Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

Year: 2025

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US$

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

01001631 The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Communication and Second Biennial Transparency Report (4NC/2BTR) as combined report to comply with the established Enhanced Transparency Framework (ETF) for action and support, established by Article 13 of the Paris Agreement and its Fourth National Communication. The ETF was established under the Paris Agreement to build international accountability, mutual trust, and confidence, and ensure transparency of climate action and support received. For the elaboration and submission of the BTRs, Guatemala needs to further enhance its capacities to follow the common modalities, procedures, and guidelines (MPGs) adopted by Decision 18/CMA.1 at COP24 in Katowice, which establishes the methodologies to be used by Parties in their reporting and review under the ETF. Besides, at COP26 the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) adopted the guidance for operationalizing those MPGs. Decision 5/CMA.3 contains this guidance, and its annexes provide relevant information and common formats for each of the reporting requirements for the BTRs. These reports focus on the country's efforts and progress on climate change issues.The 1BTR and the 4NC/2BTR will be developed in collaboration with the National Adaptation Plans and with the implementation strategies of the mitigation and adaptation measures defined in the Nationally Determined Contribution (NDC). This project is expected to contribute as a support tool for decision-making and for the	1BTR compiled and submitted 2024	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	1,272.00
	4NC/2BTR compiled and submitted 2026	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	74200 - Audio Visual&Print Prod Costs	143.00
	Activity PMC CATIE	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	9,579.00
					62000	Global Environment Fund Trustee	72400 - Communic & Audio Visual Equip	200.00
					62000	Global Environment Fund Trustee	72500 - Supplies	600.00
					62000	Global Environment Fund Trustee	72800 - Information Technology Equipmt	941.00
	Activity PMC UNDP	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	74100 - Professional Services	3,500.00
	Areas of improvement and other relevant information	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	5,266.00
	Information necessary to track progress	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	250.00
	Information on financial, tech development	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71300 - Local Consultants	6,000.00
	Information related to climate change impacts	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71200 - International Consultants	5,000.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

development of climate change strategies at national level								
					62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	21,065.00
	National inventory report of anthropogenic emissions	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	72400 - Communic & Audio Visual Equip	6,092.00
					62000	Global Environment Fund Trustee	71300 - Local Consultants	15,000.00
					62000	Global Environment Fund Trustee	71200 - International Consultants	10,000.00
	Project regularly monitored, inception workshop organized, lessons learned compiled and disseminated.	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	4,381.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

TOTAL									89,289.00
GRAND TOTAL									89,289.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

Year: 2026

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US$

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

01001631 The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Communication and Second Biennial Transparency Report (4NC/2BTR) as combined report to comply with the established Enhanced Transparency Framework (ETF) for action and support, established by Article 13 of the Paris Agreement and its Fourth National Communication. The ETF was established under the Paris Agreement to build international accountability, mutual trust, and confidence, and ensure transparency of climate action and support received. For the elaboration and submission of the BTRs, Guatemala needs to further enhance its capacities to follow the common modalities, procedures, and guidelines (MPGs) adopted by Decision 18/CMA.1 at COP24 in Katowice, which establishes the methodologies to be used by Parties in their reporting and review under the ETF. Besides, at COP26 the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) adopted the guidance for operationalizing those MPGs. Decision 5/CMA.3 contains this guidance, and its annexes provide relevant information and common formats for each of the reporting requirements for the BTRs. These reports focus on the country's efforts and progress on climate change issues.The 1BTR and the 4NC/2BTR will be developed in collaboration with the National Adaptation Plans and with the implementation strategies of the mitigation and adaptation measures defined in the Nationally Determined Contribution (NDC). This project is expected to contribute as a support tool for decision-making and for the	1BTR compiled and submitted 2024	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	1,228.00
	4NC/2BTR compiled and submitted 2026	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	74200 - Audio Visual&Print Prod Costs	1,500.00
	Activity PMC CATIE	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	72400 - Communic & Audio Visual Equip	2,300.00
					62000	Global Environment Fund Trustee	72800 - Information Technology Equipmt	941.00
					62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	20,150.00
					62000	Global Environment Fund Trustee	72500 - Supplies	1,119.00
	Activity PMC UNDP	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	74100 - Professional Services	3,500.00
	Areas of improvement and other relevant information	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	9,226.00
					62000	Global Environment Fund Trustee	71300 - Local Consultants	12,878.00
					62000	Global Environment Fund Trustee	71200 - International Consultants	8,000.00
	Information necessary to track progress	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71300 - Local Consultants	96,000.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

