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**PROJECT DOCUMENT**  
**[Turkmenistan]**

**Project title:** Partnering for SDG acceleration

**Project Number:**

**Implementing Partner:** Ministry of Finance and Economy of Turkmenistan

**Copartner:** State Statistics Committee of Turkmenistan

**Start Date:** 01.12.2018

**End Date:** 31.12.2020

**Brief Description**

This project is aimed at strengthening the capacity of the Ministry of Finance and Economy of Turkmenistan as a responsible authority for coordinating and monitoring the implementation of the Sustainable Development Goals (SDGs). The project will also assist the State Statistics Committee of Turkmenistan as the lead agency in the provision of statistical reporting on the SDGs. The project will include the following components: 1) improving coordination mechanisms and supporting SDG reporting; 2) capacity development for SDGs mainstreaming into the national development programs and financial plans; 3) setting up SDGs database and boosting national statistical capacity.





The project will offer a platform for other UN agencies to support the project partners and sectoral ministries in SDGs implementation within their competence.

Result 1 PFD UN-TKM 2016-2020: Quality data, aligned with international standards, is available to policy makers, legislators, and the interested public to monitor the major goals of National Programmes, the post-2015 SDGs, UNPFD and to develop new national strategies and programmes

Interim results 1.1: National strategies and plans of selected line ministries / institutes include new LRCs adapted to national conditions

<b>Total amount:</b>	448,446.56 USD
<b>UNDP:</b>	172,989.00 USD
<b>Government of Turkmenistan:</b> The amount in national currency (manat), equivalent to the official exchange rate at the time of payment	275,457.56 USD

Agreed by (signatures):

<b>Ministry of Finance and Economy of Turkmenistan</b>	<b>UNDP</b>
 Batyr Bazarov Minister	 Elena Panova Resident Representative
 Date:	 Date: 26.11.2018

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## I. DESCRIPTION OF THE SITUATION

On September 25, 2015, all member states of the United Nations approved a new global Agenda for Sustainable Development for the period between now and 2030 in the form of Sustainable Development Goals (SDGs), consisting of 17 goals and 169 targets. In October 2015, Turkmenistan immediately began to adapt the SDGs at the national level, holding the first consultations between UN agencies and representatives of the ministries and authorities of Turkmenistan. During 2016, the interaction between the Government of Turkmenistan and UN agencies was continued on a systematic and regular basis, as a result of which, on September 20, 2016, Turkmenistan adopted 17 Sustainable Development Goals (SDGs), 148 targets and 197 indicators at the governmental level with a view to achieve implementation in the forthcoming 15 years.

On 17 November 2017, the President of Turkmenistan adopted a decree and approved the Institutional Structure of the SDGs Monitoring System in Turkmenistan, including the establishment of the SDGs Working Group, which includes the heads and representatives of 57 ministries and authorities, municipalities (hyakimliks) of provinces (velayats) and the city of Ashgabat, research institutes and higher education establishments. At the same time, the Institute for Strategy and Sustainable Development of the Ministry of Finance and Economy of Turkmenistan was designated as the Secretariat of the Working Group. This document also defines the functions and tasks of key ministries and government agencies of Turkmenistan, including the Ministry of Finance and Economy, the State Statistics Committee and the sectoral ministries and departments of Turkmenistan.

According to the Decree of the President of Turkmenistan, the Ministry of Finance and Economy of Turkmenistan is entrusted with additional functions and tasks related to coordinating activities for the implementation of the Sustainable Development Goals in Turkmenistan, including: 1) preparing and providing the government agencies with methodological notes, guidelines and consultations for preparing SDG reports jointly with the UN agencies in Turkmenistan; 2) compiling reports on the implementation of SDGs in Turkmenistan prepared by government agencies; and 3) preparing a National Report on the implementation of the SDGs in Turkmenistan, preparing it for the approval by the SDGs Working Group and submitting for consideration to the Cabinet of Ministers of Turkmenistan.

The State Statistics Committee of Turkmenistan will be responsible for the following: 1) development of methodology, collection and processing of state statistics; 2) creation and maintenance of the SDG database; 3) coordination of the collection of administrative data and departmental statistics, including support for the development of appropriate methodologies.

Sector ministries and departments, local authorities (hyakimliks of velayats and Ashgabat) and other participating organizations are instructed to: 1) ensure the preparation of preliminary analytical reports and reporting on the relevant directions of the SDGs implementation in Turkmenistan; 2) submit to the State Statistics Committee of Turkmenistan relevant data on SDGs indicators, as well as submit to the Ministry of Finance and Economy of Turkmenistan relevant reports, explanatory notes and proposals for the preparation of the national SDGs report.

The Cabinet of Ministers of Turkmenistan, the Ministry of Finance and Economy of Turkmenistan, the State Statistics Committee of Turkmenistan, and other line ministries and departments supervise the implementation of the above Resolution. This document is very important for ensuring the fulfillment of Turkmenistan's international obligations to achieve the goals and objectives in the field of sustainable development and demonstrates Turkmenistan's practical commitment to global Agenda 2030 at the highest governmental level.

Practical implementation of the above, including the effective implementation of new functions and tasks assigned to the Ministry of Finance and Economy with regard to coordinating the implementation and monitoring of the SDGs and the State Statistics Committee on the SDG statistical reporting, will require enormous work and significant costs from the Government of Turkmenistan, including financial and human resources.

