



DISASTER RECONSTRUCTION AUTHORITY

“BUILD BACK BETTER”

BID EVALUATION REPORT & RECOMMENDATION FOR AWARD OF CONTRACT

Procuring Entity Name: **Disaster Reconstruction Authority**
Project Name: Proposed Construction of The Abaco Hurricane
Shelter & Community Centre Building
28th November, 2022

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1. Bidding Process, and Bid Submission Identification

The relevant procurement package details are provided in Table 1 below

TABLE 1: IDENTIFICATION

Name of Procuring Entity	Disaster Reconstruction Authority
Name of Contract	Proposed Construction of The Abaco Hurricane Shelter & Community Centre Building
Contract ending Date a) original b) revised	n/a
Contract Number (identification)	n/a
Contract Description	Proposed Construction of The Abaco Hurricane Shelter & Community Centre Building
Cost Estimate	\$4,506,121.38
Method of Procurement	Direct Award
Date of Approval of the Bidding Documents by the Tenders Committee	October 30 th , 2022

- 1.1. **The Bidding Documents** were prepared using the Standard Bidding Documents for Selective Tendering for Procurement of Services as mandated under the Government of the Bahamas, Public Procurement Act Mar 2021. The Tenders Committee provided approval on *March 30th 2022*.
- 1.2. The Invitation for a Proposal was delivered to the prospective bidders via email on November 14th, 2022
- 1.3. **Appendix 1: Procurement Letter (Via Email).**
- 1.4. [1] One bidder received the bidding documents before the deadline for the submission of bids. The Bidder list is shown in Appendix 2. No amendments to the bidding documents were issued.

2. BID Submission

- 2.1. The deadline for the submission of bids was set for November 21st, 2022.
- 2.2. The data of bid submission and opening are summarized in Table 2 below:

TABLE 2: BID SUBMISSION AND OPENING

1. Bid submission deadline (a) original date, time (b) extensions, if any	November 21 st , 2022
2. Bid opening date, time	November 22 nd , 2022
3. Venue of Bid opening	DRA Conference Room 3 rd Floor, Office of the Prime Minister
4. Number of Bids submitted [lots] a) Lot 1 b) Lot 2	n/a
5. Bid validity period (90 days) (a) originally specified (b) extensions, if any	a) February 19 th , 2023 b) n/a

3. Bid Opening

- 3.1. The Bids were opened in accordance with the Public Procurement Act (Mar 2021) Clause 51 in the presence of the Bidders' representatives at the **Disaster Reconstruction Authority Conference Room, 3rd Floor Office of the Prime Minister.**
- 3.2. The Bid was opened, the price read out, and details recorded. There were no clarifications or queries sought by any attendee. The Minutes are provided in Appendix 4: Minutes of Bid Opening, which include the record of Bid Prices as readout in the presence of the bidders' representatives who attended the bid opening.

Table 3 below provides the bid prices and other relevant details as read out during the Bid Opening.

TABLE 3: SUMMARY OF TENDER PRICES (AS READOUT)

No.	Name of Bidder	Read Out Bid Price	Bid Securing Declaration	Modifications Discounts Comments
1.	Wilkem Solutions Ltd	\$4,747,159.43	YES	n/a

4. Tenders Committee

- 4.1. The submitted bids were evaluated by the DRA Tenders Committee comprising of:
- (a) **Aarone Sargent** - Actg. Managing Director [Chair]
 - (b) **V. Antoinette Taylor** - Actg. Financial Controller, [Member]
 - (c) **Stephen Burrows** - Actg. Projects Director, [Member]

5. Preliminary Examination of Bids

In the first step, a preliminary examination of the bid was undertaken to determine whether it:

- (a) was signed (in original) Bid Forms;
- (b) required documents to establish the legal validity of the bidder or the bidding entity and required bid security have been furnished;
- (c) included Method Statement & Cost Schedule.

