



Minutes of the Local Project Appraisal Committee (LPAC) meeting for

Date of the LPAC	Start time	End time	Held at
13 April, 2018	11:35	13:03	Ministry of Environment, Water and Climate Board Room 12 th Floor Kaguvi Building

Name of LPAC Chairpersons:	Mr Tanyaradzwa Mundoga	Georges van Montfort
Functional Title:	Acting Director Environment	Country Director
Institution:	Ministry of Environment, Water and Climate	UNDP
Signature:		

Have all LPAC participants received the PRODOC for appraisal prior to the meeting and in a timely manner?		<input checked="" type="checkbox"/> Yes
Remarks:	The invitation letter, Project Document, Agenda, Multiyear Workplan and Budget, M&E and Procurement Plan, TORs for the Project Board and PMU staff, and the Project Quality Assurance Template was provided to participants.	

Country:	Zimbabwe		
Project Title (full):	Strengthening Biodiversity and Ecosystems Management and Climate Smart Landscapes in the Mid to Lower Zambezi Region of Zimbabwe		
Date of submission to the GEF	21 st Dec 2017	Date of approval by the GEF:	14th March 2018
Remarks on approval process, if applicable	N/A		
Name and contact of Environment Focal Point at the UNDP Office:	Annie Madzara anne.madzara@undp.org , Tel +263 4 338836-47 Ext. 447		

SPCF Outcome(s):	
UNDP Strategic Plan Environment and Sustainable Development Primary Outcome:	This project will be linked to the following output of the UNDP Strategic Plan: Output 1.3: Solutions developed at national and sub-national levels for sustainable management of natural resources, ecosystem services, chemicals and waste.
UNDP Strategic Plan Secondary Outcome:	UNDP Strategic Plan: Integrated Results and Resources Framework Indicator 1.3.2 a) Number of additional people benefitting from strengthened livelihoods through solutions for management of natural resources, ecosystems services, chemicals and waste.
Expected CP Outcome(s):	This project will contribute to the following country outcome included in

	<p>the UNDAF/Country Programme Document:</p> <p>1. Food and Nutrition Security: Outcome 1 - Targeted households in rural and urban areas have improved food and nutrition security. Outcome 2 - Communities are equipped to cope with climate change and build resilience for household food and nutrition security;</p> <p>4. Poverty Reduction and Value Addition: Outcome 1 - Key institutions formulate and implement socio-economic policies, strategies and programmes for improved livelihoods and reduced poverty of communities;</p>
Expected CPAP Output (s):	N/A

Programme Period:	2018 - 2024
Atlas Award ID:	00107199
Project ID:	00107558
PIMS #	5693
Project Start date:	1 July, 2018
Project expected End Date:	1 July, 2024
Proposed Management Arrangements	<input checked="" type="checkbox"/> NIM <input type="checkbox"/> DIM

Total resources required (total project funds)	USD 57,436,964
Total allocated resources	USD 57,436,964
Regular	USD 2,000,000
GEF	USD 10,025,964
Other (partner managed resources)	-
o Government in kind	USD 40,100,000
o NGOs	USD 3,540,000
o Private Sector	USD 1,771,000

Executing Entity/Implementing Partner	Ministry of Environment, Water and Climate
Implementing Entity/Responsible Partners:	Parks and Wildlife Management Authority, CAMPFIRE, Forestry Commission, GEF/UNDP Small Grants Mechanism

1) Decisions of the LPAC <input type="checkbox"/> [tick the applicable boxes, if these have been endorsed by the LPAC]	X	General endorsement of the Project's strategy: - Objective, Outputs and Activities (see PRODOC) - Logframe indicators (see Project Results Framework) - Management Arrangements (see PRODOC)
	X	Specific endorsement of the project's budget (see PRODOC)
	X	Specific endorsement of the proposed project staff complement (see PRODOC)
	X	Endorsement of the TOR for key project staff (see PRODOC)
	X	Endorsement of the proposed strategy for stakeholder engagement (see PRODOC)
Remarks on the above	<p>The LPAC endorsed the project's Theory of Change, Resources and Results Framework and the overall strategy which was viewed as relevant, feasible in line with the problems to be addressed, comparative advantage of UNDP and the mandate of the MEWC. The project management arrangement was endorsed with proposed adjustments to the Project Board.</p> <p>The LPAC endorsed the multiyear work plan and budget; and TORs for the Project Board and PMU staff, and Procurement Plan and the M&E Plan of the project. On the Social and Environmental and Social Screening Template (SESP), key risk area and mitigation plan identified in the SESP were highlighted in the meeting. Members were requested to further review the SES and send their comments within 1 week.</p> <p>The LPAC made recommendations to the constitution of the board which are</p>	

