



Readiness and Preparatory Support Interim Progress Report

Grant Agreement Number: TKM-RS-002

**NDA/Delivery Partner Name: Ministry of Agriculture and
Environmental Protection of Turkmenistan/UNDP**

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For more information, please refer to the GCF Readiness and Preparatory Support Programme guidebook available [online](#). Please submit the Interim Progress Report to opm@gcfund.org.

Interim Progress report should be prepared and signed by Delivery Partner and/or National Designated Authority (NDA).

Name and Title (DP): Ms Narine Sahakyan Position: UNDP Resident Representative	Signature: 	Date: 05-Aug-2022
Name and Title (NDA): Mr. Berdi Berdiyev Position: Head of Department on Coordination of International Environment Cooperation and Projects, Ministry of Agriculture and Environmental Protection of Turkmenistan	Signature: 	Date: 08.08.2022



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Received by:	<i>Signature</i>	<i>Date</i> (DD-MM-YYYY)
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EXECUTIVE SUMMARY

The current IPR is the third report since the project approval covering the period January – June 2022. During this reporting period, the efforts were channeled towards the setup of the project team and establishment of the project office.

Project Manager (PM) has started the work on 7 February 2022. Project Support Assistant (PSA) joined the team on 17 February. Recruitment of two senior project specialists (NPSAs) were launched around the same time. By 15 February 2022 both ToRs were prepared, cleared and submitted for further action to UNDP HR Unit. However, GSSC (Global Support Services Centre) which provides customized packages of HR services to all UN personnel from agencies, funds, and programmes across the UN system advertised positions only in June 2022. Selection process of Water Management and Climate Change Analysts are still under way. It is expected that both specialists will be onboard by the end of July- beginning of August at the latest.

During the February-mid-March period the Annual Work Plan and NAP Project Procurement Plan, have been prepared. To comply with the national legislation, it is necessary to register internationally funded projects at the Ministry of Finance and Economy (MFE). To this end, the set of documents was prepared and submitted via the Ministry of Foreign Affairs (MFA) to MFE and the Ministry of Agriculture and Environmental Protection (MAEP). The latter, on behalf of national government, oversees coordination of the NAP project implementation in Turkmenistan.

By April, the project office has been established at the premises of the partner organization – National Institute of Deserts, Flora and Fauna (NIDFF) under MAEP, with refurbishment of two allocated rooms installation of landline phone and internet connections.

While waiting for the recruitment of the core technical specialists, the project team started implementation of the Procurement Plan:

- The National Consultant (NC) on Gender Issues was recruited on May 16 for a 2-months assignment to conduct gender analysis and prepare a brief Gender Action Plan for orientation of the project team to ensure gender mainstreaming in all project activities, which is particularly important for the projects bearing GEN2 marker. [Draft report on gender analysis](#) is available.
- International Consultant (IC) on NAP Baseline Assessment was recruited through GPN Roster with the total period of assignment from June 1 to October 17, 2022. NC for the same assignment has been identified and documents for concluding a contract have been submitted to the CO Operations as of the end of June 2022.
- Contracts have been issued for IC and NC on June 30, to work on elaboration of the Institutional Guidance and Coordination Mechanism for implementation of the NAP process in Turkmenistan in the period of July-December 2022.
- IC and NC have been identified for the development and delivery of a series of workshops on climate change risks and good practices in adaptation planning. Contracts will be concluded in July and assignment will cover the period of July 2022 – June 2023.

In the pipeline are the following Terms of References:

- Activity 2.1.1: Climate Risks Assessment in water sector in Ashgabat and Dashoguz region (service provider)
- Activity 3.1.2: Trainings for MAEP staff on practical use of existing hydrological and meteorological equipment (service provider)

**Planned activities:**

In the next semester the project plans to conduct stakeholder consultation meetings for the NAP Baseline Assessment, elaboration of the Institutional Guidance and Coordination Mechanism (Activity 1.1.1), needs assessment for the awareness building seminars (Activity 1.1.3), elaboration of the trainings for adaptation planning in the water sector (Activity 3.1.3), and others. The first capacity building workshops will start from September-October 2022: the first in the series of the seminars on climate change risks and good practices in adaptation planning for the members of the Coordination Mechanism (Activity 1.1.3), validation and capacity building workshop under Activity 1.1.1; training on use of hydrological equipment for MAEP (Activity 3.1.2), first meeting between government and private sector (Activity 3.2.3). It is also expected that Service Provider company will be identified and the work on conducting Climate Risks Assessment in water sector will be launched in Fall 2022.

