based violence and harmful practices.	Project Management	1/1/2019	12/31/2024	04010	UNITED NATIONS DEVELOPMENT PROGRAMME	63100 - Non-Recurrent Payroll - NO Stf	39,600.00
				04010	UNITED NATIONS DEVELOPMENT PROGRAMME	71400 - Contractual Services - Individ	9,000.00
	Strengthen Institut on VAWG/HP	1/1/2019	12/31/2024	04000	UNITED NATIONS DEVELOPMENT PROGRAMME	75700 - Training, Workshops and Confer	11,000.00
				30000	MPTF-Spotlight Initiative Fund	72600 - Grants	15,000.00
				30000	MPTF-Spotlight Initiative Fund	72500 - Supplies	24,346.00
				30000	MPTF-Spotlight Initiative Fund	75700 - Training, Workshops and Confer	80,000.00
				30000	MPTF-Spotlight Initiative Fund	71600 - Travel	65,000.00
				30000	MPTF-Spotlight Initiative Fund	74500 - Miscellaneous Expenses	17,926.00
				04000	UNITED NATIONS DEVELOPMENT PROGRAMME	71600 - Travel	22,000.00



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		Start	End		Fund	Donor	Budget Descr	Amount US\$	
TOTAL						1,323,438.00			



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**Year:** 2023

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		Start	End		Fund	Donor	Budget Descr	Amount US\$
00114419 The RCO Spotlight Initiative is aimed at coordinating the spotlight activities in all UN Agencies of UNDP, UNICEF, UNFPA and UNWomen.	Communications and Visibility	1/1/2019	12/31/2024		30000	MPTF-Spotlight Initiative Fund	71600 - Travel	15,000.00
					30000	MPTF-Spotlight Initiative Fund	74500 - Miscellaneous Expenses	1,271.00
					30000	MPTF-Spotlight Initiative Fund	75700 - Training, Workshops and Confer	3,393.00
					30000	MPTF-Spotlight Initiative Fund	71200 - International Consultants	12,000.00
					30000	MPTF-Spotlight Initiative Fund	72400 - Communic & Audio Visual Equip	20,000.00
	Monitoring & Evaluation	1/1/2019	12/31/2024		30000	MPTF-Spotlight Initiative Fund	71200 - International Consultants	12,000.00
					30000	MPTF-Spotlight Initiative Fund	74500 - Miscellaneous Expenses	1,336.00
					30000	MPTF-Spotlight Initiative Fund	75700 - Training, Workshops and Confer	70,000.00
	Project Management	1/1/2019	12/31/2024		16350	UNITED NATIONS POPULATION FUND	75700 - Training, Workshops and Confer	4,121.00





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		Start	End		Fund	Donor	Budget Descr	Amount US\$
00114419 The RCO Spotlight Initiative is aimed at coordinating the spotlight activities in all UN Agencies of UNDP, UNICEF, UNFPA and UNWomen.	Project Management	1/1/2019	12/31/2024		16350	UNITED NATIONS CHILDREN'S FUND	75700 - Training, Workshops and Confer	3,938.00
					30000	MPTF-Spotlight Initiative Fund	62300 - Recurrent Payroll Costs-IP Stf	72,000.00
					30000	MPTF-Spotlight Initiative Fund	71600 - Travel	169,231.00
					30000	MPTF-Spotlight Initiative Fund	74500 - Miscellaneous Expenses	19,034.00
					30000	MPTF-Spotlight Initiative Fund	75100 - Facilities & Administration	7,000.00
					30000	MPTF-Spotlight Initiative Fund	71400 - Contractual Services - Individ	100,000.00
					30000	MPTF-Spotlight Initiative Fund	72100 - Contractual Services-Companies	20,000.00
					30000	MPTF-Spotlight Initiative Fund	72400 - Communic & Audio Visual Equip	45,000.00
					30000	MPTF-Spotlight Initiative Fund	73100 - Rental & Maintenance-Premises	75,000.00
					16350	UNITED NATIONS DEVELOPMENT PROGRAMME	75700 - Training, Workshops and Confer	6,656.00



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		Start	End		Fund	Donor	Budget Descr	Amount US\$	
TOTAL						656,980.00			
GRAND TOTAL						1,980,418.00			



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		Start	End		Fund	Donor	Budget Descr	Amount US\$
00114419 The RCO Spotlight Initiative is aimed at coordinating the spotlight activities in all UN Agencies of UNDP, UNICEF, UNFPA and UNWomen.	Project Management	1/1/2019	12/31/2024		30000	MPTF-Spotlight Initiative Fund	71400 - Contractual Services - Individ	20,000.00
TOTAL								20,000.00
GRAND TOTAL								20,000.00