Annual Work Plan

B0412 - Lao - Vientiane

Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

Year: 2025

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US$

Annual Work Plan

B0412 - Lao - Vientiane

Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

01003142 The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers and updating the National Evacuation Center guidelines based on practical feedback. The Lao People's Democratic Republic (Lao PDR) is significantly susceptible to flooding due to its geographical characteristics, with approximately 39.7% of the population exposed to flood risks, rendering it the sixth most flood-prone country in terms of population exposure. Ongoing financial constraints have impeded the government's capacity to respond to disasters, resulting in the isolation of remote communities during flood events, with women, children, the elderly, and individuals with disabilities being disproportionately affected.Prior to the crisis in 2022, the government had made advancements in disaster risk governance, which included the enactment of disaster management legislation and the adoption of the National Strategy on Disaster Risk Reduction for 2021-2030. Nonetheless, challenges such as inadequate funding, limited inter-agency coordination, and accessibility issues for non-governmental organizations continue to obstruct the effective implementation of policies.The project aims to enhance human security in flood-prone communities in the provinces of Khammouane, Saravane, and Champasack through inclusive designs that prioritize safety and privacy. Insights gained from this project will contribute to developing national guidelines, thereby improving their relevance and practicality. The Ministry of Labour and Social Welfare will collaborate with other ministries to ensure the effectiveness of the project implementation. In order to achieve the said outcomes, the project	Activity 1.1 Conduct needs assessments and feasibility study	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	71200 - International Consultants	25,641.00
					32045	GOVERNMENT OF JAPAN	71300 - Local Consultants	27,447.00
					32045	GOVERNMENT OF JAPAN	71600 - Travel	29,908.00
					32045	GOVERNMENT OF JAPAN	75700 - Training, Workshops and Confer	25,427.00
					32045	GOVERNMENT OF JAPAN	72100 - Contractual Services-Companies	97,669.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	16,487.00
	Activity 1.2 Assess and plan for managing risks and ensure quality	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	23,228.00
					32045	GOVERNMENT OF JAPAN	71600 - Travel	4,275.00
					32045	GOVERNMENT OF JAPAN	64300 - Staff Mgmt Costs - IP Staff	13,603.00
					32045	GOVERNMENT OF JAPAN	71200 - International Consultants	39,702.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	6,465.00
	Activity 2.2 Enhance community ownership and knowledge sharing	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	74200 - Audio Visual&Print Prod Costs	2,132.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	3,348.00
					32045	GOVERNMENT OF JAPAN	64300 - Staff Mgmt Costs - IP Staff	13,603.00
					32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	23,228.00

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Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

focuses on two main outputs: 1. Analysing risk knowledge and community needs to develop detailed implementation plans, & 2. Enhancing human security by establishing and sustainably operating 12 inclusive evacuation centers.

Activity 2.3. Strengthening policies, regulation and institutional Lao PDR on DRR	1/1/2025	12/1/2027		32045	GOVERNMENT OF JAPAN	71600 - Travel	1,601.00
				32045	GOVERNMENT OF JAPAN	75700 - Training, Workshops and Confer	2,533.00
				32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	331.00
Project Management Cost	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	72200 - Equipment and Furniture	1,191.00
				32045	GOVERNMENT OF JAPAN	72500 - Supplies	2,287.00
				32045	GOVERNMENT OF JAPAN	71400 - Contractual Services - Individ	31,662.00
				32045	GOVERNMENT OF JAPAN	72800 - Information Technology Equipmt	14,214.00
				32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	13,660.00
				32045	GOVERNMENT OF JAPAN	64300 - Staff Mgmt Costs - IP Staff	97,603.00
				32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	23,796.00

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Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

TOTAL								543,925.00
GRAND TOTAL								543,925.00

Annual Work Plan

B0412 - Lao - Vientiane

Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

Year: 2026

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US$

Annual Work Plan

B0412 - Lao - Vientiane

Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

01003142 The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers and updating the National Evacuation Center guidelines based on practical feedback. The Lao People's Democratic Republic (Lao PDR) is significantly susceptible to flooding due to its geographical characteristics, with approximately 39.7% of the population exposed to flood risks, rendering it the sixth most flood-prone country in terms of population exposure. Ongoing financial constraints have impeded the government's capacity to respond to disasters, resulting in the isolation of remote communities during flood events, with women, children, the elderly, and individuals with disabilities being disproportionately affected.Prior to the crisis in 2022, the government had made advancements in disaster risk governance, which included the enactment of disaster management legislation and the adoption of the National Strategy on Disaster Risk Reduction for 2021-2030. Nonetheless, challenges such as inadequate funding, limited inter-agency coordination, and accessibility issues for non-governmental organizations continue to obstruct the effective implementation of policies.The project aims to enhance human security in flood-prone communities in the provinces of Khammouane, Saravane, and Champasack through inclusive designs that prioritize safety and privacy. Insights gained from this project will contribute to developing national guidelines, thereby improving their relevance and practicality. The Ministry of Labour and Social Welfare will collaborate with other ministries to ensure the effectiveness of the project implementation. In order to achieve the said outcomes, the project	Activity 1.2 Assess and plan for managing risks and ensure quality	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	71600 - Travel	10,000.00
					32045	GOVERNMENT OF JAPAN	75700 - Training, Workshops and Confer	3,000.00
					32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	59,000.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	5,760.00
	Activity 2.1 Retrofit existing building or newly construct evacuation centers	12/31/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	168,560.00
					32045	GOVERNMENT OF JAPAN	71600 - Travel	29,000.00
					32045	GOVERNMENT OF JAPAN	72100 - Contractual Services-Companies	2,068,000.00
					32045	GOVERNMENT OF JAPAN	75700 - Training, Workshops and Confer	10,000.00
	Activity 2.2 Enhance community ownership and knowledge sharing	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	59,000.00
					32045	GOVERNMENT OF JAPAN	71300 - Local Consultants	3,000.00
					32045	GOVERNMENT OF JAPAN	71600 - Travel	20,000.00
					32045	GOVERNMENT OF JAPAN	72100 - Contractual Services-Companies	230,000.00
					32045	GOVERNMENT OF JAPAN	74200 - Audio Visual&Print Prod Costs	5,500.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	25,400.00
	Activity 2.3. Strengthening policies, regulation and institutional Lao PDR on DRR	1/1/2025	12/1/2027		32045	GOVERNMENT OF JAPAN	75700 - Training, Workshops and Confer	12,000.00

