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# Annual Work Plan

## B0407 - Pacific Office - Fiji

**Project:** 01000335

**Report Date:** 3/29/2024

**Project Title:** The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a

**Year:** 2023

| Output  | Key Activities                                   | Timeframe |            | Responsible Party | Planned Budget |                     |  |             |
|---|--|-----------|------------|-------------------|----------------|---------------------|--|-------------|
|   |  | Start     | End        |                   | Fund           | Donor               | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | Coordinators                                     | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71300 - Local Consultants              | 4,226.00    |
|   |  |           |            |                   | 32045          | GOVERNMENT OF JAPAN | 71300 - Local Consultants              | 4,226.00    |
|   | FIJ_1.2 Knowledge and Skills of MPs              | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 13,500.00   |
|   | FIJ_1.3.2 PFLDO_ & PFPRU                         | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | FIJ_1.Tech Support to MPs                        | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 9,000.00    |
|   | FIJ_2.3.1 Regional Conferences                   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | FIJ_3.1.1 Gender Training and Workshops          | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 14,400.00   |
|   | FIJ_3.2.1 Open Parliament Action Plan            | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 7,200.00    |
|   | FIJ_3.2.2 IT Services                            | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 5,400.00    |
|   | FIJ_3.3.1 Civic Education and Outreach Campiagns | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72500 - Supplies                       | 5,000.00    |
|   |  |           |            |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 4,000.00    |
|   | FIJ_3.3.2 Equipment to support Civic Education   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72500 - Supplies                       | 1,000.00    |
|   | Floating Legislative Drafting and Budget Offices | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 15,100.00   |
|   |  |           |            |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 20,000.00   |



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**Year:** 2023

| Output  | Key Activities                                   | Timeframe |            | Responsible Party | Planned Budget |                     |  |             |
|---|--|-----------|------------|-------------------|----------------|---------------------|--|-------------|
|   |  | Start     | End        |                   | Fund           | Donor               | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | FSM_1.1 Tech Support to MPs                      | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | FSM_1.2 Knowledge and Skills of MPs              | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 13,500.00   |
|   | FSM_1.3.2 PFLDO_&_PFPRU                          | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | FSM_1.3.3 Library Equipment                      | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 3,200.00    |
|   |  |           |            |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 4,000.00    |
|   | FSM_1.3.4 Coordinators                           | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 71300 - Local Consultants              | 4,226.00    |
|   | FSM_2.3.1 Regional Conferences                   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | FSM_2.3.3 Coordinators                           | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71300 - Local Consultants              | 4,226.00    |
|   | FSM_3.2.1 Open Parliament Action Plan            | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 7,200.00    |
|   | FSM_3.2.2 IT Services                            | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 5,400.00    |
|   | FSM_3.3.1 Civic Education and Outreach Campaigns | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72500 - Supplies                       | 5,000.00    |
|   |  |           |            |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 4,000.00    |
|   | FSM_3.3.2 Equipment to support Civic Education   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72500 - Supplies                       | 1,000.00    |
|   | FSM_3.3.3 Coordinators                           | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71300 - Local Consultants              | 4,239.00    |



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| Output  | Key Activities  | Timeframe |            | Responsible Party | Planned Budget |                     |  |             |
|---|---|-----------|------------|-------------------|----------------|---------------------|--|-------------|
|   |   | Start     | End        |                   | Fund           | Donor               | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | Gender Training and Workshops                                 | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 14,400.00   |
|   | KIR_1.1 Tech Support to MPs                                   | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | KIR_1.2 Knowledge and Skills of MPs                           | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 13,500.00   |
|   | KIR_1.3.2 PFLDO_&_PFPRU                                       | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | KIR_1.3.3 Library Equipment                                   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 3,200.00    |
|   |   |           |            |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 4,000.00    |
|   | KIR_1.3.4 Coordinators  | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 71300 - Local Consultants              | 4,226.00    |
|   | KIR_2.1.1 Procedures, Strategic and Business Continuity Plans | 4/3/2023  | 12/31/2026 |                   | 00000          |                     | 71200 - International Consultants      | 12,651.00   |
|   | KIR_2.3.1 Regional Conferences                                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | KIR_3.1.1 Gender Training and Workshops                       | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 70,000.00   |
|   | KIR_3.2.1 Open Parliament Action Plan                         | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 7,200.00    |
|   | KIR_3.2.2 IT Services   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 5,400.00    |
|   | KIR_3.3.1 Civic Education and Outreach Campaigns              | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 4,000.00    |
|   |   |           |            |                   | 32045          | GOVERNMENT OF JAPAN | 72500 - Supplies                       | 5,000.00    |



