

United Nations Development Programme
Country: Kyrgyzstan
Work Plan (January - December 2019)

Project Title: “Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic”

UNDAF/CPO Outcome#3 *Outcome 2: “By 2022, institutions at all levels are more accountable and inclusive ensuring justice, human rights, gender equality and sustainable peace for all”*

UNDP Strategic Plan *Outcome 3: Countries have strengthened institutions to progressively deliver universal access to basic services.*

CPD Output *2.1 Core functions and capacity of parliament, key government institutions and local authorities strengthened for accountable, transparent and inclusive policymaking and implementation, as well as high-quality public service delivery.*

2.2 Justice system and institutions enabled to uphold rule of law, promote and protect human rights, and improve access to justice of vulnerable population groups, especially women, youth, minorities and persons with disabilities.

SDG *Goals 16, 5*

Implementing Agencies: UNDP Kyrgyzstan

Implementing Party: MoJ

Brief Description

The people of the Kyrgyz Republic and in particular disadvantaged and vulnerable populations such as women and persons with disabilities, continue to have low awareness levels of their legal rights, and often lack legal protection and access to remedies, despite the existence of an improved and advanced legal framework aimed at providing access to justice to its citizens.

Phase II of the project, builds on the achievements of and lessons learnt in its phase I (2014-2017), including, *inter alia*, the adoption of the new Law on “State Guaranteed Legal Aid” and support to the country’s efforts in developing a sustainable mechanism allowing citizens to access their rights in an efficient manner. In line with the Human Rights Based Approach (HRBA), it shall address capacity gaps of duty bearers (state bodies and justice sector actors) and rights holders (general population with special focus on the most vulnerable groups, including women, people with disabilities, CSOs and communities).

The project will also contribute to the implementation of the National Sustainable Development Strategy and judicial reform of the Kyrgyz Republic, as well as to the nationalization process of 2030 Sustainable Development Agenda, and in particular the implementation of SDGs 5,10 and 16.

The project will support the implementation of activities nationally and locally in Chuy and Osh regions, which constitute more than 60% of the country’s population. On the duty bearers’ side, the project will primarily focus on supporting the state’s ability to fully and effectively implement the Law on State Guaranteed Legal Aid addressing the structural, financial and capacity constraints. At the level of rights holders, it shall mostly concentrate on promoting legal empowerment and increasing awareness on human rights through the implementation of the State Concept on Raising Legal Culture, with a focus on the most vulnerable groups.

The AWP was cleared by Gender Coordinator and monitoring plan by M&E Officer. Its Procurement plan was cleared by Procurement Unit, and it has communication plan reviewed by CO Communications Officer.

Total budget for 2019 is USD 504,747.72

Project Period: **2018 - 2021**
Key Result Area (Strategic Plan): **SDG 16, 5**
Atlas Award ID: **00078885**
Project ID: **00104271**
Start date: **1 January 2018**
End Date: **31 December 2021**
LPAC Meeting Date:
Management Arrangements: **NIM (CO support to NIM)**

Total AWP 2019:	USD 504,747.72
Total resources required:	USD 504,747.72
Total allocated resources:	USD 504,747.72
Donor: Government of Finland:	USD 504,747.72
In-kind Contributions: Government of the Kyrgyz Republic	

Approved by UNDP:

Ms. Aliona Niculita

UNDP Resident Representative, a.i.



Signature: _____ Date: 06.02.2019

“Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic”

ANNUAL WORK PLAN: JANUARY – DECEMBER 2019

EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List of activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Total Amount, USD
Output 1: Ministry of Justice of KR provides accessible, affordable, efficient and quality services to resolve justice problems of project target groups in the selected provinces of the Kyrgyz Republic Baseline: 1.1 New FLA law adopted. FLA coordination center is not established yet. 1.2 New FLA law includes civil and administrative cases. No mechanisms for provision of legal aid on civil and administrative cases. 1.3 Quality standards for criminal cases developed and for civil and administrative cases are being developed 1.4 7 200 people (4122 women and 3078 men) received free legal consultations 1.5 No regular meetings of the coordination platform	Activity Result 1.1.1. Support to the FLA Coordination Center provided								
	Activity 1.1.1.1 Technical support to the FLACC and its inter-regional divisions	X	X	X	X	UNDP, FLACC	MFA Finland	Repair works, equipment, furniture, library, stationery	4000 (LoA MoJ) 3000 (Osh ABD)
	Activity 1.1.1.2 Conducting “The Best Coordinator” competition	X			X	UNDP, FLACC	MFA Finland	Prizes cost	2000
	Activity 1.1.1.3 Establishing the unified platform for coordination and information sharing between the FLACC and its interregional divisions (conference call)	X	X			UNDP, FLACC	MFA Finland	Training on conference call Equipment	1000 1000
	Activity 1.1.1.4 Assistance in the development and discussion of the system for monitoring, analysis and evaluation of the FLA attorneys activities jointly with the Bar	X	X	X		FLACC, Bar, UNDP	MFA Finland	Meeting costs Transportation, travel costs	3000 3000