Lessons Learned:

- Project aimed to use the available UNDP GPN Roster which enables for rapid recruitment of ICs. However, internal rosters do not always have the required geographic and language expertise, so the project advertised positions through UNDP procurement website which provides a great selection of ICs with the experience needed, only this process took more time.
- ToRs for IC/ international service provider and NC shall be elaborated around the same time. It is important to request CO to post VA in parallel and prepare the contracts around the same dates to the extent possible. Most interventions under the NAP project shall be implemented jointly by IC and NC. Therefore, the team needs to make an effort to ensure that IC and NC will start working on assignment together.



SECTION 1: GENERAL INFORMATION

This section provides information on completing the General Information of the Readiness Support Interim Progress Report template.

1. Country	Turkmenistan
2. Grant agreement number	TKM-RS-002
3. Implementing Entity	UNDP
4. Date of grant agreement signed	28/05/21
5. Grant effectiveness date	28/05/21
6. Date of 1st disbursement received from GCF	13/08/21
7. Tranche number of the committed funding during the reporting period	First tranche
8. Reporting period	From: 01/01/22 To: 30/06/22
9. Total approved grant amount	USD 1,814,767
10. Total grant amount received from GCF during the reporting period	USD 0
11. Total grant amount expended during the reporting period	USD 89,253.84
12. Documents provided (Please tick the relevant boxes)	<input checked="" type="checkbox"/> Interim Progress Report <input checked="" type="checkbox"/> Procurement Plan <input type="checkbox"/> Subsequent Disbursement Request <input checked="" type="checkbox"/> Financial Report <input type="checkbox"/> Audited Financial Report



SECTION 2: REPORTING ON COUNTRY READINESS LOGICAL FRAMEWORK

This section requires an update on progress in implementing the planned Readiness activities. Any draft to the expected output should be submitted with progress report.

Progress is reported for the period (should be consistent with section 1.8)

From: 1/1/2022 To: 6/30/2022

Outcome 1: An Institutional framework to implement the Paris Agreement is established

Outcome narrative: Within this Outcome support is provided to updating the adaptation component of the country's NDC and establishment of a coordination mechanism that enable to implement adaptation measures towards achievement of goals of the Paris Agreement. Turkmenistan has been revising its NDC in 2021 and the initial plan was to submit the NDC by/during the COP26.

NDC has been endorsed by the Cabinet of Ministers of Turkmenistan on January 28, 2022, and approved by the President of the country on May 12, 2022. The Document since has been submitted to the UNFCCC Secretariat by the Ministry of Foreign Affairs at the end of May 2022 and is yet to be officially published at the UNFCCC website.

Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and corresponding deliverables/milestones for the next reporting period
1.1 A coordination mechanism to implement the adaptation components of the Paris Agreement established and operationalized	Presently, there is no institutional coordination mechanism for the NAP process or for implementing adaptation goals and obligations of the Paris Agreement.	Activity 1.1.1: Review the existing institutional framework and design a coordination mechanism and schedule of meetings for adaptation planning. Conduct a validation workshop for the coordination mechanism.	An institutional coordination mechanism is established. Mandate, roles, processes and procedures validated. The coordination mechanism meets regularly and produces and shares summary reports of the meetings. - <i>in progress</i>	Institutional Guidance Document, including the description and functional of the Coordination Mechanism Meeting minutes protocols summary reports	Commencement of assignment on elaboration of Institutional Guidance. IC1 and NC1 were recruited in June 2022 (contracts #675 and #674). Draft questionnaire for the meetings with stakeholders was developed (attached as part of the deliverables). Draft report on Gender Analysis is ready and attached as part of the deliverables (IC #649) IC and NC to conduct NAP Baseline Assessment were hired in June (contracts #661 and #676). Draft	N/A	1.1.1. Coordination meeting of consultants and the team took place. Preparatory works are rolling out.	Recruitment process of 2 Senior National Experts is ongoing and shall be completed in July 2022. Gender Assessment and Action Plan and NAP Baseline Assessment reports will be finalized in October 2022. By the end of October draft AWP for 2023 will be developed. 1.1.1. Review of the existing institutional framework will start in July. It is expected to elaborate the Institutional Guidance document and Coordination Mechanism by the end of 2022. In 2023 it is envisaged to support the meetings for adaptation planning according to the schedule



