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# Plastic Waste Management: A HUL-UNDP Partnership



## First Quaterly Report January – March, 2019

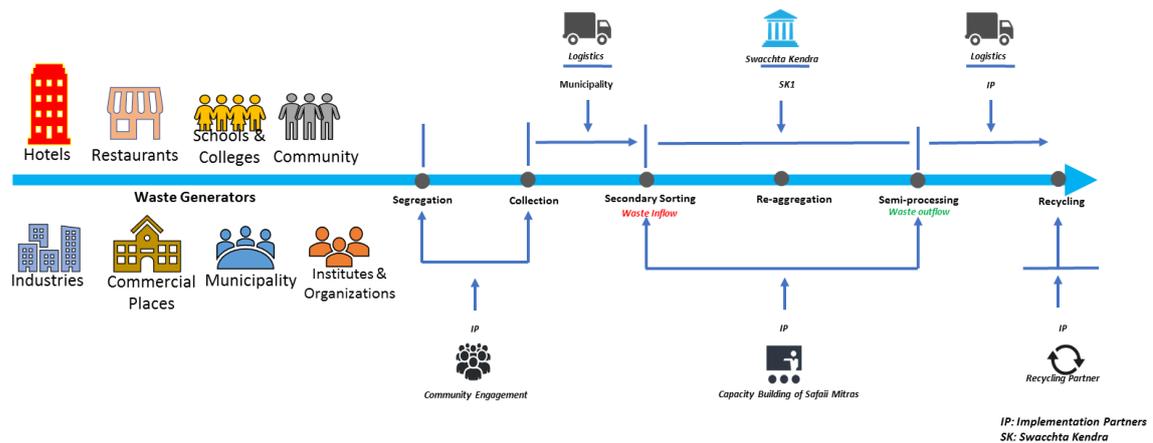
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# Quarterly Progress Report (Period covered January-March, 2019)

## 1. Introduction:

To deal with the gigantic issues of plastic waste management a need to initiate a decentralized-economically sustainable plastic waste management model was felt. HUL in partnership with UNDP and local implementing partner has onset the project of Plastic Waste Management in two wards of Mumbai in close cooperation with the Local Bodies. Aasra Welfare Association and Swachh sustainable Solution Pvt Ltd have been identified as the implementing partner (IP) to execute the project in H West ward and R North Ward respectively and contract was signed in 28 Dec 2018.



The project induction was completed for both the selected partners along with other stakeholders in the month of January. Capacity building and handholding activities for the IP were completed and the project was rollout in the month of January 2019. Various opportunities and challenges were experienced during the inception period of the project and with extended support from HUL and the efforts of the IP, the project has been successfully rolled out in two wards.

The outcome of the effort of the IP partner and Project Staff of UNDP in the first quarter of the project time is delineated below.

## PROJECT PROGRESS 2019



### Basics in-place

- Proposal Submitted to MCGM
- Aasra Welfare Association in K East ward & Swachh Sustainable Solution Pvt Ltd. In N North Ward appointed as Implementing Partner
- Partners Guidance Workshop Conducted on 5<sup>th</sup> Jan 19
- First Tranche Released to partners on 10<sup>th</sup> Jan 19

### Project Rollout

- Mapping of bulk generators in K East and N North Ward conducted
- Handholding, training & Capacity Building of the IP conducted
- Training of the waste pickers conducted
- Process of waste picker onboarding initiated
- Follow-up with the ULB for space allocation in the respective wards

### Follow-up

- Implementation ward modified to H West for Aasra Welfare Association and R North for Swachh Sustainable Solutions Pvt. Ltd.
- Operation in the new identified ward started
- Recycler mapping, 10 recycler already onboarded & more will come in.

## PLANNING TIMELINES



### Systems on Place

- Machinery installed
- Focus on improving waste flow
- Contract with more institutions and Bulk generators
- IEC campaigns will continue
- Governance systems in place
- Daily data recording & traceability
- Safety Features and practices on place

### Operation Rolled out

- Coverage of all schools and colleges for collection, training and campaigns
- Facility performance measured thru KPIs
- Increase throughput of facility and output
- Focus on reducing inert
- Periodic IEC and Safaii mitra welfare activities

## Brief Deatis of the Project Progress

### 2. Identification of the Project

Project ID:	00100826
Location of Project:	Mumbai
Period covered by the Report:	Jan 2019- March 2019

### 3. Financial Summary

Reporting period for financial summary is 1st January to 31st March 2019.

#### A) Fund Utilization & Disbursement Request

Fund Utilization & Disbursement Request	Amount (Rs.)
Total project funds for Year- 1	2,71,33,785
Funds received to date (Dec 29, 2019)	1,72,67,418
Funds spent to date including commitment (31-March 2019)	70,64,188
Funds balance as on (31-March-2019)	1,02,03,230
Fund disbursement requested	NIL

#### B) Financial Summary for 2 wards

Particulars	IP name	
	Aasra welfare Association	Swachh Sustainable Solutions Pvt Ltd
Total project funds as per contract for service	64,81,000	63,48,000
Funds disbursed to date to IP(exclusive of GST)	29,16,450	25,39,200
Funds Spent to date	1,04,908	5,71,157
Funds Balance	2,81,1542	19,68,043
Fund Disbursement Request (if any)	Nil	Nil

### 4. Project Co-financing Received:

Source (s)	Type (In-kind or cash)	Amount (Rs.)
Time of the Director Haider bhai 20 days x 3 months x 3000 per day	In kind	1,80,000
All functions done at the site and no costs incurred. No hiring of space for trainings, SHG meetings with waste pickers etc	In kind	10,000
Function organized by the MC office N Ward. Prizes, place and other related expenses all borne by MC office N Ward.	In kind	1,00,000
No. of Days Contributed by the Raddhi Connect Persons. 2 persons x 7 days a month x 5000x 3 months	In kind	2,10,000
Total		5,00,000

## 5. Project progress of Activities

### (a) Implementin Partners (IPs) selection process:

Publishing of the RFP for selection of the IP.	RFP for selection of the IP was published on <b>12<sup>th</sup> December 2018. RFP/110/IND.</b>
Signing of the contract with the selected IPs	Two IPs were selected, <ul style="list-style-type: none"> <li>• Swach Sustainable Solution Private Limited for N ward (presently R South ward)</li> <li>• Aasara Welfare Solution for K East ward.</li> </ul> Project implementation contract was signed on <b>28 Dec 2018</b> with the Implementing Partner.
Training of the IP, consultant and interns	<ul style="list-style-type: none"> <li>• A one-full day project inception and training was conducted on <b>5<sup>th</sup> January 2019.</b></li> <li>• Both the IPs were introduced to the entire project overview, monitoring &amp; evaluation, data collection, process of plastic waste collection and segregation, communication strategy, procurement procedure, reporting formats, etc. <ol style="list-style-type: none"> <li>1. Aasara Welfare Association for K East Ward</li> <li>2. Swach Sustainable Solution Pvt Ltd for N North Ward</li> </ol> </li> <li>• Interns &amp; consultant of UNDP (Aditya Biniwale, Prateek Malhotra &amp; Rupal Master) were also present for the same.</li> <li>• A site visit was made on 6<sup>th</sup> for K East ward and on 7<sup>th</sup> for the N ward.</li> </ul>
Release of the first tranche to the respective IPs	First tranche was released on date <b>10 January 2019</b> <ul style="list-style-type: none"> <li>• An amount of <b>Rs 29,16,450/-</b> was released to Aasara Welfare Association</li> <li>• An amount of <b>Rs 25,39,200/-</b> was released to Swach Sustainable Pvt Ltd</li> </ul>

