

2021 Annual Work Plan (Cover Page)**Project:** Advancing Jamaica's Digital Response to COVID-19**UNDAF Outcome(s):** **Outcome :** Access to equitable social protection systems, quality services improved and sustainable economic opportunities improved**Expected CP****Outcome(s):***(Those that are linked to the intervention**and extracted from the CPAP)***Expected CP Output(s):***(Those that are linked to the intervention**and extracted from the CPAP)*

Output 1.3: Global and national data collection, measurement and analytical systems in place to monitor progress on the post-2015 agenda and sustainable development goals

Output 1.2: National development plans and strategies address poverty and inequality for sustainability and risk resilience

Output 1.4: Functions, financing and capacity of subnational-level institutions enabled to deliver improved basic services and respond to priorities voiced by the public

Implementing partner: UNDP**Responsible Parties:** N/A**Narrative**

This Project Initiation Plan aims to support the Government in the improvement and expansion of the COVID-19 Emergency Response Coordination Platform. Specifically, the project will seek to evaluate and improve the platform, identifying opportunities for scaling the platform within across selected Ministries Departments and Agencies.

Programme Period: 2021
 Programme Component:
 Intervention Title:
 Award ID: 00132032
 Output: 00124784, 00124785
 Duration AWP: January – December 2021

Estimated annualized budget: \$224,989 USD

Allocated resources:

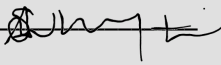
- Government
- Regular : 37,989
- Other:

Donor (UNDP RFF) – 187,000.00

Unfunded budget:

Agreed by (Implementing Partner): _____

Date: _____ Signature: _____

Agreed by (UNDP): Ava Whyte-AndersonDate: 03-Feb-2021 Signature: 

Annual Work Plan Template

Year **2021**

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	Planned Budget		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Budget
Output 1: Assessment of digital innovation coordination platform finalized									
Indicators : 1.1 Number of assessments completed and disseminated 1.2 Whether the digital innovation assessment includes a gender analysis 1.3 Extent to which quick assessment readiness tool is developed Targets : 1.1 Two 1.2 Yes 1.3 Developed	Activity 1.1 Define scope of work for the assessment of the digital coordination platforms in consultation with existing Technical Working Group (co-creation via Governmental TWG meetings)	X				UNDP	UNDP RFF	75700	1,000
	Activity 1.2 Recruit national consultants (including gender consultant) to undertake assessment	X	X			UNDP	UNDP RFF	71300	50,000
	Activity 1.3 Organize consultative meetings with relevant stakeholders and compile inputs for final assessment report	X	X			UNDP	UNDP RFF	75700	500
						UNDP	UNDP RFF	72500	500
	Activity 1.4 Disseminate		X			UNDP	UNDP RFF	75700	6,000

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	Planned Budget		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Budget
	final report and recommendations for scaling and expanding digital coordination platform with key decision-makers and stakeholders (Government, IDPs)					UNDP	UNDP RFF	74200	4,000
	Outcome Subtotal								62,000.00
Output 2: Scaling-up and expansion of digital innovation coordination platform to other key MDA completed.									
Indicator: 2.1 CH-1 Number of government entities supported to ensure business continuity and provision of basic and social services during the COVID-19 pandemic 2.2 DD-1 Number of digital solutions adopted to address the COVID-19 pandemic Target: 2.1 1 MDA have adopted digital public service delivery platforms, supporting them sustainably by modernizing related business processes 2.2 1 digital solution adopted to address COVID-19	Activity 2.1 Develop criteria for MDA selection in consultation with relevant stakeholders (co-creation), based in assessment report findings		X				UNDP RFF	75700	1,000
	Activity 2.2 Recruit and manage consultant firm to design and deploy required technology, supported by local consultants (inclusive of gender specialist) to scale-up and expand digital coordination platforms		X	X	X	UNDP	UNDP RFF	72100	30,000
								71300	20,000
								72800	15,000
Activity 2.3 Initiate move of digital coordination				X	UNDP	UNDP RFF	71300	5,000	

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	Planned Budget		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Budget
	platforms to Government's data center								
	2.6 Implement communication and visibility activities		X	X	X	UNDP	UNDP RFF	74200	4,000
	Outcome SubTotal								75,000.00
Project Management Costs									
Indicator Target	Activity : Salary Project Technical Coordinator (full time)	X	X	X	X	UNDP	UNDP RFF	71400	40,000
	DPC	X	X	X	X	UNDP	UNDP RFF	74598	10,000
	PMC Total								50,000.00
SUB TOTAL									187,000
GMS									N/A
UNDP TRACC									37,989
Total									224,989