					questionnaire for stakeholder consultations and first version of the report outline was developed (attached as part of the deliverables).			approved at the validation workshop.
	There is no existing national M&E framework to include adaptation indicators and for adaptation actions.	Activity 1.1.2: Define and establish an M&E framework for adaptation actions that track the effectiveness of adaptation efforts as well as finance flows	The national M&E framework is defined and established to include indicators for adaptation actions.- <i>not started</i>	Proposal for M&E Framework with set of indicators to track adaptation actions.	N/A	N/A	N/A	N/A
	There is a very low level of awareness amongst GoT officials responsible for planning and involved with the coordination mechanism about the risks that climate change poses to the country development and the concepts, options and opportunities of adaptation planning.	Activity 1.1.3: Build awareness of the national decision-makers and members of the coordination mechanism (The State Committee for Water Management; The Ministry of Finance and Economy; Ministry of Agriculture and Environmental Protection (MAEP), including the State Hydrometeorological Service; The National Institute for Deserts, Flora, and Fauna) on climate change risks and good practices in adaptation planning. These workshops will enable the participants to make informed and better decisions on adaptation planning.	Senior GoT managers and members of the coordination mechanism are knowledgeable about the risks of climate change to the country and understand good practices in adaptation planning. An explicit effort will be made to ensure that the curriculum includes the unique risks faced by women and other vulnerable groups. - <i>in progress</i>	Concept note/ curriculum for the series of the seminars is developed # of delivered seminars (target – 6) # of participants (up to 30)	1.1.3. Recruitments of IC2 and NC2 are being finalized. PSA is preparing the set of documents to be submitted to CO for processing the contracts.	N/A	N/A	Based on the outcomes of the working meetings, the topics for the seminars are selected and agreed. The schedule of the seminars is prepared. Concept and curriculum for the series of workshops are elaborated and agreed with the members of the Coordination Mechanism Committee. The 1 st workshop is conducted (agenda and detailed overview of the seminar is available).



1.2 Updating of the adaptation components of Turkmenistan's NDC 2020 supported	The current and previous versions of the NDC do not contain details on adaptation, rather only broad categorical aspirations.	Activity 1.2.1: Prepare the adaptation components of Turkmenistan's NDC.	The forthcoming NDC will contain details on adaptation goals, priority areas for action and is supported with robust data - <i>not started</i>	Report (s) presenting: 1. macro-climate trends, potential impacts, and vulnerabilities; 2. proposed two national long-term adaptation goals; 3. gaps and barriers to achieve the proposed adaptation goals; 4. short term actions to achieve adaptation goals.	N/A	N/A	N/A	Drafting ToR for IC4 and NC4; launching the recruitment process.
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Outcome 2: Evidence base for adaptation planning in the water sector strengthened

Outcome narrative: This Outcome seeks to strengthen the rationale for adaptation planning through assessment of climate risks and development and prioritization of sound adaptation measures and actions. The implementation of Outcome 2 will start from the 2nd half of 2022. During the reporting period the team prepared draft ToR for Service Provider Company to conduct climate risks assessment in water sector.

Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved ¹	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and corresponding deliverables/milestones for the next reporting period
2.1 Climate risks identified, assessed and prioritized.	The information base for adaptation planning is underdeveloped. Specific climate risks are not identified, well understood, assessed, prioritized and validated.	Activity 2.1.1: Conduct climate risk assessments on the water resources in Ashgabat and the province of Dashoguz using a multi-criteria analysis that takes into account the unique impacts on particularly vulnerable groups including women.	Climate risk assessments of the water sectors conducted in city of Ashgabat and the province of Dashoguz. Climate risks are analysed and prioritized – informing decision-makers and stakeholders thereby guiding the adaptation process	Inception Report Multi-criteria analysis tool and step-by-step User Guide Assessment reports, maps, and summary for two pilot sites Policy brief with findings and recommendations	2.1.1. Draft ToR for service provider company to conduct climate risks assessment in water sector.	N/A	N/A	Commencement of assignment on conducting climate risk assessment in September 2022 (by Service Provider Company and NC5)

¹ If possible, please provide hyperlinks to supporting documents.



			and planning. - <i>in progress</i>	Summary of key meetings, workshops including objectives, participants, topics, and outcomes Final consultancy report				
	The GoT does not have a list of prioritized climate risks for which adaptation actions can be taken to address.	Activity 2.1.2: Analyse and prioritize climate risk assessments for action that consider economic, environmental and social costs and benefits, and the unique risks by vulnerable groups including women.	The GoT has a report that presents a ranked list of climate risks that are to be addressed. The ranking will be done according to the severity of expected impacts, and alignment with national development priorities - <i>not started</i>	Two assessments reports for Ashgabat and the region of Dashoguz. A national level methodological guide for assessing climate risks and vulnerabilities.	N/A	N/A	N/A	Drafting ToR for Service Provider Company and NC5
	Regulatory policies and plans were not developed with a view towards integrating adaptation measures in a tangible manner. As such, while many policies and plans note that adaptation is a concern and priority, they need to be updated to allow for integration of adaptation measures.	Activity 2.1.3: Analyze regulatory policies and plans to identify entry points to integrate climate risk considerations.	There are clear entry points for integrating adaptation into key policies and plans that relate to water. Policymakers and planners have a clear view on where and how to focus their efforts to integrate adaptation into these policies and plans. - <i>not started</i>	A report with findings and recommendations for integrating climate risks into policies and plans.	N/A	N/A	N/A	Drafting ToR for Service Provider Company and NC5
2.2 Adaptation options identified, budgeted, prioritized and supported by concept notes.	It is broadly understood that some communities in the target areas are taking micro adaptation actions. In the actions there may	Activity 2.2.1: Conduct a survey of indigenous adaptation practices	By surveying and analyzing the effectiveness of local micro-adaptation actions in the target areas the evidence base	Report presenting the identified indigenous adaptation practices and recommendations for replication and	N/A	N/A	N/A	N/A



	be opportunities for replication and scale up. However, these adaptations are not well understood or documented thereby preventing the opportunity for replication and scaling up.		is enhanced and provides an opportunity to policy makers and individuals alike to learn from, replicate and scale up these adaptive actions. .- <i>not started</i>	scaling across the country.				
	Adaptation planning is constrained and uncoordinated as adaptation themes and actions have not been researched, explored, developed and are agreed to be strategically important.	Activity 2.2.2: Develop and prioritize adaptation themes and actions for Ashgabat and Dashoguz that are informed by stakeholder consultations and the ranked climate risks of 2.1.2.	Adaptation planning in Turkmenistan is guided by well researched and explored adaptation investment themes and proposed actions. .- <i>not started</i>	Report that presents the criteria and results of prioritized adaptation investment themes and actions. Methodological guide for developing adaptation themes and actions.	N/A	N/A	N/A	N/A
	Adaptation planning is constrained by the lack of a pipeline of bankable projects that address the most pressing concerns.	Activity 2.2.3: Develop 2 concept notes that address the top priority adaptation options for Ashgabat and Dashoguz.	The NAP process is supported with an initial pipeline of concept notes for which to take initial action. - <i>not started</i>	Two concept notes.	N/A	N/A	N/A	N/A