In November 2017, Turkmenistan also hosted a joint mission of the UN and the World Bank to implement, accelerate and support the practical implementation of the SDGs (MAPS), in which mission members held consultations with national partners on four key issues of the SDG agenda implementation: 1) mainstreaming the SDGs into national, sectoral and regional development

programs; 2) identification of priority issues, the solution of which will have a positive impact on the achievement of all SDGs in the country; 3) addressing the issue of SDG financing, with a view to implementing the Addis Ababa Action Agenda on Financing for Development adopted by the countries in 2015; 4) monitoring SDGs and fulfilling the main principle of the 2030 Global Agenda and the principle of "leave no one behind".

The MAPS mission members (including UN agencies and the World Bank) have highly appreciated the country's progress in nationalizing the SDGs, which was the first in the region of Europe and the CIS to approve SDGs targets and indicators at government level. Based on the results of the rapid integrated assessment, a high compliance (84 percent) of the reviewed national and sectoral programs with the goals and objectives for sustainable development has also been noted. The mission also identified three priority areas, the development of which will accelerate the process of achieving the SDGs: 1) inclusive and sustained economic growth through economic diversification, strengthening of human capital and the development of institutions; 2) social development for all; and 3) reducing climate risks and increasing resilience in rural areas.

At the same time, the mission proposed a number of recommendations on the above areas to accelerate the process of achieving SDGs in Turkmenistan, in particular, the following were recommended:

- In order to practically implement the targets set for monitoring and implementing the SDGs, identified as priority areas (accelerators), the SDGs Working Group, approved by the President of Turkmenistan at the level of deputy heads, create three thematic sub-working groups (economy, social development and climate change) at the mid-management level;
- There is a need to introduce SDGs targets and indicators in the planning of sectoral programs. In particular, it is necessary to improve the process of national planning in accordance with international best practices. One of the proposals for rapid integrated assessment, develop a Law on strategic planning, and also standardize the process of developing programs and strategies in the country;
- It is necessary to accelerate the transition to program-based budgeting in order to provide national and sectoral programs with appropriate budgets for their accomplishment, including the implementation of the SDGs;
- The mission noted the need to integrate more the gender equality into national/ sectoral programs and the budgeting process, and recommended strengthening monitoring of gender statistics.

The United Nations Development Programme (UNDP), being, according to the new reform of the UN system and the Strategic Plan for the period 2018-2021, the main UN agency offering solutions in various areas of sustainable development, as well as integrating and coordinating the efforts of all other UN agencies in order to achieve the global Sustainable Development Agenda until 2030, offers the Ministry of Finance and Economy its technical assistance in the framework of this project to increase national potential in the area of implementation of the SDGs in Turkmenistan.

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## II. STRATEGY

This project is strategically important both for the United Nations Development Programme and for the Government of Turkmenistan, as it consolidates constructive relations which were already established in the implementation of the global Sustainable Development Agenda to 2030 (Agenda-2030) and the relevant Sustainable Development Goals adopted by Turkmenistan on government level in September 2016.

In order to ensure that the national realities and priorities of the country are fully taken into account in the implementation of Agenda-2030, as well as considering the integrated and indivisible nature of SDGs and the balance of all three components of sustainable development: economic, social and environmental, this project will contribute to improvement of the national coordination mechanism for achieving SDGs, including strengthening the capacity of the Ministry of Finance and Economy of Turkmenistan as the state body responsible for the national socio-economic policy and the state budget of the country as well as monitoring of progress towards the SDGs. In addition, the project will assist the State Statistics Committee of Turkmenistan in improving statistical reporting to measure the progress of SDGs and coordinate the provision of data on relevant indicators with the sectoral ministries and government agencies of Turkmenistan.

The project will serve as a platform for integration of efforts of other UN agencies and line ministries and authorities of Turkmenistan on specific goals and targets, corresponding to their competence and will ensure the interconnection and integrity of all goals and objectives in the field of sustainable development.

Project activities will be aimed at the direct fulfillment of the tasks assigned to relevant ministries and departments of Turkmenistan within the framework of the Presidential Decree dated November 17, 2017 and the recommendations of the UN mission on SDGs, and will be implemented in the following main areas:

- *Improvement of the coordination system and assistance in preparation of national SDGs reports, including reporting at the UN high-level political forum.* In the Agenda for the period until 2030, Member States decided that regular voluntary reviews would be held at the high-level political forum, when convened under the auspices of the Economic and Social Council (ECOSOC). In paragraph 84 of the Agenda, Member States are also encouraged to conduct regular and comprehensive reviews of progress at the national and subnational levels, so that the leaders and initiators of these reviews are the countries themselves, which will form the basis for the preparation of voluntary national reviews at the high-level political forum. The Ministry of Finance and Economy of Turkmenistan is the responsible body in charge of coordinating the work on the implementation of the SDGs and chairs the Working Group, which includes deputy heads of 57 state structures and public organizations in Turkmenistan. The Ministry of Finance and Economy of Turkmenistan has also taken a number of measures to regulate the work of the SDGs within the Ministry itself by including the relevant functions and targets of the SDGs in the competence of the Institute for Strategy and Sustainable Development, and the establishment of a special department for sustainable development within its structure that will act as the Secretariat Working Group on SDGs. This project will help the Ministry of Finance and Economy to improve the coordination of work on SDGs with relevant ministries and authorities, public organizations. In particular, the Secretariat of the Working Group on SDGs as well as the effectiveness of activities of the five Result Groups established within the Partnership Framework for Development (PFD) between Turkmenistan and the UN for 2016-2020 will be strengthened. Assistance will also be provided in preparation of the national SDGs report by developing methodologies and forms for preparing preliminary reports by the sectoral ministries and departments of Turkmenistan. The project will also provide the necessary technical expertise in the preparation of the thematic report(s) for presenting it at the high-level political forum (HLPF).
- *Capacity development for SDG mainstreaming into the national development programmes and financial plans.* The Government of Turkmenistan has adopted 148 SDGs targets, thereby defining the key areas of economic, social and environmental development of the country for the next 15 years. The results of the rapid integrated assessment showed a high degree of integration of the SDGs targets into 20 reviewed planning documents and laws (124 targets out of 148 SDGs adopted by Turkmenistan (or 84 percent). This project will

