
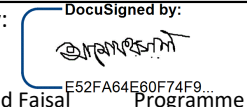

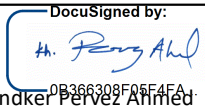
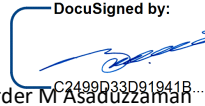


2023 Annual Work Plan Review Checklist

Award ID: 00081623		Project ID: 00131619		Title: SWAPNO IP		
Format and General Issues:				Yes	No	N/A
1	Submitted AWP is prepared in Standard Prescribed Format including AWP cover page			√		
2	Atlas codes correctly mentioned (Award ID, Project ID, and Project title, Donor, Account, Fund etc.)			√		
3	AWP Planning meeting conducted					√
4	Minutes of the Appraisal/Review meeting attached					√
5	Annual/Mid year Review Meeting conducted					√
6	Annual HR, Procurement and Communications plans are prepared and attached with AWP			√		
7	Resources are available to support the AWP			√		
8	AWP is approved by the Implementing Partner, if applicable					√
9	AWP is endorsed/agreed by the Project Board/Steering Committee, if applicable					√
10	Signature of the Project Manager/NPD available in the AWP			√		
Results Related Issues:				Yes	No	N/A
1	The AWP reflects overall priorities of the year			√		
2	The activities are clearly defined (indicate what exactly will be done, to the point with expected timelines by			√		
3	The activity lines spell out the geographic location wise intervention					√
4	Possible areas of collaboration with other projects have been considered in project activities					√
5	Outputs and activities are aligned to the UNSDCF, CPD and project document (The listed activity/s can be			√		
6	The activity/s implemented with CSOs, academic institutions, other quasi-Governmental institutions, and					√
7	A one page summary of intended/achievable results is attached					√
8	The Outcome / Intermediate Outcomes and Outputs are correctly entered as per the language in the			√		
9	M&E plan attached and adequately budgeted in the AWP			√		
10	Field monitoring plan attached (for field-based project only)			√		
11	Risk Log, Issue Log, monitoring Log updated in ATLAS and attached with AWP			√		
12	Gender Marker is attributed in ATLAS			√		
13	Lessons learned have been incorporated in the AWP, as per the last APR minutes					√
14	Baseline, Target and Deliverables for 2023 are aligned to the Results Framework			√		
15	Baseline data for each indicator have been collected					√
16	Annual target for each indicator has been set			√		
17	3 to 5 annual key results have been identified and attached			√		
18	The Targets and baselines are gender-disaggregated where a population group is being measured					√
19	Articulation of results of the AWP has followed the SMART and RBM guidelines			√		
20	Assumptions and risks specific to each output and outcome is contextualised and clearly spelt out			√		
21	Knowledge Management has been planned and budgeted			√		
22	Generation and use of evidence - from monitoring, research and/or evaluation - has been considered					√
23	The Budget comply with the spirit of Results Based Budgeting (RBB)			√		
Resources Related Issues:				Yes	No	N/A
1	Total proposed budget for the AWP does not exceed approved total project budget			√		
2	The AWP budget is within the scope of the funds availability/commitment (available Cash + Commitment)			√		
4	Appropriate provisions are available according to the AWP Commissioning memo (Common cost, GMS, DPC, Communication, M&E etc.)			√		
5	Updated list of Equipment assets with the project/Programme showing UNDP assets					√
6	The summary page reflects the resources			√		

Remarks/Comments (including justification for returning to Programme cluster):

Submitted by:  Kajal Chatterjee National Project Manager 11-Apr-2023		Reviewed by:  Arif Mohammad Faisal Specialist - Environmental Sustainability and Energy 12-Apr-2023	
Date:		Date:	
Cleared by Programme Cluster:  Prasenjit Chakma Assistant Resident Representative-R&I 12-Apr-2023		Cleared by Partnerships Cluster:  Khondker Pervez Anis RM & Partnerships Associate 12-Apr-2023	
Date:		Date:	
Cleared by Partnerships Cluster:  Sarder M Asaduzzaman Head, Programme Management and Partnership 12-Apr-2023		Date:	

Signed by DRR/RR:

Signed by: Van Nguyen
Deputy Resident Representative

DocuSigned by:

Date: 12-Apr-2023

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Clearance Certification**Project Document (AWP)
or
Project/Budget Revision****SHORT TITLE:** SWAPNO IP**PROJECT NUMBER:**

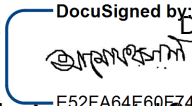
Award ID: 00081623



Project ID: 00131619

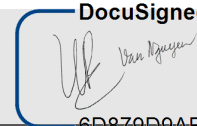
(I) SUBMITTING PROGRAMME MANAGER: **Arif Mohammad Faisal**
Programme Specialist - Environmental Sustainability
and Energy, UNDP

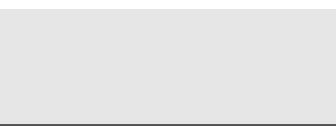
I have checked, and hereby certify, the following:

1. Reasons and justification for this Revision are clearly indicated on the cover page.
2. All relevant parties are in agreement with the revision:
 - as is indicated in the justification, or
 - as per signature(s) obtained on the cover page, or
 - as per written agreement as has been referenced in relevant signature block.
3. An analysis of the budget increase/decrease (in case more than \$10,000) has been made and is attached.
4. The cover page and budget are according to standard format.

Signature:  DocuSigned by: Date: 12-Apr-2023**Arif Mohammad Faisal Programme Specialist - Environmental Sustainability and Energy, UNDP****(II) CLUSTER HEAD:** _____I have reviewed and hereby recommend approval of 1st revision of SWAPNO IP's AWP for 2023Signature:  DocuSigned by: Date: 12-Apr-2023**Prasenjit Chakma, Assistant Resident Representative, RIG Cluster, UNDP****(III) PROGRAMME MANAGEMENT AND PARTNERSHIP SUPPORT CLUSTER:**

CLEARANCE FROM DESK OFFICER:	CLEARANCE FROM ARR:
<p>[] I have verified the attached submission and confirm that this budget revision is in accordance with existing rules.</p> <p>[] Justification for return</p> <p>Name: Khondker Pervez Ahmed RM & Partnership Associate, Partnership Unit</p> <p>Signature:  DocuSigned by: <input type="checkbox"/> Date: 12-Apr-2023 0B366308F05F4FA...</p>	<p>Recommendation for approval</p> <p>Name: Sarder M Asaduzzaman ARR, Partnership Unit</p> <p>Signature:  DocuSigned by: <input type="checkbox"/> Date: 12-Apr-2023 C2499D33D91941B...</p>

 DocuSigned by:
 6D879D9AF3DC425
Recommended/Approved by DRR
 12-Apr-2023

 DocuSigned by:
Approved by RR

Note: Please return Approved AWP/Budget Revision to Partnership Unit who retains original and forwards copy to Programme Manager concerned for his/her file and submission to national and, if applicable, UN agencies.

United Nations Development Programme

Budget Revision- "C"

Intended Outcome as stated in the UNSDCF/Cooperation Framework (or Equivalent) outcome involving UNDP:	<p>Outcome 1: By 2026, more people in Bangladesh, particularly the most vulnerable and marginalized from all gender and social groups and those from lagging districts benefit from sustainable livelihood and decent work opportunities resulting from responsible, inclusive, sustainable, green, and equitable economic development.</p> <p>Outcome 2: By 2026, ecosystems are healthier, and all people, in particular, the most vulnerable and marginalized in both rural and urban settings, benefit from and contribute to a gender-responsive manner to a cleaner and more resilient environment, an enriched natural resource base, low carbon development, and are prosperous and more resilient to climate change, shocks and disasters.</p>
Expected CPD Output(s):	<p>Output 1.2: "Women and youth, especially those who own cottage, small and medium-sized enterprises, benefit from market-driven skills development, access to financial and non-financial services to adopt appropriate technologies, innovative business models driving to improved productivity, competitiveness, resilience and sustainability of enterprises and jobs".</p> <p>Output 2.1: More people in Bangladesh, especially the most vulnerable and marginalized, have increased capacities, knowledge, and skills to adopt sustainable consumption behaviors and lead in climate action.</p> <p>Output 2.2: Institutions have strengthened capacities to develop, manage and deliver policies, strategies, and actions to improve ecosystem health and manage dynamic risks, such as climate change, disasters, pandemics, and humanitarian crises.</p>
Strategic Plan Output	<p>Output 1.3: Access to basic services and financial and non-financial assets and services improved to support productive capacities for sustainable livelihoods and jobs to achieve prosperity</p> <p>Output 3.1: Institutional systems to manage multi-dimensional risks and shocks strengthened at regional, national and sub-national levels</p>
Implementing partner:	UNDP
Responsible parties:	UNDP

Brief Description

Over the last decade, Bangladesh has experienced remarkable economic growth and human development. Despite progress, fragile employment and the growing frequency and intensity of disasters and climate hazards are impeding progress. The COVID-19 pandemic has exacerbated inequality and forced millions of people into poverty in Bangladesh. Women are facing the burden of these complicated issues, and the pandemic primarily had gendered consequences, slowing or even reversing much of the progress made toward gender equality.

