



Pacific
Community
Communauté
du Pacifique

Managing Coastal Aquifers in Selected Pacific SIDS

Project update 27/09/2021



Agenda

- Update on status of progress of implementation
- Challenges and responses
- Anticipated advance request for 4th quarter 2021
- Tentative date for next board meeting
- Other

Project progress

Recruitment

Country	Position	Commenced	Mechanism
Palau	Leena Mesebeluu (NPS)	26 th April 2021	GA – MAFE
RMI	Takaaki Ito (NPC)	2 nd August 2021	SPC contract
Tuvalu	Lono Leneuoti (NPC)	27 th August 2021	GA – CCD/MoF
Regional	Tarani Kamoe (Community engagement)	10 th August 2021	SPC recruitment (6 months)

Procurement

Grant Agreements

- Palau – GA for National Project Specialist – 4 years, signed and active
- Palau – GA for operational expenditure - 4 years, signed and active
- Tuvalu - GA for National Project coordinator – 4 years, signed and active
- Tuvalu – GA for operational expenditure - 4 years, submitted to procurement (expect to be active in early October 2021)
- RMI - GA for operational expenditure - 4 years, concept only, awaiting RMI approval before submit to procurement (expect late Oct)

Other procurement

- Computer equipment (being shipped)
- Monitoring equipment (PW, RMI, TV) – delivered RMI – (WQ, telemetered loggers, tools for RMI)
- Citizen science – (mobile phones for data collection)
- MCAP – tote bags (TV CCD awareness week mid Oct)

Project progress

Workplans

Outcome	Country	Activity
5. Administration and Project management (4.1 Knowledge management – monitoring project progress)	PW, MH, TV, Regional	development of training modules, procurement, recruitment, harmonised reporting
1.1: Enhanced knowledge on the current status of coastal aquifers and enhanced understanding of aquifer vulnerabilities to climate changes and other factors.	PW, MH, TV	Cultural surveys TOR , inundation assessments TV and RMI – SPC Oceans
1.2 Improved access to groundwater for enhanced water security	TV	Review design for galleries, links with MFAT - Vaitupu
2.1: Strengthened capacity and monitoring of climate and water resources at the local and national level	MH, TV	Citizen Science – IFRC – TOR being developed, monitoring RMI
3.1 Coordinated and inclusive approaches at the island-level for coastal aquifer management in place.	PW, MH, TV	Island diagnostic analysis - stakeholder mapping – NPC's Regional – community engagement

Project progress

Trainings

Trainings	Attendance	Date	Mechanism
Administration- reporting (templates – narrative monthly templates, acquittals and assets register, timesheets)	Leena Mesebeluu, Takaaki Ito, Lono Leneuoti	20 th August 2021	Online (SPC finance team)
Community Engagement I	Leena Mesebeluu, Takaaki Ito, Lono Leneuoti	27 th August 2021	Online (SPC project team and IFRC)
Hydrology and galleries	Leena Mesebeluu, Takaaki Ito, Lono Leneuoti	3 rd September 2021	Online (SPC technical team)
Citizen Science	Takaaki Ito, Lono Leneuoti, IFRC	10 th September	Online (SPC technical team)
Monitoring	Takaaki Ito	ongoing	Manual developed, online support

Challenges and responses

- Recruitment of staff
 - RMI– commenced Dec 2020 – 7 month recruitment – (initial lack of suitable applicants).
- Delivery of agreed workplan
 - Pivot and develop workplan activities for incountry implementation, (Cultural surveys, citizen science, monitoring, community engagement, inundation assessments (TV, RMI))
 - Communication – (increased communications with all - regular weekly meetings with all to review progress on workplans)
 - Trainings - online
 - Recruitment of Community engagement officer (short term contract)
 - Develop community engagement training
- Procurement
 - Impacted by work from home, additional internal demands on corporate
 - Computers delayed due to global chip shortage, alternative supplier sourced
 - Purchase monitoring equipment – deployed, online trainin

Advance request 4th Quarter 2021

- Current expenditure indicated to be \$178KUSD, YTD
- 4th Quarter
 - Acquittal of DGA's – estimate \$15kUSD
 - Equipment acquittal – \$14KUSD
 - Existing balance – (-28KUSD)

Anticipated request for 4th Quarter \$109KUSD estimate– (Salaries, Cultural surveys, clear commitments)

Regional Steering Committee

- Steering committee anticipated March 2023 – expectation will be online

Next steps

- RFQ's – Cultural surveys (MH, PW, TV)
- RFQ – Numerical modelling – RMI
- Continued support for development of Citizen science –
- Training (community engagement) and monitoring
- Review recruitment needs

National Project Coordinators



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Reporting requirements

- Structured to link back to Outputs and Outcomes

Monthly reporting

- Monthly progress reports – template
- Monthly time sheets

Quarterly reporting

- Financial acquittal

Annual reporting

- Annual Project Implementation Report – country component (PIR) – summary of monthly progress reports and acquittals

