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Project ID: 00105480	Revised Annual Work Plan (AWP) for 2020 (Version H)
Output ID: 00106748 and 00121475	
Project/Programme Title:	Efficient and Accountable Local Governance (EALG)
UNDAF Outcome:	Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups
Applicable Output(s) from the UNDP Strategic Plan:	Strengthen the capacities of local governments and other stakeholders to foster participatory local development service delivery for the SDCs.
CPD Outcome:	Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups
CPD Output(s):	1.2. National and local governments have the capacity to implement urban and rural poverty policies and programmes. 2.3 The government has the capacity to develop policies and carry out sectoral and geographical interventions in districts where inequality of progress is evident.

EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
			Q1	Q2	Q3	Q4						
<b>Component 1</b> Output 1: UZP Committees strengthened their horizontal coordination with line departments and oversight capacity and upward accountability with the District Development and Coordination committee for inclusive, effective and accountable service delivery Baseline: No Indicators: % of Upazila for which UZP and local functionaries of at least three transferred departments coordinate their activities at the District Development and Coordination Committee (at least twice a year). 2020 Target: 40%	1.1.3	Prepare guideline for UZP Development and Coordination Committee (UZDCC) aligning with Union Development Coordination Committee (UDCC)/Consultant		x			UNDP-001981	30000	10282-SDC	71300	71300-Local Consultants	8,876
	1.1.3	Prepare guideline for UZP Development and Coordination Committee (UZDCC) aligning with Union Development Coordination Committee (UDCC)/Workshop					LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	
	1.1.6	Organize Awareness Programme to address SDG's target					LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	
	1.1.7	Action research and guideline development on achieving SDG's target				x	UNDP-001981	30000	10282-SDC	71300	71300-Local Consultants	15,550
	1.1.10	Organize six monthly review/Annual Coordination meeting with UZPs at District level		x			LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	17,100
	1.1.11	Support UZPs in preparing and publishing annual report		x			LGD - 8059	30000	10282-SDC	74200	74210-Printing and Publications	14,485
	1.1.12	International Study/Training (Climate Change, Local Governance and Decentralization)					UNDP-001981	30000	10282-SDC	71600	71610-Travel Tickets-Local	
	1.1.17	Capacity development of UZP functionaries on roles and responsibilities of UZPs			x		LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	
	1.1.19	Support Upazila Parishads in developing short-medium planning and budgeting in a participatory manner linking with UP plans at Cox's Bazar					LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	
	1.1.20	Support Upazila Parishads and Union Parishads in developing, managing and oversight of schemes at Cox's Bazar			x		LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	2,000
	1.1.22	Periodical Coordination Meeting at National and District Level with Relevant Stakeholders on Local Governance and Capacity Development issues					LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	