assist in further implementation of SDGs objectives and indicators in the process of working out of national development programs and related financial plans by providing recommendations for improving the regulatory framework in the field of strategic planning, as well as increasing the capacity of the Ministry of Finance and Economy and sectoral ministries and departments of Turkmenistan in the nationalization of SDGs tasks and definition of medium-term and long-term targets, as well as the implementation of the SDGs in budgeting process. The project will assist in raising awareness and fulfilling the commitments set forth in the Addis Ababa Action Agenda of the Third International Conference on Financing for Development and will provide expertise on various issues of public financial management, including innovative financial instruments for SDGs financing, as well as various international development funds.

- *Enhancement of national statistical capacity.* According to the report of the Secretary-General on statistical capacity-building prepared in March 2017, the system of global indicators designed for monitoring the goals and objectives of sustainable development poses a huge challenge for those who are preparing official statistics in all countries, both developing and developed. Countries must meet the new data requirements imposed on them, including the rapid identification of national targets and indicators, in order to be able to implement the Agenda for the period until 2030. They will need to develop and adapt their national statistical systems to meet these requirements and implement modernized processes to ensure timely preparation of official statistics. Countries also need to consider the methodologies and tools developed at the global level to measure sustainable development goals and related objectives, especially in new statistical areas. In this regard, the project will assist the State Statistics Committee in the field of baseline data definition, development of methodology, collection and processing of government statistics, creation and maintenance of SDGs database, and coordination of administrative data collection and departmental statistics, including support for the development of relevant methodologies.

This project is consistent with the goals and objectives outlined by the Partnership Framework for Development for the period 2016-2020 (PFD) and the Country Programme Action Plan between the Government of Turkmenistan and the United Nations Development Programme 2016-2020 (CPAP) aimed at improving the quality statistical data. In particular, the project contributes to the achievement of Result: Quality disaggregated data, aligned with international standards, is available to policy makers, legislators, and the interested public to monitor the major goals of national programmes, the post-2015 SDGs and the PFD, and to formulate new national strategies and programmes.

The project between UNDP and the Ministry of Finance and Economy of Turkmenistan will serve as a platform for integrating the efforts of all UN agencies and ministries and other partners in Turkmenistan to achieve the Agenda-2030 and Sustainable Development Goals nationalized by Turkmenistan in September 2016. This project will also apply an innovative approach to the implementation of the SDGs in Turkmenistan, in particular with regard to financing and monitoring issues.

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### III. RESULTS AND PARTNERSHIP

#### *Expected results*

It is expected that in the context of the project will achieve the following three results that contribute to strengthening national capacity in the implementation of Sustainable Development Goals in Turkmenistan.

*Result 1: The national coordination system improved, and the national SDG progress report prepared* will be achieved through strengthening the capacity of the Ministry of Finance and Economy of Turkmenistan as the responsible body for coordinating the implementation and monitoring of SDGs. In particular, within the framework of the project, the Ministry of Finance and Economy of Turkmenistan will be directly supported in coordinating the work of all sectoral ministries and departments to monitor the progress of the SDGs, including by strengthening existing expert groups based on the results established in the implementation and monitoring of the Partnership Framework Program between Turkmenistan and the UN for 2016-2020, and holding thematic consultations and regular meetings. Together with the State Committee on Statistics, a timetable and plan for the development of the national report will be prepared, including the timing of introduction of statistical data into the SDGs common database, the provision of initial reports and development of final national SDGs report, and methodological recommendations and formats for preparation of preliminary reports by line ministries and departments of Turkmenistan. The Ministry of Finance and Economy will also be assisted in improving the system for collecting preliminary reports, as well as in processing, analyzing and preparing a comprehensive review of the progress of SDGs at the national and regional levels. The project will also provide the necessary technical expertise to prepare a thematic report for presentation at a high-level political forum. The report will be prepared in accordance with the recommendations and format developed by the Economic and Social Council and will contain such components as the methodology and process for preparing the review; the legal and regulatory framework and creation of an enabling environment, including involvement in the SDGs process, the incorporation of SDGs into the national legal framework, the integration of three components of sustainable development, the progress and course of achievement of SDGs, the analysis of the work of high level political forum that year with the thematic focus; means of implementation; next steps; statistical annex; and summary /conclusions. The capacity of the Institute for Strategy and Sustainable Development will also be strengthened, as the secretariat of the SDGs Working Group, the effective functioning of which will depend on the meetings of the Working Group. These are human resources and qualifications, as well as technical aspects such as more effective communication and knowledge management, which can greatly improve the efficiency of the secretariat, especially in the period between meetings. The project will assist in the development of agendas for meetings of the Working Group with a view to conducting effective and efficient discussions on the implementation and monitoring of the SDGs.