SWAPNO (Strengthening Women's Ability for Productive New Opportunities) is a gender-based social security project that aims to lift poverty-stricken rural women (divorced/widowed/separated/having disabled husbands) out of economic insecurity by providing them with productive and sustainable livelihood opportunities. In addition to self-employment, SWAPNO also helps place women in local Small and Medium Enterprises (SMEs) and private sector companies in the formal and informal sectors.

Since its inception, SWAPNO has benefited 12,492 beneficiaries in five districts. Among them, SWAPNO II has covered 3564 in Jamalpur, Lalmonirhat and Gaibandha districts. The project has aided economically disadvantaged women in developing their talents, linking them to services and the local market, and ensuring their financial inclusion. This has ensured their survival, improved their resilience to shocks, and provided them more power.

Based on the success of the project and the experience gained, SWAPNO II aspires to implement the project across the 10 poorest districts of Bangladesh - Gaibandha, Rangpur, Jamalpur, Lalmonirhat, Gopalganj, Bagerhat, Tangail, Chandpur, Cumilla and Cox's Bazar. SWAPNO will specifically target youth women groups (18 to 28) and women groups up to 45 to ensure employability and sustainability of project outcomes. The project will maximize the possibilities for financial inclusion while also emphasizing future employability by improving industry skills for job placements in the formal sector and local SMEs. Additionally, SWAPNO will aim to attract investors for social enterprises that offer commercially viable solutions for social problems, encourage environment-friendly business, create employment, and collaborate with the private sector. The project will put further emphasis on the importance of disaster resilience and climate change adaptation and train women to develop their life and soft skills.

In this backdrop, this Implementation Plan outlines SWAPNO's strategy to support women's access to decent employment, ensure a discrimination-free environment in public workplaces, develop adaptive livelihoods, establish localized Small and Medium Enterprises (SMEs), access to financial services for sustainable graduation from extreme poverty, and develop local government capacity to implement pro-poor projects. This IP project will contribute to achieve the following results:

- Outcome 1: Increased Income and Assets engaging Local Economy and Skill Development
- Outcome 2: Strengthened Human Capabilities and Resilience Capacity
- Outcome 3: Strengthen institutional capacity for sustaining SWAPNO benefits

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Programme Period: 1 (One) year
 Programme Component: Economic growth and poverty reduction
 Project Title: SWAPNO IP
 Award ID: 00081623
 Project ID: 00131619
 Project Duration: 1 July'2022 to 30 June'2023
 Management Arrangement: Initiation Phase


Donor	Amount
TRAC	100,000.00
Marico Limited	408,139.49
Swedish Embassy	186,389.93
Total	694,529.42

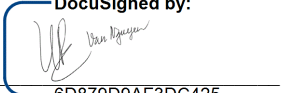
Justification for Budget Revision:


The AWP for 2023 under SWAPNO Initiation Phase was made with the balance from donor fund remains unspent in 2022 along with USD 50,000.00 as regular TRAC fund. The ATLAS budget was converted to Quantum at the beginning of 2023. All but Marico Fund was remains unkked due to unavailability of funds as 3rd and 4th installment was yet to be received from Marico. 3rd Installment was received in March 2023 and the 4th installment will be due in August 2023 which needs to discard from programmed budget for 2023. Considering the situation, the Project management decided to revise the AWP reducing Marico fund amounted to USD 116,632.58 which needs to be parked as unprogrammed fund.

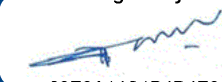
Moreover, SWAPNO IP received USD 54,000.00 as temporary loan provided by Partnership cluster at the end of 2022. Out of the entire loan amount USD 17,245.32 was delivered and the rest USD 36,754.68 was committed through PO which will be paid within June'2023. The project needs to create budget in 2023 to ensure the payments of respective POs.


Therefore, the volume of the 1st revised AWP-2023 has been proposed at USD 352,592.21 out of which TRAC is USD 50,000.00, Sweden Embassy is 55,600.50 (balance remining from IP budget), Marico Ltd. is 210,237.03 (remaining balance received from 1-3 installment) and the loan amount of USD 36,754.68 committed for payment.


Agreed by: (National Project Manager):  **Date:** 11-Apr-2023
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Agreed by (UNDP):  **Date:** 12-Apr-2023
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Atlas Project ID: 00087646	1st Revised Annual Work Plan (AWP) for 2023										
Atlas Output ID: 00131619											
Project/Programme Title:	Strengthening Women's Ability for Productive New Opportunities (SWAPNO) II										
UNSDCF Outcome:	Output 1.2 – The people in Bangladesh, especially young women and men from vulnerable and marginalised communities, benefit from market-driven skills development and access to financial and non-financial services that enable them to benefit from inclusive Output 2.2 – Women, men, gender and ability diverse people, in particular the most vulnerable and marginalized and especially children, adolescent and youth, are empowered to utilize social and protection services, so that they enjoy lives of respect										
Applicable Output(s) from the UNDP Strategic Plan:	OUTPUT 1.3 Access to basic services1 and financial and non-financial assets and services improved to support productive capacities for sustainable livelihoods and jobs to achieve prosperity OUTPUT 3.1 Institutional systems to manage multi-dimensional risks and shocks strengthened at regional, national and sub-national levels										
CPD Output(s):	Output 1.2: Women and youth, especially those who own cottage, small and medium-sized enterprises, benefit from market-driven skills development, access to financial and non-financial services to adopt appropriate technologies, innovative business models Output 2.1: More people in Bangladesh, especially the most vulnerable and marginalized, have increased capacities, knowledge, and skills to adopt sustainable consumption behaviours and lead in climate action. Output 2.2: Institutions have strengthened capacities to develop, manage and deliver policies, strategies, and actions to improve ecosystem health and manage dynamic risks, such as climate change, disasters, pandemics, and humanitarian crises										
EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe		Activity	Responsible Party	Fund Code	Planned Budget		Budget Description	Amount (USD)	
		Q1	Q2				Donor	Budget Code			
Outcome 1: Economy and Skills											
Atlas Activity # 1:											
<i>1. Activity Result:</i>											
Output 1: Increased Income and Assets engaging Local Economy and Skill Development Baseline: 12,492 beneficiaries Indicators: • # of women beneficiaries selected • # of study conducted • # of women-led enterprises identified • # of women employed in formal sector • # of DPP finalized Targets: • 10,252 women beneficiaries (4500 in year 2022 & 10,252 in year 2023) • 1 study (in year 2023) • 20 women-led enterprises (in the year 2023) • 500 women employed (in the year 2023) • 1 finalized (in the year 2022) Related CP outcome: Outcome 1 – Advance poverty eradication in all its forms and dimensions	<i>1.1 Select and recruit eligible women</i>	x	x	Activity1	001981	30000	00555	75700	Training, Workshops and Conference	1,098.00	
			x	x	Activity1	001981	30000	13182	75700	Training, Workshops and Conference	2,000.00
		<i>1.2 Exploring local investment for social enterprise development</i>	x	x	Activity1	001981	30000	00555	75700	Training, Workshops and Conference	-
			x	x	Activity1	001981	30000	13182	75700	Training, Workshops and Conference	6,000.00
		<i>1.3 Assessment and selection of potential entrepreneurs among the eligible beneficiaries</i>			Activity1	001981	30000	00555	72100	Contractual Services-Companies	-
			x	x	Activity1	001981	30000	13182	72100	Contractual Services-Companies	10,500.00
		<i>1.4 Designing the outline for project documents and preparing the prodoc</i>	x	x	Activity1	001981	30000	13182	75700	Training, Workshops and Conference	-
			x	x	Activity1	001981	04000	00012	72100	Contractual Services-Companies	9,709.00
			x	x	Activity1	001981	04000	00012	71600	Travel	231.00
		<i>1.5 Prepared the DPP and initial draft sharing with LGD</i>	x	x	Activity1	001981	30000	00555	75700	Training, Workshops and Conference	-
			x	x	Activity1	001981	30000	00555	71600	Travel	176.00
		<i>1.6 Mentoring, Monitoring & Follow up Service through NGOs</i>	x	x	Activity1	001981	30000	13182	75700	Training, Workshops and Conference	-
			x	x	Activity1	001981	30000	13182	72100	Contractual Services-Companies	25,500.00
		x	x	Activity1	001981	30000	13182	74200	Audio Visual&Print Prod Costs	-	
	<i>1.7 Project Implementation Strategy & monitoring</i>	x	x	Activity1	001981	04000	00012	71400	Contractual Services - Individ	20,771.00	
		x	x	Activity1	001981	30000	13182	71400	Contractual Services - Individ	10,386.00	
	<i>General Management Services</i>	x	x	Activity1	001981	30000	00555	75100	Facilities & Administration	101.92	
		x	x	Activity1	001981	30000	13182	75100	Facilities & Administration	4,350.88	
Total of Atlas Activity 1										90,823.80	