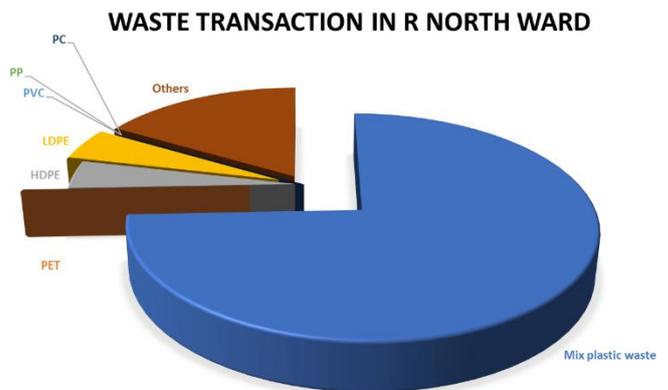
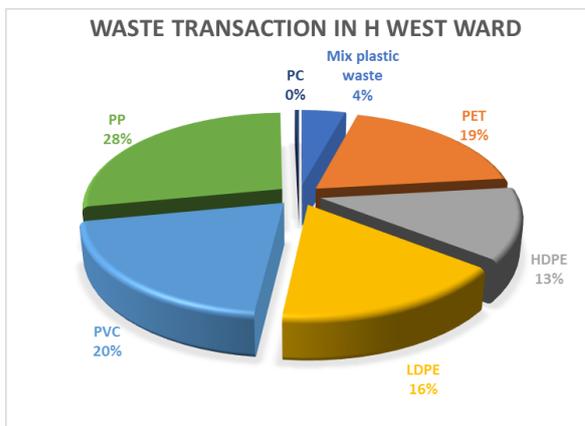
**(b) Swachhta Kendra Setup**

Meeting with BMC officials	<ul style="list-style-type: none"><li>• Several Meetings, Presentations made with officials for submitting the proposal for PWM partnership project with HUL on <b>21<sup>st</sup> &amp; 22<sup>nd</sup> September</b></li><li>• Two presentations made to the senior management of HUL on the <b>21st October and 20th November 2018.</b></li><li>• Presentations made to the K East ward &amp; N ward BMC official on 21 September 2018, 7th January and 8th January for allocation of space.</li></ul>
Difficulties in Space allocation in N ward 12 <sup>th</sup> Feb 2019	<ul style="list-style-type: none"><li>• Space allocation in N Ward land would be difficult as it is <b>part of the Global Eol tender process.</b> It is designed for 250 TPD capacity MRF, much higher than our project capacity.</li></ul>
Recruitment of official at Mumbai & New Delhi	<ul style="list-style-type: none"><li>• Advertisement placed on <b>4th November</b> and interview conducted on 3rd December for the recruitment of the Program Officer to be based at Mumbai.</li><li>• <b>Ms Praithiba Sharma an experienced person selected</b> to be based at Mumbai.</li><li>• An account assistant already recruited to keep the accounts on the project based out of Delhi.</li></ul>
Space allocation K east ward 8th Feb 2018	<ul style="list-style-type: none"><li>• K-East Ward proposal approved at the Ward level and by DMC (SWM). Two sites identified, one is at <b>Malpa Dongri Section Chowki</b> and second at <b>MIDC site (next to Technopolis Knowledge Park)</b></li></ul>
R South Ward Space allocation 13th Feb 2019	<ul style="list-style-type: none"><li>• The <b>identified space for swachhta kendra which has pre-existing shed (1550 sq ft) and 1 other closed space under the bridge (3000 sq ft) was visited by the IP along with UNDP officer.</b></li><li>• An extension for the pre-existing shed is required which is accepted by MCGM.</li><li>• A positive response for the project with identified space for swachhta kendra had been given by Mr Sanjay Kurhade.</li><li>• Proposal was submitted to Asst Commissioner R South ward on <b>15<sup>th</sup> Feb 2019.</b></li></ul>
18 <sup>th</sup> March, Ward R-North and Ward H-West considered for project implementation.	<ul style="list-style-type: none"><li>• As, getting allocation of wards is taking time it was agreed with HUL team that we will accelerate the activities presently in the two wards were the HUL-UNDP and IP partners already have agreements with the ward officials in Ward R-North and Ward H-West. This will start the project in at least two wards quick and show results as envisaged in the project.</li></ul>

	<ul style="list-style-type: none"> <li>Hence it was eventually as agreed with HUL team, the IPs &amp; UNDP that to effectively implement the project and accelerate the activities implementation Ward has to be updated from K East Ward for Aasra Welfare Association to H West Ward &amp; N North Ward to R-North for Swachh Sustainable Solution Pvt Ltd. respectively .</li> <li>This will help to start the implementation of the project in at least two wards and HUL, UNDP and the IPs mutually agreed to the same and start the operations in R North Ward and H West ward and set up the Swachhta Kendras (SKs) to fully functional by May 2019, including installation of machineries, selection of Swachhta Kendra, creating waste flow traceability through monitoring and evaluations, onboarding waste pickers and formation of waste picker SHGs.</li> </ul>
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**(c) Waste Transaction details:**

A total of around 120 tonnes were reported for the collection and processing in the month of March.



## (i) Waste transaction details for the month of March

Sr. No	Type of Waste	Aasra Welfare association- H West Ward		Swach sustainable Solution- R North Ward	
		Incoming waste (Qty in MTs)	Waste processed sorting, baling, shredding, etc - (Qty in MTs)	Incoming waste (Qty in MTs)	Waste processed sorting, baling, shredding, etc - (Qty in MTs)
1.	Mix plastic waste	2.2		49.994	49
2.	PET	9.9	7.9	2.881	2.5
3.	HDPE	6.5	5.6	3.259	3.0
4.	LDPE	8.5	7.2	0	0
5.	PVC	10.5	8	0	0
6.	PP	14.5	10	0	0
7.	PC	0.2		11.1	10
<b>Total Plastics</b>		<b>52.3</b>		<b>67.234</b>	

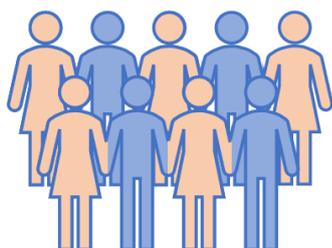
## (d) Safai mitraa onboarding details:

## (i) List of Safai Sathis onboarded with Aasra Welfare Association (H West Ward)

No	Name of Safai mitra onboarded	Gender	Insurance Cover for Safai Mitra			Total Personal Protective Equipment / safety gears distributed	ID Card/ QR code for wastepickers
			Health	Pension	General		
1	Mazhan Khan	Male	No	No	LIC policy in process	1 – Mask	ID card provided
2	Mohammad Ali Ansari	Male	No	No	LIC policy in process	1 – Mask	ID card not provided
3	Javed Abdul Shaikh	Male	No	No	LIC policy in process	1 – Mask	ID card not provided
4	Kalim Khan	Male	No	No	LIC policy in process	1 – Mask	ID card not provided
5	Shiv Shankar	Male	No	No	LIC policy in process	1 – Mask	ID card provided
6	Ram Yadav	Male	No	No	LIC policy in process	1 – Mask	ID card not provided
7	Wasim Khan	Male	No	No	LIC policy in process	1 – Mask	ID card provided

