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Agreed
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Annual Project Review 2018

Project Title: "Civic Engagement in Environmental Monitoring and Improving Environmental Management at the Local Level"

Project ID: 00090215/00096095

United Nations Development Assistance Framework (UNDAF) Focus Area: 3. Environmental Protection and Sustainable Environmental Management Based on the Principles of Green Economy.

Expected UNDAF Outcome(s)/Indicator(s): 3.1. By 2020, policies have been improved and measures have been effectively implemented to increase energy efficiency and the production of renewable energy, to protect landscape and biological diversity, and to reduce the anthropogenic burden on the environment.

Executing Entity: Ministry of Natural Resources and Environmental Protection of the Republic of Belarus

Activity description	Fund	Donor	Implementing agent	Budget account	Funds planned (USD)	Annual Target	Funds utilized (USD)	Annual target achieved, %	Variance, USD	Results as of 31 December 2018
Component 1: Establishing / providing support to at least six "environmental monitoring clubs" / public environmental coordinating councils in the regions of Belarus (at least one in each oblast).										
1.1.						A guide on civic engagement in environmental monitoring is developed, published and widely disseminated among the stakeholders all over Belarus.				Guide on civic engagement in environmental monitoring is developed, agreed by the Ministry of Natural Resources and Environmental Protection (MNREP), published in amount of 1500 copies.
1.1.1.						1. Guide on involving the public in environmental monitoring is developed and agreed with the Ministry of Natural Resources and Environmental Protection (MNREP). 2. Regulations on functioning of Public environmental coordination councils (PECCs) in 6 regions of Belarus and in Minsk are updated and duly agreed with environmental authorities. 3. Guide on involving the public in environmental monitoring is published in amount of 1500 copies.				1. Guide on civic engagement in environmental monitoring is developed, agreed by MNREP and published in amount of 1500 copies. Dissemination all over the country was ensured. 2. Amendments to the Regulations on functioning of Public environmental coordination councils (PECCs) in 6 regions of Belarus and in Minsk under auspices of the regional and Minsk city committees of natural resources and environmental protection (Committees) are drafted and agreed by all the committees. 3. To strengthen promotion of ecological monitoring, booklet on 12 types of environmental monitoring was prepared, published in amount of 200 copies and widely disseminated in all the regions of the country.
1.1.1.1	30079	10159	001981/ PIU, UNDP, MNREP	71300 - Local consultants	2,085	1. Guide on involving the public in environmental monitoring is developed and agreed with the Ministry of Natural Resources and Environmental Protection (MNREP). 2. Regulations on functioning of Public environmental coordination councils in 6 regions of Belarus and in Minsk are updated and duly agreed with environmental authorities.	2,000	96%	85	1. Guide on civic engagement in environmental monitoring is developed by recruited local expert and agreed by MNREP. 2. Amendments to the Regulations on functioning of Public environmental coordination councils in 6 regions of Belarus and in the city of Minsk are prepared and approved by all 6 regional and Minsk city committees of natural resources and environmental protection.
1.1.1.2	30079	10159	001981/ PIU, UNDP, MNREP	74200 - Audio, video and printed materials	2,030	Guide on involving the public in environmental monitoring is published in amount of 1500 copies.	2,010	99%	20	Lay out of the guide on civic engagement in environmental monitoring is published in amount of 1500 copies. Dissemination of the guide all over Belarus is ensured.
1.1.2.						The composition of regional PECCs is discussed with all the stakeholders and suggestions formulated for its optimization. The following representatives are invited to be included into PECCs: representatives of CSOs from all districts of the oblast, including civil society and not-for-profit organizations, trade unions, social partners, universities or mass media.				The composition of 6 regional and Minsk city PECCs is discussed with all Committees. Amendments to the composition of 6 regional and Minsk city PECCs are prepared and submitted to 6 regional and Minsk city committees of natural resources and environmental protections. The following representatives were recommended and included into PECCs: representatives of CSOs from all districts of the oblast, including civil society and not-for-profit organizations, trade unions, social partners, universities, mass media, libraries, volunteers.
1.1.3.						At least 6 meetings of PECC are held, per one in each region and in Minsk, except for Minsk region. New compositions of the regional PECCs and regulations on their functioning are discussed. Implementation of this activity is done in parallel with the activity 4.4.				8 meetings of 6 regional (per 1 meeting in Brest, Vitebsk, Grodno, Gomel, Mogilev, Minsk regional) and Minsk city PECCs (2 meetings) are organized with the support for the project. Proposals on amendments to the Regulations on PECCs and their composition are discussed with involvement of 110 representatives of civic society and formulated at the meetings.
1.2.						CSO for development of educational programmes and organization of training on the issues covered by the Aarhus conventions is selected on the basis of the competition. Development of the education programmes is ensured.				Civil society organization, State Grodno University of Yanka Kupala, is selected on the basis of the competition for development of educational programmes, including distant ones, and organization of trainings on the environmental monitoring and issues covered by the Aarhus convention. Start of development of the education programmes is ensured.
1.2.1.	30079	10159	001981/ PIU, UNDP, MNREP, CSO	72100 - contractual services companies	47,500	1. Terms of Reference for the competition on selection of CSO to develop to educational programmes, including distance education and organization of training on the issues covered by the Aarhus Convention and on environmental monitoring is developed and approved by the Project Steering Committee (PSC). 2. CSO is selected in the results of competition and based on the approved Terms of Reference. Contract with CSO is signed.	49,852	105%	-2,352	1. Detailed Terms of Reference (ToR) for organization of competition on selection of CSO to develop educational programmes, including distance education, and organization of 49 trainings on the issues covered by the Aarhus Convention and on environmental monitoring was developed. 2. ToR was approved by the Project Steering Committee (PSC). 3. CSO, State Grodno University of Yanka Kupala, is selected in the result of competition. Contact with the selected CSO is signed.
1.2.2.						Development of educational programmes on environmental monitoring and Aarhus Convention is ensured. First draft programmes is prepared and submitted for review to the MNREP.				Development of educational programmes on environmental monitoring and Aarhus Convention is started. Zero draft programmes is prepared and submitted for review to the MNREP.