Submitted within the first week of the month

Managing Coastal Aquifers Project



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Country	Palau	Month and year			
Report prepared by					
Outcome/Output	Activities this month (Details on consultations, community engagement, workshops, trainings, travel, administration - procurement, reporting, budgeting)	Activities planned for next month	Comments / Issues	% time for month	
Outcome 1.1: Enhanced knowledge on the current status of coastal aquifers and enhanced understanding of aquifer vulnerabilities to climate changes and other factors.					
Groundwater and cultural, surveys (Peleliu, Angaur, Kayangel). Inundation assessment (Kayangel)					
Outcome 1.2: Improved access to groundwater for enhanced water security					
Adoption of appropriate water treatment technologies and water management practices, such as aeration, water conditioning, and abstraction scheduling (Peleliu and/or Angaur)					
Outcome 2.1: Strengthened capacity and monitoring of climate and water resources at the local and national level					
National Groundwater monitoring including training, infrastructure and equipment					
Monitoring of land degradation					
Outcome 3.1: Coordinated and inclusive approaches at the island-level for coastal aquifer management in place					
Community based improved land management for aquifers					
Outcome 3.2: Improved and accessible knowledge systems for decision support in place					
Technical guidance notes for aquifer management plans/ drought response plans Peleliu, Angaur, Kayangel					
Administration and Project management					
Administration					
Monthly /Quarterly progress reporting					
Other: Detail additional project activities undertaken not assigned to the specific project outcome					
KRA 2: Provide any required assistance to Ministry of Agriculture, Fisheries and Environment (MAFE)					

National Project Coordinators - Monthly



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Managing Coastal
Aquifers Project
J00274

TIMESHEET 2021



Summary:	
Total actual hours	-
Total expected hours	172.50
Difference	- 172.50

%MCAP -
% Other -

- Signed by
lead agency
supervisor

Staff Name	
Month	December

Enter values only in yellow cells

7.5 hours per working day including public holiday and leave

Difference in cells F26 & F44 must be zero at the end of the month

Job #	Job task #	Narration	Budget manager approval	Total	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs
<Select>	<Select>	<Select>	<Initial / signature>		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
J00274	C1.71400	MCAP		-																
J00274	C1.71400	Other activities		-																
				-																
		Actual hours per day		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Leave		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Expected normal hours		90.00	7.50	7.50	7.50	-	-	7.50	7.50	7.50	7.50	7.50	-	-	7.50	7.50	7.50	7.50
		Difference		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

- Submitted
within the
first week
of the
month

Job #	Job task #	Narration	Budget manager approval	Total	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri
<Select>	<Select>	<Select>	<Initial / signature>		17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
J00274	C1.71400	MCAP		-															
J00274	C1.71400	Other activities		-															
				-															
		Actual hours per day		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Leave		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Expected normal hours		82.50	7.50	-	-	7.50	7.50	7.50	7.50	7.50	-	-	7.50	7.50	7.50	7.50	7.50
		Difference		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

AUTOMATIC NOTIFICATION:

NOT APPLICABLE

STAFF COMMENTS (if applicable):

Staff Signature: _____

Date: _____

Section head Signature: _____

Date: _____

National Project Coordinators – Quarterly

(PROJECT TITLE & COUNTRY)

Reporting period

Currency of the
transaction

Balance of last financial
report

No.	Date	Cheque #	Payee/ Supplier	Invoice/Receipt No.	Description/Purpose of payment or receipt	Budget task number	Fund receipted (Cr)	Expenditure paid (Dr)	Balance
28									-
29									-
30									-
40									-
41									-
Total							-	-	-

Date the report
submitted:

Report Complied by
(Name) :

.....
.....

Checked by (Name of National Coordinator):

.....

Signatures:

...

Signatures:

.....

Comment by SPC upon verification of
financial reports :

- Submitted every quarter, separate acquittal for each DGA, ie operational expenditure, and salary if appropriate
- Accompanied with scanned signed copies of receipts, salary payment records, photos of equipment and serial nos. for assets.

National Project Coordinators – Workplans



Focus activities 2021- mid 2022

1. Project orientation and setup –

- Administration and community engagement training
- Background information on all project sites,
 - stakeholder mapping, NGOs, govt and island council structures (mayors, Kaupule)
 - document existing water supplies – interviews and census info
 - Island logistics database, accommodation, catering supplies, vehicle/boat hire
 - Site visit (develop network, review background, and prepare community for cultural surveys, citizen science) and reporting

2. Cultural surveys –

- TORs cultural surveys, and identify and procure support (MICS IMO, PCS etc)
- Logistics and survey
- Reporting

3. Citizen Science

- TOR for Citizen science engagement – Red Cross, others
- Equipment and Training development (Kobo, salinity, WL)
- Training
- Schedule of monitoring and reporting

4. Monitoring

- Identify existing monitoring water resources where, when and what
- Identify equipment needs, and develop/deliver training, review and report on data