Indicators: 1.1 Funds allocated for MoJ FLA center 1.2 Action plan on integrating civil and administrative cases implemented 1.3 FLA quality standards integrate into the work of MoJ FLA center 1.4 24000 people received free legal consultations 1.5 At least 8 coordination meetings conducted Targets: 1.1 Established and operational FLA coordination center 1.2 Introduced and operational mechanisms for provision of legal aid on civil and administrative cases 1.3 FLA quality standards adopted and integrated into the work of MoJ FLA center 1.4 Free legal consultations provided through MoJ FLA centers and Bus of Solidarity (disaggregated by gender and PwDs and the main part of which is aimed at improving the situation of women and PwDs) 1.5 Coordination platforms and regional/global cooperation established (with special emphasis to Tajikistan)	Activity 1.1.1.5 Implementation of the selected activities of the FLACC's strategic development plan to improve the management system at the FLACC	X	X	X	X	FLACC UNDP	MFA Finland	IT and PR Specialists	3000 (LoA MoJ)	
	Activity Result 1.1.2 AIS FLA introduced into the activity of the FLA Coordination Center									
	Activity 1.1.2.1 Finalization of the AIS FLA software to adapt it to the state electronic system TUNDUK	X					UNDP FLACC	MFA Finland	Institutional contract	1000 (together with Activities 1.1.2.2. and 1.1.2.3)
	Activity 1.1.2.2 Development of the mobile version of the AIS FLA	X					UNDP FLACC	MFA Finland	Institutional contract	5000
	Activity 1.1.2.3 Training of the FLA coordinators and attorneys on AIS FLA	X	X				UNDP FLACC	MFA Finland	Institutional contract	2000
	Activity 1.1.2.4 Piloting AIS FLA among coordinators and attorneys (Chui and Osh provinces including Bishkek and Osh cities)		X	X	X		FLACC BAR UNDP	MFA Finland	Meeting and equipment costs	3000
	Activity 1.1.2.5 Organizing 2 meetings with the heads of the key state bodies to discuss AIS FLA			X			FLACC BAR UNDP	MFA Finland		0

<p>Annual Targets 2019:</p> <p>1.1 Introduced AIS FLA into the MoJ FLA center activity</p> <p>1.2 Adopted bylaws regulating provision of FLA on civil and administrative cases</p> <p>1.3 Trained attorneys of the FLA register on the standards for provision of FLA</p> <p>1.4 6000 people received free legal consultations</p> <p>1.5 Coordination meetings conducted at least twice a year</p>	<p>Activity 1.1.2.6</p> <p>Training on AIS FLA (attorneys, judges, investigators)</p>			X	X	FLACC UNDP		Meeting and travel costs	1000	
	<p>Activity 1.1.2.7</p> <p>Piloting AIS FLA at the pilot courts and investigative bodies (1 district of Bishkek city and 1 district of Chui province)</p>				X		FLACC UNDP	MFA Finland	Meeting and equipment cost	1000
	<p>Activity Result 1.1.3 Training of the MoJ FLA coordination center employees (men and women) conducted</p>									
	<p>Activity 1.1.3.1</p> <p>Conducting 2 trainings for the employees of FLACC on the innovations in legislation (1), on communications skills with mass media, social networks, NGOs to disseminate information on FLA system and the FLACC and its territorial divisions (1)</p>		X			X	FLACC UNDP	MFA Finland	Training and travel expenses	8000
	<p>Activity 1.1.3.2</p> <p>Organizational training (retreat) for the FLACC's staff</p>			X			FLACC UNDP	MFA Finland	Training and travel expenses	8000
	<p>Activity 1.1.3.3</p> <p>Development of the Coordinator's handbook</p>		X				FLACC UNDP	MFA Finland	Printing costs	2000
	<p>Activity Result 1.1.4 Expert support in development of the budget and allocation of funds for MoJ FLA center provided</p>									
	<p>Activity 1.1.4.1</p> <p>Development of budget</p>		X				UNDP MoJ	MFA Finland	Meeting costs	1000

Activity Result 1.1.5 Informational campaign on the provisions of the new FLA law conducted								
Activity 1.1.5.1 Implementation of the selected activities of the FLA Coordination Center's strategic plan to inform the population about the national FLA system	X	X	X	X	UNDP FLACC	MFA Finland	Printing and meeting expenses	2000 1000 (Osh ABD)
Activity 1.1.5.2 Conducting the FLA Decade				X	FLACC UNDP	MFA Finland	Meeting and printing costs	2000
Activity 1.1.5.3 Holding the informational meetings with the attorneys and other interested parties on the issues of tariffs and remuneration of attorneys (2 meetings: North and South)		X	X		FLACC UNDP	MFA Finland	Meeting and travel costs	2000
Activity 1.1.5.4 Conducting the contest "The best blog of a lawyer", "The best FLA center" with the focus on protection of the rights of women and PwDs	X	X	X	X	MoJ FLACC UNDP	MFA Finland	Purchase of prizes and transportation costs	5000
Activity Result 1.1.6 Training of the law enforcement, judicial and bar association (men and women) on the provisions of the new law and functioning of the new FLA national system conducted								
Activity 1.1.6.1 Conducting 2 trainings for the law enforcement bodies and representatives of the judicial system		X	X		FLACC UNDP	MFA Finland	Training and transportation costs	3000