	<p>captured below.</p> <p>On the responsible parties, it was recommended that the Forestry Commission be responsible for Output 3.5 instead of the Small Grants Delivery Mechanism.</p>
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2) Engagement of Implementing Entity/Responsible Partners		
Will the project engage entities other than the national Executing Entity/Implementing Partner?		
<input checked="" type="checkbox"/> Yes		
If YES, which and for what purpose?	<input checked="" type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other - Parastatal	Policy, planning, regulatory and implementation, research, knowledge and awareness and monitoring and evaluation
	<input checked="" type="checkbox"/> Government department <input checked="" type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input checked="" type="checkbox"/> Other Parastatal	Co-Financing and implementing projects that contribute to GEF 6 project results.
	<input type="checkbox"/> Government department <input type="checkbox"/> NGO <input checked="" type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other	Research and knowledge management platforms, and specialist services from specialists in these institutions
	<input type="checkbox"/> Government department <input type="checkbox"/> NGO <input checked="" type="checkbox"/> Academia / centre of excellence <input checked="" type="checkbox"/> Other Private Sector	Supporting the establishment and operations of Communal Wildlife Conservancies
Is the pre-selection of these partners in line with UNDP procedures and has this been fully endorsed by the LPAC?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Remarks	The Project partners were fully endorsed by the LPAC.	

3) General and Specific Recommendations of the LPAC			
Section in the Prodoc	Comments/Recommendations/Questions from the LPAC	Responses	Changes in Prodoc or Actions
General observations			
	Project preparation was concluded in October 2017 when the Implementing Partner was referred to as "Ministry of Tourism, Environment and Hospitality (MTEH)." And the Senior Beneficiary was Ministry of Local Government, Rural Development and National Housing (MLGRDC. However due to changes in the Government structure, there has been changes in the name of the Implementing and the Senior Beneficiary.	Proposal to change the names of IP and Senior Beneficiary was Approved.	<p>The Ministry of Tourism, Environment and Hospitality (MTEH) will going forth be referred to as <i>The Ministry of Environment, Water and Climate</i> (MEWC) in the Prodoc.</p> <p>Ministry of Local Government, Rural Development and National Housing (MLGRDC) will going forth be referred to as <i>The Ministry of Local Government, Public Works and National Housing</i> (MLGPW&NH) in the Prodoc.</p>
	In the problem analysis the statement of Gaps in the	Comment noted and accepted for change.	Change the statement in the gap analysis to read "Weak national

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	regulatory and policy frameworks was in accurate in referring to the <i>lack</i> of official anti-poaching strategy ad protected areas strategy. There was need to revise the statement to refer to <i>weakness of</i> , rather than <i>lack of</i>	Members also acknowledged that the proposal development process took slightly close to a year and the situation might have slightly changed. Continuous analysis was necessary even at inception stage.	antipoaching and PA Strategy”
	There is need to ensure aspects of tenure of land are incorporated to ensure smooth implementation and sustainability of project interventions.	No change to the Prodoc required but IP and RPs need to consider these issues during implementation.	
Project implementation arrangements			
	<p>The LPAC made recommendations to the constitution of the board suggesting to include stronger representation of the beneficiaries (communities and wildlife) and knowledge generation. In selecting these, MEWC and UNDP were requested to keep the number of board members manageable.</p> <p>Review the composition of the Project Board in order to have representation of a research institution/academia as well as including members who are not part of the implementing team.</p> <p>Review the Senior Beneficiary role by adding to Project Board so as to strengthen accountability of the project implementers.</p>	The LPAC agreed that there is need to review the structure of the project board but still maintaining minimum numbers.	Final board constitution to be considered by MEWC to include a research institution, an independent institution not actively involved in implementation and an enhanced role of the Ministry of Local Government, Public Works and National Housing as Senior Beneficiary.
	There is need to form a higher level <i>board</i> above that of the Project board, preferably at Government level (and not project level) so as to ensure government coordinates similar projects and projects working in same areas by different development partners to avoid duplication of activities and promote synergies. e.g. for better coordination of policy related review work.	Ministry to facilitate the establishment of a coordination framework for this purpose; and to work with UNDP to establish a larger project oversight board in light of the common thematic/result areas between other projects within the Ministry.	No change to the Prodoc.
	Kariba REDD+ is not NGO but is private sector entity	Noted	Remove Kariba REDD+ from NGO category and move it to

			the Private Sector Category
WORK PLAN			
Output 2.2	Members enquired if the recommendations from the EU supported CAMPFIRE review process were going to be considered under this project.	MEWC advised that CAMPFIRE review process was at the final stages with completion expected by the 31 st of May 2018. The design of the Communal Wildlife Conservancy activities to take the recommendations into consideration.	No changes required in the Prodoc
Output 3.5	Recommended to move the Output and activities to Forestry Commission's responsibility.	Approved	Responsibility of the activity to be assigned to Forestry Commission. – these would also be reflected in the activity plan, budget allocation and implementation arrangements.
Forestry Commission activities	Need to integrate topical issues such as biosafety, bio-piracy, conservative technologies, genetic conservation etc. into project activities. There was scope for enhancing exchange of information through partnering with organisations such as the Biotech Authority.	Noted.	Include Biotechnology Authority of Zimbabwe in the list of cooperating partners for knowledge generation and knowledge sharing.

4) List of participants in the LPAC			
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Apologies: Ambassador G.T. Mutandiro

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