development of climate change strategies at national level								
					62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	7,250.00
					62000	Global Environment Fund Trustee	71200 - International Consultants	8,000.00
					62000	Global Environment Fund Trustee	71200 - International Consultants	40,000.00
					62000	Global Environment Fund Trustee	71300 - Local Consultants	47,400.00
					62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	5,000.00
	Information on financial, tech development	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71300 - Local Consultants	16,000.00
	Information on research	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71300 - Local Consultants	14,000.00
	Information related to climate change	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71300 - Local Consultants	8,000.00
					62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	5,000.00
	Information related to climate change impacts	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71200 - International Consultants	15,000.00
					62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	36,902.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

				62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	10,000.00
				62000	Global Environment Fund Trustee	71300 - Local Consultants	48,000.00
National inventory report of anthropogenic emissions	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71200 - International Consultants	40,000.00
				62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	5,000.00
				62000	Global Environment Fund Trustee	71300 - Local Consultants	99,937.00
				62000	Global Environment Fund Trustee	72400 - Communic & Audio Visual Equip	1,907.00
				62000	Global Environment Fund Trustee	71200 - International Consultants	57,500.00
				62000	Global Environment Fund Trustee	71300 - Local Consultants	221,000.00
Project regularly monitored, inception workshop organized, lessons learned compiled and disseminated.	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	2,498.00
				62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	10,274.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

TOTAL									855,510.00
GRAND TOTAL									855,510.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

Year: 2027

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US$

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

01001631 The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Communication and Second Biennial Transparency Report (4NC/2BTR) as combined report to comply with the established Enhanced Transparency Framework (ETF) for action and support, established by Article 13 of the Paris Agreement and its Fourth National Communication. The ETF was established under the Paris Agreement to build international accountability, mutual trust, and confidence, and ensure transparency of climate action and support received. For the elaboration and submission of the BTRs, Guatemala needs to further enhance its capacities to follow the common modalities, procedures, and guidelines (MPGs) adopted by Decision 18/CMA.1 at COP24 in Katowice, which establishes the methodologies to be used by Parties in their reporting and review under the ETF. Besides, at COP26 the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) adopted the guidance for operationalizing those MPGs. Decision 5/CMA.3 contains this guidance, and its annexes provide relevant information and common formats for each of the reporting requirements for the BTRs. These reports focus on the country's efforts and progress on climate change issues.The 1BTR and the 4NC/2BTR will be developed in collaboration with the National Adaptation Plans and with the implementation strategies of the mitigation and adaptation measures defined in the Nationally Determined Contribution (NDC). This project is expected to contribute as a support tool for decision-making and for the	1BTR compiled and submitted 2024	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	74200 - Audio Visual&Print Prod Costs	4,500.00
					62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	5,000.00
					62000	Global Environment Fund Trustee	71300 - Local Consultants	4,000.00
	4NC/2BTR compiled and submitted 2026	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71300 - Local Consultants	4,000.00
					62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	2,500.00
					62000	Global Environment Fund Trustee	74200 - Audio Visual&Print Prod Costs	1,357.00
	Activity PMC CATIE	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	72400 - Communic & Audio Visual Equip	2,000.00
					62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	21,587.00
					62000	Global Environment Fund Trustee	72500 - Supplies	1,119.00
					62000	Global Environment Fund Trustee	72800 - Information Technology Equipmt	941.00
	Activity PMC UNDP	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	74100 - Professional Services	3,500.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

development of climate change strategies at national level							
Areas of improvement and other relevant information	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	9,889.00
				62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	6,000.00
Information necessary to track progress	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	5,000.00
Information on financial, tech development	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	5,000.00
Information on research	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	4,995.00
Information related to climate change impacts	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	39,557.00
National inventory report of anthropogenic emissions	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	5,000.00
Project regularly monitored, inception workshop organized, lessons learned compiled and disseminated.	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	1,500.00
				62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	11,004.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

TOTAL									138,449.00
GRAND TOTAL									138,449.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