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| Output  | Key Activities  | Timeframe  |            | Responsible Party | Planned Budget      |                                   |  |             |
|---|---|------------|------------|-------------------|---------------------|-----------------------------------|--|-------------|
|   |   | Start      | End        |                   | Fund                | Donor                             | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | KIR_3.3.2 Equipment to support Civic Education                | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 72500 - Supplies                       | 1,000.00    |
|   | KIR_3.3.3 Coordinators  | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 71300 - Local Consultants              | 4,239.00    |
|   | Library Equipment   | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN               | 71200 - International Consultants      | 3,200.00    |
|   |   |            |            |                   | 32045               | GOVERNMENT OF JAPAN               | 75700 - Training, Workshops and Confer | 4,000.00    |
|   | PAL_1.1 Tech Supports to MPs                                  | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | PAL_1.2 Knowledge and Skills of MPs                           | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 71600 - Travel                         | 13,500.00   |
|   | PAL_1.3.2 PFLDO_ & PFPRU                                      | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | PAL_1.3.3 Library Equipment                                   | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 71200 - International Consultants      | 3,200.00    |
|   |   |            |            |                   | 32045               | GOVERNMENT OF JAPAN               | 75700 - Training, Workshops and Confer | 4,000.00    |
|   | PAL_1.3.4 Coordinators  | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN               | 71300 - Local Consultants              | 4,226.00    |
|   | PAL_2.1.1 Procedures, Strategic and Business Continuity Plans | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 72500 - Supplies                       | 1,749.00    |
|   | PAL_2.3.1 Regional Conferences                                | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | PAL_3.2.1 Open Parliament Action Plan                         | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 71200 - International Consultants      | 7,200.00    |
| PAL_3.2.2 IT Services   | 4/3/2023  | 12/31/2026 |            | 32045             | GOVERNMENT OF JAPAN | 71200 - International Consultants | 5,400.00                               |             |



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|   |  | Start      | End        |                   | Fund                | Donor                             | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | PAL_3.3.1 Civic Education and Outreach Campaigns | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 71600 - Travel                         | 4,000.00    |
|   |  |            |            |                   | 32045               | GOVERNMENT OF JAPAN               | 72500 - Supplies                       | 5,000.00    |
|   | PAL_3.3.2 Equipment to support Civic Education   | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 72500 - Supplies                       | 1,000.00    |
|   | PAL_3.3.3 Coordinators                           | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 71300 - Local Consultants              | 4,239.00    |
|   | Planning & Reporting                             | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 71300 - Local Consultants              | 4,226.00    |
|   | Reg_2.3.2 Regional Training Platform             | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN               | 71200 - International Consultants      | 20,000.00   |
|   | REG_4.1 TA & Staff Costs                         | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 61300 - Salary & Post Adj Cst-IP Staff | 40,000.00   |
|   |  |            |            |                   | 32045               | GOVERNMENT OF JAPAN               | 77100 - Salary and related costs-TA/NP | 10,625.00   |
|   | REG_4.3 UN Coordination Levy                     | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 74300 - Contributions                  | 59,406.00   |
|   | Regional_2.3.1                                   | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | SOI_1.1 Tech Support to MPs                      | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 75700 - Training, Workshops and Confer | 9,000.00    |
|   | SOI_1.2 Knowledge and Skills of MPs              | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 71600 - Travel                         | 13,500.00   |
|   | SOI_1.3.2 PFLDO_&_PFPRU                          | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN               | 75700 - Training, Workshops and Confer | 9,000.00    |
| SOI_1.3.3 Library Equipment   | 4/3/2023   | 12/31/2026 |            | 32045             | GOVERNMENT OF JAPAN | 71200 - International Consultants | 3,200.00                               |             |