8	Dharmendra Gautam	Male	No	No	LIC policy in process	1 – Mask	ID card provided
9	Satish Gautam	Male	No	No	LIC policy in process	1 – Mask	ID card provided
10	Vijay Chaurasia	Male	No	No	LIC policy in process	1 – Mask	ID card provided
11	Kushal	Male	No	No	LIC policy in process	1 – Mask	ID card provided
12	Javed Khan	Male	No	No	LIC policy in process	1 – Mask	ID card not provided
13	Ajay Marwadi	Male	No	No	LIC policy in process	1 – Mask	ID card provided

## Waste Picker Onboarding & Capacity Building



### ONBOARDED SAFAI SATHIS

#### R North Ward

- 11 Safai sathis onboarded
- Out of 11 safai sathis, 3 women and 8 men.

#### H West ward

- 13 (male) Waste Picker onboarded



The **onboarded waste pickers will be facilitated** with

- Capacity building and training on day to day activities
- Linking to various social and financial inclusion schemes
- Educating and Supporting on availing the benefits of the existing health benefit schemes

- (ii) List of Safai sathis onboarded with Swachh Sustainable Solution Pvt Ltd. (R North Ward)

No	Name of Safai mitra onboarded	Gender	Insurance Cover for Safai Mitra			Total Personal Protective Equipment / safety gears distributed	ID Card/ QR code for wastepickers
			Health	Pension	General		
1	Anil Pandey	Male	No	No	No	Yes (Gloves, Mask)	Yes
2	Brijesh Kumar	Male	No	No	No	Yes (Gloves, Mask)	Yes
3	Bijli Kapwe	Male	No	No	No	Yes (Gloves, Mask)	Yes
4	Raj Tej	Male	No	No	No	Yes (Gloves, Mask)	No
5	Sandeep Pawar	Male	No	No	No	Yes (Gloves, Mask)	No
6	Ravi Balmiki	Male	No	No	No	Yes (Gloves, Mask)	No
7	Lalit Khade	Male	No	No	No	Yes (Gloves, Mask)	Yes
8	Pradeep pariyar	Male	No	No	No	Yes (Gloves, Mask)	No
9	Jyoti Ravi Balmiki	female	No	No	No	Yes (Gloves, Mask)	No
10	Soni Sandeep Dilod	female	No	No	No	Yes (Gloves, Mask)	No
11	Abida Chand Shaikh	female	No	No	No	Yes (Gloves, Mask)	No

**(e) Recycler onboarding details:**

No	Name of Recyclers onboarded	Type of waste recycled	Location of recycler	Processing capacity	Ward/IP
1.	Javed Qureshi	Mix paper	Bandra	5 tonnes	H West Ward- Aasra Welfare association
2.	Ganesh Ashiwal	PET	Bandra	2 tonnes	
3.	Mushraffeen Qureshi	Panni (plastic bags)	Malegaon	5 tonnes	
4.	Sagir Ahmed	HDPE, PP	Dharavi	2 tonnes	
5.	Riyazuddin	Glass	Sion	15 tonnes	
6.	Bunty Bhiuval	Sole chappal, PVC	Bandra East	10 tonnes	

7.	Sakti Plastic Industries	Plastic Scrap	Maharashtra	150 tonnes per month	R North Ward- Swachh Sustainable Solution Pvt. Ltd.
8.	Dalmiya Polypro	Plastic Scrap	Vapi, Gujrat		
9.	Lucro	Plastic Scrap	Umbergaon, Gujrat		
10.	Ultratech	Plastic Scrap	Dhar,MP		

#### (f) Detailed Summary of IEC Activities

Sr. No	Activity	Output	Outcome
1.	Drawing competition on waste management- Certificate distribution to children for swachhta survekshan 2019- N ward	120 participants	<ul style="list-style-type: none"> <li>• Increase level of awareness among the participants and swach sarvekshan</li> </ul>
2.	Exposure visit to Indore	15 participants from 3 different stakeholders like Municipal corporation Greater Mumbai (MCGM), Implementing Partners, Hindustan Unilever Pvt. Ltd. & UNDP	<ul style="list-style-type: none"> <li>• Understanding of the project background, waste value chain, the ground level process for micro management, role of various stakeholders, waste picker integration in the model.</li> </ul>
3.	Health & Hygiene meeting at Aasra office on women's day	<p>32 women waste pickers and 9 other participants from other stakeholder (IP and MCGM)</p> <ul style="list-style-type: none"> <li>• Waste Picker raised the concerns of discomfort in handling the sanitary waste that come along with the dry waste.</li> <li>• Need was identified to create awareness to separate domestic hazardous waste at source.</li> </ul>	<ul style="list-style-type: none"> <li>• Awareness created among women waste pickers on women's health, best practices on menstrual hygiene, taboos associated with menstrual issues.</li> <li>• Importance of using protective equipment and gears during sorting of sanitary waste.</li> </ul>

	Meeting with safai mitra's regarding, banking, financial inclusion and introduction of SHGs	<ul style="list-style-type: none"> <li>•Waste picker expressed interest in opening bank account and understanding the schemes for financial and social security</li> </ul>	<ul style="list-style-type: none"> <li>•Onboarded waste picker wish to open bank account.</li> <li>•Bank account opening activity is in process.</li> </ul>
4.	<p>Makkar sakranti function for safai mitra</p> <p>(A small snack party was organized by Aasra, haldi kumkum was celebrated. Saree's, flowers, salwars were distributed amongst the safai mitras and hand made kites were flown with the help of balloons.)</p>	<ul style="list-style-type: none"> <li>•Waste Picker participated and collectively enjoyed the trust building activity</li> </ul>	<ul style="list-style-type: none"> <li>•Waste picker showing increased involvement in various activity of the Swachhta Kendara.</li> <li>•A sense of ownership has been developed among the waste picker.</li> </ul>
5.	Guru Nanak nursing institute student visit	<ul style="list-style-type: none"> <li>•Took place on 23rd March 2019.</li> </ul>	<ul style="list-style-type: none"> <li>•This activity helped create awareness amongst the young students and they understood how proper waste management and disposal can be helpful to the environment.</li> <li>•Our safai mitra's also engaged in explaining their roles to the students</li> </ul>
6.	GLOBAL RECYCLING DAY MARATHON event with MRAI	<ul style="list-style-type: none"> <li>•Took place on 26th March 2019</li> </ul>	<ul style="list-style-type: none"> <li>•Aasra had a stall At the Event which Helped spread Awareness on Recycling and showcasing project activities.</li> <li>•Our safai Mitras took Part in The Marathon and won it.</li> <li>•This created a sense of motivation amongst the safai mitras.</li> </ul>