Outcome 3: Capacity for adaptation planning strengthened								
Outcome narrative: The Outcome 3 will enhance the capacity of key players on national adaptation, including water and private sectors. The implementation of this Outcome is planned for the 3 rd and 4 th quarter of 2022. During the reporting period the team held the initial preparatory meeting with the national stakeholders to discuss implementation of Activity 3.1.2.								
Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved²	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and corresponding deliverables/milestones for the next reporting period
3.1 The capacity of national adaptation and water planners enhanced	Those involved in the NAP process, including those in the Coordination Mechanism and the MAEP, lack a deep understanding of the specific challenges faced by the water sector especially over the mid to long term. This inhibits the NAP process, especially in the most important area of water. Water planners are faced with new and evolving challenges of water use and scarcity. They lack the capability to capture and produce key information required to inform and contribute to effective adaptation planning.	Activity 3.1.1: Assess the capacity needs of the Coordination Mechanism and the MAEP as it relates to understanding and utilizing climate information to conduct adaptation planning	Members of the Coordination Mechanism and others involved in are sufficiently capacitated, with a deep understanding of the water sector. They have been equipped with the knowledge and tools to address problems through adaptation actions and manage the NAP process.- <i>not started</i>	Capacity needs assessment report. Curriculum, training programme and learning materials. # of delivered 2-day trainings (target – 6) # of participants (up to 50)	N/A	N/A	N/A	Commencement of conducting the capacity assessment needs and design of curriculum, development of training materials and seminars (NC9 and Service provider company)
	The MAEP lacks a deep understanding of how to fully utilize their existing meteorological and ecological monitoring	Activity 3.1.2: Training the MAEP on the use of their meteorological, hydrological and	The MAEP is utilizing its meteorological and ecological monitoring equipment	Training programme or materials # of delivered trainings (at least 2)	3.1.2. Draft ToR for service provider company	N/A	N/A	Conducting a workshop on the use of field equipment in September-October 2022 (by service provider company).

² If possible, please provide hyperlinks to supporting documents.



	equipment. As such planning and operations are not optimized. Important information useful to long term adaptation planning is not being captured and factored.	ecological monitoring equipment.	generating high quality data that is informing the NAP process as well as planning and operations. – <i>in progress</i>	# of participants (up to 25)				
	Water planners within national organizations have an underdeveloped level of expertise when it comes to adopting and implementing adaptation measures. As such there is a need for building knowledge to upgrade skills and improve water planning through the integration of adaptation planning	Activity 3.1.3: Training on how to integrate adaptation into water planning delivered.	Water planners within national organizations are highly knowledgeable about adaptation in water planning leading to improved utilization of water in all contexts. – <i>not started</i>	Capacity development curriculum # of workshops (target – 2) # of participants (up to 50)	N/A	N/A	N/A	Commencement of activity on designing capacity development curriculum for city and district municipality specialists scheduled to start by September 2022.
	Knowledge about the impacts of climate change and adaptation options is not well known in throughout the country. As such there is a need to significantly scale up knowledge of CC impacts and adaptation across all areas of the public and private sector but there is a lack of informed people to do this work.	Activity 3.1.4: Conduct capacity development programme of trainers to support the mainstreaming of adaptation techniques and practices. An effort will be made to ensure that there is a balance of genders of the trainers.	A cadre of well informed and trained individuals to work with various types of stakeholders to mainstream adaptation planning across Turkmenistan. – <i>not started</i>	2-day TOT for up to 30 specialists from MAEP, SCWM, City and District Municipalities, UIET, CSOs and Academia delivered	N/A	N/A	N/A	N/A
3.2 Private Sector engaged in adaptation activities	The private sector has essentially no awareness of adaptation as a concept, nor have	Activity 3.2.1: Private sector focused workshops will be designed and delivered a wide	Major actors of the private, civil society and the youth sectors are informed about	# of workshops (target – 12: 6 in Dashoguz and 6 in Ashgabat)	N/A	N/A	N/A	Drafting ToR for Service Provider Company and NC10 to ensure the start of the trainings by early 2023.