5.1. Completeness of Bid

- (a) Bid Submission Form
Wilkem Solutions Ltd bid form was signed properly.
- (b) Declaration of Non-Collusion
Wilkem Solutions Ltd Declaration of Non-Collusion signed and submitted.
- (c) Technical Proposal
Wilkem Solutions Ltd technical proposal submitted.
- (d) Financial/Cost Proposal
Wilkem Solutions Ltd financial submitted.

5.2. Bid Eligibility and Bid Securing Declaration

The submission of a **Bid Security Form** using the form included in the ‘Forms of Bid’ Section of the Proposed Construction of The Abaco Hurricane Shelter & Community Centre Building as specified.

- (a) Eligibility
Wilkem Solutions Ltd legal validity was established, and bid security was provided which confirms eligibility.

The summary of compliance is shown below in **Table 4: Preliminary Examination Results**

No.	Name of Bidder	Signed in Original Bid Form	Financial /Cost Proposal	Bid Validity & Bid Security Form	Completeness of Bid	Eligibility	Declaration of Non Collusion	Substantial Responsiveness
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1	Wilkem Solutions Ltd	YES	YES	YES	YES	YES	YES	YES

5.3. Compliance with Technical Specifications

The technical examination of the bids was undertaken to evaluate that the technical aspects comply with the requirements under Section 3 of the Proposed Construction of The Abaco Hurricane Shelter & Community Centre Building RFP

Bidding document. The evaluation summary is shown in **Appendix 5: Compliance with Technical Specifications.**

6. Substantial Responsiveness

Based on the preliminary evaluation carried out and explained in paragraph 5 above, the list of non-responsive and substantially responsive Bidders is as follows:

(a) **Non-Responsive Bidders**

(i) n/a

(b) **Substantially Responsive Bidder**

(i) Wilkem Solutions Ltd

7. Detailed Examination of Bids

7.1. Bids for Detailed Evaluation

Only the bids that passed the preliminary examination were subjected to detailed evaluation.

(a) Wilkem Solutions Ltd is the only bid considered for a detailed evaluation.

7.2. Terms of Reference

(a) Wilkem Solutions Ltd Terms of Reference were examined for the scope of services, objectives, goals, specific tasks required to implement the assignment, and relevant background information; provides details on the required qualifications of the key experts and lists the expected deliverables.

7.3. Discounts and Corrections

(a) There were no discounts or corrections of bids

7.4. Additional Adjustments, and Price Deviations

(a) There were no additional adjustments and price deviations.

7.5. Examination of Possible Collusion

(a) The bid (Eligible and Ineligible) was examined for collusion. A price analysis was completed to determine any indications of collusive behaviour.

(b) There were no indications of collusive behaviour discovered.

7.6. Clarifications

(a) There were no clarifications sought.

8. Qualification of Evaluation

The qualifications of the lowest evaluated Bidder who submitted a substantially responsive bid, namely **Wilkem Solutions Ltd**, evaluated in accordance with the Government of the Bahamas, Public Procurement Act Mar 2021 are as follows:

(a) External Recommendation

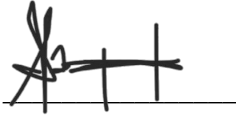
(i) An external bid analysis was completed by Chris Symonette & Associates (Project Manager) via J.D. Chisholm and Associates (Quantity Surveyor).

- (ii) Recommendation made to award contract to Wilkem Solutions Ltd, but to negotiate the final contract sum.

8.2. Recommendation for Award

(a) The Tender Committee (TC) submits this report to the Board of Directors for review and consideration of our recommendation to award the contract to **Wilkem Solutions Ltd**, who has been determined to have submitted the lowest evaluated substantially responsive Bid, for a contract price of \$4,506,121.38 BSD [Four million five hundred six thousand one hundred twenty-one dollars and thirty-eight cents].

Signatures



Aarone Sargent
Actg. Managing Director



V. Antoinette Taylor
Financial Controller



Stephen Burrows
Projects Director

APPENDICES

Appendix 1 – Letter of Invitation



Letter of Invitation

November 14th, 2022

Prospective Bidders

Dear Sir or Madam,

RE: Abaco Hurricane Shelter and Community Centre Building – Marsh Harbour – Abaco, Bahamas.