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| Output  | Key Activities  | Timeframe  |            | Responsible Party | Planned Budget      |                     |  |                  |          |
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|   |   | Start      | End        |                   | Fund                | Donor               | Budget Descr                           | Amount US\$      |          |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | SOI_1.3.3 Library Equipment                                   | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 4,000.00         |          |
|   | SOI_1.3.4 Coordinators  | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN | 71300 - Local Consultants              | 4,226.00         |          |
|   | SOI_2.1.1 Procedures, Strategic and Business Continuity Plans | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 72500 - Supplies                       | 3,600.00         |          |
|   | SOI_2.3.1 Regional Conferences                                | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00         |          |
|   | SOI_3.1.1 Gender Training and Workshops                       | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 14,400.00        |          |
|   | SOI_3.2.1 Open Parliament Action Plan                         | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 71600 - Travel                         | 7,200.00         |          |
|   | SOI_3.2.2 IT Services   | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 5,400.00         |          |
|   | SOI_3.3.1 Civic Education and Outreach Campaigns              |            | 4/3/2023   | 12/31/2026        |                     | 32045               | GOVERNMENT OF JAPAN                    | 71600 - Travel   | 4,000.00 |
|   |   |            |            |                   |                     | 32045               | GOVERNMENT OF JAPAN                    | 72500 - Supplies | 5,000.00 |
|   | SOI_3.3.2 Equipment to support Civic Education                | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 72500 - Supplies                       | 1,000.00         |          |
|   | SOI_3.3.3 Coordinators  | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 71300 - Local Consultants              | 4,239.00         |          |
|   | VAN_1.1 Tech Support to MPs                                   | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 9,000.00         |          |
|   | VAN_1.2 Knowledge and Skills of MPs                           | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 71600 - Travel                         | 13,500.00        |          |
| VAN_1.3.2 PFLDO_ & PFPRU  | 4/3/2023  | 12/31/2026 |            | 32045             | GOVERNMENT OF JAPAN | 71600 - Travel      | 9,000.00                               |                  |          |



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|   |   | Start      | End        |                   | Fund                | Donor                     | Budget Descr                           | Amount US\$      |          |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | VAN_1.3.3 Library Equipment                                   | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN       | 71200 - International Consultants      | 3,200.00         |          |
|   |   |            |            |                   | 32045               | GOVERNMENT OF JAPAN       | 75700 - Training, Workshops and Confer | 4,000.00         |          |
|   | VAN_1.3.4 Coordinators  | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN       | 71300 - Local Consultants              | 4,226.00         |          |
|   | VAN_2.1.1 Procedures, Strategic and Business Continuity Plans | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN       | 72500 - Supplies                       | 3,600.00         |          |
|   | VAN_2.3.3 Coordinators  | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN       | 71300 - Local Consultants              | 4,226.00         |          |
|   | VAN_3.1.1 Gender Training and Workshops                       | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN       | 75700 - Training, Workshops and Confer | 14,400.00        |          |
|   | VAN_3.2.1 Open Parliament Action Plan                         | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN       | 71600 - Travel                         | 7,200.00         |          |
|   | VAN_3.2.2 IT Services   | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN       | 71200 - International Consultants      | 5,400.00         |          |
|   | VAN_3.3.1 Civic Education and Outreach Campaigns              |            | 4/3/2023   | 12/31/2026        |                     | 32045                     | GOVERNMENT OF JAPAN                    | 71600 - Travel   | 4,000.00 |
|   |   |            |            |                   |                     | 32045                     | GOVERNMENT OF JAPAN                    | 72500 - Supplies | 5,000.00 |
|   | VAN_3.3.2 Equipment to support Civic Education                | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN       | 72500 - Supplies                       | 1,000.00         |          |
| VAN_3.3.3 Coordinators  | 4/3/2023  | 12/31/2026 |            | 32045             | GOVERNMENT OF JAPAN | 71300 - Local Consultants | 4,239.00                               |                  |          |
| <b>TOTAL</b>  |   |            |            |                   |                     |                           |  | 799,586.00       |          |
| <b>GRAND TOTAL</b>  |   |            |            |                   |                     |                           |  | 799,586.00       |          |