	Activity 1.1.6.2 Training activities (informational meetings) by the coordinators for the lawyers, law enforcement officials and representatives of the judicial system on interaction with FLACC as well as on the required skills to work with the project's target groups (PwDs and rural women.) 2 trainings for each FLACC's territorial divisions (4) – in total 8 trainings.	X	X	X		FLACC UNDP	MFA Finland	Training and transportation costs	1000 1000 (Osh ABD)
	Activity 1.1.6.3 Brochure on the order of interaction with the FLACC for the law enforcement officials and the judiciary	X	X			FLACC UNDP	MFA Finland	Printing costs	4000
Activity Result 1.1.7 Interaction mechanisms of the MoJ FLA center with the LSGs, NGOs, legal clinics and other actors of the national FLA system introduced									
	Activity 1.1.7.1 Implementation of the selected activities of the Action Plan for the Agreement between the FLACC, CSOs and legal clinics.	X	X	X	X	FLACC Secretariat of the Coordination Council UNDP	MFA Finland	Institutional contract	6000
	Activity 1.1.7.2 Development and implementation of the interaction plan between FLACC and Bar of KR	X	X	X		FLACC BAR UNDP	MFA Finland	Institutional contract	6500

	Activity 1.1.7.3 Conducting the international conference "Balance of the state and non-state FLA system as the guarantee for the effective FLA development and access of citizens to justice"			X		FLACC Secretariat of the Coordination Council UNDP	MFA Finland	Transportation costs Conference expenses	3000
	Activity 1.1.7.4 Meeting of a working group to develop an implementation plan for the Government decision on interaction between the actors of the FLA system and the list of documents, confirming the right of a person to receive qualified legal aid		X			FLACC UNDP	MFA Finland	Meeting costs	4000
	Activity 1.1.7.5 Development of the draft agreement between the FLACC and the Supreme Court of KR	X				FLACC UNDP	MFA Finland	Meeting costs	1000
Activity Result 1.2.2 Bylaws regulating provision of FLA on civil and administrative cases adopted									
	Activity 1.2.2.1 Establishment of a working group on the elaboration of a draft law on making amendments and addenda to the law "on State-guaranteed legal aid" in part related to the introduction of civil and administrative cases		X	X		FLACC BAR UNDP	MFA Finland	National expert (1)	2000

Activity 1.2.2.2 Conducting the meetings of the working group		X		X		FLACC BAR UNDP	MFA Finland	Meeting costs	500
Activity 1.2.2.3 Organizing the discussions of the draft document with all the interested parties				X		FLACC BAR UNDP	MFA Finland	Meeting costs	2000
1.2.3 Action plan on integrating civil and administrative cases implemented									
Activity 1.2.3.1 Implementation of the individual activities of the Plan for introduction of the qualified legal aid in civil and administrative cases	X	X	X	X		FLACC BAR UNDP	MFA Finland	Meeting, printing costs, video clip, talk show	4000
Activity Result 1.3.2 Training of attorneys, judges, law enforcement bodies (men and women) on the standards for provision of FLA conducted									
Activity 1.3.2.1 2 trainings on the standards for attorneys, judges, law enforcement officials						FLACC BAR UNDP	MFA Finland		0 Together with activity 1.1.6.1
Activity Result 1.4.1 FLA provided by MoJ FLA centers where the issues of the protection of women and PwDs have a fundamental role									
Activity 1.4.1.1 Material and technical support to 11 FLA Centers	X	X	X	X		FLACC UNDP	MFA Finland	Refurbishment, i-net	3000
Activity 1.4.1.2 Opening of 4 FLA Centers (2 in Osh province and 2 in Chui province)		X	X			FLACC UNDP	MFA Finland	Refurbishment, equipment, furniture	6000 (LoA MoJ) 4000 (Osh ABD)

	Activity 1.4.1.3 Conducting 2 trainings on capacity building of the FLA Centers' workers		X		X	FLACC UNDP	MFA Finland	Training and transportation costs	6000
	Activity 1.4.1.4 Monitoring of the FLA Centers by the coordinators	X	X	X	X	FLACC UNDP	MFA Finland	Travel costs	500 500 (Osh ABD)
Activity Result 1.4.2 FLA centers provided with accessibility elements									
	Activity 1.4.2.1 Provision with accessibility elements of the selected FLA Centers based on the preliminary analysis			X	X	UNDP FLACC CSOs	MFA Finland	Accessibility elements for the PwDs	2500 (Osh ABD) 2500
Activity Result 1.4.3 Legal consultations by MoJ Bus of Solidarity provided									
	Activity 1.4.3.1 Conducting trainings for the consultants (state bodies, LSGs, CSOs, Bar) of the Bus of Solidarity (4 trainings in Osh and Bishkek): 1. Communications skills; 2. Order for provision of consultation 3. Legal acts related to the project's target groups (rural women, PwDs) 4. Communication ethics to work with the project's target groups (rural women, PwDs)	X	X	X		MoJ LSGs CSOs UNDP	MFA Finland	Meeting and travel costs	3000 (With activity 1.4.1.4.)

