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Annual Work Plan

B0407 - Pacific Office - Fiji

Project: 01001333

Report Date: 3/29/2024

Project Title: The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office

Year: 2023

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
01001333 The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office and focal point for UNDP electoral assistance in the Pacific. In support of Pacific Electoral Management Bodies (EMBs) and the political and voting rights of all Pacific islanders, the Program will contribute to the enhancement of knowledge, capacity, and regional cooperation among Pacific electoral stakeholders. As part of UNDP Pacific Multi-Country Office Effective Governance Team, the PEAP will bring focused, efficient, continuous, elections support to Pacific Island Countries. The program focuses on three Pacific regional-specific outputs: (1) EMBs deliver effective, efficient, and inclusive elections with increased capacity and resources. (2) EMBs make robust and informed decisions, safeguarding the integrity of elections with improved independence and stronger mandates. (3) Citizens actively engage, understand, and are committed to protecting democratic rights and values.	Effective technical advisory services and Program management support	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	1,000.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	750.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	750.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	75100 - Facilities & Administration	3,133.00
	EMBs have strengthened capacities to organise credible, inclusive, accountable elections	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	3,800.00
	Promoting inclusive participation in Pacific democracies	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	9,000.00



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	User-friendly, searchable database/s of election-related legal frameworks and electoral event data	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	9,000.00
	Women empowered to engage more effectively in political and electoral activities	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	9,000.00
TOTAL								45,433.00
GRAND TOTAL								45,433.00



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					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	75100 - Facilities & Administration	24,104.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	61300 - Salary & Post Adj Cst-IP Staff	14,801.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	14,904.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	9,467.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	61300 - Salary & Post Adj Cst-IP Staff	32,626.00



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					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	4,800.00	
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	61300 - Salary & Post Adj Cst-IP Staff	14,801.00	
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	12,638.00	
	EMBs have strengthened capacities to organise credible, inclusive, accountable elections		11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	36,230.00
						30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	13,826.00



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	Gender-responsive civic education and curriculums	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	9,400.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	11,322.00
	Promoting inclusive participation in Pacific democracies	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71200 - International Consultants	20,000.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
	Systematic knowledge gathered and shared with EMBs on key electoral topics	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	6,788.00



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	Upgrading and maintenance of the Pacific Women in Politics website & database	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	72100 - Contractual Services- Companies	12,000.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	1,463.00
	User-friendly, searchable database/s of election-related legal frameworks and electoral event data	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	72100 - Contractual Services- Companies	5,000.00



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					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	1,463.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	10,000.00
TOTAL								349,501.00
GRAND TOTAL								349,501.00



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					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	72100 - Contractual Services- Companies	12,000.00
	User-friendly, searchable database/s of election-related legal frameworks and electoral event data	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	72100 - Contractual Services- Companies	5,000.00
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					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	4,800.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	12,638.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	3,600.00



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01001333 The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office and focal point for UNDP electoral assistance in the Pacific. In support of Pacific Electoral Management Bodies (EMBs) and the political and voting rights of all Pacific islanders, the Program will contribute to the enhancement of knowledge, capacity, and regional cooperation among Pacific electoral stakeholders. As part of UNDP Pacific Multi-Country Office Effective Governance Team, the PEAP will bring focused, efficient, continuous, elections support to Pacific Island Countries. The program focuses on three Pacific regional-specific outputs: (1) EMBs deliver effective, efficient, and inclusive elections with increased capacity and resources. (2) EMBs make robust and informed decisions, safeguarding the integrity of elections with improved independence and stronger mandates. (3) Citizens actively engage, understand, and are committed to protecting democratic rights and values.	Effective technical advisory services and Program management support	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMEN T	61300 - Salary & Post Adj Cst-IP Staff	14,801.00	
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMEN T	71400 - Contractual Services - Individ	14,904.00	
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMEN T	73500 - Reimbursement Costs	3,600.00	
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMEN T	61300 - Salary & Post Adj Cst-IP Staff	32,626.00	
	EMBs have strengthened capacities to organise credible, inclusive, accountable elections		11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMEN T	71400 - Contractual Services - Individ	13,826.00
						30000	NEW ZEALAND AGY FOR INT'L DEVELOPMEN T	71600 - Travel	36,230.00



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Annual Work Plan

B0407 - Pacific Office - Fiji

Project: 01001333

Report Date: 3/29/2024

Project Title: The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office

Year: 2026

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
01001333 The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office and focal point for UNDP electoral assistance in the Pacific. In support of Pacific Electoral Management Bodies (EMBs) and the political and voting rights of all Pacific islanders, the Program will contribute to the enhancement of knowledge, capacity, and regional cooperation among Pacific electoral stakeholders. As part of UNDP Pacific Multi-Country Office Effective Governance Team, the PEAP will bring focused, efficient, continuous, elections support to Pacific Island Countries. The program focuses on three Pacific regional-specific outputs: (1) EMBs deliver effective, efficient, and inclusive elections with increased capacity and resources. (2) EMBs make robust and informed decisions, safeguarding the integrity of elections with improved independence and stronger mandates. (3) Citizens actively engage, understand, and are committed to protecting democratic rights and values.	EMBs have strengthened capacities to organise credible, inclusive, accountable elections	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	75700 - Training, Workshops and Confer	12,000.00
	Gender-responsive civic education and curriculums	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	11,322.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	9,400.00
	Promoting inclusive participation in Pacific democracies	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71200 - International Consultants	20,000.00
	Systematic knowledge gathered and shared with EMBs on key electoral topics	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	6,788.00