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EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020	
			Q1	Q2	Q3	Q4							
<p><b>Output 2: Upazila Parishad financial management, funding absorption capacity and financial accountability have improved</b>                      Baseline: 0                      Indicators: Public Financial Management (PFM) manual prepared, piloted (Number)                      Target: 1 Manual prepared</p>	1.1.22	Periodical Coordination Meeting at National and District Level with Relevant Stakeholders on Local Governance and Capacity Development issues					UNDP-001981	10282-SDC	75700	75700-Training, Workshops and Confer			
	1.1.25	Quality Assurance, Technical Assistance, MIS, Monitoring, Evaluation and Media Support	x	x	x	x	UNDP-001981	10282-SDC	75700	75700-Training, Workshops and Confer			
	<b>Output-1.1 Sub-total :</b>												
	1.2.1	Develop Public Financial Management (PFM) Manual for UPs and UZPs					LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	58,111	
	1.2.2	Develop Public Financial Management (PFM) & Monitoring software for LGIs/					UNDP-001981	30000	10282-SDC	71300	71300-Local Consultants		
	1.2.8	Developing database for mapping potential beneficiaries for different GO-NGO services (safety net programs) at Cox's Bazar				x	UNDP-001981	30000	10282-SDC	72100	72100-Contractual Services-Companies	47,000	
	1.2.9	Support Upzila Parishads in developing effective coordination mechanism to avoid overlapping of services and establishing synergy among the service providers and other stakeholders at Cox's Bazar					LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer		
	1.2.10	Support Upazila Parishads in publishing Plan Books			x	x	LGD - 8059	30000	10282-SDC	74200	74210-Printing and Publications	26,324	
	1.2.13	Enable the host community poor (specially youth and women) with income generating trainings at Cox's Bazar		x			LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	14,500	
	1.2.14	Enable the host community poor (specially youth and women) with income and livelihoods inputs at Cox's Bazar			x		LGD - 8059	30000	10282-SDC	72500	Supplies		
	1.2.15	Improve coordination among GO-NGO service delivery agencies to enable them working for the host community at Cox's Bazar		x			LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	1,287	
	1.2.16	Quality Assurance, Technical Assistance and Monitoring support		x	x	x	UNDP-001981	30000	10282-SDC	75700	75700-Training, Workshops and Confer	600	
	<b>Output-1.2 Sub-total :</b>												
	<p><b>Output 3: UZP Committees strengthened their downward accountability through inclusive public engagement mechanisms and practices</b>                      Baseline: 14.3%                      Indicators: Open Budget and participatory Planning mechanisms in UP Act piloted, adapted and replicated in UZP Act. (percentage in project area)                      Target: 100% UZPs</p>	1.3.3	Support Upazilas in preparing plans with citizen engagement and piloting of open budget session at UZP level				LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer		
		1.3.6	Promote citizen awareness on roles and functions of UZPs (Community meeting and development and dissemination of IEC materials)	x	x			LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	
		1.3.7.1	District Facilitators -8 (17% for 12 Month of 2020)	x	x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	27,098
1.3.7.1		District Facilitators -Cox's Bazar 100%	x	x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	19,925	
1.3.7.2		Capacity Development and Gender Officer-1 (17% for 12 Month of 2020)	x	x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	7,592	
1.3.7.3		Monitoring, Evaluation and MIS Officer -1(17% for 12 Month of 2020)	x	x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	3,038	
1.3.7.4		Knowledge Management and Communication Officer-1 (17% for 12 Month of 2020)	x	x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	2,938	

EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
			Q1	Q2	Q3	Q4						
<b>Output 4: Women Upazila Parishads Members strengthened their ability to fulfil their roles and duties in council work</b> Baseline: 28.6% Indicators: Percentage of women vice-chair and councilor trained and active in the Women Development Forums and percentage of men councilors sensitized Target: 90%	1.3.8	Mobile Telephone and Internet Charges	x	x	x	x	UNDP-001981	30000	10282-SDC	72400-Comm	1,700	
	1.3.10	Communication, Media, Visibility	x				UNDP-001981	30000	10282-SDC	71300-Local Consultants	7,225	
	1.3.12	Quality Assurance, Technical Assistance and Monitoring support	x	x	x	x	UNDP-001981	30000	10282-SDC	Staff Mgmt Costs - IP Staff		
	1.3.13	Developing and dissemination of communication materials (brief, reports, success stories, photography, video, etc.)	x	x			UNDP-001981	30000	10282-SDC	74200-Audio Visual & Print Prod Costs	5,000	
	1.3.18	Use community radio, media, youth clubs, CBOs, CSOs, WDF and community leaders for social cohesion etc. at Cx's Bazar	x				LGD - 8059	30000	10282-SDC	75700-Training, Workshops and Confer		
	<b>Output-1.3 Sub-total :</b>											
	1.4.1	Develop a comprehensive guideline for upscaling of WDFs and disseminate to 551 WDFs in UZP and District level	x				LGD - 8059	30000	10282-SDC	75700-Training, Workshops and Confer		
	1.4.3	Awareness campaign/training on gender equality and violence against women/Early Marriage/Dowry		x			LGD - 8059	30000	10282-SDC	75700-Training, Workshops and Confer		
	1.4.6	Communication and dissemination of equality and gender development for training and campaign, e.g. poster, fastoon, banner, story book, fact sheet, etc.		x			UNDP-001981	30000	10282-SDC	74200-Printing and Publications		1,300
	1.4.8	Strengthening women leadership by providing training and capacity development initiatives		x			LGD - 8059	30000	10282-SDC	75700-Training, Workshops and Confer		
	1.4.9	Support WDFs and women leadership through organizing bi-monthly meetings, training and learning visit for their active participation at LGIs		x	x		LGD - 8059	30000	10282-SDC	75700-Training, Workshops and Confer		3,600
	1.4.14	Quality Assurance, Technical Assistance, Monitoring & Evaluation and Media Support		x	x		UNDP-001981	30000	10282-SDC	75700-Training, Workshops and Confer		66,390
	<b>Output 1.4 Sub-total :</b>											
	<b>Component 1 Sub-total : LGD - 8059</b>											
<b>Component 1 Sub-total : UNDP-001981</b>												
<b>GMS (8%)</b>												
<b>GMS (8%)</b>												
<b>Component 1 Total (including GMS) :</b>												
<b>Component 1 Total (including GMS) :</b>												
<b>Component 2 (SDUP)</b>												
<b>Output 1: Capacity of targeted UPs is significantly strengthened to provide democratic, transparent, accountable, responsive and pro-poor services</b> Baseline: 42.9% Indicators: % UPs ensured participation of poor and marginalized citizens at Ward Shava (Ward level meeting) and Open Budget Session Target:	2.1.1	Organize Training for weaker UPs on SC, Open Budget and Planning at Selected UP level/Support UPs/UP functionaries through organizing necessary training, tax awarness/tax fair, learning visits, etc.					LGD - 8059	30000	00095-DANIDA	75700-Training, Workshops and Confer		
	2.1.2	Provide technical assistance to hold Ward Shava and open budget for selected Ups (240*9 Ward of UPs)	x				LGD - 8059	30000	00095-DANIDA	75700-Training, Workshops and Confer	147,800	

EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
			Q1	Q2	Q3	Q4						
40% UPs	2.1.3	Mobile Telephone and Internet Charges	x	x	x	x	UNDP-001981	00095-DANIDA	72400	72400-Comm	1,500	
	2.1.4	Capacity building/ Training/ Orientation to UP functionaries			x	x	LGD - 8059	00095-DANIDA	75700	75700-Training, Workshops and Confer	15,000	
	2.1.8	Support Union Parishad in publishing Annual Report etc.			x	x	LGD - 8059	00095-DANIDA	74200	74210-Printing and Publications	28,100	
	2.1.9	Capacity Strengthening Assistance/Developing Web based MIS	x	x	x	x	UNDP-001981	00095-DANIDA	71300	71300-Local Consultants	18,946	
	2.1.9	Capacity Strengthening Assistance/Developing Web based MIS/installing relevant software					UNDP-001981	TRAC	72100	72100-Contractual Services-Companies		
	2.1.10.1	District Facilitators - 8 (83% for 12 Month of 2020)	x	x	x	x	UNDP-001981	00095-DANIDA	71400	71405-Service Contracts-Individuals	132,302	
	2.1.10.2	Capacity Development and Gender Officer- 1 (83% for 12 Month of 2020)	x	x	x	x	UNDP-001981	00095-DANIDA	71400	71405-Service Contracts-Individuals	36,087	
	2.1.10.3	Monitoring, Evaluation and MIS Officer- 1 (83% for 12 Month of 2020)	x	x	x	x	UNDP-001981	00095-DANIDA	71400	71405-Service Contracts-Individuals	14,832	
	2.1.10.4	Knowledge Management and Communication Officer-1 (83% for 12 Month of 2020)	x	x	x	x	UNDP-001981	00095-DANIDA	71400	71405-Service Contracts-Individuals	14,341	
			<b>Output-2.1 Sub-total :</b>									<b>408,908</b>
Output 2: UPs are increasingly investing in climate resilience by identifying and prioritizing resilience measures in the UP development plan and their implementation Baseline: 14.3% Indicator: % of climate vulnerable UPs with climate resilient measures integrated into their five-year development plan. Target: 30%	2.2.1	Training on resilience and climate change adaptation plan at selected UP level (Consultant for developing training manual and material, Printing of training manual and material, Training for 15 UPs in each district)		x			LGD - 8059	00095-DANIDA	75700	75700-Training, Workshops and Confer		
	2.2.2	Developing and dissemination of communication materials (brief, reports, success stories, photography, video, etc.)	x	x	x	x	UNDP-001981	00095-DANIDA	74200	74200-Audio Visual & Print Prod Costs	5,000	
	2.2.3	Quality Assurance, Technical Assistance, Monitoring & Evaluation and Media Support	x	x	x	x	UNDP-001981	00095-DANIDA	75700	75700-Training, Workshops and Confer	24,600	
	2.2.6	Organize six monthly review/ Annual Coordination meeting with UPs at UZP level/Periodical coordination meeting with field staff of line agencies at UP level			x		LGD - 8059	00095-DANIDA	75700	75700-Training, Workshops and Confer	10,600	
	2.2.3	Support UPs to develop five-year plan addressing SDGs			x		LGD - 8059	00095-DANIDA	74200	74200-Audio Visual & Print Prod Costs	49,033	
		<b>Output-2.2 Sub-total :</b>									<b>89,233</b>	
Output 3: Poor and marginalized citizens, including women, are empowered to make decisions on local development and political participation Baseline: 18.7% Indicator: % of women and marginalized citizens taking part in Ward Shava Target: 15% UPs	2.3.5	Training on inclusion of SDGs issues in their planning process for all women elected representatives of UP level/Organize awareness campaign on women rights and rights of vulnerable people/Organize social audit by engaging CSOs at UP level					LGD - 8059	00095-DANIDA	75700	75700-Training, Workshops and Confer		
	2.3.5	Communication and dissemination of equality and gender development for training and campaign at UP level (113 each from 251 UPs at UP levels)				x	UNDP-001981	00095-DANIDA	75700	75700-Training, Workshops and Confer		

EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
			Q1	Q2	Q3	Q4						
Output 4: Policy dialogue at national and local level engaging civil society and other stakeholders initiated to promote democratic and accountable service delivery at the local level Baseline: No Indicators: Number of measures (memos/ circulars/ guidelines) issued by LGD on the issues including fiscal flow to UP, UP taxation and assignment of health and education services to UP Target: 2 measures	2.4.5	Midterm Evaluation	x	x			30000	00095-DANIDA	72100	72100-Contractual Services-Companies	75,000	
	2.4.5	Midterm Evaluation				UNDP-001981	4000	TRAC	71300	71300-Local Consultants		
	2.4.3	Workshop on Studies Report				LGD - 8059	30000	00095-DANIDA	75700	75700-Training, Workshops and Confer		
	2.4.7	Communication and Dissemination (Electronic Media)		x	x	UNDP-001981	30000	00095-DANIDA	71300	71300-Local Consultants	4,900	
	<b>Output-2.4 Sub-total :</b>											79,900
<b>Component 2 Sub-total : LGD - 8059</b>											250,533	
<b>Component 2 Sub-total : UNDP-001981</b>											327,508	
<b>Component 2 Sub-total : TRAC</b>											-	
<b>GMS (8%)</b>						LGD - 8059	30000	00095-DANIDA	75100	75100-Facilities & Administration	20,043	
<b>GMS (8%)</b>						UNDP-001981	30000	00095-DANIDA	75100	75100-Facilities & Administration	26,201	
<b>Component 2 Total (including GMS) :</b>											<b>46,244</b>	
<b>Component 2 Total (including GMS) :</b>											<b>624,285</b>	
Output 1: Functional assignment of UP, UZP and Zila Paishada are clarified for at least three transferred subjects Baseline: No Indicators: Ways and mechanisms of integration and supplementation of UZP plans and plans of transferred departments are identified for more effective service provision. Target: 1	3.1.1	Conduct study on exploring potentials and challenges of integration of the UP, UZP and ZP Planning process	x	x		UNDP-001981	30000	10282-SDC	71300	71300-Local Consultants	12,736	
	3.1.2	Study to examine scopes and areas for fiscal decentralization for LGIs (continued)	x			UNDP-001981	30000	10282-SDC	71300	71300-Local Consultants	10,000	
	3.1.3	Develop policy brief on local resources mobilization (Continued)	x			UNDP-001981	30000	10282-SDC	71300	71300-Local Consultants	9,434	
	3.1.7	Support to Policy Advisory Group (PAG) Meeting	x	x	x	LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer	1,000	
	<b>Output-3.1 Sub-total :</b>											33,170
Output 2: Public engagement strategies of UP/UZP/ZP have become strengthened through overcoming institutional and structural challenges Baseline: 42.9%(there was a misconception in baseline survey so data is wrong) Indicators: Percentage of people from different ethnic group attended in Open budget/Ward Shava Target: 20%	3.2.1	Provide Research Grants to the relevant institutions (NILG, IBS, BARD, & CGS) for encouraging young researchers to conduct researches on LGIs	x	x		LGD - 8059	30000	00095-DANIDA	75700	75700-Training, Workshops and Confer	22,000	
	3.2.1	Provide Research Grants to the relevant institutions (NILG, IBS, BARD, & CGS) for encouraging young researchers to conduct researches on LGIs	x	x		LGD - 8059	30000	10282-SDC	75700	75700-Training, Workshops and Confer		
	3.2.1	Provide Research Grants to the relevant institutions (NILG, IBS, BARD, & CGS) for encouraging young researchers to conduct researches on LGIs				LGD - 8059	4000	TRAC	75700	75700-Training, Workshops and Confer		
	3.2.2	Conduct study on challenges of female members' participation and engagement in the activities of UP/UZP/ZP	x	x	x	UNDP-001981	30000	00095-DANIDA	71300	71300-Local Consultants	9,015	

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EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
			Q1	Q2	Q3	Q4						
<b>Output 3: UP/UPZ committees and inter-ministerial coordination committee is strengthened for better performance of LG bodies.</b> Baseline: No Indicators: Clarification of the roles and responsibilities of UP and UPZ committees including the coordination with line ministry officers Target: 1	3.2.4	Organize Seminar on the Study of uniform Legal framework for LGI's					LGD - 8059	10282-SDC	75700	75700-Training, Workshops and Confer.		
	3.2.4	Organize Seminar on the Study of uniform Legal framework for LGI's					LGD - 8059	00095-DANIDA	75700	75700-Training, Workshops and Confer		
	3.2.6	Workshop on Dialogues with the government and political parties on issue of female's participation in the political process.					LGD - 8059	00095-DANIDA	75700	75700-Training, Workshops and Confer	31,015	
	<b>Output-3.2 Sub-total :</b>											
	3.3.3	Training on inclusion of SDGs issues in their planning process for all women elected respectives of UP level/Organize awareness campaign on women rights and rights of vulnerable people/Organize social audit by engaging CSOs at UP level/SDG Localization Survey					UNDP-001981	10282-SDC	75700	75700-Training, Workshops and Confer		
	<b>Output-3.3 Sub-total :</b>											
	<b>Component 3 Sub-total : LGD - 8059/10282-SDC</b>											
	<b>Component 3 Sub-total : LGD - 8059/00095-DANIDA</b>											
	<b>Component 3 Sub-total : UNDP-001981/10282-SDC</b>											
	<b>Component 3 Sub-total : UNDP-001981/00095-DANIDA</b>											
<b>Component 3 Sub-total : TRAC</b>												
						LGD - 8059	10282-SDC	75100	75100-Facilities & Administration		80	
						LGD - 8059	00095-DANIDA	75100	75100-Facilities & Administration		1,760	
						UNDP-001981	10282-SDC	75100	75100-Facilities & Administration		2,574	
						UNDP-001981	00095-DANIDA	75100	75100-Facilities & Administration		722	
<b>Component 3 Total (including GMS) :</b>											<b>5,136</b>	
<b>Component 3 Total (including GMS) :</b>											<b>69,321</b>	
<b>Component 4 : Project Management</b>												
Output:		<b>Project Management Staff</b>										
4.1	Project Coordinator		x	x	x	UNDP-001981	30000	00095-DANIDA	71400	71405-Service Contracts-Individuals	40,094	
4.1	Project Coordinator		x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	8,212	
4.2	Policy and Coordination Specialist		x	x	x	UNDP-001981	30000	00095-DANIDA	71400	71405-Service Contracts-Individuals	49,674	

EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
			Q1	Q2	Q3	Q4						
	4.3	Finance and Admin Associate	x	x	x	UNDP-001981	30000	00095-DANIDA	71400	71405-Service Contracts-Individuals	14,341	
	4.3	Finance and Admin Associate	x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	2,937	
	4.4	Finance and Admin Officer				UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	2,102	
	4.4	Finance and Admin Officer				UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals		
	4.5	Project Assistant / Secretary (2)	x	x	x	UNDP-001981	30000	00095-DANIDA	71400	71405-Service Contracts-Individuals	19,544	
	4.5	Project Assistant / Secretary (2)	x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	4,003	
	4.7	Strengthening Financial Management of the Project	x	x	x	UNDP-001981	30000	10282-SDC	71300	71300-Local Consultants		
	4.8	Finance Support Expert	x	x	x	UNDP-001981	30000	10282-SDC	71300	71300-Local Consultants	2,600	
	4.9	Driver	x	x	x	UNDP-001981	30000	10282-SDC	71400	71405-Service Contracts-Individuals	5,690	
	4.9	Driver	x	x	x	UNDP-001981	30000	00095-DANIDA	71400	71405-Service Contracts-Individuals	27,780	
	4.1	Driver (Out sourcing)	x	x	x	UNDP-001981	30000	10282-SDC	72100	72100-Contractual Services-Companies	48,120	
	4.11	Contrib. To CO Common Security	x	x	x	UNDP-001981	30000	00095-DANIDA	74300	Contributions	6,000	
	4.12	Non-Recurent Payroll - NP Sif	x	x	x	UNDP-001981	30000	00095-DANIDA	63130	Contrib Dispensary Cost-NP Sif	3,430	
	4.12	UN Clinic	x	x	x	UNDP-001981	30000	00095-DANIDA	63300	63360-Medical Exams (incl Pre-empl)	2,500	
											237,027	
			<b>Output-4.1 Sub-total :</b>									
		<b>Office Management and Maintenance</b>										
	4.14	Office Rent	x	x	x	LGD - 8059	30000	00095-DANIDA	73100	73100-Rental & Maintenance-Premises	12,000	
	4.14	CUSTODIAL CLEANING SERVICES	x	x	x	UNDP-001981	30000	00095-DANIDA	73100	73100-Rental & Maintenance-Premises	650	
	4.14	Common Service cost recovery	x	x	x	UNDP-001981	30000	10282-SDC	73100	73125-Common Services-Premises	15,650	
	4.15	Equipment and Logistics	x	x	x	UNDP-001981	30000	10282-SDC	72800	72800-Communications & IT Equipments	5,000	
	4.15	Equipment and Logistics	x	x	x	UNDP-001981	30000	00095-DANIDA	72800	72800-Communications & IT Equipments	10,000	
	4.15	Equipment and Logistics	x	x	x	LGD - 8059	30000	00095-DANIDA	72800	72800-Communications & IT Equipments	655	
	4.16	Equipment and Logistics/Motorcycle Procurement	x	x	x	UNDP-001981	30000	00095-DANIDA	72200	Machinery and Equipment	5,000	
	4.17	Operation, Maintenance of Vehicle	x	x	x	LGD - 8059	30000	10282-SDC	72300	72311-Fuel, petroleum and other oils	10,000	