## **6. Training/Workshop/Exhibition with Partners:**

- (Attended by Raddi Connect) Workshop on Guiding Extended Producer Responsibility ('EPR') for establishing best practices in Maharashtra, conducted by Tata Trust in Mumbai
- (Attended by Raddi Connect) Xynteo India Exchange 2022- 1<sup>st</sup> April/ 2<sup>nd</sup> April
- Plastic Task Force meeting on EPR conducted by CMO, (Attended by Raddi Connect)

## **7. Training/Workshop/Exhibition attended by UNDP Team & IPs:**

- Workshop on Guiding Extended Producer Responsibility ('EPR') for establishing best practices in Maharashtra, conducted by Tata Trust in Mumbai
- Xynteo India Exchange 2022- 1<sup>st</sup> April/ 2<sup>nd</sup> April

## **8. Partnerships created/Ongoing/To be created:**

- Partnership dialogue in process with Xynteo for Behaviour Change Campaign
- Partnership dialogue in process with Vile Parle RWA for Paper Bag making enterprise with Wastepickers SHG at Aasra
- Partnership dialogue in process with Bank of India, (Bandra Kurla Complex Branch) for opening Bank Accounts of Safai Mitras.

## **9. New technology/ Innovation Intervention:.**

- 1..1. Fulcrum, a mobile data collection platform to build mobile forms & collect field data using GIS mapping, was used for conducting base line surveys in Nward, R North, R South, K East and H West

## 10. Financial Report

UNDP's Expenditure Report against the grant received from HUL

Sl. No	Components	Year 1 Budget (INR)	Expenditure from 1 Jan 2019 to 31 March 2019 (INR)	Commitments (INR)	Total expenditure including commitment (INR)
1	Component 1: Socio-technic model for packing plastic waste management developed, supported and implemented	2,292,000	0	0	0
2	Component 2: Pilots Projects Cities Units (Swachta Kendras) for improved plastic waste management implemented	38,327,537	27,340,73		27,34,073
3	Component 3: Institutionalization of Swachta Kendras in governance bodies and improved socio-economic conditions of waste pickers obtained	1,140,000	27,27,825		27,27,825
4	Component 4: Knowledge Management, monitoring and communication system developed	7,840,000	58,942		58,942
5	Component 5: Project Management Cost of UNDP	20,386,198	5,58,548	1,50,055	7,08,603
	<b>GROSS TOTAL</b>	<b>69,985,734</b>	60,79,388	1,50,055	62,29,443
	<b>DPC @ 5%</b>	<b>3,499,287</b>	3,03,969	7503	3,11,472
	<b>Total Project Cost (6+7)</b>	<b>73,485,021</b>	63,83,357	1,57,558	65,40,915
6	UNDP General Management Support @8%	5,878,802	5,10,668	12,605	5,23,273
	<b>GRAND TOTAL</b>	<b>79,363,822</b>	<b>68,94,025</b>	<b>1,70,163</b>	<b>70,64,188</b>

(i) Financial Report (Swachh Sustainable Solution Pvt Ltd.)

**Expenditure Report (Increase rows as required)**

Expense details for the month of January 2019					
Sr .N o	Date	Invo ice/ Rec eipt Nu mbe r	Description of Expenditure	Budget Head	Cost (Rs.)
1	8 Jan		Food Expenses	Other related expenses for the S.Ks	2156
2	22 Jan		Printing & Xerox	IEC Materials for promoting the no plastic litter campaigns	980
3	24 Jan		Food Expenses	Other related expenses for the S.Ks	993
4	24 Jan	787 3	MAC Doodle Gift Set for N ward Program	Award, Competition certificate function at RWA/ Ward / ULB level.	1415
5	24 Jan	787 1	Kiddy Gift Set for N ward Program	Award, Competition certificate function at RWA/ Ward / ULB level.	3894
6			Auto Cad Design for N ward	Identification & Allocation of Municipal Ward	500
7	25 Jan	257	HDMI to VGA Connector	Computer, Printer and other capital equipment expenses	450
8	25 Jan	247	Sandisk SD Card	Computer, Printer and other capital equipment expenses	500
9	25 Jan	CO M55 4	Colour Printout	Identification & Allocation of Municipal Ward	659
10	27 Jan	NJSS S/06	Sweet box_N ward program	Award, Competition certificate function at RWA/ Ward / ULB level.	8925
11	28 Jan	HYD 8- 320 3	Laptop	Computer, Printer and other capital equipment expenses	30984
12	28 Jan		Colour Printout	Identification & Allocation of Municipal Ward	184
13	30 Jan	345	BW & Colour Xerox & Print Out	Identification & Allocation of Municipal Ward	83
14	31 Jan	AEP /061 /201 8	Event Management Service for N ward	Award, Competition certificate function at RWA/ Ward / ULB level.	14160
15	Jan- 19		N ward & dahisar ward Raddiwala Mapping	Other related expenses for the Swachhta Kendras	6400

16			N ward & dahisar ward Raddiwala Mapping	Other related expenses for the Swachhta Kendras	23660
17			Travelling cost	Local Travel costs (coordination with stakeholders) for the NGO	196
18	Jan-19		Travelling cost	Local Travel costs (coordination with stakeholders) for the NGO	1024
19			Salary Disbursed-Project Cordinator (Ravi)	Field Project Coordinator	20000
20			Salary Disbursed-Centre Incharge (Manish)	Technical Associate- Monitoring, Account, Operation, Communication	15000
21			Salary Disbursed-Operation Incharge (Alquma)	Technical Associate- Monitoring, Account, Operation, Communication	13000
22			Salary Disbursed-Mukadam 1(Afzal)	Mukadam for supervising safai mitra	13000
23			Salary for Safai Mitra 1 Anil	Safaii Mitras for collection, packaging, loading at Centre	8000
24			Salary for Safai Mitra 2 Sandeep	Safaii Mitras for collection, packaging, loading at Centre	8000
25			Salary for Safai Mitra 3 Brijesh	Safaii Mitras for collection, packaging, loading at Centre	8000
26			Salary for Safai Mitra 4 Ram Tej	Safaii Mitras for collection, packaging, loading at Centre	8000
27			Salary for Safai Mitra 5 Bijli	Safaii Mitras for collection, packaging, loading at Centre	8000
<b>A</b>	<b>Total Expenses(in INR)</b>				<b>198163</b>

<b>Expense details for the month of February 2019</b>					
<b>Sr .N o</b>	<b>Date</b>	<b>Invo ice/ Rec eipt Nu mbe r</b>	<b>Description of Expenditure</b>	<b>Budget Head</b>	<b>Cost (Rs.)</b>
28	04 Feb		Print & xerox	Awareness material	695
29	08 Feb	146	Prinout & Xerox	Awareness material	301
30	09 Feb		Measuring Tape	Other related expenses for the S.K	280
31	13 Feb		Colour Print out and Xerox	Awareness material	587
32	13 Feb		Paper Clip	Awareness material	65