	Activity 1.4.3.2 2 round tables to discuss effectiveness of the “Bus of Solidarity” work and raising legal culture of the population with the state bodies and LSGs, Bar, etc.		X	X		MoJ LSGs UNDP	MFA Finland	Meeting and travel costs	2000
	Activity 1.4.3.3 “Bus of Solidarity” trips to the Chui and Osh provinces		X	X	X	MoJ UNDP	MFA Finland	Rent of buses, stationery, travel costs, shelters, visibility products, meals, printing costs	20 000 (LoA with MoJ)
	Activity 1.4.3.4 Conducting (16) working meetings at the district level to inform and arrange the work of the “Bus of Solidarity” and FLA	X	X	X		MoJ UNDP	MFA Finland	Transportation costs in Osh province	1000
	Activity 1.4.3.5 Development and production of information materials for the population on the most frequently asked legal questions, where the issues of the protection of women and PwDs have a fundamental role	X	X			MoJ UNDP	MFA Finland	Printing costs	2000
	Activity 1.4.3.6 Informing the population on the schedule of the “Bus of Solidarity”		X	X	X	MoJ UNDP	MFA Finland	Printing, advertisement at mass media costs, purchase of camera	2000 (LoA MoJ)
Activity Result 1.5.1 Regular coordination meetings conducted									

	<p>Activity 1.5.1.1</p> <p>Implementation of individual activities of the plan of implementation of the Government Decree on procedures for cooperation between the subjects of the FLA system and the list of documents, confirming the right of a person to receive qualified legal assistance</p>			X	X	<p>FLACC</p> <p>UNDP</p>	<p>MFA</p> <p>Finland</p>	<p>Meeting costs</p>	<p>1000</p>
	<p>Activity 1.5.1.2.</p> <p>Conducting 2 coordination meetings of the FLACC, CSOs and legal clinics</p>	X		X		<p>FLACC</p> <p>Secretariat of the Coordination Council</p> <p>UNDP</p>	<p>MFA</p> <p>Finland</p>	<p>Meeting and printing costs</p>	<p>1000</p> <p>1000 (Osh ABD)</p>
	<p>Activity 1.5.1.3</p> <p>Holding 3 coordination meetings of the FLACC with the state bodies and other players of the FLA system</p>		X	X	X	<p>FLACC</p> <p>UNDP</p>	<p>MFA</p> <p>Finland</p>	<p>Meeting and printing costs</p>	<p>1000</p>
	<p>Activity 1.5.1.4</p> <p>Organizing and establishing a coordination platform with participation of the local offices of the state bodies, LSGs and CSOs</p>	X	X	X		<p>FLACC</p> <p>Secretariat of the Coordination Council</p> <p>UNDP</p>	<p>MFA</p> <p>Finland</p>	<p>Meeting costs</p>	<p>2000</p>
	<p>Activity 1.5.1.5</p> <p>Coordination meetings with the CSOs that will be conducted by the coordinators (twice a year)</p>		X		X	<p>FLACC</p> <p>UNDP</p>	<p>MFA</p> <p>Finland</p>	<p>Meeting costs</p>	<p>500</p> <p>500 (Osh ABD)</p>

Activity Result 1.5.2 Participation in regional\global learning and collaboration supported								
Activity 1.5.2.1								
Participation in the regional and global events on FLA and legal awareness	x	x	x	x	MoJ, UNDP	MFA Finland	Travel and meeting costs	6000
Monitoring	X	x	x	x	UNDP, MoJ	MFA Finland	Travel expenses	1800
Activities of 2018 which have been already implemented with UNDP Temporary Funds and to be returned in 2019	x							21067
							Sub total Output 1:	192 867
							Bishkek:	144 367
							Osh:	13 500
							LoA MoJ:	35 000
							8% GMS:	15 429.36
							Bishkek:	11 549.36
							Osh:	1 080
							LoA MoJ:	2 800
							Total Output 1:	208 296.36
							Bishkek:	155 916.36
							Osh:	14 580
							LoA MoJ:	37 800
Output 2:	Activity Result 2.1.2 Implementation of the selected components of the media strategy by the women and PwDs rights protection CSOs covering all 15 districts of Osh and Chui provinces and Bishkek and Osh cities							

<p>Vulnerable groups targeted by the project, including women and people with disabilities know and exercise increasingly their rights to justice in the selected provinces of the Kyrgyz Republic</p> <p>Baseline:</p> <p>2.1 4 developed training modules on the rights of: 1) women; 2) children; 3) PwDs; 4) youth integrated into the training programmes of 4 state bodies training centers</p> <p>2.2 No targeted strategy. 4 developed training modules on the rights of: 1) women; 2) children; 3) PwDs; 4) youth integrated into the training programmes of 4 state bodies training centers</p> <p>2.3 UN CRPD is signed, but not ratified</p> <p>Indicators:</p> <p>2.1 Increased number of vulnerable groups representatives aware of their rights and exercising them</p> <p>2.2 Changes in the editorial policy of the country's leading mass media in favour of PwDs and women's rights Developed and introduced training curriculum on coverage of PwDs and women's' rights into the journalism faculties of the local universities</p>	<p>Activity 2.1.2.1 Development of the guidance for the CSOs based on the developed training modules with the innovative component for conducting trainings on raising legal awareness of the project's target groups (rural women and PwDs)</p>	X	X			CSOs UNDP	MFA Finland	Institutional contract (together with activities 2.1.2.2; 2.1.2.3)	5000	
	<p>Activity 2.1.2.2 Development of tools and media products for implementation of the guidance</p>		X	X			CSOs UNDP	MFA Finland	Institutional contract	12000
	<p>Activity 2.1.2.3 Training for the CSOs involved in the protection of the rights of women and PwDs in accordance with the training modules and media strategy</p>				X	X	CSOs UNDP	MFA Finland	Institutional contract	5000
	<p>Activity 2.1.2.4 Holding grant competition among CSOs involved in the protection of the rights of women and PwDs</p>						UNDP CSOs	MFA Finland	Meeting costs	1000
	<p>Activity 2.1.2.5 Implementation of the media strategy components by the CSOs involved in the protection of the rights of women and PwDs</p>	X	X	X	X		CSOs UNDP	MFA Finland	Grants	30012
	<p>Activity Result 2.2.3 The targeted media strategy implemented: a) legal media products developed and broadcasted, b) training curriculum on coverage of PwDs and women's' rights into the journalism faculties of the local universities developed and introduced</p>									