The Disaster Reconstruction Authority is seeking qualified contractors to construct the Abaco Hurricane Shelter and Community Centre on the island of Abaco, Bahamas.

Qualified Contractors are to demonstrate the experience and capacity to construct the Hurricane Shelter and Community Centre. This includes having sufficient equipment and human resources to construct the building.

You have been invited to participate in this RFP. You are encouraged to thoroughly review this information and pay strict attention and adhere to the submission requirements. Incomplete and late submissions may be disqualified or not accepted.

If you have any questions or queries regarding this Tender, they should be directed to the procurement office of the DRA at:

procurement@dra.gov.bs

Subject: RE: Abaco Community Centre and Hurricane Shelter

The Disaster Reconstruction Authority

Telephone: (242) 327-4800

A handwritten signature in black ink, appearing to read 'A. Sargent', is positioned above the name of the signatory.

Aarone Sargent

Actg. Managing Director

Cc: H Alex Storr, Chairman



**The Office of the
Prime Minister**
Cable Beach, Nassau
Tel: (242) 327-4800
nassau@drabahamas.org



Star General Insurance
2B East Mall Drive
Freeport, Grand Bahama
Tel: (242) 352-9111/9101
gb@drabahamas.org



Government Complex
Don McKay Boulevard,
Marsh Harbour, Abaco
Tel: (242) 699-1450/1451
abaco@drabahamas.org

Appendix 2 – List of Selective Bidders

No.	Name of Bidder	Contact	Address & Email
1.	Wilkem Solutions Ltd	Raeh Williams	Nassau, Bahamas wilkemsolutions@gmail.com

Appendix 3 – Record of Submission of Bids

Name of Procuring Entity	Disaster Reconstruction Authority
Name of Contract	Proposed Construction of The Abaco Hurricane Shelter & Community Centre Building
Contract ending Date a) original b) revised	n/a
Contract Number (identification)	n/a
Contract Description	Proposed Construction of The Abaco Hurricane Shelter & Community Centre Building
Cost Estimate	\$4,747,159.43
Method of Procurement	Direct Award
Date of Approval of the Bidding Documents by the Tenders Committee	October 30 th , 2022

Record of Submission

No.	Name of Bidder	Delivery Mode	Date Received
1.	Wilkem Solutions Ltd	By Hand/Email	November 21 st , 2022

Appendix 4: Minutes of Bid Opening



The Office of the
Prime Minister
Cable Beach, Nassau
Tel: (242) 702-4800
nassau@drabahamas.org

Star General Insurance
2B East Mall Drive
Freeport, Grand Bahama
Tel: (242) 352-9111/9101
gb@drabahamas.org

Government Complex
Don McKay Boulevard,
Marsh Harbour, Abaco
Tel: (242) 699-1450/1451
abaco@drabahamas.org

November 22nd, 2022

Minutes of Bid Opening

Attendees:

Tenders Committee

Aarone Sargent, Actg. Managing Director (Chairman)
V. Antoinette Taylor, Financial Controller (Member)
Stephen Burrows, Projects Director (Member)

Bidder Representative

Raeh Williams, Wilkem Solutions

Contract Name: Proposed Construction of The Abaco Hurricane Shelter & Community Centre Building

Submission Deadline and Bid Opening

Deadline: November 21st, 2022

Opening: November 22nd, 2022

Venue of Bid Opening: DRA Conference Room

Agenda

1. Opening Remarks by Chairman declaring the closure of Bid submission and Opening of the Bids
2. Clarification/Questions Raised
3. Closing Remarks

No.	Name of Bidder	Bid Sealed	Withdrawal/Modification	Bid Form Complete and Signed	Bid Securing Declaration	Read Out Bid Price in Bid Form	Bidder Name
1.	Wilkem Solutions Ltd	Yes	No	Yes	Yes	\$4,747,159.43	Raeh Williams

Signature: Members of Tenders Committee



Aarone Sargent, Actg. Managing Director (Chair)



V. Antoinette Taylor, Financial Controller (Member)



Stephen Burrows, Projects Director (Member)

Minutes

- **AMD Aarone Sargent** invited **PD Stephen Burrows** to read the bid from the bidder.
- **PD Stephen Burrows** read the bid from Wilkem Solutions Ltd for the construction of The Abaco Hurricane and Community Centre Building, the bidding sum was \$4,747,159.43.
- **AMD Aarone Sargent** moved to close the bid opening meeting.