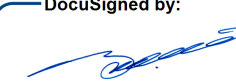
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EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe		Activity	Responsible Party	Fund Code	Planned Budget		Budget Description	Amount (USD)
		Q1	Q2				Donor	Budget Code		
Outcome 2: Human Capabilities and Resilience										
Atlas Activity # 2: Output 2: Strengthened Human Capabilities and Resilience Baseline: 12,492 women, 1,587 women under micro health insurance Indicators: • # of women-oriented/trained on life skills issues • # of people who participated in the nutrition campaign • # of women covered micro-health insurance coverage Targets: • 10,152 women (2500 in year 2022 & 10,152 in year2023) • Actual number of people in year 2022 & 2023 • 5,500 women covered (in yaer 2023) Related CP outcome:	2. Activity Result									
	2.1 Capacity building for field staff on BCC to conduct nutrition campaign	x	x	Activity2	001981	30000	00555	75700	Training, Workshops and Conference	-
		x	x	Activity2	001981	30000	13182	74200	Audio Visual&Print Prod Costs	4,000.00
	2.2 Engage UP Chairs and Chairperson of the Standing Committee (SC) on VAW	x	x	Activity2	001981	30000	13182	75700	Training, Workshops and Conference	-
		x	x	Activity2	001981	30000	13182	72400	Communic & Audio Visual Equip	4,000.00
	General Management Services	x	x	Activity2	001981	30000	00555	75100	Facilities & Administration	-
		x	x	Activity2	001981	30000	13182	75100	Facilities & Administration	640.00
	Total of Atlas Activity 2									
Outcome 3: Strengthening Institutional Capacity										
Atlas Activity # 3: Sustaining SWAPNO benefits Baseline: 5 districts, 223 UPs, partnership with RMG & Leather sectors, 3 baseline reports in three cycles Indicators: • # of inception workshop organized • # of UP/UDMC members trained on DRR & CCA • # of partnerships established with different organizations/institutions • # of a baseline survey conducted Targets: • 10 workshops in the year 2022 • 190 UP/UDMC members in the year 2023 • 02 partnerships (in years 2022 & 2023) • 1 baseline survey Related CP outcome: Outcome 1 – Advance poverty eradication in all its forms and dimensions Outcome 3: Strengthen resilience to shocks and crises	3. Activity Result									
	3.1 Program Monitoring & Reporting	x	x	Activity3	001981	04000	00012	71300	Local Consultant	13,894.00
		x	x	Activity3	001981	30000	00555	71400	Contractual Services - Individ	47,353.00
		x	x	Activity3	001981	30000	13182	71400	Contractual Services - Individ	61,893.00
		x	x	Activity3	001981	30000	00555	75700	Training, Workshops and Conference	1,442.00
		x	x	Activity3	001981	30000	13182	71300	Local Consultant	7,500.00
		x	x	Activity3	001981	30000	00555	72400	Communic & Audio Visual Equip	1,412.94
		x	x	Activity3	001981	04000	00012	72400	Communic & Audio Visual Equip	2,789.00
	General Management Services	x	x	Activity3	001981	30000	00555	75100	Facilities & Administration	4,016.64
		x	x	Activity3	001981	30000	13182	75100	Facilities & Administration	5,551.44
Total of Atlas Activity 3										145,852.02
Outcome 4: Project Management										
Atlas Activity # 4: Programme Management	6. Activity Result									
	4.1 PMU Staff (Admin & Operation)	x	x	Activity4	001981	30000	13182	71400	Contractual Services - Individ	30,317.00

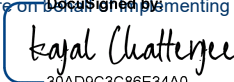
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EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe		Activity	Responsible Party	Fund Code	Planned Budget		Budget Description	Amount (USD)
		Q1	Q2				Donor	Budget Code		
	4.2 Office Operation and Management	x	x	Activity4	001981	30000	13182	71600	Travel	5,560.00
		x	x	Activity4	001981	30000	13182	75700	Training, Workshops and Conference	15.40
		x	x	Activity4	001981	30084	00012	71600	Travel	3,167.11
		x	x	Activity4	001981	30084	00012	72100	Contractual Services-Companies	8,805.00
		x	x	Activity4	001981	30084	00012	72200	Equipment and Furniture	2,830.00
		x	x	Activity4	001981	30084	00012	72200	Materials & Goods	11,840.00
		x	x	Activity4	001981	30084	00012	74200	Audio Visual&Print Prod Costs	7,390.00
		x	x	Activity4	001981	04000	00012	72300	Materials & Goods	865.00
		x	x	Activity4	001981	04000	00012	72400	Communic & Audio Visual Equip	941.00
		x	x	Activity4	001981	04000	00012	72500	Supplies	800.00
		x	x	Activity4	001981	30000	13182	72500	Supplies	2,442.00
		x	x	Activity4	001981	30000	13182	73100	Rental & Maintenance-Premises	5,478.01
	4.3 Delivery Enabling Services	x	x	Activity4	001981	30000	13182	74500	Miscellaneous Expenses	19,072.51
	General Management Services	x	x	Activity4	001981	30084	00012	75100	Facilities & Administration	2,722.57
		x	x	Activity4	001981	30000	00555	75100	Facilities & Administration	-
		x	x	Activity4	001981	30000	13182	75100	Facilities & Administration	5,030.79
Total of Atlas Activity 4										107,276.39
Total 2023 Project Budget										352,592.21

Total Budget by Activity	Output-1	90,823.80
	Output-2	8,640.00
	Output-3	145,852.02
	Output-4	107,276.39
	Total:	352,592.21
Total Budget by Fund & Donors	DONORS:	
	CORE/TRAC FUND	50,000.00
	TRAC FUND (30084)-loan	36,754.68
	CSR Fund (MARICO)	210,237.03
	SIDA	55,600.50
Total Programmable Budget	352,592.21	
Total by Implementing Agency	Implementing Agency:	
	UNDP DCOS :	352,592.21
	LoA	-
	NIM :	-
Total Project Budget:	352,592.21	

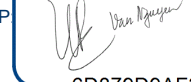
Signature on behalf of Implementing Partner:

 Kajal Chatterjee
 National Project Manager
 SWAPNO Project
 11-Apr-2023

DocuSigned by:

 Prasant Chatterjee
 Assistant Resident Representative
 Resilience & Inclusive
 12-Apr-2023

DocuSigned by:

 Sarder M Asaduzzaman
 Head
 Programme Management and Partnership Support
 UNDP Bangladesh
 12-Apr-2023

Signature on behalf of UNDP

 Van Nguyen
 Deputy Resident Representative
 UNDP Bangladesh
 12-Apr-2023

Multi-Year Budget with UNDP Input - Version C
Multi Year Budget
 For the period from 01 July 2022 to 30 June 2023

Country Bangladesh
Budget Type Cost Sharing
Version/Status C



Amounts in US\$

Award ID :	00081623
Award Title :	SWAPNO IP
Project ID :	00131619
Project Title :	SWAPNO IP

