# Annual Work Plan

## B0494 - Costa Rica - San Jose

**Project:** 01003689 **Report Date:** 7/1/2026

**Project Title:** Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC

**Year:** 2025

| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01003689 Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC. | Activity 2.1.1.1.1: Develop an Industry Diagnosis using the methodological approach of the "NDC 3.0 Guidebook for Industrial Decarbonization" | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 72100 - Contractual Services-Companies | 60,000.00 |
| | Activity 2.1.1.1.2: Mitigation measures will be identified through an analysis of clean technologies and international best practices applicable to the cement sector | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 75700 - Training, Workshops and Confer | 20,000.00 |
| | Activity 2.1.1.1.3: Contribute to the development of the NDC 3.0 by identifying measures in the cement sector that support the country's mitigation targets. | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71600 - Travel | 10,000.00 |
| | Activity 2.1.1.2.1: Analysis of financial incentives and mechanisms for decarbonization thought | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 40,000.00 |
| | Activity 2.1.1.2.2: Goals of the roadmap with short, medium, and long-term greenhouse gas (GHG) reduction targets | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 30,000.00 |

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|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01003689 Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC. | Activity 2.1.1.2.3: Integrate gender equality into Costa Rica's cement sector decarbonization roadmap | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 15,000.00 |
| | Activity 2.1.1.2.4.: Roadmap (implementation plan) with a timeline of activities and responsibilities | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 25,000.00 |
| | Activity 2.1.3.1: Review regulations and institutional arrangements for climate change and energy policies. | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 75700 - Training, Workshops and Confer | 5,000.00 |
| | Activity 2.1.3.2: Support consultations with governmental counterparts | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 75700 - Training, Workshops and Confer | 20,000.00 |
| | Activity 2.1.3.3: Provide technical assistance | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 87,500.00 |
| | Activity 2.1.3.4: Organize and facilitate workshops, public consultations, and bilateral meetings | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 80,000.00 |
| | Activity 2.1.3.5: Systematize climate workshops of the NDC 3.0 process in the energy sector. | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71600 - Travel | 7,500.00 |

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|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01003689 Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC. | Activity 2.1.3.6: Support the development of a strategy | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 15,000.00 |
| | Activity 2.1.3.7: Assist in creating internal and external communication materials | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71300 - Local Consultants | 3,000.00 |
| | Activity 2.1.3.8:Support for the elaboration and review of the NDC 3.0 document focus on the energy sector. | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71300 - Local Consultants | 12,000.00 |
| | Activity 2.1.4.1 Review the document and oversee the construction process of NDC 3.0 | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71300 - Local Consultants | 20,000.00 |
| | DPC Climate Promise | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 75100 - Facilities & Administration | 36,000.00 |
| | GMS Costs | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 75100 - Facilities & Administration | 48,509.00 |
| | Output1. Methodology Proposal | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 71500 - UN Volunteers | 29,500.00 |
| | | | | | 30000 | UN Office for Project Services | 71400 - Contractual Services - Individ | 206,500.00 |

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**Year:** 2025

| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01003689 Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC. | Output1. Methodology Proposal | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 75700 - Training, Workshops and Confer | 4,000.00 |
| | Output2. Draft of the 2024-2026 Action Plan | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 72410 - Information and Communications Technology (ICT) Equipment | 7,000.00 |
| | | | | | 30000 | UN Office for Project Services | 71300 - Local Consultants | 62,587.00 |
| | | | | | 30000 | UN Office for Project Services | 71600 - Travel | 34,400.00 |
| | | | | | 30000 | UN Office for Project Services | 74200 - Audio Visual&Print Prod Costs | 30,000.00 |
| | | | | | 30000 | UN Office for Project Services | 75700 - Training, Workshops and Confer | 53,000.00 |
| | Output3. Plan Validation | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 75700 - Training, Workshops and Confer | 8,000.00 |
| | Output4. Monitoring, reporting and evaluation plan | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 72100 - Contractual Services-Companies | 60,000.00 |
| | Output5. Empowerment Strategy and Awareness Raising for the 2024-2026 Action Plan | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 72100 - Contractual Services-Companies | 30,000.00 |
| | | | | | 30000 | UN Office for Project Services | 75700 - Training, Workshops and Confer | 14,000.00 |

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**Year:** 2025

| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| TOTAL | | | | | | | | 1,073,496.00 |
| GRAND TOTAL | | | | | | | | 1,073,496.00 |

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**Project:** 01003689 **Report Date:** 7/1/2026