33	15 Feb		Colour Print out and Xerox	Awareness material	500
34	15 Feb		Colour Print out and Xerox	Awareness material	68
35	05 Feb		Traveling cost(lumpsum)	Local Travel costs (coordination with stakeholders) for the NGO	600
36			Salary Disbursed-Project Cordinator(Ravi)	Field Project Coordinator	20000
37			Salary Disbursed-Centre Incharge(Manish)	Technical Associate- Monitoring, Account, Operation, Communication	15000
38			Salary Disbursed-Operation Incharge(Alquma)	Technical Associate- Monitoring, Account, Operation,Communication	13000
39			Salary Disbursed-Mukadam 1(Afzal)	Mukadam for supervising safai mitra	13000
40			Salary for Safai Mitra 1 Anil	Safaii Mitras for collection, packaging, loading at Centre	8000
41			Salary for Safai Mitra 2 Sandeep	Safaii Mitras for collection, packaging, loading at Centre	8000
42			Salary for Safai Mitra 3 Brijesh	Safaii Mitras for collection, packaging, loading at Centre	8000
43			Salary for Safai Mitra 4 Ram Tej	Safaii Mitras for collection, packaging, loading at Centre	8000
44			Salary for Safai Mitra 5 Bijli	Safaii Mitras for collection, packaging, loading at Centre	8000
<b>B</b>	<b>Total Expenses(in INR)</b>				<b>104096</b>

Expense details for the month of March 2019					
Sr .N o	Date	Invo ice/ Rec eipt Nu mbe r	Description of Expenditure	Budget Head	Cost (Rs.)
45	March		Travelling	Local Travel costs (coordination with stakeholders) for the NGO)	1000
46	26 Mar		Fire extinguisher	Procurement and installation of equipment	7198
47			CCTV	Procurement and installation of equipment	32200
48	30 Mar		Poly Tarpaulins	Other related expenses for the S.Ks	3000
49			Electrical Work	Other related expenses for the S.Ks	7,500.00
50			Audit fee	Financial Audit of activities and budget	7,500.00

51		Agency fee	Agency Management fees	93,500.00
52		Salary Disbursed-Project Cordinator(Ravi)	Field Project Coordinator	20000
53		Salary Disbursed-Centre Incharge(Manish)	Technical Associate- Monitoring, Account, Operation, Communication	15000
54		Salary Disbursed-Operation Incharge(Alquma)	Technical Associate- Monitoring, Account, Operation, Communication	13000
55		Salary Disbursed-Mukadam 1(Afzal)	Mukadam for supervising safai mitra	13000
56		Salary Disbursed-Safai Mitra 1 Anil	Safaii Mitras for collection, packaging, loading at Centre	8000
57		Salary Disbursed-Safai Mitra 2 Sandeep	Safaii Mitras for collection, packaging, loading at Centre	8000
58		Salary Disbursed-Safai Mitra 3 Brijesh	Safaii Mitras for collection, packaging, loading at Centre	8000
59		Salary Disbursed-Safai Mitra 4 Ram Tej	Safaii Mitras for collection, packaging, loading at Centre	8000
60		Salary Disbursed-Safai Mitra 5 Bijli	Safaii Mitras for collection, packaging, loading at Centre	8000
61		Salary Disbursed-Safai Mitra 6 Jyoti Balmiki	Safaii Mitras for collection, packaging, loading at Centre	8000
62		Salary Disbursed-Safai Mitra 7 Soni sandeep Dilod	Safaii Mitras for collection, packaging, loading at Centre	8000
<b>C</b>	<b>Total Expenses(in INR)</b>			<b>2,68,898.00</b>

<b>Total Expenses(A+B+C) in INR</b>				<b>5,71,157.00</b>
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### Expenditure Report as per Table B of Contract

Sr. No	Budget Head	Approved Budgets	Expenditures in this period (from above) (Rs.)			Cumulative Expenditures (Rs.)	Balance in Rs.	Actual Salary (per Month)	Co financing (per month)
			JAN	FEB	MARCH				
<b>A</b>	<b>List of Activities quoted by IP</b>								
1	Identification and allocation of wards	10,000.00	1426.00			1426.00	8,574.00		

2	Formation Resident Welfare Associations (RWAs)	30,000.00				0.00	30,000.00		
3	Meetings, small workshops & trainings.	10,000.00				0.00	10,000.00		
4	Provision of safety measures, dress, gloves, face mask etc	50,000.00					50,000.00		
5	Organizing drives, meetings, exposure visits and rallies	20000				0.00	20,000.00		
6	Other related expenses for the S.Ks	2,00,000.00				43989.00	1,56,011.00		
	Measuring Tape			280.00					
	food expenses		3,149.00						
	Electrical work				7500.00				
	Mapping of Dahisar & N ward		30060.00						
	Poly Tarpaulins				3000.00				
7	Procurement and installation of equipment	25,00,000.00					24,60,602.00		
	CCTV				32200.00	32,200.00			
	Weighing Scale					0.00			
	Fire Extinguisher					7198.00			
8	Setting up of office space in each of the S.Ks	20,000.00				0.00	20,000.00		
9	Social security systems	25000				0.00	25,000.00		
10	Adhoc requirements for collection, segregation, and operations,	4,50,000.00				0.00	4,50,000.00		
11	Insurance of plant and machinery	10,000.00				0.00	10,000.00		
12	Insurance of the staff.	10000				0.00	10,000.00		
13	Trainings/meetings for waste-pickers	15000				0.00	15,000.00		
14	Awareness material	120000		2216.00		2216.00	1,17,504.00		
15	Documentation of best practices, case studies	60,000.00				0.00	60,000.00		
16	Financial Audit of activities and budget	30,000.00			7,500.00	7,500.00	22,500.00		
17	Agency Management fees	3,74,000.00			93,500.00	93,500.00	2,80,500.00		
18	Technical Consultant/ any other cost	1,80,000.00				0.00	1,80,000.00		
						0.00	0.00		
	<b>Total (A)</b>	<b>41,14,000.00</b>	<b>34,635.00</b>	<b>2,496.00</b>	<b>1,50,898.00</b>	<b>1,88,029.00</b>	<b>39,25,971.00</b>		

### Expenditure Report as per Table C of Contract

B List of activity where cost are fixed by UNDP									
Sr. No	Budget Head	Approved Budgets	Expenditures in this period (from above) (Rs.)			Cumulative Expenditures (Rs.)	Balance in Rs.	Actual Salary (per Month)	Co financing (per month)
			JAN	FEB	MARCH				
1	Setting up of an arrangement for the purchase of waste plastic material	350000				0.00	3,50,000.00		
2	Award, Competition certificate function at RWA/ Ward / ULB level.	10000	28394			28,394.00	-18,394.00		
3	IEC Materials for promoting the no plastic litter campaigns	120000	980			980.00	1,19,020.00		
4	Hiring of resource for IP								
5	Field Project Coordinator (1 No.)	240000	20000	20000	20000	60,000.00	1,80,000.00	40000	20000