The achievement of this result will be measured by the following indicators:

- 1.1 Draft national review has been prepared;
- 1.2 The thematic national overview has been prepared and presented at the global political forum.
- 1.3 The percentage ratio of decisions taken on the issues discussed in the agenda of the Working Group meetings.

*Result 2: The national capacity for SDGs mainstreaming into the national development programmes and financial plans* will be enhanced and achieved through recommendations for improving the regulatory framework in the field of strategic planning in line with international best practices, as well as increasing capacity of the Ministry of Finance and Economy of Turkmenistan and line ministries and departments of Turkmenistan in the field of nationalizing the tasks of the SDGs and defining medium- and long-term targets as well as implementation of the SDGs in the budgeting process. The project will assist in raising awareness and fulfilling the commitments set forth in the Addis Ababa Action Agenda of the Third International Conference on Financing for Development and will provide expertise on various issues of public financial management, including innovative financial instruments for SDGs financing, as well as various international development financing funds.

The achievement of this result will be measured by the following indicators:

- 2.1 Proportion of adopted recommendations on improving the regulatory framework for the implementation of SDGs;
- 2.2. Number of specialists trained in innovative methods of planning and financing SDGs;
- 2.3 Number of professionals with knowledge of international commitments in the financing of the global Agenda 2030;

*Result 3: National statistical capacity enhanced* will be achieved through assisting the State Statistics Committee in the field of baseline data definition, methodology development, collection and processing of state statistics data, creation and maintenance of the SDG database, and coordination of administrative data collection and departmental statistics, including support for the development of appropriate methodologies. In particular, support will be provided for a more detailed assessment of the availability of input data, relevant methodologies, the source of the data, the degree of disaggregation and the frequency of reporting. In case of necessity to conduct surveys to collect baseline data, the project will assist in the development of appropriate survey instruments, including questionnaires, training materials. The project will assist in translation of metadata into Turkmen and Russian. The project will also help the State Statistics Committee develop methodological guidelines and guidelines for data collection and processing by line ministries and departments, and conduct training on the use of statistical tools and software. Assistance will also be provided in the creation of the database by strengthening the capacity of ICT specialists, developing/purchasing software and developing a manual on the input of data on SDGs indicators into the database and training of personnel from sectoral ministries and departments. The project will also assist in updating the SDGs data on Turkmenistan in databases of international organizations in order to improve the country's index on the SDGs implementation.

The achievement of this result will be measured by the following indicators:

- 3.1 Number of indicators with baseline data and methodologies;
- 3.2 Availability of a functional database of SDGs indicators;
- 3.3 Number of specialists in sectoral ministries and departments that own statistical tools for data processing and analysis.

### ***Resources required for achieving the expected results***

In order to achieve the above mentioned results the project stipulates involvement of highly qualified international experts. The consultants should have meaningful experience in the field of sustainable development and have good knowledge of the Global Agenda in sphere of sustainable development up to 2030 and the Sustainable Development Goals, experience in the CIS region and good knowledge of the relevant environment in Turkmenistan, and also to have Excellent knowledge of English and Russian (oral and written). The project will also involve local consultants to support international experts. These consultants will be required to have a good understanding of the regulatory and legal system of Turkmenistan, in particular with regard to strategic and budgetary planning, and development program. Trainings also will be organized to study international practice in the relevant fields.

### ***Partnership***

The Ministry of Finance and Economy of Turkmenistan and the United Nations Development Program are the main partners in the course of the project implementation.

*The Ministry of Finance and Economy of Turkmenistan* determines the main directions of the country's social and economic development, and sets forth national and regional strategies and programs in the field of economic development. In relation to its strategic policy documents, the Ministry follows cycles of short, medium and long-term planning. According to the Budget Code adopted in 2014, budgeting in the budgetary system of Turkmenistan should be carried out on the basis of forecasts of the main trends of social and economic development of Turkmenistan and its regions, as well as taking into account simultaneously developed / or formed investment programs. The forecast of the main trends of social and economic development of Turkmenistan and its regions (on the basis of proposals of interested ministries, departments, other economic and financial bodies) is drawn up by the Ministry of Finance and Economy of Turkmenistan and its local departments annually, on an ongoing basis. In the structure of the Ministry this work is carried out

with the participation of the Institute for Strategy and Sustainable Development, which is entrusted with carrying-out of an analysis of economic processes, the preparation of a scientific justification for the development of national programs and definition of the main directions for sustainable development.

*The United Nations Development Program*, working in 170 different countries, is the largest agency of the United Nations Development System (UNDS). In particular, according to the proposed UN reform and the new Strategic Plan 2018-2021, UNDP acts as the unifying mechanism in the implementation of the global Development Agenda until 2030, enabling it to play a unique role in UNDS, helping countries to establish linkages in the process solving the most complex problems of sustainable development. In view of this circumstance and its reputation as an impartial UNDP partner, it helps governments to encourage profile ministries and development partners to apply nationwide and society-wide approaches, which is important for the reforms under way. UNDP is often asked to support the development coordination mechanism at the country level, help the country develop a national development strategy and link this strategy with sustainable development goals. This is facilitated by the long-standing partnerships of UNDP with the highest-level management bodies, including planning and finance ministries, legislative bodies, including parliaments, and constitutional authorities.

In the course of the implementation of the project, UNDP and the Ministry of Finance and Economy will closely cooperate with the Ministry of Foreign Affairs of Turkmenistan, the State Statistics Committee of Turkmenistan and others. The project's activities will also be coordinated with the work of other UN agencies and international organizations, including international financial institutions, which are carrying out activities to achieve the goals of sustainable development.