*M. Carter*

EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
		Timeframe									
		Q1	Q2	Q3	Q4						
	4.17		x	x	x	LGD - 8059	30000	00095-DANIDA	72300	72311-Fuel, petroleum and other oils	8,000
	4.18		x	x	x	LGD - 8059	30000	00095-DANIDA	72400	Communic & Audio Visual Equip	5,000
	4.18		x	x	x	UNDP-001981	30000	00095-DANIDA	72400	Communic & Audio Visual Equip	1,400
	4.18		x	x	x	UNDP-001981	30000	10282-SDC	72400	Communic & Audio Visual Equip	5,000
	4.18		x	x	x	UNDP-001981	30000	00095-DANIDA	73400	73406-Maintenance of Equipment	10,000
	4.18		x	x	x	UNDP-001981	30000	10282-SDC	73400	73406-Maintenance of Equipment	2,000
	4.18		x	x	x	LGD - 8059	30000	00095-DANIDA	73400	73406-Maintenance of Equipment	6,000
	4.18		x	x	x	UNDP-001981	30000	10282-SDC	72500	72505-Stationery & other Office Supp	3,000
	4.18		x	x	x	LGD - 8059	30000	00095-DANIDA	72500	72505-Stationery & other Office Supp	4,000
	4.19	Miscellaneous	x	x	x	LGD - 8059	30000	00095-DANIDA	74500	74000-Miscellaneous Operating Expens	150
	4.20	Annual Report/other Printing and Publications	x	x	x	LGD - 8059	30000	00095-DANIDA	74200	74210-Printing and Publications	
	4.21	Coordination, PSC, PB, Staff orientation Meeting and others	x	x	x	LGD - 8059	30000	00095-DANIDA	75700	75700-Training, Workshops and Confer	1,500
	4.21	Coordination, PSC, PB, Staff orientation Meeting and others	x	x	x	UNDP-001981	30000	00095-DANIDA	75700	75700-Training, Workshops and Confer	17,750
	4.22	Annual planning workshop	x	x	x	UNDP-001981	30000	00095-DANIDA	72700	72700-Hospitality/Catering	1,150
	4.24	Travel Local	x	x	x	LGD - 8059	30000	00095-DANIDA	75700	75700-Training, Workshops and Confer	12,379
	4.24	Travel Local	x	x	x	UNDP-001981	30000	00095-DANIDA	71600	71610-Travel Tickets-Local	23,000
	4.24	Travel Local	x	x	x	LGD - 8059	30000	00095-DANIDA	71600	71610-Travel Tickets-Local	7,000
	4.25	Audit	x	x	x	UNDP-001981	30000	10282-SDC	71600	71610-Travel Tickets-Local	10,000
	4.26	Distribution of preventive materials, hand washing facilities and support to raising awareness for COVID-19 response	x	x	x	LGD - 8059	30000	00095-DANIDA	74100	74110-Audit Fees	1,000
	4.26	Distribution of preventive materials, hand washing facilities and support to raising awareness for COVID-19 response	x	x	x	UNDP-001981	30000	00095-DANIDA			33,071
	4.27	Distribution of preventive materials, hand washing facilities and support to raising awareness for COVID-19 response	x	x	x	LGD - 8059	30000	10282-SDC			83,896
	4.27	Distribution of preventive materials, hand washing facilities and support to raising awareness for COVID-19 response	x	x	x	UNDP-001981	30000	10282-SDC			18,411



EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
			Q1	Q2	Q3	Q4						
	4.28	Distribution of preventive materials, hand washing facilities and support to raising awareness for COVID 19 response		x		LGD - 8059	4000	TRAC I			63,047	
	4.28	Distribution of preventive materials, hand washing facilities and support to raising awareness for COVID 19 response		x		UNDP-001981	4000	TRAC I			41,953	
	4.29	Distribution of preventive materials, hand washing facilities and support to raising awareness for COVID 19 response		x		UNDP-001981	4010	TRAC II			250,000	
		<b>Output-4.2Sub-total :</b>									731,567	
		<b>Component 4 Sub-total : LGD - 8059/10282-SDC</b>									28,411	
		<b>Component 4 Sub-total : LGD - 8059/00095-DANIDA</b>									77,376	
		<b>Component 4 Sub-total : UNDP-001981/10282-SDC</b>									178,219	
		<b>Component 4 Sub-total : UNDP-001981/00095-DANIDA</b>									329,588	
		<b>Component 4 Sub-total : LGD - 8059/TRAC</b>									63,047	
		<b>Component 4 Sub-total : UNDP-001981/TRAC</b>									41,953	
		<b>Component 4 Sub-total : UNDP-001981/TRAC II</b>									250,000	
			GMS (8%)			LGD - 8059	30000	10282-SDC	75100	75100-Facilities & Administration	2,273	
			GMS (8%)			LGD - 8059	30000	00095-DANIDA	75100	75100-Facilities & Administration	6,191	
			GMS (8%)			UNDP-001981	30000	10282-SDC	75100	75100-Facilities & Administration	14,258	
			GMS (8%)			UNDP-001981	30000	00095-DANIDA	75100	75100-Facilities & Administration	26,368	
											49,090	
											1,017,684	
											1,904,248	
											123,945	
											2,028,193	

Component	Budget	8% GMS NEX	% GMS DC	Total	Total with COVID-19
Component 1 (10282-SDC)	293,428	6,344	17,131	316,903	775,027.00
Component 2 (00095-DANIDA and TRAC)	578,041	20,043	26,201	624,285	660,022.00
Component 3 (10282-SDC, 00095-DANIDA and TRAC)	64,185	1,840	3,296	69,321	145,686.00
Component 4 (10282-SDC, 00095-DANIDA and TRAC)	968,594	8,464	40,626	1,017,684	447,458.00
<b>Total</b>	<b>1,904,248</b>	<b>36,691</b>	<b>87,254</b>	<b>2,028,193</b>	<b>2,028,193.00</b>

DONORS:		Total
TRAC I		105,000
TRAC II		250,000
SDC		575,888
DANIDA		1,097,305
<b>Total</b>		<b>2,028,193</b>

Total Budget by Fund & Donors

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EXPECTED OUTPUTS	Activity #	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Total Amount in (USD) 2020
			Q1	Q2	Q3	Q4						
Total by Implementing Agency		Implementing Agency					Total					
			UNDP DCOS :					1,469,839				
			NIM DP :					-				
			NIM :					558,354				
		Total Project Budget: (US\$)						2,028,193				

National Project Director  
Signature and Date

Resident Representative  
Title, Signature & Date

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.

*Mansur*

*Md. Shariful Hoque*  
27.10.2020

Md. Shariful Hoque  
Project Coordinator  
EALG Project

*Van Nguyen*  
27.10.2020  
Mustakim Billah Faruqui  
Additional Secretary (UP Branch)  
Local Government Division  
National Project Director  
EALG Project

25-Nov-2020  
Van Nguyen  
Deputy Resident Representative  
UNDP Headquarters