<p>2.3 UNCRPD Action Plan implementation started</p> <p>Targets:</p> <p>2.1 Strengthened capacity of civil society organizations to empower women and PwDs in the fulfilment of their rights, as well as monitoring the progress</p> <p>2.2 Media strategy with particular focus on women and PwDs' rights developed and implemented</p> <p>2.3 UN CRPD is ratified and support provided in implementation of the UN CRPD selected activities related to the project</p> <p>Annual Targets 2019:</p> <p>2.1 Selected components of the media strategy implemented by at least 8 Women and PwDs rights protection CSOs in the selected provinces covering 7 districts and Bishkek and Osh cities</p> <p>2.2 Conducted media campaign in accordance with the strategy. Developed training curriculum on coverage of PwDs and women's' rights.</p> <p>2.3 Implemented activities of UN CRPD Action Plan (selected) related to the project</p>	<p>Activity 2.2.3.1.</p> <p>Developing the media strategy for the journalists and mass media</p>	X	X			CSOs Mass media UNDP	MFA Finland	Institutional contract (together with activities 2.2.3.3, 2.2.3.4.)	3000	
	<p>Activity 2.2.3.2</p> <p>Development and dissemination of media products on legal issues (support to implementation of the Concept on raising the legal culture of the population)</p>		X	X		MoJ CSOs Mass media UNDP	MFA Finland	Media products, Printing costs	5000	
	<p>Activity 2.2.3.3</p> <p>Development of the curriculum to highlight the rights of women and PwDs at the journalism faculties of the local universities</p>		X	X		MoJ CSOs, Mass media UNDP	MFA Finland	Institutional contract (together with activities 2.2.3.1, 2.2.3.4.)	10000	
	<p>Activity 2.2.3.4.</p> <p>Conducting 2 trainings for the journalists</p>			X	X	MoJ CSOs, Mass media UNDP	MFA Finland	Institutional contract (together with activities 2.2.3.1, 2.2.3.3.)	2000	
	<p>Activity Result 2.2.4. MoJ Central Database of Legal Acts modernized</p>									
	<p>Activity 2.2.4.1</p> <p>Modernization of the MoJ database of legal acts</p>	X	X	X	X	MoJ, UNDP	MFA Finland	5 National experts	12000 (LoA MoJ)	
	<p>Activity Result 2.3.1. Dialogue on ratification of the UN CRPD supported</p>									

	Activity 2.3.1.1. Carrying out specific activities aimed at implementing the UN CRPD (update of the sign language interpreters' roster, training of additional sign language interpreters, etc.)	X	X	X	X	CSOs MoLSD UNDP	MFA Finland	Training and meeting costs	8000
	Activity Result 2.3.2 Selected UN CRPD activities related to the project supported								
	Activity 2.3.2.1. Developing amendments to legislation to align it with the UN CRPD	X	X	X	X	CSOs MoLSD UNDP	MFA Finland	Institutional contract	7000
	Monitoring Activities of 2018 which have been already implemented with UNDP Temporary Funds and to be returned in 2019	X x	X	X	X	UNDP, MoJ	MFA Finland		1500 21068
								Sub total Output 2:	122 580
								Bishkek:	110 580
								LoA MoJ:	12 000
								8% GMS:	9 806.40
								Bishkek:	8 846
								LoA MoJ:	960
								Total Output 2:	132 386.40
								Bishkek:	119 426.40
								LoA MoJ:	12 960

DPC Implementation Support Activities	UNDP CO direct implementation costs Programme Associate (12,5%, including payroll charges)	X	X	X	X	UNDP	MFA Finland	Payroll	3 450
	International CTA, 20% (12 months)	X	X	X	X	UNDP	MFA Finland	Payroll	44 800
								8% GMS	3 860
								Total DPC ISA:	52 110
Activity 4. Programme Staff	Project Coordinator SC, including payroll charges (12 months)	X	X	X	X	UNDP	MFA Finland	Payroll	27 190
	Legal Specialist (SC7), including payroll charges (12 months)	X	X	X	X	UNDP	MFA Finland	Payroll	20 036
	PR/Communications Specialist (SC7), including payroll charges (12 months)	X	X	X	X	UNDP	MFA Finland	Payroll	20 036
	Gender team, 10% (12 months)	X	X	X	X	UNDP	MFA Finland	Payroll	4 200
								Sub total Activity 4:	71 462.00
								8% GMS:	5 716.96
								Total Activity 4:	77 178.96
Activity 5. Management and Oversight									
	Project's Steering Committee meeting	X				UNDP	MFA Finland	Interpretation rent of equipment Coffee-break Handouts	3000
	Visibility of the project	X	X	X	X	UNDP	MFA Finland	Printing costs	5000