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|---|---|------------|------------|-------------------|---------------------|---------------------|--|-------------|
|   |   | Start      | End        |                   | Fund                | Donor               | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | Digital Transformation of Legislatures                        | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 35,000.00   |
|   | FIJ_1.2 Knowledge and Skills of MPs                           | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 71600 - Travel                         | 12,500.00   |
|   | FIJ_1.3.2 PFLDO_&_PFPRU                                       | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |
|   | FIJ_1.Tech Support to MPs                                     | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 71600 - Travel                         | 17,500.00   |
|   | FIJ_2.1.1 Procedures, Strategic and Business Continuity Plans | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |
|   | FIJ_2.1.2 Document Management Systems                         | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 72100 - Contractual Services-Companies | 32,600.00   |
|   | FIJ_2.3.1 Regional Conferences                                | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |
|   | FIJ_3.2.1 Open Parliament Action Plan                         | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 71600 - Travel                         | 7,500.00    |
|   | FIJ_3.2.2 IT Services   | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 11,000.00   |
|   | FIJ_3.3.1 Civic Education and Outreach Campaigns              | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 71600 - Travel                         | 10,000.00   |
|   | FIJ_3.3.2 Equipment to support Civic Education                | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 12,500.00   |
|   | Floating Legislative Drafting and Budget Offices              | 4/3/2023   | 12/31/2023 |                   | 32045               | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 60,000.00   |
|   | FSM_1.1 Tech Support to MPs                                   | 4/3/2023   | 12/31/2026 |                   | 32045               | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 17,500.00   |
| FSM_1.2 Knowledge and Skills of MPs   | 4/3/2023  | 12/31/2026 |            | 32045             | GOVERNMENT OF JAPAN | 71600 - Travel      | 22,500.00                              |             |





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# Annual Work Plan

## B0407 - Pacific Office - Fiji

**Project:** 01000335

**Report Date:** 3/29/2024

**Project Title:** The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a

**Year:** 2024

| Output  | Key Activities   | Timeframe |            | Responsible Party | Planned Budget |                     |   |             |
|---|--|-----------|------------|-------------------|----------------|---------------------|---|-------------|
|   |  | Start     | End        |                   | Fund           | Donor               | Budget Descr                            | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | FSM_1.3.2 PFLDO_ & PFPRU                                     | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 12,500.00   |
|   | FSM_1.3.3 Library Equipment                                  | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt  | 11,000.00   |
|   | FSM_2.1.1 Procedures, Strategic and Business Continuty Plans | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 12,500.00   |
|   | FSM_2.1.2 Document Management Systems                        | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72100 - Contractual Services- Companies | 32,600.00   |
|   | FSM_2.3.1 Regional Conferences                               | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 12,500.00   |
|   | FSM_3.2.1 Open Parliament Action Plan                        | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                          | 7,500.00    |
|   | FSM_3.2.2 IT Services  | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt  | 11,000.00   |
|   | FSM_3.3.1 Civic Education and Outreach Campaigns             | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                          | 10,000.00   |
|   | FSM_3.3.2 Equipment to support Civic Education               | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt  | 12,500.00   |
|   | Gender Training and Workshops                                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 17,500.00   |
|   | KIR_1.1 Tech Support to MPs                                  | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 17,500.00   |
|   | KIR_1.2 Knowledge and Skills of MPs                          | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                          | 22,500.00   |
|   | KIR_1.3.2 PFLDO_ & PFPRU                                     | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 12,500.00   |
|   | KIR_1.3.3 Library Equipment                                  | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt  | 11,000.00   |