Budgetary Account		Exp. Account		Imp. Agent		Fund		Donor		Amount in USD			
Code	Description	Code	Description	Activity ID	Imp. Agent	Description	Code	Description	Code	Description	2022	2023	Total
71400	CntractSrv	71400	Service Contract Individual	Activity1	001981	UNDP	04000	TRAC	00012	UNDP	33,410.27	20,771.00	54,181.27
71400	CntractSrv	71400	Service Contract Individual	Activity1	001981	UNDP	30000	Cost Sharing	13182	Marico	-	10,386.00	10,386.00
71600	Travel	71600	Travel	Activity1	001981	UNDP	04000	TRAC	00012	UNDP	951.36	231.00	1,182.36
72100	Contr-Cmpy	72100	Contractual Services-Companies	Activity1	001981	UNDP	04000	TRAC	00012	UNDP	-	9,709.00	9,709.00
72100	Contr-Cmpy	72100	Contractual Services-Companies	Activity1	001981	UNDP	30000	Cost Sharing	13182	Marico	632.00	36,000.00	36,632.00
71600	Travel	71600	Travel	Activity1	001981	UNDP	30000	Cost Sharing	00555	SIDA	111.13	176.00	287.13
72500	Supplies	72500	Supplies	Activity1	001981	UNDP	30000	Cost Sharing	00555	SIDA	864.66	-	864.66
72800	InfoTechEq	72800	Information Technology Equipmt	Activity1	001981	UNDP	30000	Cost Sharing	00555	SIDA	9,500.00	-	9,500.00
73400	Rntl&Maint	73400	Rental & Maint of Other Equip	Activity1	001981	UNDP	04000	TRAC	00012	UNDP	371.04	-	371.04
75700	TR,WKSP,CF	75700	Training, Workshops and Confer	Activity1	001981	UNDP	30000	Cost Sharing	13182	Marico	3,469.03	8,000.00	11,469.03
75700	TR,WKSP,CF	75700	Training, Workshops and Confer	Activity1	001981	UNDP	30000	Cost Sharing	00555	SIDA	2,424.43	1,098.00	3,522.43
75100	F&A	75100	Facilities & Administration	Activity1	001981	UNDP	30000	Cost Sharing	00555	SIDA	1,032.01	101.92	1,133.93
75100	F&A	75100	Facilities & Administration	Activity1	001981	UNDP	30000	Cost Sharing	13182	Marico	328.08	4,350.88	4,678.96
Sub total: Activity1											53,094.01	90,823.80	143,917.81
75700	TR,WKSP,CF	75700	Training, Workshops and Confer	Activity2	001981	UNDP	30000	Cost Sharing	13182	Marico	-	-	-
74200	AudioVisl	74200	Audio Visual&Print Prod Costs	Activity2	001981	UNDP	30000	Cost Sharing	13182	Marico	-	4,000.00	4,000.00
72400	Comm&AV	72400	Communic & Audio Visual Equip	Activity2	001981	UNDP	30000	Cost Sharing	13182	Marico	-	4,000.00	4,000.00
75100	F&A	75100	Facilities & Administration	Activity2	001981	UNDP	30000	Cost Sharing	00555	SIDA	-	-	-
75100	F&A	75100	Facilities & Administration	Activity2	001981	UNDP	30000	Cost Sharing	13182	Marico	-	640.00	640.00
Sub total: Activity2											-	8,640.00	8,640.00
71400	CntractSrv	71400	Service Contract Individual	Activity3	001981	UNDP	30000	Cost Sharing	13182	Marico	41,105.48	61,893.00	102,998.48
71400	CntractSrv	71400	Service Contract Individual	Activity3	001981	UNDP	30000	Cost Sharing	00555	SIDA	58,967.92	47,353.00	106,320.92
71300	Lcl Cnslts	71300	Local Consult-Security	Activity3	001981	UNDP	30000	Cost Sharing	00555	SIDA	25,775.80	-	25,775.80
71300	Lcl Cnslts	71300	Local Consult-Security	Activity3	001981	UNDP	04000	TRAC	00012	UNDP	737.93	13,894.00	14,631.93
71300	Lcl Cnslts	71300	Local Consult-Security	Activity3	001981	UNDP	30000	Cost Sharing	13182	Marico	-	7,500.00	7,500.00
71500	Un Vol	71500	UN Volunteers	Activity3	001981	UNDP	30000	Cost Sharing	00555	SIDA	4,503.29	-	4,503.29
71600	Travel	71600	Travel	Activity3	001981	UNDP	30000	Cost Sharing	00555	SIDA	880.96	-	880.96
73400	Rntl&Maint	73400	Rental & Maint of Other Equip	Activity3	001981	UNDP	30000	Cost Sharing	00555	SIDA	806.12	-	806.12

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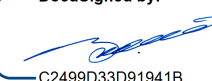
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Budgetary Account		Exp. Account			Imp. Agent		Fund		Donor		Amount in USD		
Code	Description	Code	Description	Activity ID	Imp. Agent	Description	Code	Description	Code	Description	2022	2023	Total
72400	Comm&AV	72400	Communic & Audio Visual Equip	Activity3	001981	UNDP	04000	TRAC	00012	UNDP	-	2,789.00	2,789.00
72400	Comm&AV	72400	Communic & Audio Visual Equip	Activity3	001981	UNDP	30000	Cost Sharing	00555	SIDA	-	1,442.00	1,442.00
75700	TR,WKSP,CF	75700	Training, Workshops and Confer	Activity3	001981	UNDP	30000	Cost Sharing	00555	SIDA	9,232.16	1,412.94	10,645.10
75100	F&A	75100	Facilities & Administration	Activity3	001981	UNDP	30000	Cost Sharing	00555	SIDA	8,013.30	4,016.64	12,029.94
75100	F&A	75100	Facilities & Administration	Activity3	001981	UNDP	30000	Cost Sharing	13182	Marico	3,288.44	5,551.44	8,839.88
Sub total: Activity3											153,311.40	145,852.02	299,163.42
71400	ContractSrv	71400	Service Contract Individual	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	27,865.22	30,317.00	58,182.22
71600	Travel	71600	Travel	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	131.30	-	131.30
71600	Travel	71600	Travel	Activity4	001981	UNDP	30000	Cost Sharing	00555	SIDA	102.29	-	102.29
71600	Travel	71600	Travel	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	89.97	5,560.00	5,649.97
71600	Travel	71600	Travel	Activity4	001981	UNDP	30084	TRAC	00012	UNDP	-	3,167.11	3,167.11
72100	Contr-Cmpy	72100	Contractual Services-Companies	Activity4	001981	UNDP	30084	TRAC	00012	UNDP	-	8,805.00	8,805.00
72200	Equip&Furn	72200	Equipment and Furniture	Activity4	001981	UNDP	30084	TRAC	00012	UNDP	-	2,830.00	2,830.00
72300	Matl&Goods	72300	Materials and Goods	Activity4	001981	UNDP	30084	TRAC	00012	UNDP	-	11,840.00	11,840.00
74200	AudioVisl	74200	Audio Visual&Print Prod Costs	Activity4	001981	UNDP	30084	TRAC	00012	UNDP	-	7,390.00	7,390.00
73100	Rent&Maint	73100	Rental & Maintenance-Premises	Activity4	001981	UNDP	30084	TRAC	00012	UNDP	17,245.32	-	17,245.32
72300	Matl&Goods	72300	Materials and Goods	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	1,800.57	865.00	2,665.57
72400	Comm&AV	72400	Communic & Audio Visual Equip	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	3,888.53	941.00	4,829.53
72400	Comm&AV	72400	Communic & Audio Visual Equip	Activity4	001981	UNDP	30000	Cost Sharing	00555	SIDA	1.87	-	1.87
72400	Comm&AV	72400	Communic & Audio Visual Equip	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	660.34	-	660.34
72500	Supplies	72500	Supplies	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	2,362.27	800.00	3,162.27
72500	Supplies	72500	Supplies	Activity4	001981	UNDP	30000	Cost Sharing	00555	SIDA	81.23	-	81.23
72500	Supplies	72500	Supplies	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	319.05	2,442.00	2,761.05
72800	InfoTechEq	72800	Information Technology Equipmt	Activity4	001981	UNDP	30000	Cost Sharing	00555	SIDA	4,472.23	-	4,472.23
72800	InfoTechEq	72800	Information Technology Equipmt	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	644.08	-	644.08
73100	Rent&Maint	73100	Rental & Maintenance-Premises	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	934.76	-	934.76
73100	Rent&Maint	73100	Rental & Maintenance-Premises	Activity4	001981	UNDP	30000	Cost Sharing	00555	SIDA	3,177.01	-	3,177.01
73100	Rent&Maint	73100	Rental & Maintenance-Premises	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	794.75	5,478.01	6,272.76
73400	Rntl&Maint	73400	Rental & Maint. of Other Equip	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	737.04	-	737.04
73400	Rntl&Maint	73400	Rental & Maint. of Other Equip	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	114.70	-	114.70
74200	AudioVisl	74200	Audio Visual&Print Prod Costs	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	1,400.00	-	1,400.00