Workshop with partners to develop AWP 2019				X	UNDP	MFA Finland	Rent\meals\transportation	6000
Admin Finance Assistant (SC5), including payroll charges (50%,)	X	X	X	X	UNDP	MFA Finland	Payroll	7200
Admin expenses							Subcontracts	8000
Osh ABD admin expenses							Subcontracts	3000
Sub total Activity 5:								32 200
Bishkek:								29 200
Osh:								3 000
8% GMS:								2 576
Bishkek:								2 336
Osh:								240
Total Activity 5:								34 776
Bishkek:								31 536
Osh:								3 240
TOTAL amount of AWP:								504 747.72
Bishkek:								436 167.72
Osh:								17 820.00
LoA Moj:								50 760.00

Approved by UNDP:

Ms. Aliona Niculita



UNDP Resident Representative a.i.

Signature: _____ Date: 06.02.2019

**Communications Strategy Matrix for
“Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic”, 2019**

Communications Context:

In the Kyrgyz Republic, mass media does not reflect many issues related to access to justice, the rights of women, and people with disabilities. Vulnerable groups do not have enough information about their rights that leads to inability to use and protect their rights. There are no specialized media and journalists for these groups informing and educating them on legal issues. There is an urgent need to actualize and bring attention of society to the problems of weakly functioning legislation, lack of accountability and tolerance, access to free legal aid, lack of visual and audio aids (for blind and deaf). The issue of physical accessibility to different institutions, including schools, courts and state agencies is still sharp and need to be discussed publicly and covered by mass media.

The project will support the implementation of activities nationally and locally in Chuy and Osh regions, which constitute more than 60% of the country's population. On the duty bearers' side, the project will primarily focus on supporting the state's ability to fully and effectively implement the Law on State Guaranteed Legal Aid addressing the structural, financial and capacity constraints. At the level of rights holders, it shall mostly concentrate on promoting legal empowerment and increasing awareness on human rights through the implementation of the State Concept on Raising Legal Culture, with a focus on the most vulnerable groups.

During 2019 the project will work closely with the educational institutions and mass media on development of the training modules on the coverage of disability issues and rural women's rights. Journalists will be trained on the coverage of disability and gender issues. These training modules will be integrated into the higher educational institutions' programmes. Also, media strategy on coverage the gender and disability issues will integrated into the editorial policy of the country's leading mass media. To reach PwDs and rural women with the required information, the project will be working with the civil society organizations and local and regional media resources: print, on-line, TV and radio, Social media etc..

Project Objective:

Promotion of legal empowerment of the disadvantaged groups and vulnerable population in the Kyrgyz Republic with a focus on women and persons with disabilities and improvement of their access to justice and legal aid in compliance with international human rights standards and recommendations.

Strategic Elements

Communication Objective	Key Risks	Audience	Current / desired behavior	Messages / Info Needs	Channel Activity	Work Plan Elements			Evaluation
						Time	Responsibility	Resource Needs	Expected Outcomes
Media coverage of different arrangements organized in the framework of the project “Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic” (A2J)	PwDs may not be reached; topic is not very “hot” for many journalists.	PwD, women, legal professionals, experts, vulnerable groups, other members of the parliament, public	Low level of recognition, understanding and acceptance of the problem in the society / Raising profile of the	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with	UNDP's website, FB page, twitter, Instagram; flickr “Access to justice” website and FB page; Social media;	January - December 2019.	Media specialist, project specialists, project coordinator, MoJ, NGO	In-house.	Articles, TV and radio programs, online materials, press conferences, round tables, social media posts.

		officials, mainstream media.	issue of A2J in mainstream media, social media, quotations, interviews, etc.	the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.	online editions; partners websites; newspapers; TV and radio channels				At least 1 media material per week.
Conducting media campaigns: 1. International Day of PwDs - 3 December, 2. International women's day - March 8.	PwDs may not be reached; topic is not very "hot" for many journalists.	Target groups of the project (women, PwDs), vulnerable groups of population, legal professionals, experts, public officials and mainstream media.	Low level of recognition, understanding and acceptance of the problem in the society / Raising profile of the issue of A2J in mainstream media, social media, quotations, interviews, etc.	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.	UNDP's website, FB page, twitter, Instagram; flickr "Access to justice" website and FB page; Social media; online editions; partners websites; newspapers; TV and radio channels	January - December 2019.	Media specialist, project specialists, project coordinator, MoJ, NGO	In-house.	Articles, TV and radio programs, online materials, press conferences, round tables, social media posts. At least 10 exclusive media materials
Activity 1.1.5.4 Conducting the contest "The best blog of a lawyer",	Not all FLA centers' workers can write articles and create	Target groups of the project (women, PwDs),	Low level of recognition, understanding and acceptance	We should all work towards a sustainable access to justice for	UNDP's website, FB page, twitter, Instagram; flickr	January – April 2019	Media specialist, Project specialists, MoJ,	2500	Blogs of lawyers