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Project: 01003142 **Report Date:** 7/1/2026

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focuses on two main outputs: 1. Analysing risk knowledge and community needs to develop detailed implementation plans, & 2. Enhancing human security by establishing and sustainably operating 12 inclusive evacuation centers.								
					32045	GOVERNMENT OF JAPAN	71600 - Travel	5,000.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	1,360.00
	Project Management Cost	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	72500 - Supplies	3,241.00
					32045	GOVERNMENT OF JAPAN	71400 - Contractual Services - Individ	70,000.00
					32045	GOVERNMENT OF JAPAN	72200 - Equipment and Furniture	1,000.00
					32045	GOVERNMENT OF JAPAN	74500 - Miscellaneous Expenses	10,000.00
					32045	GOVERNMENT OF JAPAN	72800 - Information Technology Equipmt	1,000.00
					32045	GOVERNMENT OF JAPAN	64300 - Staff Mgmt Costs - IP Staff	13,000.00
					32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	59,000.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	12,579.00

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Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

TOTAL								2,884,400.00
GRAND TOTAL								2,884,400.00

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B0412 - Lao - Vientiane

Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

Year: 2027

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US$

Annual Work Plan

B0412 - Lao - Vientiane

Project: 01003142 **Report Date:** 7/1/2026

Project Title: The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers an

01003142 The project's objective is to safeguard the lives of vulnerable communities impacted by seasonal flooding by ensuring access to safe evacuation centers and updating the National Evacuation Center guidelines based on practical feedback. The Lao People's Democratic Republic (Lao PDR) is significantly susceptible to flooding due to its geographical characteristics, with approximately 39.7% of the population exposed to flood risks, rendering it the sixth most flood-prone country in terms of population exposure. Ongoing financial constraints have impeded the government's capacity to respond to disasters, resulting in the isolation of remote communities during flood events, with women, children, the elderly, and individuals with disabilities being disproportionately affected.Prior to the crisis in 2022, the government had made advancements in disaster risk governance, which included the enactment of disaster management legislation and the adoption of the National Strategy on Disaster Risk Reduction for 2021-2030. Nonetheless, challenges such as inadequate funding, limited inter-agency coordination, and accessibility issues for non-governmental organizations continue to obstruct the effective implementation of policies.The project aims to enhance human security in flood-prone communities in the provinces of Khammouane, Saravane, and Champasack through inclusive designs that prioritize safety and privacy. Insights gained from this project will contribute to developing national guidelines, thereby improving their relevance and practicality. The Ministry of Labour and Social Welfare will collaborate with other ministries to ensure the effectiveness of the project implementation. In order to achieve the said outcomes, the project	Activity 1.2 Assess and plan for managing risks and ensure quality	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	57,000.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	4,560.00
	Activity 2.1 Retrofit existing building or newly construct evacuation centers	12/31/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	71600 - Travel	19,000.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	2,320.00
					32045	GOVERNMENT OF JAPAN	75700 - Training, Workshops and Confer	10,000.00
	Activity 2.2 Enhance community ownership and knowledge sharing	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	71600 - Travel	20,000.00
					32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	57,000.00
					32045	GOVERNMENT OF JAPAN	74200 - Audio Visual&Print Prod Costs	5,500.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	6,840.00
					32045	GOVERNMENT OF JAPAN	71300 - Local Consultants	3,000.00
	Activity 2.3. Strengthening policies, regulation and institutional Lao PDR on DRR	1/1/2025	12/1/2027		32045	GOVERNMENT OF JAPAN	71200 - International Consultants	27,000.00
					32045	GOVERNMENT OF JAPAN	71600 - Travel	5,000.00
					32045	GOVERNMENT OF JAPAN	71300 - Local Consultants	8,000.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	4,080.00
					32045	GOVERNMENT OF JAPAN	75700 - Training, Workshops and Confer	11,000.00

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	Project Management Cost	1/1/2025	12/31/2027		32045	GOVERNMENT OF JAPAN	74500 - Miscellaneous Expenses	10,000.00
					32045	GOVERNMENT OF JAPAN	72500 - Supplies	3,000.00
					32045	GOVERNMENT OF JAPAN	75100 - Facilities & Administration	14,160.00
					32045	GOVERNMENT OF JAPAN	71400 - Contractual Services - Individ	67,000.00
					32045	GOVERNMENT OF JAPAN	67400 - Labour Cost – IP Staff	57,000.00
					32045	GOVERNMENT OF JAPAN	64300 - Staff Mgmt Costs - IP Staff	40,000.00

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TOTAL								431,460.00
GRAND TOTAL								431,460.00