



GOVERNMENT OF THE
KINGDOM OF SAUDI ARABIA

THE SUPREME COMMISSION FOR TOURISM (SCT)

UNITED NATIONS DEVELOPMENT PROGRAMME

**Project Document
Technical Assistance to the SCT
(Advisory Services for Human Resource Development)**

(SAU10-40801)

Brief Description

Within the Umbrella Programme signed between the Supreme Commission for Tourism (SCT) and UNDP, this Project Document is formulated to Provide advisory services for resources development for SCT, including the development of HR Occupational Standard Manual.

Project Justification:

The Supreme Commission for Tourism (SCT) has approached UNDP for advisory services in line with its institutional priority areas. UNDP responded by formulating an initial advisory services Umbrella Programme (attached as exhibit 1), which states the overall objectives, outputs and activities grouped into four distinct categories: 1) Quality Assurance; 2) Tourism Development Areas and Tourism Sites; 3) delivery of advisory services and conducting of substantive studies and 4) Delivery of advisory services for human resource development.

This Project Document intends to focus on the fourth objective of developing the human resource for tourism development.

The Project Strategy

The strategy of this Project falls in line with that of the Umbrella Programme. Such strategy is expected specifically to contribute to the major goal of creating an enabling environment for the sustainable human development as stated in the current cycle of the Common Country Framework (CCF) that sets the framework for the technical cooperation between the Government of Saudi Arabia and the United Nations Development Programme. The Project will advance the approach to enabling the Kingdom meet the foremost goal of poverty reduction among the Millennium Development Goals that were adopted by the world leaders in the Millennium Summit of the UN in September 2000.

In the framework of this Project, UNDP assistance will specifically target the following:

1. Implementation of the operational standards and competencies, accreditation, which include: The operational standards and competencies, accreditation, course requirements, outlines, contents for the Accommodation Sector Occupations with the objective of embarking on an organizational and institutional environment to develop and improve human resources; contribute to finding consolidated standards for the professional tourist personnel and a reliable academic and professional accreditation; and adopt initiatives to indigenization of jobs in the tourist sector.

Management Arrangements

Execution Arrangements: The Project will be nationally-executed by the Supreme Commission for Tourism. Thus, the implementation of the planned activities, together with the precedent and subsequent financial controls, will be governed by the National Execution Modality of the UNDP. The SCT will designate a National Programme Director to be in charge of the management of this Project and will be the coordination focal point with UNDP. All project's personnel will be under the guidance and supervision of the National Programme Director.

The amount estimated in the budget (US\$273,600) will be deposited with UNDP. Thereafter, payments for items identified in the matrix (budget) of each of the component projects will be made by UNDP after receiving disbursement instructions from the National Programme Director. A financial report will be submitted to the SCT at the end of the project for the purpose of review and endorsement. In the event that both parties decided to close this Programme and certain funds remained unutilized, UNDP will return the unutilized balance, after clearing all contractual commitments, to the SCT or transfer to a successor phase of this Project depending on the preference of the SCT.

Section III — Project Results and Resources Framework



**Umbrella Programme for Supreme Commission for Tourism
Programme Results and Resources Framework**

Intended Outcome as stated in the Country Results Framework:

This Programme (with its set of objectives) falls within the overall ambit of the SRF and CCF as far as it represents a tangible endeavor to widen the options available to all citizens and allowing them, which is in turn a pre-condition for ensuring sustainable economic growth and preventing poverty.

Outcome indicator as stated in the Country Programme Results and Resources Framework, including baseline and target.

On the basis of the above justification in accommodating the Programme, of particular relevance in the SRF is Goal 1, Sub-goal 2: Strengthened capacity of key governance institutions.

Applicable MYFF Service Line:

- 2.1 Pro-poor policy reform to achieve MDG targets
- 3.1 Frameworks and strategies for sustainable development

Partnership Strategy

| Focus Areas/Intended Outputs | Output Targets for (years) | Indicative Activities | Inputs | Total US\$ |
|--|----------------------------|---|----------------|------------|
| PROJECT OBJECTIVE 4: Delivery of advisory services for human resource development | | | | |
| Advisory Services for Human Resource Development | | | | |
| HR Occupational Standard Manual | 2004 | Implementation of the operational standards and competencies, accreditation, etc. | | 265,392 |
| | | | Subtotal | 265,392 |
| | | | UNDP GMS (3%) | 8,208 |
| Programme Grand Total | | | 273,600 | |

The budgets are subject to review as needs arise and there is enough flexibility to transfer among project budget activities.

Section II Results and Resources Framework

The Project has the following immediate objective:

- Delivery of advisory services for human resource development.

21

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Country: The Kingdom of Saudi Arabia

UNDAF Outcome(s)/Indicator(s):
(Link to UNDAF outcome., If no UNDAF, leave blank)

N/A

Expected Outcome(s)/Indicator (s):

Capacity of key government institution is strengthened by applying UNDP's service line for frameworks and strategies for sustainable development

(CP outcomes linked to the SRF/MYFF goal and service line)

Implementing partner:
(designated institution/Executing agency)

The Supreme Commission for Tourism

Other Partners:

(formerly implementing agencies)

Project Period: 1 August 2004 – 31 December 2004
Project Title: Advisory Services for Human Resource Development
Project ID: SAU10-40801
Project Duration: Five Months
Management Arrangement: NEX

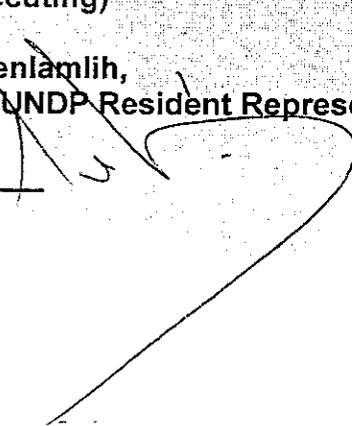
| | |
|------------------------------------|--------------------|
| Budget | US\$265,392 |
| General Management Service Fee 3%: | US\$ 8,208 |
| Total budget: | <u>US\$273,600</u> |
| Allocated resources: | |
| • Government | <u>US\$273,600</u> |

Agreed by:
(Government):
H. E. Dr. Salman A. Al-Sudairy,
Deputy Secretary-General for Planning and Development
The Supreme Commission for Tourism



(Implementing partner/Executing)

(UNDP): Mr. El-Mostafa Benlamlih,
UN Resident Coordinator, UNDP Resident Representative



(UNDP)