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# Annual Work Plan

## B0407 - Pacific Office - Fiji

**Project:** 01000335

**Report Date:** 3/29/2024

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**Year:** 2024

| Output  | Key Activities  | Timeframe |            | Responsible Party | Planned Budget |                     |  |             |
|---|---|-----------|------------|-------------------|----------------|---------------------|--|-------------|
|   |   | Start     | End        |                   | Fund           | Donor               | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | KIR_2.1.1 Procedures, Strategic and Business Continuity Plans | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |
|   | KIR_2.1.2 Document Management Systems                         | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72100 - Contractual Services-Companies | 32,600.00   |
|   | KIR_2.2.1 Digital Transformation of Legislatures              | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 35,000.00   |
|   | KIR_2.3.1 Regional Conferences                                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |
|   | KIR_3.1.1 Gender Training and Workshops                       | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 17,500.00   |
|   | KIR_3.2.1 Open Parliament Action Plan                         | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 7,500.00    |
|   | KIR_3.2.2 IT Services   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 11,000.00   |
|   | KIR_3.3.1 Civic Education and Outreach Campaigns              | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 10,000.00   |
|   | KIR_3.3.2 Equipment to support Civic Education                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 12,500.00   |
|   | Library Equipment   | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 11,000.00   |
|   | PAL_1.1 Tech Supports to MPs                                  | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 17,500.00   |
|   | PAL_1.2 Knowledge and Skills of MPs                           | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 22,500.00   |
|   | PAL_1.3.2 PFLDO_&_PFPRU                                       | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |



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# Annual Work Plan

## B0407 - Pacific Office - Fiji

**Project:** 01000335

**Report Date:** 3/29/2024

**Project Title:** The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a

**Year:** 2024

| Output  | Key Activities  | Timeframe |            | Responsible Party | Planned Budget |                     |  |             |
|---|---|-----------|------------|-------------------|----------------|---------------------|--|-------------|
|   |   | Start     | End        |                   | Fund           | Donor               | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | PAL_1.3.3 Library Equipment                                   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 11,000.00   |
|   | PAL_2.1.1 Procedures, Strategic and Business Continuity Plans | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |
|   | PAL_2.1.2 Document Management Systems                         | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72100 - Contractual Services-Companies | 32,600.00   |
|   | PAL_2.2.1 Digital Transformation of Legistures                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 35,000.00   |
|   | PAL_2.3.1 Regional Conferences                                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |
|   | PAL_3.1.1 Gender Training and Workshops                       | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 17,500.00   |
|   | PAL_3.2.1 Open Parliament Action Plan                         | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71200 - International Consultants      | 7,500.00    |
|   | PAL_3.2.2 IT Services   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 11,000.00   |
|   | PAL_3.3.1 Civic Education and Outreach Campaigns              | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 10,000.00   |
|   | PAL_3.3.2 Equipment to support Civic Education                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 12,500.00   |
|   | Reg_2.3.2 Regional Training Platform                          | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 17,500.00   |
|   | REG_4.1 TA & Staff Costs                                      | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 61300 - Salary & Post Adj Cst-IP Staff | 224,478.00  |
|   |   |           |            |                   | 32045          | GOVERNMENT OF JAPAN | 77100 - Salary and related costs-TA/NP | 100,000.00  |