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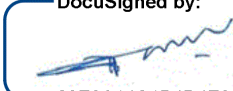
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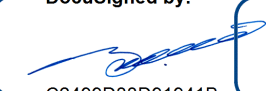
Budgetary Account		Exp. Account			Imp. Agent		Fund		Donor		Amount in USD				
Code	Description	Code	Description	Activity ID	Imp. Agent	Description	Code	Description	Code	Description	2022	2023	Total		
74500	MiscEx	74500	Miscellaneous Expenses	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	-	19,072.51	19,072.51		
75700	TR,WKSP,CF	75700	Training, Workshops and Confer	Activity4	001981	UNDP	04000	TRAC	00012	UNDP	1,419.00	-	1,419.00		
75700	TR,WKSP,CF	75700	Training, Workshops and Confer	Activity4	001981	UNDP	30000	Cost Sharing	00555	SIDA	183.42	-	183.42		
75700	TR,WKSP,CF	75700	Training, Workshops and Confer	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	199.71	15.40	215.11		
75100	F&A	75100	Facilities & Administration	Activity4	001981	UNDP	30084	Cost Sharing	00012	UNDP	-	2,722.57	2,722.57		
75100	F&A	75100	Facilities & Administration	Activity4	001981	UNDP	30000	Cost Sharing	00555	SIDA	659.60	-	659.60		
75100	F&A	75100	Facilities & Administration	Activity4	001981	UNDP	30000	Cost Sharing	13182	MARICO	2,403.11	5,030.79	7,433.90		
Sub total: Activity4											71,687.37	107,276.39	178,963.76		
Total (Activity 1-4)											278,092.78	352,592.21	630,684.99		
Grand Total (without GMS)											262,368.24	330,177.97	592,546.21		
GMS											15,724.54	22,414.24	38,138.78		
Total with GMS											278,092.78	352,592.21	630,684.99		
Summary of the Budget															
Total Budget by ACTIVITY				ACTIVITY1		143,917.81						53,094.01	90,823.80	143,917.81	
				ACTIVITY2		8,640.00							-	8,640.00	8,640.00
				ACTIVITY3		299,163.42							153,311.40	145,852.02	299,163.42
				ACTIVITY4		178,963.76							71,687.37	107,276.39	178,963.76
				Total		630,684.99							278,092.78	352,592.21	630,684.99
Total Budget by Fund							04000	TRAC	00012	UNDP	48,788.15	50,000.00	98,788.15		
							30084	TRAC-loan	00012	UNDP	17,245.32	36,754.68	54,000.00		
							30000	Cost Sharing	13182	MARICO	81,269.88	210,237.03	291,506.91		
							30000	Cost Sharing	00555	SIDA	130,789.43	55,600.50	186,389.93		
								Total			278,092.78	352,592.21	630,684.99		
Unprogrammed							30000	Cost Sharing	13182	MARICO	-	116,632.58	116,632.58		
							04000	TRAC	00012	UNDP	-	1,211.92	1,211.92		
								Total			-	117,844.50	117,844.50		
Total Budget by Donor									UNDP	48,788.15	50,000.00	98,788.15			
									UNDP	17,245.32	36,754.68	54,000.00			
									Cost Sharing	212,059.31	265,837.53	477,896.84			
Unprogrammed									UNDP	-	1,211.92	1,211.92			
									Cost Sharing	-	116,632.58	116,632.58			
									Project Total	278,092.78	470,436.71	748,529.49			


- The above budget is informative/indicative only. Actual Budget may vary depending on the arrangement/availability of Implementing Partner/Fund/Donors.
- The soft version of a budget is required to be submitted to the RRMCA at the time of revision/approval.
- The AWP, generated from ATLAS, should exactly match with the provision of the respective year.

Signature on behalf of Implementing Partner:

DocuSigned by:

 Kajal Chatterjee
 National Project Manager
 SWAPNO Project
 UNDP Bangladesh
 11-Apr-2023

DocuSigned by:

 Prasenjit Chakma
 Assistant Resident Representative
 UNDP Bangladesh
 12-Apr-2023

DocuSigned by:

 Sarder M Asaduzzaman
 Deputy Resident Representative
 UNDP Bangladesh
 12-Apr-2023

DocuSigned by:

 Van Nguyen
 Head of PMPSU
 12-Apr-2023

UNDP Bangladesh IP project Recruitment Plan - 2023

Project/Cluster: SWAPNO IP

1. Recruitment Plan for 2023 - New Hire


Position	Position reflected in Annual work Plan Yes/No	Contract modality	Number of positions	Category/Band	Contract Duration	Person Expected on board*	Budgeted Amount in USD/BDT	Position budgeted & reflected in AWP Yes/No**


2. Position management - Existing Staff (both national and international if applicable) - all contract type (NPSA, SC, IFTA, ITA, SSA)


Name	Position Title	Contract Modality	Level/Band	Contract end date (MM/DD/YYYY)	Planned extension	Remarks
Mr. Kajal Chatterjee	National Project Manager	NPSA	NPSA-11	6/30/2023		
Ahmadul Kabir Akon	Regional Coordination Officer, Kurigram	NPSA	NPSA-8	6/30/2023		
Md. Golam Fazle Rabbani	Enterprise Dev. & Employment Analyst	NPSA	NPSA-8	6/30/2023		
Rozy Akter	Disaster Management Analyst	NPSA	NPSA-8	6/30/2023		
Md. Rajib Ahmed Bijoy	Finance & Admin Associate	NPSA	NPSA-7	6/30/2023		
Durani Md. Abul Ahsan	MIS Associate	NPSA	NPSA-7	6/30/2023		
Mizanur Rahman	M&E Associate	NPSA	NPSA-7	6/30/2023		
Md. Mahmood Hossain	District Manager, Jamalpur	NPSA	NPSA-6	6/30/2023		
Md. Mahmudul Haque	District Manager, Lalmonirhat	NPSA	NPSA-6	6/30/2023		
Kashfia Sharmin	Communication Associate	NPSA	NPSA-6	6/30/2023		
Md. Amir Ali	Fin. Monitoring Assistant, Jamalpur	NPSA	NPSA-5	6/30/2023		
Md. Zahidul Haque	Fin. Monitoring Assistant, Gaibandha	NPSA	NPSA-5	6/30/2023		
Mohammad Masum Miah	Fin. Monitoring Assistant, Kurigram	NPSA	NPSA-5	6/30/2023		
Hossain Ishrak Hridoy	Apps Dev. & IT Assistant	NPSA	NPSA-4	6/30/2023		
Md. Mosle Uddin	Finance & Admin Assistant	NPSA	NPSA-3	6/30/2023		
Md. Johirul Islam	Driver	NPSA	NPSA-2	6/30/2023		
Mr. Rupan Chakma	Driver	NPSA	NPSA-1	6/30/2023		

DocuSigned by:

 Kajal Chatterjee
 National Project Manager
 SWAPNO Project
 UNDP Bangladesh
 11-Apr-2023

DocuSigned by:

 Anir Mondal
 Programme Specialist - Environmental
 Sustainability and Energy
 UNDP Bangladesh
 12-Apr-2023

DocuSigned by:

 Prasenjit Chakma
 Assistant Resident Representative
 Resilience & Inclusive Growth
 UNDP Bangladesh
 12-Apr-2023

DocuSigned by:

 Van Nguyen
 Deputy Resident Representative
 UNDP Bangladesh
 12-Apr-2023

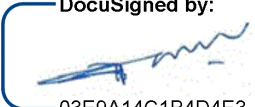
SWAPNO IP Procurement Plan-2023

Country Office	Bangladesh
Submitted by:	Kajal Chatterjee
Date:	11 April 2023

Instructions:

- Only include procurements to be done by UNDP for DIM, Management, support-to-NIM projects
- If you need additional lines, right-click and "Insert" rows, do not copy-paste, to keep drop-down menus & format.

Project Name	Project ID	Type of Procurement Action	Title of Procurement Action	Procurement Category	Description of goods, services or works required	Unit of Measure	Quantity	Estimated Unit Price in USD	Estimated Total Price in USD	Multi-year contract in USD		Is Amendment?	Amendment Value (USD)	Procurement request submission date	Target Purchase Order Date (if Goods) and Planned Contract Start Date (if Civil Works, IC, or Services)	Final Delivery Date of Good/Services/ Civil works/IC	End user of goods, services or works	Procurement Process Status
										Jun-23	Dec-23							
Fresh Procurement:																		
SWAPNO IP	00131619	IC	Other Services		National Consultant-Advocacy & Capacity Development Expert	Nos	1	7,500.00	7,500.00	-	\$0.00	Yes	7,500.00	1-May-2023		30-Jun-2023		Initiated
SWAPNO IP	00131619	Services	Other Services	Software Development	Website Development	Nos	1	25,000.00	25,000.00	-	\$0.00	No	-	1-May-2023		30-Jun-2023		Initiated
Total Estimated 2023 Micro Procurement Plan (USD)									32,500.00									
Micro Purchase:																		
SWAPNO IP	00131619	Services	Other Services		Statup Support for Enterprise Development	Nos	2	7,500.00	15,000.00	-	\$0.00	No	N/A	1-May-2023	15-May-2023	30-Jun-2023		Not Started
SWAPNO IP	00131619	Services	Other Goods	Printing/ Publishing and Design	Lifeskill training material	Nos	1	5,000.00	5,000.00	-	\$0.00	No	N/A	1-May-2023	15-May-2023	30-Jun-2023		Not Started
SWAPNO IP	00131619	Services	Other Goods	Printing/ Publishing and Design	VDO Documentary on enterprise establishment	Nos	1	5,000.00	5,000.00	-	\$0.00	No	N/A	1-May-2023	15-May-2023	30-Jun-2023		Not Started
SWAPNO IP	00131619	Services	Other Goods		Feasibility Assessment	Nos	1	10,000.00	10,000.00	-	\$0.00	No	N/A	1-Feb-2023	28-Feb-2023	30-Apr-2023		Initiated
SWAPNO IP	00131619	Services	Other Goods		VDO Documentary on IWD	Nos	1	3,000.00	3,000.00	-	\$0.00	No	N/A	1-Mar-2023	16-Mar-2023	31-Mar-2023		Initiated
Total Estimated 2023 Micro Procurement Plan (USD)									38,000.00									
Multi-year Contract:																		
SWAPNO IP	00131619	IC	Other Services		National Consultant-Field Monitoring	Nos	1	3,000.00	3,000.00	3,000.00	\$0.00	No	N/A	1-May-2023	15-May-2023	30-Jun-2023		Not Started
Total Estimated 2023 Multi-year Contract (USD)									3,000.00									
Total Estimated 2023 Procurement Plan (USD)									73,500.00									