J.D. CHISHOLM & ASSOCIATES

TIME. COST. QUALITY ASSURANCE

Caves Village, Bldg 4, West Bay Street & Blake Rd | Tel: 242-327-4660 | Fax: 242-327-4661 | javonnechisholm@jdchisholm.com | P.O. Box N-1948 | Nassau, Bahamas

November 28, 2022.

Aarone Sargent

Acting Managing Director
Disaster Reconstruction Authority
Office of The Prime Minister
Cecil Wallace-Whitfield Center
West Bay St,
Nassau, Bahamas.

**RE: Bid Report and Analysis for – The Abaco Hurricane Shelter & Community
Centre Building, Central Pines, Marsh Harbour,
Abaco, The Bahamas.**

1. GENERAL

This Project is spearheaded by the Disaster Reconstruction Authority of The Bahamas with the aim at Constructing needed shelter Building for the Abaco community in response to providing reasonable temporary shelter from the effects of Hurricane events which has been frequently impacting the community in recent seasons.

2. CONTRACT PROFILE

The Project comprises the construction of a Single-Story Hurricane Shelter and Community Centre building of approximately – 17,000.0 square feet with and related site works and

including all Mechanical, Solar / Electrical and Plumbing works as per the drawings and Specifications for the project.

3. FORM OF CONTRACT

The forms of contract will be the general conditions of government contract for building and civil engineering works in the commonwealth the Bahamas (Short Form)

4. CLIENT MINISTRY

The Office of the Prime Minister - Disaster Reconstruction Authority of The Bahamas.

5. FUNDING SOURCE

The Office of the Prime Minister - Disaster Reconstruction Authority of The Bahamas.

6. REPORT ON TENDERS

Of the invited contractors qualified for bidding the project within the specific timelines, the Contractor **Wilkem Solutions Limited** submitted a responsive bid for the works as under review.

The price submitted by **Wilkem Solutions Limited** amounted to some **Four Million Seven Hundred Forty-Seven Thousand One Hundred Fifty Nine Dollars Forty Three Cents (\$4,747,159.43) VAT inclusive.**

The contract time for these works were set at 12 Months completion. The contractor did not counter propose on the completion time or cited any time issues. Their qualification letter accompanying their bid spoke of market volatility and supply chain issues.

In reviewing **Wilkem Solutions Limited** bid it was noticeable that the pricing tended to fall on the high side of J.D.Chisholm & Associates budget estimate for the works. The QS estimate for the work is some **Four Million Five Hundred Six Thousand One Hundred Twenty One Dollars Thirty Eight Cents (\$4,506,121.38)**. The bid was higher by some **Two Hundred Forty One Thousand and Thirty Eight Dollars Five Cents or some 5.345% above the QS estimate. –**
See below - Appendix 1 – For Comparative analysis of the Price schedules.