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#### **IV. PROJECT MANAGEMENT MECHANISM**

The project will be implemented using the National Implementation Mechanism. As the national implementing partner, the Ministry of Finance and Economy of Turkmenistan will oversee all aspects of the project implementation. This role is compatible with the role of the Ministry of Finance and Economy in coordinating the work on implementation of Sustainable Development Goals. The Ministry of Finance and Economy will appoint a senior officer as the National Project Coordinator (NPC), who will be the lead person in charge of overseeing the implementation of the project.

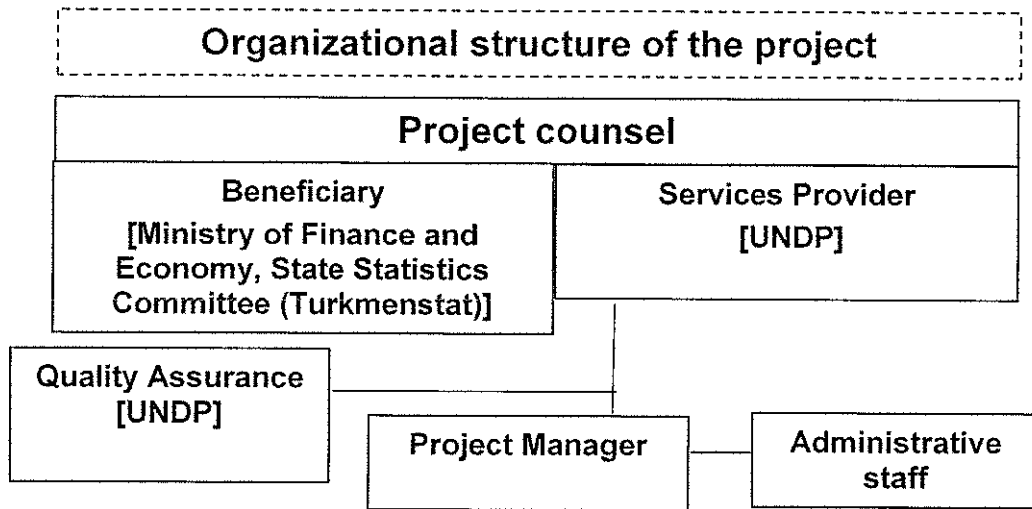
Overall governance of the project will be carried out by the Project Board, which will include the Ministry of Finance and Economics, UNDP and the State Committee on Statistics. The National Project Coordinator (NPC) will be the Chairman of the Project Board, and UNDP will support the organization and management of all meetings and other information exchanges. The meetings of the Project Board will be held at least twice a year to approve the Annual Work Plan for the coming year and the reports of the previous year. If necessary, the NCP may convene additional meetings. The Project Board exercises overall management of the Project and is responsible for initiating, sending, reviewing and finalizing the closure. Within the framework of the Project, the Board is the supreme governing body. It ensures the allocation of all necessary resources, acts as a judge in any conflict within the framework of the project or negotiates to resolve any problems that have arisen between the project and any parties outside the scope of the project.

UNDP will join the Ministry of Finance and Economy of Turkmenistan in project management and quality assurance, in accordance with the plans approved by the Project Board. Most of UNDP's work on the project will take place at the country office in Ashgabat, under the leadership of the UNDP Deputy Resident Representative and UNDP Resident Representative, if necessary.

The day-to-day operations of the project will be carried out by a project Manager, who will manage the work of International and National Technical Experts, and any support staff needed. Project personnel will be responsible for the implementation of the project activity as provided in this Project Document and any changes approved by the Project Board. For each meeting of the Project Board, the project manager will prepare a progress report on the project activities, including recent achievements, risks, and proposed mitigation measures. The project manager will also be responsible for preparing all required annual reports for UNDP and the Government, according to the requirements of the documents signed for this project.

The project will involve experts in the implementation of specific project work, including a long-term national consultant and short-term international experts. Specialists from the UNDP regional center will also be involved in supporting project activities. The project will cover the costs of experts.

UNDP country office staff will assist the project in carrying out all administrative work for the project, including logistics and records management. In addition, the country office will provide administrative support to the Government in the implementation of various specific administrative functions (for example, those that include procurement and financial management). For costs associated with these latter functions, an invoice will be issued under Direct Project Costs, according to the conditions specified in Appendix 1 "Special Provisions".