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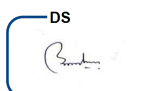
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 Kajal Chatterjee
 National Project Manager
 SWAPNO Project
 UNDP Bangladesh
 11-Apr-2023




Monitoring & Evaluation Plan

Project Title	Strengthening Women's Ability for Productive New Opportunities (SWAPNO), Phase II
Duration	July 2022 - June 2023
Project ID (Atlas)	00131619, Award ID: 00081623

CPD Output	<p>Output 1.2: Women and youth, especially those who own cottage, small and medium-sized enterprises, benefit from market-driven skills development, access to financial and non-financial services to adopt appropriate technologies, innovative business models</p> <p>Output 2.1: More people in Bangladesh, especially the most vulnerable and marginalized, have increased capacities, knowledge, and skills to adopt sustainable consumption behaviours and lead in climate action.</p> <p>Output 2.2: Institutions have strengthened capacities to develop, manage and deliver policies, strategies, and actions to improve ecosystem health and manage dynamic risks, such as climate change, disasters, pandemics, and humanitarian crises</p>
UNSDCF Output	<p>Output 1.2 – The people in Bangladesh, especially young women and men from vulnerable and marginalised communities, benefit from market-driven skills development and access to financial and non-financial services that enable them to benefit from inclusive</p> <p>Output 2.2 – Women, men, gender and ability diverse people, in particular the most vulnerable and marginalized and especially children, adolescent and youth, are empowered to utilize social and protection services, so that they enjoy lives of respect</p>
Strategic Plan (SP) Output	<p>OUTPUT 1.3 Access to basic services¹ and financial and non-financial assets and services improved to support productive capacities for sustainable livelihoods and jobs to achieve prosperity</p> <p>OUTPUT 3.1 Institutional systems to manage multi-dimensional risks and shocks strengthened at regional, national and sub-national levels</p>
SDG Target	<p>Goal 1: No Poverty (Targets 1,2,3 and 5)</p> <p>Goal 2: End hunger (Targets1)</p> <p>Goal 3: Ensure healthy lives and promote well-being (Target 8)</p> <p>Goal 5: Gender Equality (Target 5)</p> <p>Goal 8: Decent Work and Economic Growth (Target 5)</p> <p>Goal 10: Reduced Inequalities (Targets 1 and 2) and</p> <p>Goal 13: Climate Action (Targets 3)</p>

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Monitoring

Component/Outcome:									
Project Output Indicators	Data Source	Baseline (M/Y)	Target (2023)	EOP¹ Target (Year)	Progress Against Target (M/Y)	Frequency	Data Collection Methods (M&E Activities)	Resources (M&E Cost)	Assumptions and Risks
Output 1.1: Increased Income and Assets engaging Local Economy and Skill Development									
1.1.1: # of women beneficiaries selected	Beneficiary tracker/register	12,492 (June 2022)	10,188	2023	0	Quarterly	Review of participants trackers/beneficiary trackers of SWAPNO Project	TBD	SWAPNO project's earlier selection criteria, process and experiences might be useful for new beneficiary selection. Risk: Rural women are reluctant and less interested to work in the formal sector.
1.1.2: # of studies/market survey conducted	The market survey study report	1 (June 2022)	1	2023	0	Annually	Documents review, Discussion with market actors following qualitative methods.	TBD	Documents review, Discussion with market actors following qualitative methods. Risk: COVID pandemic may delay the study.
1.1.3: # of women-led enterprises identified	Beneficiary tracker/register	271 (June 2022)	20	2023	0	Quarterly	Review of enterprises trackers in each quarter.	TBD	Review of enterprises trackers in each quarter. Risk: selection of real women enterprise with physical verification because of COVID situation
1.1.4: # of women employed in the formal sector	Formal sector employment trackers/formal sector employment register	588 (June 2022)	500	2023	0	Quarterly	Review of formal sector employee tracker	TBD	Review of formal sector employed beneficiary tracker/progress report/individual discussion Risk: rural women are reluctant and less interested to work.
1.1.5: # of DPP finalized	The final version of DPP	1 (January 2015)	1	2023	1	Quarterly	Review of project document/DPP	TBD	Project documents review. Risk: Government approval may be delayed.

¹ EOP: End of Project
Please add rows as needed

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Output 1.2: Strengthened Human Capabilities and Resilience.									
1.2.1: # of women oriented/trained on life skills issues	Training attendance sheet/training tracker	12,492 (June 2022)	10,188	2023	0	Quarterly	Review of training progress report/register/participants attendance sheet	TBD	Review of the training participants tracker/database. Risk: Countrywide COVID lockdown may hamper completing the training in time.
1.2.2: # of people participated in nutrition campaign (with gender disaggregated data)	Even reports of District/Upazila/Union level	12,492 (June 2022)	Actual	2023	0	Quarterly	Review of even reports register/participants attendance sheet	TBD	Lessons and experiences of similar types of events will be added value during field implementation. Risk: COVID pandemic situation may restrict /hampered large gathering
1.2.3: # of women covered micro-health insurance coverage	Beneficiary sheet/training tracker	1,587 (December 2021)	5,500	2023	0	Quarterly	Review of quarterly progress Report/beneficiary tracker	TBD	Review of beneficiaries' progress trackers. Risk: Rural women may reluctant to get the services.
Output 1.3: Strengthened Human Capabilities and Resilience									
1.3.1: # of inception workshop organized	Workshop report	5 (January 2020)	10	2023	0	Quarterly	Review inception workshop report/quarterly progress Report.	TBD	N/A
1.3.2: # of UP/UDMC members trained on DRR & CCA (with genderdisaggregated data)	Training report/register/tracker	171 (June 2022)	171	2023	0	Quarterly	Review the training tracker/register//quarterly progress Report.	TBD	N/A Risk: UP/UDMC members are reluctant to participate in the training. COVID situation may delay the training activity.
1.3.3 # of the partnership established with different organizations/institutions	Progress report/MoU/LoA	3 (June 2022)	2	2023	0	Quarterly	Review of Progress report/MoU/LoA	TBD	N/A
1.3.4 # of baseline survey conducted	Community level/individual household/UPs	3 (January 2016, 2018, 2020)	1	2023	0	Quarterly	Review of Progress report/MoU/LoA	50000	N/A

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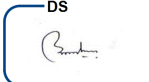


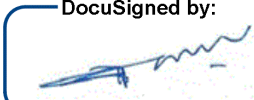
Key Results Tracking

Indicators	Baseline (Year)	Target (Month/Year)		Progress Against Target (M/Y) *	Evidence (Data sources/Name of Document/Website, etc.)			
		Jun 2023	Dec 2023		Full Title	Date of Publication	Author	Link (if available)
Key Result 1 (2023): Detail Project Proposal finalized and approved								
1.1 # of DPP for SWAPNO phase II finalized & approved by relevant ministry of GoB	0 (2022)	1	0	0	N/A	N/A	N/A	N/A
Key Result 2 (2023): SWAPNO phase II baseline completed								
2.1 # of baseline study completed	3 (2016, 2018,2020)	1	0	0	N/A	N/A	N/A	N/A
Key Result 3 (2023): SWAPNO II beneficiaries completed the life skill training								
3.1 # of women beneficiary trained on life skill issues.	12,492 (June 2022)	10,152	0	0	N/A	N/A	N/A	N/A
Key Result 4 (2023): SWAPNO beneficiaries' households got access to micro-health insurance								
4.1 # of women covered micro-health insurance coverage	1,587 (2022)	5,500	0	0	N/A	N/A	N/A	N/A