in the water resources sector	they adopted adaptation practices into their business models. The private sector needs to develop an awareness of the problems of climate change on their business, the solutions of adaptation, and the business opportunities.	group of stakeholders that will aim to be gender balanced and include vulnerable groups. This activity will be conducted in partnership with the Union of Industrialists and Entrepreneurs	adaptation challenges and options in water usage as it relates to industry. All groups are exploring and implementing adaptation techniques that provide economic benefits. – <i>not started</i>	# of participants (up to 50)				
	The private sector has little formal information about climate risks and adaptation measures. As such these issues are not factored into their strategic business planning and operational plans.	Activity 3.2.2: Design and produce practical adaptation information products for consumption by the private sector and civil society.	The private sector has access to and is consuming information about climate change risks and adaptation measures. They use this information as part of their strategic business planning and overall operations reducing their vulnerability and increasing resilience.- <i>not started</i> .	# of information products on climate change risks and adaptation measures # of booklets (up to 1000)	N/A	N/A	N/A	Drafting ToR for Service Provider Company (could be the same as for Activity 3.2.1) and NC10. Activity 3.2.1 and 3.2.2. will start in parallel.
	Structured conversations between the private sector and the GoT for the purposes of increasing climate resilience are infrequent and have generally not included civil society, academia, women, youth and other vulnerable groups.	Activity 3.2.3 Private Sector and Civil Society Dialogues with GoT held quarterly.	Planned and ongoing formal conversation between the GoT and representatives of the private, civil society, academia and women and youth orientated groups are facilitating and driving cooperation, action to build climate resiliency. – <i>not started</i>	# of convened forums # of participants (up to 50-75) Quarterly reports of the dialogues	N/A	N/A	N/A	One working meeting between GoT and representatives of private sector and civil society on climate issues will be held in Q4 2022.


SECTION 5: PROCUREMENT PLAN FOR THE NEXT IMPLEMENTATION PERIOD

List the items planned to be procured during the next implementation period (including consultants) and explain what procedures will be used for these procurements (e.g. direct procurement, open tender, other). Double-click the table below to edit the spreadsheet.

Item Description	Unit	Price	Total Estimated Cost	Procurement Method
Item to procure	Unit Number or Work month/day	Lump sum or Unit rate	Total Budget	Procurement procedures used
	i	ii	iii = (i x ii)	
IC2 - Design & delivery of wsps on climate change risks	25 days	\$600/day	\$15,000	Open tender/competitive process
NC2 - Design & delivery of wsps on climate change risks	25 days	\$200/day	\$24,000	Open tender/competitive process
risks assessments in water sector		\$100,000	\$100,000	Open tender/competitive process
NC5- 2 consultants climate risk a	120 days	\$200/day	\$24,000	Open tender/competitive process
hydrological equipment trainings		\$35,000	\$35,000	Open tender/competitive process
SP- trainings for adaptation planning in water sector		\$45,000	\$45,000	Open tender/competitive process
NC9 - trainings for adaptation planning in water sector	60 days	\$200/day	\$12,000	Open tender/competitive process
SP - training on integration of adaption into water planning		\$50,000	\$50,000	Open tender/competitive process
Workshops	10 days	1500	\$15,000	Direct Procurement
Audio visual & printing	10 workshops	500	\$5,000	Direct Procurement
TOTAL			\$325,000	



SECTION 6: CHALLENGES, LESSONS LEARNED AND WAY FORWARD

Please describe what were the challenges encountered during the current reporting period; what were the solutions to mitigate them; and what were the key lessons learned and what will the project do to undertake course corrections during the next reporting period.

Challenges

The project management team (PM and PSA) took up their duties in February 2022. Cleared ToRs for key technical specialists were submitted to CO in March. However, GSSC advertised positions only in June 2022. Selection process of Water Management and Climate Change Analysts are still under way. It is expected that both specialists will be onboard by the end of July- beginning of August at the latest. Due to those delays in recruitment in addition to the routine of setting up the office the project management team had to tackle other tasks without input from the technical staff: elaboration of AWP for 2022, Procurement Plan, drafting ToRs, selection of local and international consultants, etc.

Despite those challenges and some delays, the project team aims to implement all activities outlined in AWP and all procurement planned for 2022. The corresponding plan of activities for the 2nd half of 2022 was drafted and submitted for consideration of MAEP that supports receiving official approval required for organization of meetings and events with participation of governmental institutions.