## V. STRUCTURE OF RESULTS

<p>The expected final results, as indicated in the structure of Results and Resources of Country Program: Result 4 (UNFPD 1): Qualitative data aligned with international standards are available to policymakers, legislators, and the public concerned to monitor the main objectives of the National Programs, SDGs for the post-2015 period, UNFPD and for the development of new national strategies and programs</p> <p>Indicators of the final results, as indicated in the structure of Results and Resources of Country Program, including baseline data and target indicators:</p> <p>Indicator 4.1.1: % of recommendations are implemented in accordance with the adapted Global Assessment of national statistical systems (RPD 1.1)</p> <p>Initial data: The State Committee on Statistics received recommendations and some of them are implemented Target: 40%</p>											
Name of the project: Platform for the implementation of the Sustainable Development Goals											
Expected results	Indicators	Source of data	Initial data		Goals					METHODS OF DATA COLLECTION	
			Name	Year 2018	Year 1	Year 2	Year 3	TOTAL			
Result 1: The National Coordination System has been improved and the national review on the implementation of the SDGs has been prepared	1.1 Draft national report prepared	MfAE	-	2018	yes	yes	yes	yes	yes	yes	Project reports
	1.2 Thematic national report prepared and presented at the Global Policy Forum	MfAE	-	2018	yes	yes	yes	yes	yes	yes	Project reports
	1.3 The percentage of decisions taken on the issues discussed in the agenda of the Working Group meetings	Secretariat	-	2018	50%	70%	80%	80%	80%	80%	80%
Result 2: National capacity to implement SDGs in the process of developing national programs and financial plans increased	2.1 The share of adopted recommendations on improving the regulatory framework for the implementation of SDGs	MfAE	-	2018	30%	60%	80%	80%	80%	80%	Project reports
	2.2 Number of specialists trained in innovative methods of planning and financing SDGs	MfAE	0	2018	10	10	10	10	10	30	Project reports
	2.3 Number of professionals with knowledge of international commitments in the area of financing of the global Agenda 2030	MfAE	2	2018	50	50	50	50	50	150	Project reports
Result 3: National statistical capacity increased	3.1 Number of indicators with baseline data and methodologies	Turkmenstat	30%	2018	50%	70%	90%	90%	90%	90%	Project reports
	3.2 Availability of a functional database of SDGs indicators	Turkmenstat	Database on MDGs	2018	yes	yes	yes	yes	yes	yes	Project reports
	3.3 Number of specialists in sectoral ministries and authorities that own statistical tools for data processing and analysis	Turkmenstat	-	2018	50	70	80	80	80	200	Project reports

## VI. MONITORING AND EVALUATION

Activity on monitoring	Purpose	Periodicity	Expected action
Follow up progress in achieving results	Data on the progress of the project in accordance with the results indicators in the Results and Resources Structure (RRS) will be collected and analyzed to assess the progress of the project with regard to achieving agreed final results.	Quarterly, or with the periodicity required for each indicator.	If progress is slower than anticipated, this issue will be considered by the project management.
Implement monitoring and risk management	Identify specific risks that may threaten the achievement of the intended results. Identify and monitor risk management activities using a risk register. This includes measures and monitoring plans that may be required under the UNDP Social and Environmental Standards. Audits will be conducted in accordance with UNDP procedures for conducting audits in order to manage financial risk.	Quarterly	Risks are determined by project management, and actions are taken to manage risks. A risk register is actively maintained to monitor identified risks and actions taken.
Study	Knowledge, best practices and lessons will be covered regularly. In addition, they will be adopted from other projects and partners and included in this project.	At least annually	The relevant lessons are covered by the project team, and are used to make sound and balanced management decisions.
Annual quality assurance of the work on the project	The quality of the project will be assessed against the UNDP quality standards to identify the strengths and weaknesses of the project, and to make sound and balanced decisions at the management level to improve the project.	Annually	Strengths and weaknesses will be considered by project management and used to make sound and balanced decisions to improve project performance.
To review and adjust the areas of activity	Internal review of data and facts on all monitoring activities to make sound decisions.	At least annually	Data on project performance, risks, lessons and quality will be discussed by the Project Counsel and will be used to adjust the activities
Report of Project Performance	Work progress report will be submitted to the Project Board and key stakeholders and will include progress data reflecting the results achieved against the pre-determined annual interim targets at the Result level, a brief overview of the annual project quality rating, an updated risk register with mitigation measures and all evaluation or review reports prepared during this period.	Annually, and at the end of the project (final report)	
Project Survey (Project Board)	Project Management Mechanism (ie, the Project Board) will conduct regular project reviews to assess the results of the project and review the Annual Work Plan in order to ensure a realistic budget preparation throughout the life of the project. In the final year of the project, the Project Board should review the completion of the project to cover the lessons learned and discuss opportunities for expansion, and to nationalize the project results and lessons learned with the relevant audience.	Twice a year	All quality issues, or slower than expected progress, should be discussed by the Project Counsel, and management actions should be agreed to address the problems identified.







Year: 2019

Expected results	Planned activities	Timeline				Source of funding	Planned budget	
		1 quarter	2 quarter	3 quarter	4 quarter		Description of budget	Amount (in USD)
Result 1: The National Coordination System has been improved and the national review on the implementation of SDGs has been prepared	1.1 To support the holding of meetings of topical expert groups according to the priority areas of the SDGs					Government of Turkmenistan	71400 Senior National Expert on SDGs (12 months)	15,000
							71200 International experts (1 experts x 10 days)	5,000
							71600 Transportation costs (5 days x 1 expert)	2,462
							75700 Trainings, seminars (15 people*5 days)	2,700
							75700 Working group meeting (60 people*2 meetings)	3,000
							72800 Development of software	10,000
							74200 Printing of materials (60 people)	540
							71200 International experts (1 expert x 7 days)	3,500
							71600 Transportation costs (5 days x 1 expert)	2,462
							75700 Trainings, seminars (20 people*0.5 days*5 meetings)	500
				64300, 74500 Operating expenses	265			
	Total Result 1					75100	45,429.00	
	Administrative expenses, 7%				Government of Turkmenistan		3,180.03	
<b>TOTAL, Result 1 including administrative expenses:</b>								<b>48,609.03</b>
Result 2: National capacity to implement the SDGs in the process of working out national	2.1 To improve the methodological basis for the implementation of the SDGs in national / sectoral development programs and financial plans					Government of Turkmenistan	71300 Local experts (1 expert x 2 months)	2,000