6	Technical associate 2 Nos (Monitoring, Account, Operation, Communication)								
	Technical associate 1 Alquma	156000	13000	13000	13000	39,000.00	1,17,000.00	17000	4000
	Technical associate 2	156000				0.00	1,56,000.00		
7	Muqaddams (2 Nos.) for supervising the Waste Pickers								
	Mukadam 1 Afzal	120000	13000	13000	13000	39,000.00	81,000.00	18000	5000
	Mukadam 2	120000				0.00	1,20,000.00		
8	Cost of recycling center(S.K)					0.00	0.00		
9	Recycling Centre Operations in- charge (1 No.) Manish	180000	15000	15000	15000	45,000.00	1,35,000.00	20000	5000
10	Safaii Mitras for collection, packaging, loading at Centre (7 No.)								
	Safai Mitra 1 Anil	96000	8000	8000	8000	24,000.00	72,000.00	13500	5500
	Safai Mitra 2 Sandeep	96000	8000	8000	8000	24,000.00	72,000.00	13500	5500
	Safai Mitra 3 Brijesh	96000	8000	8000	8000	24,000.00	72,000.00	13500	5500
	Safai Mitra 4 Ram Tej	96000	8000	8000	8000	24,000.00	72,000.00	13500	5500
	Safai Mitra 5 Bijli	96000	8000	8000	8000	24,000.00	72,000.00	13500	5500
	Safai Mitra 6 Jyoti Balmiki	96000			8000	8,000.00	88,000.00	13500	5500
	Safai Mitra 7 Soni sandeep Dilod	96000			8000	8,000.00	88,000.00	13500	5500
11	Local Travel cost	60000	1220	600	1000	2,820.00	57,180.00		
12	Computer ,printer and other capital cost	50000	31934			31,934.00	18,066.00		
	<b>Total(B)</b>	<b>2234000.00</b>	<b>163528.00</b>	<b>101600.00</b>	<b>118000.00</b>	<b>383128.00</b>	<b>1850872.00</b>	<b>189500.00</b>	<b>72500.00</b>
	<b>Grand Total(A+B)</b>	<b>63,48,000.00</b>	<b>1,98,163.00</b>	<b>1,04,096.00</b>	<b>2,68,898.00</b>	<b>5,71,157.00</b>	<b>57,76,843.00</b>	<b>1,89,500.00</b>	<b>72500.00</b>

**(ii) Financial Report ( Aasra Welare Association)  
Expenditure Report (Increase rows as required)**

Date	Number of Invoice/Receipt	Description of Expenditure	Budget Head	Cost (Rs.)
9/2/2019		Cost of flex	Awareness material like hoardings, boards, pamphlets brochure etc	360
8/3/2019	337	Flowers purchased for Women's Day celebration	IEC Materials For promoting the no plastic litter campaigns; segregate and recycle plastics	700
8/3/2019	173	Food and beverages purchased for Women's Day celebration	IEC Materials For promoting the no plastic litter campaigns; segregate and recycle plastics	6000
11/3/2019	HET/306/2018-19	Paper for printer	Other related expenses for the	504

			Swachhtakendras for plastic waste collection and recycling center, if any	
13/3/2019	200914	Fuel for local travel	Local Travel cost ( coordination with stakeholders ) for the NGO	500
20/3/2019	HP621	Wireless printer for Aasra office	Other related expenses for the Swachhtakendras for plastic waste collection and recycling center, if any	14800
20/3/2019	S0004_R020_00 1943	Purchase of laptop and PC for Aasra office	Computer, printer and other capital equipment expenses & Other related expenses for the Swachhtakendras for plastic waste collection and recycling center, if any	60500
25/3/2019	1749	Purchase of stationery for Aasra office	Other related expenses for the Swachhtakendras for plastic waste collection and recycling center, if any	1169
25/3/2019	1750	Purchase of register, ledger index	Other related expenses for the Swachhtakendras for plastic waste collection and recycling center, if any	315
29/3/2019	SW/3374/18-19	Purchased tally software	Other related expenses for the Swachhtakendras for plastic waste collection and recycling center, if any	20060
			<b>Total (Rs.)</b>	<b>1,04,908</b>

### Expenditure Report as per Table B of Contract

	(1) Budget Head <u>(As per Contract of Services, Table B)</u>	(2) Approved Budgets (Rs.)	(3) Expen ditures in this period (from above) (Rs.)	(4) Cumulative Expenditures (Rs.)	(5) Balance (Rs.)
<b>List of Activities quoted by IP</b>					
1	Identification and allocation of 2 municipal ward for collection of plastic waste from HHs/ Shops/ Hotels/school etc. in the city (2 wards in Mumbai with a total population of around 5 lakhs in each ward ( each ward if defined as 1,00,000 units as households And about 2500-3000 shops ,markets, establishments, hospitals, schools ,colleges etc )	36,000.00			
2	Formation of possibly 3-5 residents welfare associations (RWAS) In each ward for awareness, sensitivity in monitoring/segregation of plastic waste followed dup by regular meetings, fairs, exhibits, rallies within each RWAs and Wards	36,000.00			
3	Meetings ,small workshops, training with local stakeholders like ULBs, SPCB, Dept. of Environment etc.	30,000.00			
4	Provision of (one time in two years) safety measures ,dress, gloves, face marks etc. This can be also be supported and sourced from other donors/ SPCB,ULBs etc.	1,00,000.00			
5	Organizing drives, meetings exposure visits and rallies for programs on awareness ,collection, segregation of plastic as special events in each city with ULBs, SPCBs outside the ward area to create more support (e.g. Fairs Green Haat, sports events)	1,00,000.00			

6	Other related expenses for the Swachhtakendras for plastic waste collection and recycling center, if any	50,000.00	47348	47348	2652
7	Procurement* and installation of equipment and machinery, phatka machine, dry waste sorter, shredding and bailing machines etc. and related tools equipment's like weighting machines, etc including fire and safety equipment's • UNDP will pay for one- time cost of procurement . Payment for procurement of equipment will be on actuals, based on the evidence of purchase by IP.	25,00,000.00			
8	Setting up of office space in each swachhta center minimal support for furniture and fixtures, computer, printer, etc.	2,00,000.00			
9	Ensuring the social security systems (Identity cards, police verification, health cards, insurance, bank accounts etc) for all the waste pickers, SHG members, and families, including children.	2,00,000.00			
10	Adhoc requirements for collection, segregation, and operations, if any	4,00,000.00			
11	Insurance of plant and machinery for uninterrupted work on annual basis.	15,000.00			
12	Insurance of the staff working on the plant and machinery, site premises and other staff on annual basic.	10,000.00			
13	Three to four training / meetings for waste- pickers per city per year in plastic waste management, SHG formation, links to banks,etc	50,000.00			
14	Awareness material like hoardings, boards, pamphlets brochure etc	50,000.00	360	360	49,640
15	Documents of best practices, case studies for the waste pickers families, publications and consultants etc	30,000.00			
16	Financial Audit of activities and budget	20,000.00			
17	Agency Management fees	4,20,000.00			
18	Technical Consultant / any other cost				
	<b>Total</b>	42,47,000.00		<b>47708</b>	<b>41,99,292</b>