**Project Title:** Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC

**Year:** 2026

| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01003689 Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC. | Activity 2.1.1.1.1: Develop an Industry Diagnosis using the methodological approach of the "NDC 3.0 Guidebook for Industrial Decarbonization" | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 72100 - Contractual Services-Companies | 60,000.00 |
| | Activity 2.1.1.1.2: Mitigation measures will be identified through an analysis of clean technologies and international best practices applicable to the cement sector | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 75700 - Training, Workshops and Confer | 20,000.00 |
| | Activity 2.1.1.1.3: Contribute to the development of the NDC 3.0 by identifying measures in the cement sector that support the country's mitigation targets. | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71600 - Travel | 10,000.00 |
| | Activity 2.1.1.2.1: Analysis of financial incentives and mechanisms for decarbonization thought | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 15,825.00 |
| | Activity 2.1.1.2.2: Goals of the roadmap with short, medium, and long-term greenhouse gas (GHG) reduction targets | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 30,000.00 |

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**Year:** 2026

| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01003689 Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC. | Activity 2.1.1.2.3: Integrate gender equality into Costa Rica's cement sector decarbonization roadmap | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 15,000.00 |
| | Activity 2.1.1.2.4.: Roadmap (implementation plan) with a timeline of activities and responsibilities | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 25,000.00 |
| | Activity 2.1.3.1: Review regulations and institutional arrangements for climate change and energy policies. | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 75700 - Training, Workshops and Confer | 1,117.00 |
| | Activity 2.1.3.2: Support consultations with governmental counterparts | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 75700 - Training, Workshops and Confer | 20,000.00 |
| | Activity 2.1.3.3: Provide technical assistance | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 62,045.00 |
| | Activity 2.1.3.4: Organize and facilitate workshops, public consultations, and bilateral meetings | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 80,000.00 |
| | Activity 2.1.3.5: Systematize climate workshops of the NDC 3.0 process in the energy sector. | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71600 - Travel | 5,874.00 |

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|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01003689 Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC. | Activity 2.1.3.6: Support the development of a strategy | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71400 - Contractual Services - Individ | 524.00 |
| | Activity 2.1.3.7: Assist in creating internal and external communication materials | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71300 - Local Consultants | 3,000.00 |
| | Activity 2.1.3.8:Support for the elaboration and review of the NDC 3.0 document focus on the energy sector. | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71300 - Local Consultants | 12,000.00 |
| | Activity 2.1.4.1 Review the document and oversee the construction process of NDC 3.0 | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 71300 - Local Consultants | 20,000.00 |
| | DPC Climate Promise | 12/19/2024 | 12/31/2026 | | 28708 | FED MINISTRY FOR THE ENVIRO - BMU | 75100 - Facilities & Administration | 32,447.00 |
| | GMS Costs | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 75100 - Facilities & Administration | 27,857.00 |
| | Output1. Methodology Proposal | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 71400 - Contractual Services - Individ | 136,008.00 |
| | Output2. Draft of the 2024-2026 Action Plan | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 71600 - Travel | 5,000.00 |

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| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | |
|---|---|---|---|---|---|---|---|---|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US$ |
| 01003689 Engagement facility to implement climate change mitigation and adaptation initiatives. Including the national support to achieve the NDC. | Output2. Draft of the 2024-2026 Action Plan | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 74200 - Audio Visual&Print Prod Costs | 20,133.00 |
| | | | | | 30000 | UN Office for Project Services | 72410 - Information and Communications Technology (ICT) Equipment | 1,142.00 |
| | | | | | 30000 | UN Office for Project Services | 71300 - Local Consultants | 51,575.00 |
| | | | | | 30000 | UN Office for Project Services | 75700 - Training, Workshops and Confer | 1,966.00 |
| | Output3. Plan Validation | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 75700 - Training, Workshops and Confer | 8,000.00 |
| | Output4. Monitoring, reporting and evaluation plan | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 72100 - Contractual Services-Companies | 7,017.00 |
| | Output5. Empowerment Strategy and Awareness Raising for the 2024-2026 Action Plan | 12/19/2024 | 12/31/2026 | | 30000 | UN Office for Project Services | 75700 - Training, Workshops and Confer | 10,093.00 |
| | | | | | 30000 | UN Office for Project Services | 72100 - Contractual Services-Companies | 23,734.00 |
| TOTAL | | | | | | | | 705,357.00 |
| GRAND TOTAL | | | | | | | | 705,357.00 |