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Project: 01001333

Report Date: 3/29/2024

Project Title: The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office

Year: 2026

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
01001333 The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office and focal point for UNDP electoral assistance in the Pacific. In support of Pacific Electoral Management Bodies (EMBs) and the political and voting rights of all Pacific islanders, the Program will contribute to the enhancement of knowledge, capacity, and regional cooperation among Pacific electoral stakeholders. As part of UNDP Pacific Multi-Country Office Effective Governance Team, the PEAP will bring focused, efficient, continuous, elections support to Pacific Island Countries. The program focuses on three Pacific regional-specific outputs: (1) EMBs deliver effective, efficient, and inclusive elections with increased capacity and resources. (2) EMBs make robust and informed decisions, safeguarding the integrity of elections with improved independence and stronger mandates. (3) Citizens actively engage, understand, and are committed to protecting democratic rights and values.	Systematic knowledge gathered and shared with EMBs on key electoral topics	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	75700 - Training, Workshops and Confer	20,000.00
	Upgrading and maintenance of the Pacific Women in Politics website & database	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	1,463.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	72100 - Contractual Services- Companies	12,000.00
	User-friendly, searchable database/s of election-related legal frameworks and electoral event data	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	72100 - Contractual Services- Companies	5,000.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00



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Year: 2026

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
01001333 The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office and focal point for UNDP electoral assistance in the Pacific. In support of Pacific Electoral Management Bodies (EMBs) and the political and voting rights of all Pacific islanders, the Program will contribute to the enhancement of knowledge, capacity, and regional cooperation among Pacific electoral stakeholders. As part of UNDP Pacific Multi-Country Office Effective Governance Team, the PEAP will bring focused, efficient, continuous, elections support to Pacific Island Countries. The program focuses on three Pacific regional-specific outputs: (1) EMBs deliver effective, efficient, and inclusive elections with increased capacity and resources. (2) EMBs make robust and informed decisions, safeguarding the integrity of elections with improved independence and stronger mandates. (3) Citizens actively engage, understand, and are committed to protecting democratic rights and values.	Women empowered to engage more effectively in political and electoral activities	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71200 - International Consultants	20,000.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	1,463.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	10,000.00
TOTAL								349,501.00
GRAND TOTAL								349,501.00



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Report Date: 3/29/2024

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Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
01001333 The Pacific Elections Assistance Program (PEAP) has been designed to maximise the utility of UNDP's global elections experience by developing a dedicated office and focal point for UNDP electoral assistance in the Pacific. In support of Pacific Electoral Management Bodies (EMBs) and the political and voting rights of all Pacific islanders, the Program will contribute to the enhancement of knowledge, capacity, and regional cooperation among Pacific electoral stakeholders. As part of UNDP Pacific Multi-Country Office Effective Governance Team, the PEAP will bring focused, efficient, continuous, elections support to Pacific Island Countries. The program focuses on three Pacific regional-specific outputs: (1) EMBs deliver effective, efficient, and inclusive elections with increased capacity and resources. (2) EMBs make robust and informed decisions, safeguarding the integrity of elections with improved independence and stronger mandates. (3) Citizens actively engage, understand, and are committed to protecting democratic rights and values.	Effective technical advisory services and Program management support	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	12,638.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	14,904.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	3,600.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	3,600.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	75100 - Facilities & Administration	24,104.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	61300 - Salary & Post Adj Cst-IP Staff	14,801.00



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		Start	End		Fund	Donor	Budget Descr	Amount US\$	
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					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	61300 - Salary & Post Adj Cst-IP Staff	32,626.00	
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	73500 - Reimbursement Costs	4,800.00	
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	61300 - Salary & Post Adj Cst-IP Staff	14,801.00	
	EMBs have strengthened capacities to organise credible, inclusive, accountable elections		11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	13,826.00
						30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	36,230.00



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	Gender-responsive civic education and curriculums	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	9,400.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	11,322.00
	Promoting inclusive participation in Pacific democracies	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71200 - International Consultants	20,000.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
	Systematic knowledge gathered and shared with EMBs on key electoral topics	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	75700 - Training, Workshops and Confer	20,000.00



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	Upgrading and maintenance of the Pacific Women in Politics website & database	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	1,463.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	72100 - Contractual Services-Companies	12,000.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
	User-friendly, searchable database/s of election-related legal frameworks and electoral event data	11/1/2023	10/31/2028		30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	72100 - Contractual Services-Companies	5,000.00



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		Start	End		Fund	Donor	Budget Descr	Amount US\$
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					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71400 - Contractual Services - Individ	1,463.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71500 - UN Volunteers	8,667.00
					30000	NEW ZEALAND AGY FOR INT'L DEVELOPMENT	71600 - Travel	10,000.00
TOTAL								349,501.00
GRAND TOTAL								349,501.00