Year: 2028

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US$

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

01001631 The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Communication and Second Biennial Transparency Report (4NC/2BTR) as combined report to comply with the established Enhanced Transparency Framework (ETF) for action and support, established by Article 13 of the Paris Agreement and its Fourth National Communication. The ETF was established under the Paris Agreement to build international accountability, mutual trust, and confidence, and ensure transparency of climate action and support received. For the elaboration and submission of the BTRs, Guatemala needs to further enhance its capacities to follow the common modalities, procedures, and guidelines (MPGs) adopted by Decision 18/CMA.1 at COP24 in Katowice, which establishes the methodologies to be used by Parties in their reporting and review under the ETF. Besides, at COP26 the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) adopted the guidance for operationalizing those MPGs. Decision 5/CMA.3 contains this guidance, and its annexes provide relevant information and common formats for each of the reporting requirements for the BTRs. These reports focus on the country's efforts and progress on climate change issues.The 1BTR and the 4NC/2BTR will be developed in collaboration with the National Adaptation Plans and with the implementation strategies of the mitigation and adaptation measures defined in the Nationally Determined Contribution (NDC). This project is expected to contribute as a support tool for decision-making and for the	4NC/2BTR compiled and submitted 2026	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	2,500.00
					62000	Global Environment Fund Trustee	74200 - Audio Visual&Print Prod Costs	1,500.00
	Activity PMC CATIE	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	72500 - Supplies	659.00
					62000	Global Environment Fund Trustee	72400 - Communic & Audio Visual Equip	1,600.00
					62000	Global Environment Fund Trustee	72800 - Information Technology Equipmt	941.00
					62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	23,029.00
	Activity PMC UNDP	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	74100 - Professional Services	3,500.00
	Areas of improvement and other relevant information	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	10,555.00
					62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	10,000.00
	Information related to climate change impacts	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	42,220.00
	Project regularly monitored, inception workshop organized, lessons learned compiled and disseminated.	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	75700 - Training, Workshops and Confer	1,000.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

development of climate change strategies at national level								
					62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	11,737.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

TOTAL								109,241.00
GRAND TOTAL								109,241.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

Year: 2029

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US$

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

01001631 The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Communication and Second Biennial Transparency Report (4NC/2BTR) as combined report to comply with the established Enhanced Transparency Framework (ETF) for action and support, established by Article 13 of the Paris Agreement and its Fourth National Communication. The ETF was established under the Paris Agreement to build international accountability, mutual trust, and confidence, and ensure transparency of climate action and support received. For the elaboration and submission of the BTRs, Guatemala needs to further enhance its capacities to follow the common modalities, procedures, and guidelines (MPGs) adopted by Decision 18/CMA.1 at COP24 in Katowice, which establishes the methodologies to be used by Parties in their reporting and review under the ETF. Besides, at COP26 the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) adopted the guidance for operationalizing those MPGs. Decision 5/CMA.3 contains this guidance, and its annexes provide relevant information and common formats for each of the reporting requirements for the BTRs. These reports focus on the country's efforts and progress on climate change issues.The 1BTR and the 4NC/2BTR will be developed in collaboration with the National Adaptation Plans and with the implementation strategies of the mitigation and adaptation measures defined in the Nationally Determined Contribution (NDC). This project is expected to contribute as a support tool for decision-making and for the	Activity PMC CATIE	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	8,897.00
					62000	Global Environment Fund Trustee	72400 - Communic & Audio Visual Equip	150.00
					62000	Global Environment Fund Trustee	72800 - Information Technology Equipmt	941.00
					62000	Global Environment Fund Trustee	72500 - Supplies	308.00
	Areas of improvement and other relevant information	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	4,612.00
	Information related to climate change impacts	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	18,449.00
	Project regularly monitored, inception workshop organized, lessons learned compiled and disseminated.	3/31/2025	3/31/2029		62000	Global Environment Fund Trustee	71800 - Contractual Services-Imp Partn	7,155.00

Annual Work Plan

B0504 - Guatemala - Guatemala City

Project: 01001631 **Report Date:** 7/1/2026

Project Title: The project is aimed to strengthen the capacity of Guatemala to elaborate and submit its First Biennial Transparency Report (1BTR) and the Fourth National Co

development of climate change strategies at national level								
TOTAL								40,512.00
GRAND TOTAL								40,512.00