# Annual Work Plan

## B0372 - Sierra Leone - Freetown

**Project:** 01001835 **Report Date:** 7/1/2026

**Project Title:** The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize res

**Year:** 2025

| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activity 1.1.2 - National biodiversity policies, laws, and programmes of relevant public and private organisations analysed. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 36,284.00 |
| | Activity 1.1.4 - Current biodiversity-related finance and economic mechanisms mapped, including nature positive and harmful subsidies and incentives. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 2,800.00 |
| | Activity 1.1.5 National synthesis report on biodiversity-related policy and institutional framework, with recommendations to optimise the current institutional structure and identified finance solutions drafted and shared with stakeholders | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 2,916.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 500.00 |
| | Activity 1.2.1 - Nature positive and harmful subsidies and incentives to biodiversity are assessed. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 4,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71600 - Travel | 1,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 1,500.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activity 2.1.1 - Based on the policy and institutional framework, a scope of expenditure assessment, parameters, categories, and attribution levels defined. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71600 - Travel | 500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 2,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 3,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 13,000.00 |
| | Activity 2.1.2 - Data collection and analysis on expenditures aligned with proposal for a national accounting system and tagged for Sustainable Development Goals. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 12,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 3,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 2,000.00 |
| | Activity 2.1.3 - Synthesis report on national biodiversity expenditures that helps policymakers and other stakeholders understand current and future trends in biodiversity expenditures | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 4,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71600 - Travel | 2,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 3,000.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activity1.1.1 - Intersectoral National Steering Committee for biodiversity finance with a lead role for Ministries of Finance and Environment established. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 2,200.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 5,400.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71600 - Travel | 1,000.00 |
| | Activity1.1.3 - Direct, indirect, and underlying trends and drivers of biodiversity change, includin | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 5,400.00 |
| | PMC | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 73100 - Rental & Maintenance-Premises | 3,116.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 3,509.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 74500 - Miscellaneous Expenses | 1,184.00 |
| TOTAL | | | | | | | | 117,309.00 |
| GRAND TOTAL | | | | | | | | 117,309.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activity 1.1.2 - National biodiversity policies, laws, and programmes of relevant public and private organisations analysed. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 36,284.00 |
| | Activity 2.1.1 - Based on the policy and institutional framework, a scope of expenditure assessment, parameters, categories, and attribution levels defined. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 7,500.00 |
| | Activity 2.1.2 - Data collection and analysis on expenditures aligned with proposal for a national accounting system and tagged for Sustainable Development Goals. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 8,500.00 |
| | Activity 2.1.3 - Synthesis report on national biodiversity expenditures that helps policymakers and other stakeholders understand current and future trends in biodiversity expenditures | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 9,250.00 |
| | Activity 3.1.2 Unmet financial needs required to achieve national biodiversity targets and objectives estimated. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 10,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 4,000.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activity 3.1.2 Unmet financial needs required to achieve national biodiversity targets and objectives estimated. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 2,000.00 |
| | Activity 4.1.2 - Finance solutions prioritized and used to develop technical proposals and a national biodiversity finance plan, validated by stakeholders. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 7,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 8,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 1,000.00 |
| | Activity 4.1.3 - Risk management plans / frameworks based on assessment of socio-economic trade-offs and social and environmental impacts of proposed biodiversity finance solutions for post-project implementation of national Biodiversity Finance Plans. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 7,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 8,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 1,000.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activity 4.1.4. - Scenarios proposed for implementation of biodiversity finance solutions informed by socio-economic / poverty assessments [i.e. the main deliverables are the scenarios for the solutions, based on the socio-economic assessments]. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 8,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 6,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 500.00 |
| | Activity1.1.1 - Intersectoral National Steering Committee for biodiversity finance with a lead role for Ministries of Finance and Environment established. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71600 - Travel | 400.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 1,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 2,160.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 200.00 |
| | Activity1.1.3 - Direct, indirect, and underlying trends and drivers of biodiversity change, includin | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 1,080.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 100.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activityv3.1.1 - National policies, laws, programmes and GBF targets that define national biodiversity needs fully costed. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71600 - Travel | 2,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 3,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 10,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 4,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 74200 - Audio Visual&Print Prod Costs | 1,500.00 |
| | Activtiy 4.1.1 - Comprehensive proposal of finance solutions, including actions to enhance existing finance flows, drafted. and reviewed through a national stakeholder consultation | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71600 - Travel | 1,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 1,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 3,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 8,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 74200 - Audio Visual&Print Prod Costs | 1,500.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activty 3.1.3 - National financial needs assessment report for biodiversity including detailed costing information shared with stakeholders for consultation. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 10,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 7,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 2,000.00 |
| | PMC | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 73100 - Rental & Maintenance-Premises | 2,191.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 74500 - Miscellaneous Expenses | 2,000.00 |
| TOTAL | | | | | | | | 190,165.00 |
| GRAND TOTAL | | | | | | | | 190,165.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activity 2.1.2 - Data collection and analysis on expenditures aligned with proposal for a national accounting system and tagged for Sustainable Development Goals. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 8,500.00 |
| | Activity 2.1.3 - Synthesis report on national biodiversity expenditures that helps policymakers and other stakeholders understand current and future trends in biodiversity expenditures | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 4,250.00 |
| | Activity 4.1.2 - Finance solutions prioritized and used to develop technical proposals and a national biodiversity finance plan, validated by stakeholders. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 7,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 3,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 1,000.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activity 4.1.3 - Risk management plans / frameworks based on assessment of socio-economic trade-offs and social and environmental impacts of proposed biodiversity finance solutions for post-project implementation of national Biodiversity Finance Plans. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 7,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 3,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 1,000.00 |
| | Activity 4.1.4. - Scenarios proposed for implementation of biodiversity finance solutions informed by socio-economic / poverty assessments [i.e. the main deliverables are the scenarios for the solutions, based on the socio-economic assessments]. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 3,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 8,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 500.00 |
| | Activityv3.1.1 - National policies, laws, programmes and GBF targets that define national biodiversity needs fully costed. | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 4,500.00 |

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|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01001835 The project aims to support Sierra Leone to develop baseline diagnostics, capacity, institutional arrangements, and prepare a finance plan to mobilize resources at scale to implement the Global Biodiversity Finance. | Activtiy 4.1.1 - Comprehensive proposal of finance solutions, including actions to enhance existing finance flows, drafted. and reviewed through a national stakeholder consultation | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 74200 - Audio Visual&Print Prod Costs | 1,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71300 - Local Consultants | 8,500.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 75700 - Training, Workshops and Confer | 1,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71400 - Contractual Services - Individ | 3,000.00 |
| | | | | | 62000 | Global Environment Fund Trustee | 71600 - Travel | 1,500.00 |
| | PMC | 3/6/2024 | 3/6/2028 | | 62000 | Global Environment Fund Trustee | 74500 - Miscellaneous Expenses | 2,000.00 |
| TOTAL | | | | | | | | 69,250.00 |
| GRAND TOTAL | | | | | | | | 69,250.00 |