By the end of August, the project team intends to elaborate ToRs for service providers and individual consultants to ensure procurement of all services for 2022 according to the plan. Still, there are risks of delays in posting requests or processing contracts by CO due to summer holiday season and high workload of the operations Unit.

Lessons Learned

Upon advice of RTA the project team resorted to the services of GPN Roster to recruit international consultant. Indeed, recruitment process was faster, but there were two limitations that shall be considered by the team in the future:

- The proposed candidates had either little or no experience in Turkmenistan/ Central Asian region or had no knowledge of Russian language. The majority of interventions under the NAP project shall be implemented jointly by IC and NC. NC pool is extremely limited, and very few national experts (including project technical staff) have working knowledge of English. Therefore, it is critical that IC is fluent in Russian to ensure communication with NC, project specialists and national stakeholders. Advertisement through UNDP Procurement website provided a great selection of ICs with experience in CA or CIS with awareness of cultural and political peculiarities and knowledge of Russian, but the recruitment takes more time.
- It happened that IC for the NAP Baseline Assessment was already recruited through GPN Roster, but NC position had to be extended due to very low number of applications. As a result, the contract of IC holder has started on 1 June. NC was identified by the 20th of June, and there is little certainty when NC contract will be processed. This also leads in delay in implementation of the activity.

Proposed solutions:

- Elaborate IC/ international service provider and NC ToRs around the same time and insist with the CO that posting are placed in parallel, and contracts prepared around the same dates to the extent possible.
- Start drafting ToRs and generally launch the procurement process for the 1st half of 2023 from the mid-October 2022. Considering substantial delays in implementation of planned measures, the team needs to get mobilized and optimize the planning in the last quarter of 2022 to ensure that the bulk of project activities are implemented as planned in 2023 starting from January onwards.



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Comments		
Reviewed by: <i>Name and Title (Reviewer):</i> <i>Position:</i>	Signature:	Date: (DD-MM-YYYY)
Final assessment by: (Satisfactory to GCF) <i>Name and Title (Reviewer):</i> <i>Position:</i>	Signature:	Date: (DD-MM-YYYY)



Annex. Subsequent Disbursement Request Form

Please fill the below form to request for the subsequent disbursement when the interim progress report along with unaudited financial statement/financial audit report/certified financial statements as applicable in accordance with Grant Agreement has been submitted to GCF (please note that the disbursement request can be processed only after these conditions are met).

SUBSEQUENT DISBURSEMENT REQUEST	
1. Total amount approved for the project	USD 0
2. Disbursement from GCF made to date/Percentage of Total Grant (%)	Choose an item. Example: USD 120,000 /40 % (refer to Grant Agreement)
3. Total expenditure to date	Choose an item. Example: USD 118,000
4. Expenditure rate as of the Interim Progress Report submission date (%)	<i>Please divide the received amount (2) by the executed amount (3). Example: 70%</i>
5. Total amount of the subsequent disbursement to request/Percentage of Total Grant (%)	Choose an item. Example: USD 130,000/43 % (refer to Grant Agreement)
6. Name of Beneficiary Bank and located country	
7. Account number	
8. Bank address	
9. SWIFT (BIC)	
10. IBAN Code	
11. Date of the disbursement request	Click or tap to enter a date.

Name and Title*: Position:	Signature:	Date:
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**The signatory of grant agreement (either NDA or Delivery Partner) or any authorised person who is certified in the letter of authorisation submitted to the Fund can sign here. When this is not plausible, please kindly consult with the Fund (opm@gcfund.org) prior to the submission of the disbursement request.*



SPECIAL ADDENDUM: COVID-19 RELATED IMPACTS

This section provides information on temporary measures to support project implementation through the extension period. Please be advised that the measures do not constitute a permanent change in policy. If you have any questions, please feel free to send an inquiry to opm@gcfund.org.

Turkmenistan has not availed this extension as of now. This will be re-evaluated once the project implementation is in process.