APPENDIX 1 - Comparative Analysis The Price Schedules				
	BILLS OF QUANTITIES FOR THE PROPOSED " ABACO COMMUNITY CENTRE & HURRICANE - SHELTER - ABACO ISLAND - THE , BAHAMAS.		Wilkem Solutions Limited BID FIGURE	J.D.Chisholm - QS Budget
item	<u>DESCRIPTION</u>	QNTY	Amount	Amount
	<u>GENERAL SUMMARY</u>	FROM PAGE #		
	Division 1- General Conditions , Contract Requirements - Preliminaries.	1/16	475,000.00	\$ 456,901.00
	Division 2-Earthworks, Site Prep, Utilities Etc,	2/9	256,019.80	\$ 231,779.00
	Division 3 -Concrete Works- Sub & Superstructure	3/10	381,802.45	\$ 411,386.70
	Division 4- Masonry Works - Sub & Superstructure	4/3	324,571.50	\$ 300,674.50
	SECTION 0500 - METALS	5/1	37,860.00	\$ 35,590.00
	SECTION 06100 - WOODS & PLASTICS	6/5	365,555.75	\$ 327,727.00
	SECTION 07000 - THERMAL & MOISTURE PROTECTION	7/2	314,451.73	\$ 298,211.99
	SECTION 08000 - WINDOWS & DOORS.	8/4	306,550.00	\$ 285,275.00
	SECTION 09000 FINISHES	9/7	838,288.00	\$ 764,748.25
	SECTION 10820 - BATHROOM FURNISHINGS	10/1	31,048.75	\$ 29,290.00
	SECTION 12320 - MANUFACTURED WOOD CASEWORK	12/1	80,625.00	\$ 143,905.40
	SECTION 15400 - PLUMBING	15/3	171,198.85	\$ 147,903.28
	SECTION 15500 - VENTILATION & AIR CONDITIONING SYSTEMS	15/6	372,522.65	\$ 331,312.87
	SECTION 16000 - Electrical Installation.	16/1	360,105.00	\$ 331,769.00
	Contract - Sub-Total		\$ 4,315,599.48	\$ 4,096,473.98
	VAT Charges 10.0%		\$ 431,559.95	\$ 409,647.40
	Arithmetical Bid Amount From Form Of Tender		\$ 4,747,159.43	\$ 4,506,121.38
	Arithmetic Errors		\$ -	\$ -
	Corrected Totals		\$ 4,747,159.43	\$ 4,506,121.38

7. CONCLUSION

We are recommending that the contract be awarded to the Contractor **Wilkem Solutions Limited**, however the following figures in **APPENDIX 2** – need to be renegotiated to bring the contract sum much closer to within the **\$4.3 - \$4.52M range**.

The contractors qualifying letter suggest their willingness to participate in a negotiation exercise to achieve the best outcome for this Project venture and the Abaco Community.


APPENDIX 2				
PROPOSED COST DIFFERENCES FOR RENEGOTIATION				
WORK DESCRIPTION	PAGE	CONTRACTOR'S PRICE	QS ESTIMATE	DIFFERENCES FOR NEGOTIATION
SECTION 06100 - WOODS & PLASTICS	6/5	\$ 365,555.75	\$ 327,727.00	\$ 37,828.76
SECTION 08000 - WINDOWS & DOORS.	8/4	\$ 306,550.00	\$ 285,275.00	\$ 21,275.00
SECTION 09000 FINISHES	9/7	\$ 838,288.00	\$ 764,748.25	\$ 73,539.75
SECTION 12320 - MANUFACTURED WOOD CASEWORK	12/1	\$ 80,625.00	\$ 143,905.40	\$ (63,280.40)
SECTION 15400 - PLUMBING	15/3	\$ 171,198.85	\$ 147,903.28	\$ 23,295.57
SECTION 15500 - VENTILATION & AIR CONDITIONING SYSTEMS	15/6	\$ 372,522.65	\$ 331,312.87	\$ 41,209.78
SECTION 16000 - Electrical Installation.	16/1	\$ 360,105.00	\$ 331,769.00	\$ 28,336.00

From the evaluations carried out, we were able to identify in **APPENDIX 2** the major cost centers where negotiations need to be employed. The Bulk of the exercise occur in the **FINISHES & MEP** sections of the works.

With the above findings, we are recommending that the works be awarded to the Contractor **Wilkem Solutions Limited** for a revised price within the range of **\$4.3 - \$4.52 Million Dollars** and the their bid be renegotiated with the assistance of the Architect & MEP Consultant to achieve this contract sum.

With the final adjustments to the contract sum, we are recommending the added inclusion of **\$350,000.00 Contingencies** to the Clients budget for any increased cost resulting from changes or price volatility in the market.

Yours truly,
J.D Chisholm & Associates Ltd.



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