development programs and financial plans	2.2 Conduct seminars / trainings on international commitments in the field of SDGs financing (including the Addis Ababa Program of Action)	71600 Study tours (4 days x 2 specialists)	6,108
		75700 Trainings, seminars (10 people*0.5 days*5 meetings)	750
		71200 International experts (1 expert x 5 days)	2,500
		71600 Transportation costs (5 days x 1 expert)	2,462
	2.3 To conduct trainings and arrange training trips to strengthen the capacity of the Ministry of Finance and Economics, including the Institute for Strategy and Sustainable Development, in the field of data analysis and forecasting	75700 Trainings, seminars (40 people *1 day)	680
		71200 International experts (1 expert x 5 days)	2,500
	2.4 Provide advice on improving the SDGs financing system	71600 Transportation costs (5 days x 1 expert)	2,462
		75700 Trainings, seminars (20 people*0.5 days*3 meetings)	720
	Total Result 2	64300, 74500 Operating expenses	1,000
	Administrative expenses, 7%		21,182
		1,482.74	
<b>TOTAL, Result 2 including administrative expenses:</b>			<b>22,664.74</b>
Result 3: National statistical potential enhanced	3.1 To develop tools for conducting surveys, including questionnaires, training materials, etc.	71200 International experts (2 experts x 5 days)	5,000
		71600 Transportation costs (5 days x 2 experts)	4,924
		75700 Trainings, seminars (20 people *2 days)	720
		71200 International experts (2 experts x 5 days)	5,000
	3.2 To support the improvement of the methodology in accordance with the recommendations of the United Nations Statistical Commission	71600 Transportation costs (5 days x 2 experts)	4,924
		71200 International experts (1 expert x 5 days)	2,500
	3.3 To support the development of methodological instructive regulations and guidelines, forms of statistical reporting and guidelines for data	71600 Transportation costs (5 days x 1 expert)	2,462



Year: 2020

Expected results	Planned activities	Timeline				Planned budget			
		1 quarter	2 quarter	3 quarter	4 quarter	Source of funding	Description of budget	Amount (in USD)	
Result 1: The National Coordination System has been improved and the national review on the implementation of the SDGs has been prepared	1.1 To support the holding of meetings of thematic expert groups according to the priority areas of the SDGs					Government of Turkmenistan	71400 Senior National Expert on SDGs (12 months)	15,000	
							71200 International experts (1 experts x 5 days)	2,500	
							71600 Transportation costs (5 days x 1 expert)	2,462	
							75700 Trainings, seminars (20 people *5 days)	2,700	
						Government of Turkmenistan	75700 Working group meeting (60 people *2 meetings )	3,000	
							74200 Printing of materials (60 people *2 meetings)	540	
						Government of Turkmenistan	75700 Trainings, seminars (100 people *2 days)	350	
						Government of Turkmenistan	74200 Printing of materials	5,000	
							71300 Design	857	
						Government of Turkmenistan	75700 Trainings, seminars (20 people *1 day)	760	
							71600 Transportation costs (2 days x 2 people a *1 trip)	8,895	
							64300, 74500 Operating expenses	678	
			Total Result 1:						42,742.00
			Administrative expenses, 7%				Government of Turkmenistan	75100	2,991.94
		<b>TOTAL on the Result 1, including administrative cost:</b>							<b>45,733.94</b>
						71200 International experts (1 expert x 10 days)	5,000		

Result 2: National capacity to implement SDGs in the process of working out national development programs and financial plans	2.1 To provide consultations and study of international experience in the implementation of the SDGs into national development programs and financial plans	Government of Turkmenistan	71600 Transportation costs (5 days x 1 expert)	2,462	
			71600 Training trips(5 days x 3 specialists )	5,361	
	2.2 To provide consultations and study of international experience in the implementation of the SDGs into national development programs and financial plans	Government of Turkmenistan	75700 Trainings, seminars (20 people *5 days)	3,920	
			71200 International experts (2 experts x 10 days)	10,000	
	Total Result 3:	Government of Turkmenistan	71600 Transportation costs (5 days x 2 experts)	4,924	
			75700 Trainings, seminars (20 people *0,5 days*5 meetings)	1,500	
	TOTAL on the Result 3, including administrative cost:	Government of Turkmenistan	64300, 74500 Operating expenses	1000	
				34,167.00	
	Result 3: National statistical potential increased	3.1 To develop tools for conducting surveys, including questionnaires, training materials, etc.	Government of Turkmenistan	71200 International experts (2 experts x 10 days)	10,000
				71600 Transportation costs (5 days x 2 experts)	4,924
3.2 To support the improvement of the methodology in accordance with the recommendations of the United Nations Statistical Commission		Government of Turkmenistan	75700 Trainings, seminars (20 people *2 days)	720	
			71200 International experts (1 expert x 20 days)	10,000	
3.3 To support the development of guidelines, forms of statistical reporting and guidelines for data collection and processing by line ministries and departments		Government of Turkmenistan	71600 Transportation costs (5 days x 1 expert)	2,462	
			71200 International experts (1 expert x 10 days)	5,000	
3.4 Support in the management of the database on SDGs indicators and training in their application		Government of Turkmenistan	71600 Transportation costs (5 days x 1 expert)	2,462	
			71300 Local experts (1 IT expert x 6 months)	6,000	
Total Result 3			64300, 74500 Operating expenses	1,000	
				42,568	



## VIII. LEGAL CONTEXT AND RISK MANAGEMENT

This project document shall be the instrument referred to as such in Article 1 of the Standard Basic Assistance Agreement between the Government of Turkmenistan and UNDP, signed on 5 October 1993. All references in the SBAA to "Executing Agency" shall be deemed to refer to "Implementing Partner".