### Expenditure Report as per Table C of Contract

	(1) Budget Head (As per Contract of Services, Table C)	(2) Approved Budgets (Rs.)	(3) Expenditures in this period (Rs.)	(4) Cumulative Expenditures (Rs.)	(5) Balance (Rs.)	(6) Co- financing
	List of Activities cost fixed by UNDP					
1	Settings up of an arrangement for the purchase of waste plastic material from waste pickers for swachhtakendra future supply to recyclers for soft and hard plastic. Revolving fund of purchase of 1000 kgs per day payments. Proper records to be maintained by the IP.	350,000.00				
2	Award, Competition certificate function at RWA/ Ward/ UKB level.	10,000.00				
3	IEC Materials For promoting the no plastic litter campaigns; segregate and recycle plastics	1,20,000.00	6700	6700	1,13,300	
4	Hiring of resources for IP ( collection segregation of plastic waste):	-				
5	Field Project Coordinator (1 No.)	2,40,000.00				
6	Technical Associate (2 nos.) Monitoring, accounts, Operations, Communications etc	3,12,000.00				
7	Muqaddams (2 Nos.) for supervising the Waste Pickers	2,40,000.00				
8	Costs for recycling center (Swachhata Kendra):					
9	Recycling Centre Operations in-charge (1 No.)	1,80,000.00				

10	SafaiiMitras for collection, packaging, Loading at center, Operatings at phatka machine, shredding machine, Air blowe( 7 no)	6,72,000.00				
11	Local Travel cost ( coordination with stakeholders ) for the NGO	60,000.00	500	500	59,500	
12	Computer, printer and other capital equipment expenses	50,000.00	50,000	50,000	-	
	<b>Total</b>	<b>22,34,000.00</b>		<b>57,200</b>	<b>21,76,800</b>	

## 11. Status Mapping and Second Quarter Plan

### a) Work Plan for Aasra welfare Association

Work Plan for Aasra				
Sr. No.	Elements	Present Status	Required	Plan for 2nd quarter
1.	Infrastructure			
	• Shed	Presently around 11000 sq ft area available (220 ft X 52 ft) • 4 brick mortar shed with concrete flooring available (20" X 28.5") • 5 Bamboo structure shed without flooring is available (20" X 28.5") • One office Space (10" X 20") • One children chreche (10" X 15") • 3 bamboo structure Common room for workkers (8" X 8")	1 more pucca shed is required for conveyor belt based segregation process	Planning to raise a request to BMC for reconstruction of the bamboo shed /shed extension.
	• Electricity Supply	Around 30 kW available	-	-
	• Water Supply	Available (24 7) motor, 100L 4 storage, 5000L oh t req	-	-
	• Sanitation	Currently 1 bathroom and 2 toilets are available	Planning to renovate one toilet from Indian to Western	We are planning to renovate in the 2 <sup>nd</sup> quarter
	• Drinking Water	Currently, drinking water is provided by the BMC	We require an industrial water cooler for SK for all safai mitras	We plan to buy it in the 2 <sup>nd</sup> quarter. We also are in talks with a party who has expressed their interest in donating one
	• Any Consent/ registration required like CTO, CTE, DIC, etc.	Not available currently	MPCB certificate may be required for Aglo machine	Once we procure the aglo machine, we will apply for the MPCB certificate
• Mapping of generators & recyclers	Recyclers and generators identified.	Agreement with the recycler & generators to be made	Approach to make Agreement with the identified recycler (atleast 2) & generators (atleaset 10)	

	<ul style="list-style-type: none"> <li>• Agreement with Generators &amp; Recyclers</li> </ul>	No agreement as of now. We are currently working with small vendors	Once the machinery is procured, we will begin work with the recyclers	Once the machinery is procured in the 2 <sup>nd</sup> quarter, we will sign agreements with the generators and recyclers
2.	Machineries			
	<ul style="list-style-type: none"> <li>• Conveyor belt</li> </ul>	Available, but not in use because of lack of space at the SK	Not required	Not planning to use as of yet.
	<ul style="list-style-type: none"> <li>• Air blower cleaning of plastic</li> </ul>	Not available	Yes	Quotation in progress
	<ul style="list-style-type: none"> <li>• shredding of plastic</li> </ul>	Not available	Yes	Quotation in progress
	<ul style="list-style-type: none"> <li>• Bailing</li> </ul>	Not available	Yes	Quotation in progress
	<ul style="list-style-type: none"> <li>• agglomeration</li> </ul>	Not available	Yes	Quotation in progress
	<ul style="list-style-type: none"> <li>• extrusion remoulding</li> </ul>	Not available	Yes	Quotation in progress
	<ul style="list-style-type: none"> <li>• sanitary incineration</li> </ul>	Not available	Yes	Need to do need assesment
	<ul style="list-style-type: none"> <li>• fork lifts</li> </ul>	Not available	Yes	Plan to procure the fork lift in the second phase of the 2 <sup>nd</sup> quarter
	<ul style="list-style-type: none"> <li>• Truck</li> </ul>	Not available	Yes	Quotation in progress
3.	Waste Picker Onboarding	13 Onboarded (total 112 waste picker already working with Aasara)	Required to do social & financial inclusion, ID cards, etc for all.	20 waste picker more to be onboarded in each month in the 2 <sup>nd</sup> quarter
	<ul style="list-style-type: none"> <li>• Safety Gears</li> </ul>	Not available	Yes	Planning to buy around 200 safety gears in the 2 <sup>nd</sup> quarter for the safai mitras
	<ul style="list-style-type: none"> <li>• Waste Picker Dress</li> </ul>	Not available	Yes	We plan to make around 200 uniforms for the safai mitras in the 2 <sup>nd</sup> quarter
	<ul style="list-style-type: none"> <li>• Financial Inclusion</li> </ul>	Not available	Yes	Had a meeting with Bank of India to open around 120 bank accounts for the safai mitras. Once the account is opened, we plan to link it with: a) Pradhan Mantri Jan Dhan Yojana (PMJDY)

				(b) Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJBY) (c) Pradhan Mantri Suraksha Bima Yojana (PMSBY) (d) Atal Pension Yojana (APY)
	• Social Security	No	Yes	As above
	• Any other Factor	SHGs formation	yes	3 SHG formation is targeted per month for the 2 <sup>nd</sup> Quarter. SHG formation will be subjected to bank account opening activity. SHG will be involved in paper & cloth bag making activities
	• Common room for changing cloths, relaxing during break time, etc,	Available	No	2 common rooms are available for the safai mitras
	• Children crèche & safe play area to be assigned for the children of the waste picker	Available	No	Plan to renovate the play area for kids. Flooring, painting and purchasing of toys are planned for the 2 <sup>nd</sup> quarter
4.	Best Practices in Place			
	• First Aid Kit	Not available	Yes	Procurement in progress
	• Office particulars (box for keeping all files; mats; and small cash-box; lock etc for keeping the cash)	Everything is Available except box files.	No	Procurement of box files is in progress, should be in place in the coming days
	• Health & Safety Plan	Not available	Yes	A training on first aid & emergency preparedness is targeted

				A health and safety workshops lined up for the quarter Signages to be identified and put in place
	• Environment Safety plan	Not available	Yes	Draft to be prepared in this quarter
5.	IEC Activities	Define the activity and numbers		
	• Activities focusing on improving waste flow to SK	Not done	Yes	<ul style="list-style-type: none"> <li>• A plan to meet with the H west ward Hotel association, give presentation on the services provided by Aasra Welfare Association and proceed for agreement to give waste management services.</li> <li>• RWA meetings/onboarding (atleast 5 targeted)</li> </ul>
	• Activities focusing on Waste Picker (Health Camp, Capacity building on various aspects, Safety Training, etc.)	Not done in the first quarter, but done in the past	Yes	<ul style="list-style-type: none"> <li>• An eye check up camp</li> <li>• and fire safety training for this month. We plan to have 6-9 activities in the 2<sup>nd</sup> quarter.</li> </ul>
	• Activities focusing on Citizen involvement & showcasing the project to common public	Not done in the first quarter, but done 2-3 times in the past	Yes	<ul style="list-style-type: none"> <li>• Plan to do 2 rallies involving citizens from residential societies to make them aware of the project.</li> <li>• Focus will be to promote the project objectives and explaining the whole waste system and how their involvement will make a difference</li> </ul>
6.	Knowledge Management			