GCF has granted up to six-months extension of the grant term/anticipated duration of readiness activities for specific grants that had been approved by the GCF prior to the pandemic having arisen and which expire after 1 March 2020 and are effective prior to 8 April 2020. GCF has granted additional flexibilities with guidelines as outlined below.

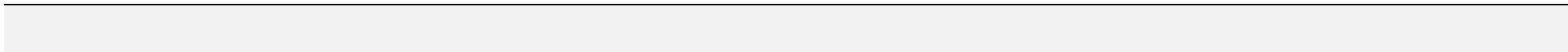
No-Cost Extension

- i. All grants will be automatically extended by six months. However, please be informed that the willingness on the part of the GCF to provide this six-month extension on the basis of the COVID-19 pandemic is not intended to prevent RPSP activities from being delivered under the pre-pandemic existing contractual timelines. Delivery partners and National Designated Authorities/Focal Points (NDA/FP) can complete the grant implementation sooner than the full no-cost extension period. Therefore, the GCF expects that delivery partners will fully coordinate with NDA/FPs in relation to the application of the said extension as a result of the COVID-19 pandemic.
- ii. Delivery partners should include a revised workplan for the new period in the next reporting cycle.
- iii. Grants requiring an extension longer than the six-months must submit well justified requests in line with standard practices and procedures for the GCF's consideration and approval.
- iv. The originally agreed grant sum required to complete the activities under the respective legal agreements remains unchanged for grants accepting the no-cost extension.

Project management costs: The project management costs (PMC) cap has been increased from 7.5 percent to 12.5 percent of the total activity budget approved. Partners can tap into the approved contingency fund to meet these additional costs up to the 12.5% cap. If the delivery partner increases the PMC, then the delivery partner is required to provide detailed documentation and justification supporting the increase in PMC and clearly outlining how the additional costs are related to the COVID-19 pandemic. This justification should be included in the interim progress report or completion reports due for submission as detailed in the grant agreement.

Contingency budget: The approved contingency amount included in the budgets for these activities may be used to cover unforeseen costs relating the COVID-19 pandemic without prior approval from GCF. The contingency budget may be used for project management costs (PMC). The said contingency expenses will need to be justified and included in the detailed reports that are required to be submitted by the delivery partner/recipient under the respective legal agreement between the delivery partner/recipient and the GCF.

Budget Re-allocation: The reallocation of approved budget among the budget line items can be made from one budget category to another up to 25 percent variation across the categories. The receiver and giver budget category can only take or give without prior fund approval up to 25 percent based on the previously approved budget. Budget can also be reallocated from outputs without changing the project scope to PMC if the contingency budget is insufficient to meet the increases in PMC. The delivery partner is required to provide detailed documentation and justification supporting the budget reallocation in the submitted reports in line with the grant agreement.



Types of Measures	Output No.	Activity No.	Implementation and Deliverables Schedule			Budgetary Implications
			(Please provide details of the change to activities, deliverables, etc.)			
			Impact on delivery modality	Deliverable	Original Date	Revised Date
Choose an item.						
Choose an item.						
Choose an item.						
Choose an item.						
Choose an item.						
Choose an item.						

<p>In-country Status (Please provide an update of the status of the country due to COVID-19 pandemic.)</p>	
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<p>Justification for Requests and Implications (Please provide details of the changes to support utilization of temporary measures.)</p>
<p>Mitigation Measures (Please provide details of how risks will be mitigated)</p>



FOR GREEN CLIMATE FUND'S SECRETARIAT USE ONLY

Comments

Reviewed by:

Name and Title:

Position: DSS Finance

Signature:

Date:

(DD-MM-YYYY)

Certified by:

Name and Title:

Position: DSS Finance

Signature:

Date:

(DD-MM-YYYY)

Approved by:

Name and Title:

Position: CFO

Signature:

Date:

(DD-MM-YYYY)

FOR GREEN CLIMATE FUND'S SECRETARIAT USE ONLY

Comments

Reviewed by:

Name and Title (Reviewer):

Position:

Signature:

Date:

(DD-MM-YYYY)

Final assessment by:

(Satisfactory to GCF)

Name and Title (Reviewer):

Position:

Signature:

Date:

(DD-MM-YYYY)