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# Annual Work Plan

## B0407 - Pacific Office - Fiji

**Project:** 01000335

**Report Date:** 3/29/2024

**Project Title:** The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a

**Year:** 2024

| Output  | Key Activities  | Timeframe |            | Responsible Party | Planned Budget |                     |   |             |
|---|---|-----------|------------|-------------------|----------------|---------------------|---|-------------|
|   |   | Start     | End        |                   | Fund           | Donor               | Budget Descr                            | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | REG_4.2 Evaluation  | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71200 - International Consultants       | 35,000.00   |
|   | Regional_ 2.3.1   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 12,500.00   |
|   | SOI_1.1 Tech Support to MPs                                   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 17,500.00   |
|   | SOI_1.2 Knowledge and Skills of MPs                           | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                          | 22,500.00   |
|   | SOI_1.3.2 PFLDO_ & PFPRU                                      | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 12,500.00   |
|   | SOI_1.3.3 Library Equipment                                   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt  | 11,000.00   |
|   | SOI_2.1.1 Procedures, Strategic and Business Continuity Plans | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 12,500.00   |
|   | SOI_2.1.2 Document Management Systems                         | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72100 - Contractual Services- Companies | 32,600.00   |
|   | SOI_2.2.1 Digital Transformation of Legistures                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt  | 35,000.00   |
|   | SOI_2.3.1 Regional Conferences                                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 12,500.00   |
|   | SOI_3.1.1 Gender Training and Workshops                       | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer  | 17,500.00   |
|   | SOI_3.2.1 Open Parliament Action Plan                         | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                          | 7,500.00    |
|   | SOI_3.2.2 IT Services   | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt  | 11,000.00   |



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# Annual Work Plan

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**Project:** 01000335

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**Project Title:** The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a

| Output  | Key Activities   | Timeframe |            | Responsible Party | Planned Budget |                     |  |             |
|---|--|-----------|------------|-------------------|----------------|---------------------|--|-------------|
|   |  | Start     | End        |                   | Fund           | Donor               | Budget Descr                           | Amount US\$ |
| 01000335 The SLIP project supports six PIC legislatures - Fiji, Solomon Islands, FSM, Vanuatu, Palau and Kiribati - to be more effective in their triple mandate, with a particular focus on improving accountability, transparency and responsiveness. | SOI_3.3.1 Civic Education and Outreach Campaigns             | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 10,000.00   |
|   | SOI_3.3.2 Equipment to support Civic Education               | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 12,500.00   |
|   | VAN_1.1 Tech Support to MPs                                  | 4/3/2023  | 12/31/2023 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 17,500.00   |
|   | VAN_1.2 Knowledge and Skills of MPs                          | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 12,500.00   |
|   | VAN_1.3.2 PFLDO_ & PFPRU                                     | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 12,500.00   |
|   | VAN_1.3.3 Library Equipment                                  | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 11,000.00   |
|   | VAN_2.1.1 Procedures, Strategic and Business Continuty Plans | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 12,500.00   |
|   | VAN_2.1.2 Document Management Systems                        | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72100 - Contractual Services-Companies | 32,600.00   |
|   | VAN_2.2.1 Digital Transfomation of Legistures                | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 35,000.00   |
|   | VAN_3.1.1 Gender Training and Workshops                      | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 75700 - Training, Workshops and Confer | 17,500.00   |
|   | VAN_3.2.1 Open Parliament Action Plan                        | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 7,500.00    |
|   | VAN_3.2.2 IT Services  | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 11,000.00   |
|   | VAN_3.3.1 Civic Education and Outreach Campaigns             | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 71600 - Travel                         | 10,000.00   |
|   | VAN_3.3.2 Equipment to support Civic Education               | 4/3/2023  | 12/31/2026 |                   | 32045          | GOVERNMENT OF JAPAN | 72800 - Information Technology Equipmt | 12,500.00   |



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# Annual Work Plan

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**Year:** 2024

| Output      | Key Activities | Timeframe |     | Responsible Party | Planned Budget |       |              |             |              |
|-------------|----------------|-----------|-----|-------------------|----------------|-------|--------------|-------------|--------------|
|             |                | Start     | End |                   | Fund           | Donor | Budget Descr | Amount US\$ |              |
| TOTAL       |                |           |     |                   |                |       |              |             | 1,652,078.00 |
| GRAND TOTAL |                |           |     |                   |                |       |              |             | 1,652,078.00 |