This project will be implemented by the Ministry of Finance and Economy of Turkmenistan "Implementing Partner" with UNDP support in accordance with the Financial Regulations and Rules of UNDP to ensure best value for money, fairness, integrity, transparency, and effective international competition.

### **Risk management standards**

1. Consistent with the Article III of the SBAA and Part X of the Country Programme Action Plan (CPAP) for 2016-2020 signed between the Government of Turkmenistan and UNDP on 22 June 2016, the responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP's property in the Implementing Partner's custody, rests with the Implementing Partner. To this end, the Implementing Partner shall:
  - a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
  - b) assume all risks and liabilities related to the Implementing Partner's security, and the full implementation of the security plan.
2. UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. The absence or failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of the Implementing Partner's obligations under this Project Document.
3. The Implementing Partner agrees to undertake all reasonable efforts to ensure that no UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via: [http://www.un.org/sc/committees/1267/aq\\_sanctions\\_list.shtml](http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all sub-contracts or sub-agreements entered into under/further to this Project Document.
4. Consistent with UNDP's Programme and Operations Policies and Procedures, social and environmental sustainability will be enhanced through application of the UNDP Social and Environmental Standards (<http://www.undp.org/ses>) and related Accountability Mechanism (<http://www.undp.org/secu-srm>).
5. The Implementing Partner shall: (a) conduct project and programme-related activities in a manner consistent with the UNDP Social and Environmental Standards, (b) implement risk management and mitigation plan prepared for the project or programme to comply with such standards, and (c) engage in a constructive and timely manner to address any concerns and complaints raised through the Accountability Mechanism. UNDP will seek to ensure that communities and other project stakeholders are informed of and have access to the Accountability Mechanism.
6. All signatories to the Project Document shall cooperate in good faith with any exercise to evaluate any programme or project-related commitments or compliance with the UNDP Social and Environmental Standards. This includes providing access to project sites, relevant personnel, information, and documentation.

## IX. SPECIAL CLAUSES

1. The Ministry of Finance and Economy of Turkmenistan guided by the provisions of the Co-financing Agreement between the Government of Turkmenistan and the United Nations Development Programme signed on 22 June 2016, will provide a contribution for the implementation of the current project in the amount of 275,457.56 (two hundred and seventy five thousand four hundred and fifty seven US dollars 56 cents) USD, which will be transferred to the account of UNDP in **Manat equivalent**.
2. The Ministry of Finance and Economy of Turkmenistan, in accordance with the payment schedule below, shall transfer the Contribution to the Manat account of the UNDP Country Office in Turkmenistan in the Turkmen-Turkish Commercial Bank, settlement account: 23203934273168502583000:

Payment schedule	Amount
20.12.2018	41,536.3 USD
01.03.2019	106,080.87 USD
01.02.2020	127,840.39 USD

3. The value of the Contribution upon its deposit in a currency other than the United States dollar shall be determined by using the UN exchange rate<sup>1</sup> in force at the date of acceptance of the contribution. If the UN exchange rate is changed to the full application of the UNDP Contribution, the value of the remaining funds will be accordingly revalued. In determining in such case the losses in the balance of the remaining funds, UNDP informs the Government on the possibility of additional funding from the Government. If additional financing is not possible, the support of the Action Plan within the framework of this project document may be reduced, postponed or terminated by UNDP.
4. The above schedule of payments is made taking into account the requirement that the Contribution should be made before the scheduled events begin. This schedule may be amended in accordance with the progress of the project.
5. UNDP receives, manages and uses the Contribution for the purpose of implementation of the project in accordance with its existing rules, policies, procedures and UNDP directives, including in particular the Financial Rules issued by the UNDP Executive Counsel.
6. UNDP undertakes to submit to the Ministry of Finance and Economy of Turkmenistan reports on the implementation of activities and the use of financial resources of the project in accordance with Article 4 of the above co-financing Agreement of June 22, 2016. All financial accounts and reports must be expressed in US Dollars.
7. In the event that unforeseen increases in costs or liabilities (or due to inflationary factors, fluctuations in exchange rates or unforeseen circumstances) are expected or have been realized, UNDP should provide the government in a timely manner with an additional cost estimate reflecting the further funding that will be required. The government should take all possible measures to obtain the required additional funds.
8. If the payments mentioned above are not received in accordance with the payment schedule and an additional period during the project implementation is not received from the Government or other sources, UNDP can reduce, suspend or terminate the assistance provided for the project under this project document.
9. All interest income relating to the contribution must be credited to the UNDP account, and should be used in accordance with established UNDP procedures.

The following costs should be included in the contribution:

- (a) 7% cost recovery for the provision of general management support (GMS) by UNDP headquarters and country offices
- (b) direct cost for implementation support services (ISS) provided by UNDP and implementing partner.

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<sup>1</sup> UN exchange rate for Turkmenistan is determined on the basis of the official exchange rate of the Central Bank of Turkmenistan

10. Ownership of equipment, supplies and other properties financed from the contribution shall vest in UNDP until its delivery and installation. Ownership over equipment purchased from the contribution will be transferred to the Ministry of Finance and Economy of Turkmenistan from UNDP upon its installation in accordance with the relevant policies and procedures of UNDP.