	interesting blogs	vulnerable groups of population, legal professionals , experts, public officials and mainstream media.	of the problem in the society/ Awareness of population and state officials about vulnerable groups' problems and rights is raised	legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.	"Access to justice" website and FB page; Social media; online editions; partners websites; newspapers; TV and radio channels				At least 15 blogs published
Activity 1.4.3.5 Development and production of information materials for the population on the most frequently asked legal questions, where the issues of the protection of women and PwDs have a fundamental role	Topic is not very "hot" for many journalists	Target groups of the project (women, PwDs), vulnerable groups of population, legal professionals , experts, public officials and mainstream media.	Low awareness especially among vulnerable groups about their rights. / Awareness of vulnerable groups especially women and PwDs on their rights is raised	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and	Disseminating materials through Solidarity bus	January – August 2019	Media specialist, Project specialists, MoJ,	2000	Printing informational booklets

				on other rights.					
<p>Activity 1.1.5.2 Conducting the FLA Decade</p> <p>Organizing media campaign on FLA decade.</p>	PwDs may not be reached; topic is not very "hot" for many journalists.	PwD, women, legal professionals, experts, vulnerable groups, other members of the parliament, public officials, mainstream media.	Low awareness especially among vulnerable groups about their rights, Low level of recognition, understanding and acceptance of vulnerable groups' problem/ Awareness of vulnerable groups on their rights is raised, and the issue attracts attention of officials and society.	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.	UNDP's website, FB page, twitter, Instagram; flickr "Access to justice" website and FB page; Social media; online editions; partners websites; newspapers; TV and radio channels	November - December 2019	Media specialist, Project specialists, MoJ,	2000	<p>Printing informational materials</p> <p>At least 10 media materials (2 video 8 articles)</p>
<p>Activity 1.4.3.6 Informing the population on the schedule and work of the "Bus of Solidarity"</p>	High costs of advertisement materials in TV channels.	Target groups of the project (women, PwDs), vulnerable groups of population.	People have no information about the schedule and work of the "Bus of Solidarity" / Local people know about "Bus of Solidarity"	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of	Websites, newspapers, TV and radio channels, Social media.	April – December 2019	Media specialist, Project specialists, MoJ,	3000	<p>Printing informational materials, ads in mass media</p>

			schedule and its activity.	women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.					
Activity 2.1.2.1 Development of the guidance for the CSOs based on the developed training modules with the innovative component for conducting trainings on raising legal awareness of the project's target groups (rural women and PwDs)	There are very few CSOs with the capacity to prepare good proposals and implement the raising awareness strategy	NGOs, trainers.	Low awareness especially among vulnerable groups about their rights, Low level of recognition, understanding and acceptance of vulnerable groups' problem/ Awareness of vulnerable groups on their rights is raised, and	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and	UNDP's website, FB page, twitter, Instagram; flickr "Access to justice" website and FB page; Social media; online editions; partners websites; newspapers; TV and radio channels	January - May 2019	Media specialist, Project specialists, NGO	5000	Guidance for conducting trainings on raising legal awareness of the project's target groups (rural women and PwDs)

			the issue attracts attention of officials and society.	on other rights.					
Activity 2.1.2.2 Development of tools and media products for implementation of the guidance	There are very few CSOs with the capacity to prepare good proposals and implement the raising awareness strategy	NGOs, trainers, target groups of the project (women, PwDs), vulnerable groups of population.	Low awareness especially among vulnerable groups about their rights, Low level of recognition, understanding and acceptance of vulnerable groups' problem/ Awareness of vulnerable groups on their rights is raised, and the issue attracts attention of officials and society.	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.	UNDP's website, FB page, twitter, Instagram; flickr "Access to justice" website and FB page; Social media; online editions; partners websites; newspapers; TV and radio channels	April-August 2019	Media specialist, Project specialists, NGO	12 000	Information materials, tools and other media products
Activity 2.2.3.1. Developing the media strategy for the journalists and mass media	Not all mass media can be interested in accepting the media strategy into their editorial policy	Mass media and journalists	Most of the local mass media do not have editorial policy on coverage the PwDs' and rural women's	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable	Media NGOs, journalists, mass media	January April 2019	Media specialist, Project specialists, NGO	3000	Media strategy for the journalists and mass media

			rights issues. / All mass media accepted the media strategy into their editorial policy	groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.					
<p>Activity 2.2.3.2 Development and dissemination of media products on legal issues (support to implementation of the Concept on raising the legal culture of the population)</p> <p>Conducting media campaign on raising the legal culture of the population</p>	There are very few CSOs with the capacity to prepare good proposals and implement the raising awareness strategy	Target groups of the project (women, PwDs), vulnerable groups of population.	Low awareness especially among vulnerable groups about their rights, Low level of recognition, understanding and acceptance of vulnerable groups' problem/ Awareness of vulnerable groups on their rights is raised, and the issue attracts attention of officials and society.	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.	UNDP's website, FB page, twitter, Instagram; flickr "Access to justice" website and FB page; Social media; online editions; partners websites; newspapers; TV and radio channels	April - September 2019	Media specialist, Project specialists, NGO	5000	<p>Articles, TV and radio programs, online materials, press conferences, round tables, social media posts.</p> <p>At least 10 exclusive media materials</p>