<ul style="list-style-type: none"> <li>Baseline Study</li> </ul>	<ul style="list-style-type: none"> <li>Mapping for the bulk waste generators of the R South, K East and N ward completed.</li> <li>H West Ward Bulk Generators to be Mapped</li> </ul>	Yes	<ul style="list-style-type: none"> <li>Baseline Study to be carried out involving interns from local colleges</li> </ul>
<ul style="list-style-type: none"> <li>Waste Picker Survey</li> </ul>	Not available	Yes	Target to carry out a waste picker survey in the 2 <sup>nd</sup> quarter
<ul style="list-style-type: none"> <li>Waste Management Practices</li> </ul>	Not available	Yes	SOPs for kabbadiwallahs on boarding, effective waste segregation are some of the practices we plan for in the 2 <sup>nd</sup> quarter
<ul style="list-style-type: none"> <li>Any other trending subjects related to the project</li> </ul>	-	-	-

**b) Work Plan for Swachh Sustainable Solution Pvt Ltd.**

Work Plan for Raddi Connect				
Sr. No.	Elements	Present Status	Required	Plan for 2nd quarter
1.	Infrastructure			
	<ul style="list-style-type: none"> <li>Shed</li> </ul>	Present but shed area is not enough 2300 sqft, plot area 1788 sq mt	Extension is required and office construction is required	Planning to raise a request to BMC for reconstruction of the bamboo shed /shed extension.
	<ul style="list-style-type: none"> <li>Electricity Supply</li> </ul>	Available around 27 kW	May be required later	--
	<ul style="list-style-type: none"> <li>Water Supply</li> </ul>	Not Available	Connection is required to be done	Planning to raise a request to BMC for connection to be established

• Sanitation	Washroom Available but no water supply	Water supply Required	To get washrooms operational
• Drinking Water	Water Supply Not Available.	Will Require	Set up will be done once water supply is available
• Any Consent/ registration required like CTO, CTE, DIC, etc.	Startup India, MSME, GST is available	CTO, CTE, DIC, etc. May be required	Pursue with SPCB if required
• Mapping of generators & recyclers	Done	Done	Done
• Agreement with Generators & Recyclers	Done with Recyclers not generators	Onboarding more recyclers	Onboarding more recyclers and issuing certificates to Generators
<b>Machineries</b>			
• Conveyor belt	Not available	Required	In Process of Ordering
• air blower cleaning of plastic	Not available	Required	In process of ordering
• shredding of plastic	Not available	Required	In process of ordering
• Bailing	Not available	Required	In Process of Ordering
• Agglomeration	Not Available	Required in phase 2	Will be order once feasible operational quantities of waste/ Space is Availability

	• extrusion remoulding	Not Available	Required in phase 2	Will be order once feasible operational quantities of waste/ Space is Availability
	• sanitary incineration	Not Available	Required	Will be order once feasible operational quantities of waste/ Space is Availability
	• fork lifts	Not Available	Required	In process or ordering
	• Truck	Not Available	Required	In process of ordering
3.	Waste Picker Onboarding	Status-12 Target- 20 per month going forward	Required	20 waste picker more to be onboarded in each month in the 2 <sup>nd</sup> quarter
	• Safety Gears	Available for 12 will require for the rest	Required for others that are being onboarded	In Process
	• Waste Picker Dress	Available for 12 will require for the rest	Required for other that are being onboarded	In Process
	• Financial Inclusion	Bank accounts available for 3	Required for others	Getting the rest of the waste pickers onboarded and getting financial inclusive for as many as possible
	• Social Security	Not Available	Social inclusion by providing them recognition through government provided ID cards	Will be taken in 2 <sup>nd</sup> Quarter
	• Any other Factor			
	• Common room for changing cloths,	Not Available	Required but possible only after extension	---

	relaxing during break time, etc,			
	<ul style="list-style-type: none"> <li>Children crèche &amp; safe play area to be assigned for the children of the waste picker</li> </ul>	Not Available	Required but possible only after extension	----
4.	Best Practices in Place			
	<ul style="list-style-type: none"> <li>First Aid Kit</li> </ul>	Available	Available	Available
	<ul style="list-style-type: none"> <li>Office particulars (box for keeping all files; mats; and small cash-box; lock etc for keeping the cash)</li> </ul>	Not available	Required but shed extension is required	Will be procured
	<ul style="list-style-type: none"> <li>Health &amp; Safety Plan</li> </ul>	Fire Fighting Equipment has been purchased/ Safety Plan to be made	Required	Safety plan to be in place
	<ul style="list-style-type: none"> <li>Environment Safety plan</li> </ul>	Not Available	Required	Draft will be prepared based on the operational activities
5.	IEC Activities			
	<ul style="list-style-type: none"> <li>Activities focusing on improving waste flow to SK</li> </ul>	Awareness sessions with bulk waste generators in the area.	On going Activity	Activities focusing on increase waste flow will be targeted, including Tie up With Raddiwalas/ Sweepers/

				Remaining Bulk Waste Generators- 1 per 2 month
	<ul style="list-style-type: none"> <li>Activities focusing on Waste Picker (Health Camp, Capacity building on various aspects, Safety Training, etc.)</li> </ul>	Not done		Health Camp to be held/Safety training. -1 per month
	<ul style="list-style-type: none"> <li>Activities focusing on Citizen involvement &amp; showcasing the project to common public</li> </ul>	Ongoing	On going	1) Segregation Activities with Citizens 2) Segregations training and segregation with schools 3) Plastic Safari with Xynteo 4) Pilot Project for segregation of waste at LIC Colony- 3 per month
6.	Knowledge Management			
	<ul style="list-style-type: none"> <li>Baseline Study</li> </ul>	Bulk waste generator data of 87 Bulk waste generators has been mapped	Required	Baseline study to be conducted
	<ul style="list-style-type: none"> <li>Waste Picker Survey</li> </ul>	20 Waste Pickers have been mapped	Wastepicker data to be collected	Health camp is to be arranged where survey data will be collected and other waste pickers in the area will also be invited.
	<ul style="list-style-type: none"> <li>Waste Management Practices</li> </ul>	SOP for Kabadiwala Integration/ SOP for waste Segregation/		SOP for waste Collection/ SOP for Sweeper Integration/

	<ul style="list-style-type: none"> <li>Any other trending subjects related to the project</li> </ul>	Mapping of Kabadiwalas in the area- 40 kabadiwalas		On boarding of at least 20 Kabadiwalas in the area.
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**Report Submitted by:**

Name of the Authorized person: \_\_\_\_\_

Designation of the Authorized person: \_\_\_\_\_

Signature of the Authorized person: \_\_\_\_\_

Date: \_\_\_\_\_