Evaluation

Evaluation/Study/Survey Title	UNDP Strategic Plan Outcome	Partners (Joint evaluation)	Evaluation commissioned by (if not UNDP)	Type of Evaluation/Survey	Planned Evaluation/Study/Survey Completion Date (Month/Year)	Estimated Cost	Provisional Source of Funding	Commissioned to external firm/consultant
SWAPNO phase II need assessment survey	Outcome 1 – Advance poverty eradication in all its forms and dimensions	N/A	N/A	Need assessment of SWAPNO II	May 2023	USD 9708.65	Project fund	N/A

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M&E Budget and Utilization

Description	Budget allocated in 2022 (USD)	Total cost spent till 2022 (USD)	Time spent on 1) Monitoring and 2) Evaluation
1. Dedicated M&E staff			
a) Monitoring & Evaluation officer (1)	12,988.51	11,440.41	Monitoring (100 %) Evaluation (100 %)
b) MIS Officer (1)	12,988.51	11,440.41	Monitoring (100 %) Evaluation (100 %)
c) National Consultant Research & Communication (1)	5,312.00	4,875.76	
d) UNV software & IT support assistant (1)	5,500.00	5,419.64	
Sub-Total	37,789.02	33,176.22	
2. Monitoring Activities			
a) Monitoring/travel/field visit	1,710.00	1,297.23	
b) Knowledge product (Annual Report, and Leaflet, video, printing materials) Lum sump	500.00	-	
Sub-Total	2,210.00	1,297.23	
3. Evaluation Activities			
a) Study/assessment/baseline survey	-	-	
Sub-Total	-	-	
Grand Total	39,999.02	34,473.45	
Proportion to Total Project Budget/Cost	14.90%	12.84%	

(As of November 2022)


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Mizanur Rahman
 Monitoring and Evaluation Associate
 SWAPNO Project
 UNDP Bangladesh
 11-Apr-2023

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Kajal Chatterjee
 National Project Manager
 SWAPNO Project
 UNDP Bangladesh
 11-Apr-2023

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Field Monitoring Plan

Project Title	Strengthening Women's Ability for Productive New Opportunities (SWAPNO), Phase II
Duration	January - June 2023
Project ID (Atlas)	00131629, Award ID: 00081623

Date ¹	Location ²	Mission Members ³	Purpose	Methodology
May to June / 2022	<ul style="list-style-type: none"> • Gaibandha • Rangpur • Lalmonirhat • Gopalganj • Jamalpur • Sherpur 	<ul style="list-style-type: none"> • Kajal Chatterjee: National Project Manager (NPM) • G F Rabbani: Enterprise and Employment Specialist • Md. Ahmadul Kabir Akon, Regional Coordinator 	<ul style="list-style-type: none"> • To monitor the process and progress of inception activities in the district and field level. • Interaction with District & Upazila administration, local government institution and key stakeholders. • To follow-up the small enterprises which was operated by SWAPNO women beneficiaries (Gaibandha, Jamalpur & Lalmonirhat). • Follow-up to IGAs of earlier phase beneficiaries in Jamalpur, Gaibandha & Lalmonirhat. • To monitor the beneficiary selection process in the field. • To observe foundation training for PNGO staffs. 	<ul style="list-style-type: none"> • Discussion and interaction with different level stakeholders. • Meeting with District and Union Parishad representatives. • Participatory discussion in the inception workshop/meeting with different stakeholders. • Observation, interview with trainers & trainees for cross checking. • Interview with beneficiaries & different stakeholders • Sample field visit.

Note: This is a tentative Field Monitoring Plan which might be changed considering the situation of COVID-19

¹ Insert month and year

² Insert District and Upazila

³ Insert Name and designation

Monitoring and Evaluation Associate
SWAPNO Project
UNDP Bangladesh
11-Apr-2023

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Kajal Chatterjee

National Project Manager
SWAPNO Project
UNDP Bangladesh
11-Apr-2023

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Gender Action Plan


Project Title	Strengthening Women's Ability for Productive New Opportunities (SWAPNO) II
Duration	January 2023 – June 2023
Project ID (Atlas)	00131619, Award ID: 00081623

Actions	Person/Unit Responsible	Timeline	Budget allocation		Proposed Indicator
			Budgeted amount	%	
Counselling & disseminate messages to SWAPNO women beneficiaries & communities on women empowerment, gender equality, gender-based violence.	SWAPNO Field Team, Union worker & project officer of PNGOs	January – June 2023	N/A		Increase awareness on women empowerment, gender equality, gender-based violence at community level.
Observe different events	Gender & Communication Associate, SWAPNO District offices	April – June 2023	N/A		Day Observe and report preparation
Print VAW Hotline stickers for the women beneficiaries	Gender & Communication Associate	April – June 2023	USD 500		Hotline stickers printed and disseminated
Total Gender Budget			USD 500.00		

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 Kashfia Sharmin
 Communication Associate
 SWAPNO Project
 UNDP Bangladesh
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 Kajal Chatterjee
 National Project Manager
 SWAPNO Project
 UNDP Bangladesh
 11-Apr-2023

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Communication Plan


Project Title	Strengthening Women's Ability for Productive New Opportunities (SWAPNO) II
Duration	January 2023 – June 2023
Project ID (Atlas)	00131619, Award ID: 00081623

Target audience <i>(ranked by importance; highlight if contacts already made)</i>	Communication Activities & Tools <i>(how best to reach your respective target audiences with the key messages?)</i>	Timing <i>(when is the activity due or how often?)</i>	Expected Result/Indicator of achievement <i>(for each tool chosen)</i>	Resource requirements <i>(person/days required, budget implications (also consider outsourcing costs))</i>	Responsible CO Unit/Person <i>(And supporting unit/persons if any)</i>
General Public	<ul style="list-style-type: none"> • Social Media: Highlighting beneficiaries works, events and issues on VAW, Gender Equality, Women empowerment/Abuse of authority through social media posts weekly/monthly. • National Dailies: Articles/Op-eds in newspapers as per major events, project achievements. • SWAPNO Website: Weekly/Monthly update on project progress. • Newsletter: Quarterly/Six-monthly newsletter 	Q1- Q2	Promotion of SWAPNO project activities and achievements	NA	Communication Officer
General Public, donors and stakeholders	<ul style="list-style-type: none"> • BCC materials (Flyers/Brochures) on- Project approach • Video documentary on Cooperative approach 	Q2	Promotion of SWAPNO project activities and achievements	Print : USD 2,500.00 VDO: USD 4,000.00	Communication Officer, E&E officer
Donors and UNDP CO	<ul style="list-style-type: none"> • Annual Report 2022 	Q1-Q2	Continuous updates on project activities	NA	Communication Officer, M&E Officer

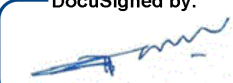
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Kashfia Sharmin, Communication Associate

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National Project Manager

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Contract Management Plan

Project Title	SWAPNO IP
Duration	1 st January 2023 to 30 th June 2023
Project ID (Atlas)	00131619, Award ID: 00081623

Type of Contract ¹	Partner's Name	End Date	Actions to be undertaken ²
CSA	Sweden Embassy (SE)	30 th June 2025	No action required
CSA	Marico Limited	31 st December 2023	No action required

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Kajal Chatterjee

National Project Manager
 SWAPNO Project
 UNDP Bangladesh
 11-Apr-2023

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¹ LOA/MOU/PO


² Action to be taken before end of the contract



Donor Reporting Calendar

Project Title	Strengthening Women's Ability for Productive New Opportunities (SWAPNO), Phase II
Duration	January - June 2023
Project ID (Atlas)	00131619, Award ID: 00081623

Donor's Name	Type of Report ¹	Reporting Frequency ²	Reporting Deadline
Embassy of Sweden in Bangladesh	Narrative	Half-yearly	31 st March 2023
Embassy of Sweden in Bangladesh	Financial	Half-yearly	31 st March 2023
Marico Bangladesh	Narrative	Annual	30 June 2023
Marico Bangladesh	Financial	Annual	30 June 2023

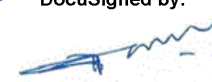
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National Project Manager
 SWAPNO Project
 UNDP Bangladesh
 11-Apr-2023

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¹ Narrative/Financial

² Quarterly/Half-yearly/Annual

RESOURCE MOBILIZATION ACTION PLAN for 2023

SWAPNO IP

Target Partner	<u>Expected funding</u> In USD	<u>Targeted area(s) of cooperation*</u> (Linked to new Strategic Plan)	<u>Concrete actions and timing</u> for engagement	<u>Responsible CO Unit/Person</u>
Total				

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Kajal Chatterjee**National Project Manager****SWAPNO Project****UNDP Bangladesh**

11-Apr-2023

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HACT Follow-up Action Plan

Project Title	SWAPNO IP
Duration	1 st January 2023 to 30 th June 2023
Project ID (Atlas)	00131619, Award ID: 00081623

Type of Assessment/Assurance ¹	IP's Name	List of Observations	Actions to be undertaken	Deadline
Micro Assessment				
Spot Check				
	BIDS	Project Mgt. : 01	Discussion will be made with the Sr. Authority for required documents with BSR to settle	Jun'2023
		Fin. Mgt. : 08		
		Proc. Mgt. : 00		
		HR Mgt. : 01		
Audit				

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Kajal Chatterjee

National Project Manager
SWAPNO Project
UNDP Bangladesh
11-Apr-2023

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¹ Micro Assessment, Audit, Spot Check (year should be mentioned)
Please add more rows if needed.