<p>Activity 2.2.3.3 Development of the curriculum to highlight the rights of women and PwDs at the journalism faculties of the local universities</p>	<p>Not all mass media and universities can be interested in accepting the media strategy into their editorial policy</p>	<p>Mass media, universities, journalists, online editions</p>	<p>We do not have curriculums for journalists highlighting the rights of women and PwDs / Universities and mass media accept curriculums highlighting the rights of women and PwDs</p>	<p>We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.</p>	<p>UNDP's website, FB page, twitter, Instagram; flickr "Access to justice" website and FB page; Social media; online editions; partners websites; newspapers; TV and radio channels</p>	<p>April September 2019</p>	<p>Media specialist, Project specialists, MoJ,</p>	<p>5000</p>	<p>Curriculum highlighting the rights of women and PwDs</p>
<p>Activity 2.2.3.4. Conducting 2 trainings for the journalists</p> <p>Organizing Journalistic contest on coverage the topic on disability issues and on rural women's rights</p>	<p>Not all journalists are eager to attend trainings.</p>	<p>Mass media, journalists</p>	<p>Low awareness of journalists on coverage the disability issues and rural women's rights problems / Universities and mass media accept curriculums highlighting the rights of</p>	<p>We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic / Vulnerable groups (with the focus of women and PwDs) need much more information on</p>	<p>UNDP's website, FB page, twitter, Instagram; flickr "Access to justice" website and FB page; Social media; online editions; partners websites; newspapers;</p>	<p>September December 2019</p>	<p>Media specialist, Project specialists, MoJ,</p>	<p>2000</p>	<p>More than 40 journalists trained.</p>

**“Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic”
2019 Monitoring Schedule Plan for Project ID 00104271**

Monitoring Action (indicate which one: annual review, annual workplan, audit, monitoring visit, donor report, evaluation, workshop, special publication, etc)	Due date	Budget (USD)	Description (description of the purpose of monitoring action)	Comments (provide further details and update about the status)	Date completed (actual completion date)	Responsibility (name of the person responsible for the action)
Donor reporting: Annual Project's Report	31 January 2019	33,631	Reporting to the Finnish MFA on the project's achievements during the year 2018			Ainura Alymbekova A2J project staff
Steering Committee Meeting	30 March 2019	3,000	Review of the 2018 achievements. Plans for the year 2019. Management decisions and recommendations for the project.			Ainura Alymbekova A2J project staff UNDP CO
Project Outputs	June 2019; Dec 2019- January 2020	20,000	Mid-term IWP and ROAR			Simone Boneschi (with the support of Project staff)
Monitoring visits	By 30 June and 30 December 2019	3,300	Monitoring of project's activities and inputs in the field			Ainura Alymbekova A2J staff + MoJ + FLACC+CO staff
Semi-annual donor reporting	30 July	33,631	Reporting to the Finnish MFA on the project's			Ainura Alymbekova A2J project staff

**“Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic”
2019 Monitoring Schedule Plan for Project ID 00104271**

			achievements for the 1 st half of the year 2019			
Workshop to develop project AWP 2020	15 December 2019	6,000	Developing project AWP in cooperation with national partners			Ainura Alymbekova AzJ project staff
Programme meetings	regularly	n/a	Monitoring of project activities, inputs and risks			PMU Management
Delivery meetings	regularly	n/a	Monitoring of project activities, inputs including financial and procurement monitoring			CO Management + Project staff
Quality Assurance for 2019	Once a year 2019	4,200	Assess the Project on Quality standards on programming (Implementation stage)			Ainura Alymbekova/Simone Boneschi, M&E Officer
Project management reporting in Atlas	Quarterly	n/a	Review outputs, activities, risks, issues, etc. Attach documents.			Ainura Alymbekova
Project Outcome	Dec 2019-Jan 2020	20,000	ROAR			Simone Boneschi, (with the support of Project staff)
		123,762 USD 27% of the annual project budget				

Olga Petrova

От: Ainura Alymbekova
Отправлено: 21 января 2019 г. 14:16
Кому: Olga Petrova; Aida Chotkaraeva
Копия: Bakyt Kydyralieva; Meri Bekeshova
Тема: Approved plans
Вложения: RE: PAP_2019_A2J_00104271; PAP_2019_A2J_00104271_14-01-2019_final.xlsx; RE: communication plan ; RE: communication plan ; RE: AWP 2019 + ME Plan; RE: AWP 2019 + ME Plan; Monitoring Plan A2J 2019.docx

Dear colleagues,

Please find attached all approvals for the A2J project's procurement, communications, M&E plans as well as gender clearance.

Please note gender mainstreaming plan is not required since it is GEN3 category prodoc.

With best regards,

Ainura Alymbekova
Project Coordinator
"Widening Access to Justice for Legal Empowerment in the Kyrgyz Republic"
UNDP Programme Management Unit
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