Risk Log (Offline)

Project Title	Strengthening Women's Ability for Productive New Opportunities (SWAPNO) Phase II
Duration	January to June 2023
Project ID (Atlas)	00131619, Award ID: 00081623

#	Event	Cause	Impact(s)	Risk Category and Sub-category (including Risk Appetite)	Impact, Likelihood & Risk Level (see Annex 3 Risk Matrix)	Risk Valid From/To	Risk Owner (individual accountable for managing the risk)	Risk Treatment and Treatment Owner
1	A risk affects Health, Safety and Working conditions during meeting/inception meeting/orientation conduction.	As a result of the COVID-19 pandemic.	This will impact project implementation within the stipulated time.	3. OPERATIONAL (3.7. Occupational safety, health and well-being) - UNDP Risk Appetite: EXPLORATORY TO OPEN	Likelihood: 3 - Moderately likely Impact: 3 - Intermediate Risk level: LOW (equates to a risk appetite of CAUTIOUS)	From: 01-Jan-23 To: 30 June 23	National Project Manager (NPM)	Risk Treatment 1.1: The project will take a proper risk mitigation strategy as per the guideline provided by WHO and GoB. During training sessions and meetings, the inception meeting/meeting facilitators and participants will use personal protection kits, maintain social distancing, wash hands frequently, and use hand sanitisers and face masks. Risk Treatment Owner: LGD & UNDP

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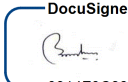
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#	Event	Cause	Impact(s)	Risk Category and Sub-category (including Risk Appetite)	Impact, Likelihood & Risk Level (see Annex 3 Risk Matrix)	Risk Valid From/To	Risk Owner (individual accountable for managing the risk)	Risk Treatment and Treatment Owner
2	There is a risk that may stall project implementation.	As a result of political instability/ social unrest in the country.	Which will impact project implementation and result in delayed the filed intervention.	8. SAFETY AND SECURITY (8.2. Political instability) - UNDP Risk Appetite: CAUTIOUS	Likelihood: 3 - Moderately likely Impact: 3 - Intermediate Risk level: LOW (equates to a risk appetite of CAUTIOUS)	From: 01-Jan-23 To: 30-June-25	National Project Manager (NPM)	Risk Treatment 2.1: The project will closely monitor the political situation and develop a contingency plan to respond to the political and social dynamics. Risk Treatment Owner: LGD & UNDP
3	There is a risk that the beneficiary may not select timely and start field implementation	As a result of the delayed approval of the DPP	Which will impact to get the project facilities timely.	4. ORGANIZATIONAL (4.3. Implementation arrangements) - UNDP Risk Appetite: EXPLORATORY TO OPEN	Likelihood: 2 - Low likelihood Impact: 3 - Intermediate Risk level: LOW (equates to a risk appetite of MINIMAL)	From: 01-Jan-23 To: 30-Jun-23	National Project Manager (NPM)	Risk Treatment 3.1: Strong advocacy and liaison with GoB line ministry and involvement of the UNDP. Risk Treatment Owner: LGD & UNDP


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 Mizanur Rahman

Monitoring and Evaluation Associate
 SWAPNO Project
 11-Apr-2023

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 Kajal Chatterjee

National Project Manager
 SWAPNO Project
 11-Apr-2023

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Issue Log (Offline)

Project Title	SWAPNO IP
Duration	1st January 2023 to 30th June 2023
Project ID (Atlas)	00131619, Award ID: 00081623

#	Description of the Issue	Issue Type ¹	Date Identified	Status ²
1				
2		Not Applicable		
3				
4				

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Kajal Chatterjee

National Project Manager

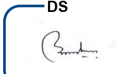
SWAPNO Project

UNDP Bangladesh


11-Apr-2023

¹ Change/Problem/Other

² Ongoing/Solved

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Private Sector Engagement Plan 2023

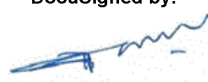
Project Title	Strengthening Women's Ability for Productive New Opportunities (SWAPNO), Phase II
Duration	July 2022 - June 2023
Project ID (Atlas)	00131619, Award ID: 00081623
Plan to engage with the Private Sector (PS) partners (Yes/No)¹	Yes

Target PS partner (Name)	Nature of Engagement (Capacity building/implementation/funding/anything else. Pls explain briefly)	Technical support/assistance needed from CO (if any)
Marico	Funding raising	Technical assistance
Bnagladesh Garments Manufacutring Exporting Association (BGMEA)	Vocational Skills Development and Job Placement for the women Beneficiaries in the garment factory	
Leathergoods and Footwear Manufacturing Exporting Association of Bangladesh (LFMEAB)	Vocational Skills Development and Job Placement for the women Beneficiaries in the leather factory	
EcoFab Ltd	Vocational Skills Development and Job Placement for the women Beneficiaries in the garment factory	

¹Yes = If you have any plan for the engagement with private sector; No = If you do not have any plan for the engagement with private sector

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11-Apr-2023

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Green Smart Shirt Ltd.	Vocational Skills Development and Job Placement for the women Beneficiaries in the garment factory	
Centre of Excellence for Leather Skills in Bangladesh (COEL)	Vocational Skills Development and Job Placement for the women Beneficiaries in the leather factory	
BKash	Beneficiaries wage distribution	
Green Delta Insurance	Implement Micro Health Insurance	
Ekshop	SMEs' Product marketing	
Commercial Bank	For inancial inclusion	

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Kajal Chatterjee

National Project Manager

SWAPNO Project

UNDP Bangladesh

11-Apr-2023

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Kajal Chatterjee
kajal.chatterjee@undp.org
National Project Manager
UNDP Headquarters

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Kazi Nasreen Nahar
kazi.nahar@undp.org
Programme Associate
UNDP Bangladesh

Security Level: Email, Account Authentication (None)

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Signature

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Mohammad Rajib Ahmed Bijoy
mohammad.bijoy@undp.org
Finance & Admin Officer

United Nations Development Program - Global

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Kazi Nasreen Nahar
 kazi.nahar@undp.org
 Programme Associate
 UNDP Bangladesh
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Signature



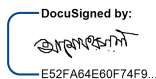
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Arif M Faisal
 arif.faisal@undp.org
 Programme Specialist (Nature, Climate & Energy)
 UNDP Bangladesh
 Security Level: Email, Account Authentication (None)



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Prasenjit Chakma
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 Security Level: Email, Account Authentication (None)

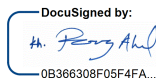


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Sent: 4/12/2023 12:28:11 AM
 Viewed: 4/12/2023 1:27:52 AM
 Signed: 4/12/2023 1:30:21 AM

Electronic Record and Signature Disclosure:
 Accepted: 8/19/2020 9:06:47 PM
 ID: bac9833e-9703-4652-ace6-3143b9a46327

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Signature Adoption: Uploaded Signature Image
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Sent: 4/12/2023 1:30:26 AM
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Signer Events	Signature	Timestamp
<p>Sarder M Asaduzzaman sarder.asaduzzaman@undp.org Head of PMPSU UNDP Headquarters Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  C2499D33D91941B...</p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 203.202.246.146</p>	<p>Sent: 4/12/2023 1:36:33 AM Viewed: 4/12/2023 1:40:22 AM Signed: 4/12/2023 1:43:38 AM</p>

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<p>Van Nguyen nguyen.thi.ngoc.van@undp.org Deputy Resident Representative, UNDP Bangladesh UNDP Headquarters Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  6D879D9AF3DC425...</p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 203.202.246.146</p>	<p>Sent: 4/12/2023 1:43:42 AM Viewed: 4/12/2023 2:02:39 AM Signed: 4/12/2023 2:02:55 AM</p>
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/11/2023 11:32:17 PM
Certified Delivered	Security Checked	4/12/2023 2:02:39 AM
Signing Complete	Security Checked	4/12/2023 2:02:55 AM
Completed	Security Checked	4/12/2023 2:02:55 AM
Payment Events	Status	Timestamps
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