Activity description		Fund	Donor	Implementing agent	Budget account	Funds planned (USD)	Annual Target	Funds utilized (USD)	Annual target achieved, %	Variance, USD	Results as of 31 December 2018
1.2.3.	Organization of training on environmental monitoring and the Aarhus Convention	30079	10159	001981/ PIU, UNDP, MNREP	71300 - Local consultants 72100 - contractual services companies	450	At least one training on environmental monitoring and implementation of Aarhus convention is held for at least 10 specialists trained.	444	99%	6	75 people were trained on ecological monitoring and function of environmental monitoring clubs at two workshops: 1. 15 people (10 women and 6 men) increased awareness on environmental monitoring activities in Belarus and application of Aarhus Convention to address environmental problems at the seminar held on 19 November 2018 in Minsk. List of participants included mainly representatives of the MNREP and other international projects. 2. 59 people (50 women and 9 men), including representatives of 18 project pilot sites, were trained on the role and function of environmental monitoring clubs on ensuring participation of civic society in environmental monitoring activities (19 December 2018, Minsk).
1.3.	Organization of environmental monitoring clubs						Establishment of 7 environmental monitoring clubs, in 6 regions of the country and in Minsk, is ensured.				Establishment of 7 environmental monitoring clubs, in 6 regions of the country and in Minsk, is ensured.
1.3.1.	An inception workshop	30079	10159	001981/ PIU, UNDP, MNREP	71300 - Local consultants 72100 - contractual services companies	3,900	(I) The inception workshop on the issues of the establishment of environmental monitoring clubs and launch of the project is conducted in Minsk. At least 80 participants, including representatives of UNDP, EU, MNREP, regional environmental authorities, NGOs, mass media, etc. get acquainted with and discussed the project's goals, objectives, planned activities and outputs and participated. (II) Inception report prepared, including recommendations for possible project tactics adjustment, and approved by the UNDP and MNREP.	3,924	101%	-24	(I) The inception workshop on the issues of the establishment of environmental monitoring clubs and launch of the project was conducted in Minsk on 18 July 2018. 80 participants (18 men and 62 women), including representatives of UNDP, EU, MNREP, regional environmental authorities, NGOs, mass media, etc. were acquainted with and discussed the project's goals, objectives, planned activities and outputs and participated. (II) Inception report was prepared, including recommendations for possible project tactics adjustment, and approved by the UNDP and MNREP.
1.3.2.	Development of Regulations on "environmental monitoring clubs"						Regulations on "environmental monitoring clubs" are developed, considered at the PSC and approved by the PSC. The Regulations contain clear criteria for the selection of "green schools" where clubs are to be established, commitments of the schools regarding maintaining the sustainability of clubs, functioning of clubs, etc.				1. Regulations on functioning of "environmental monitoring clubs" are developed, considered and approved by PSC. 2. Criteria for the selection of "green schools" where clubs are to be established, commitments of the schools regarding maintaining the sustainability of clubs, functioning of clubs, etc. are developed and approved by PSC. 3. Regulations on the selection of "green schools" for establishment of "environmental monitoring clubs" are developed and approved by PSC.
1.3.3.	Selection of "green schools" and establishment of environmental monitoring clubs at these schools						Green schools for establishing environmental monitoring clubs based on the developed and approved Regulations are selected.				Based on the developed and approved Regulations on selection of "green schools" for establishment of "environmental monitoring clubs" contest among "green schools" was completed. 17 applications from 6 regions of Belarus (Brest, Vitebsk, Gomel, Mogilev, Grodno and Minsk regions) and city of Minsk were received. 7 educational institutions from 6 regions of Belarus and city of Minsk were selected by specially established selection panel and duly agreed with the PSC, including: Kobrin District Ecological and Biological Center for Children and Youth, Secondary School No. 16 of Orsha, Specialized Lyceum of the University of Civil Protection of the Ministry of Emergency Situations of the Republic of Belarus, Gymnasium of Smorgon, Slutsk Ecological and Biological Center for Students, Gymnasium No. 19 of Minsk, Secondary School No. 3 of Osipovichi.
1.3.4.	Establishment / support of "environmental monitoring clubs" at "green schools"						Set of monitoring equipment for environmental monitoring clubs being established at "green schools" is prepared and duly agreed by the key partners.				Draft set (list) of monitoring equipment for environmental monitoring clubs is prepared and submitted for consideration and discussions with the key partners.
1.4.	Opinion polls on environmental issues						Opinion poll of civil servants, staff of business units, CSOs working in respective area, population and others to study their knowledge of the Aarhus Convention, environmental monitoring, etc. is organized.				Opinion poll of civil servants, staff of business units, CSOs working in respective area, population and others to study their knowledge of the Aarhus Convention, environmental monitoring, environmental problems, etc. is completed. 1021 different stakeholders from all the regions of the country took part in the opinion poll.
1.4.1.	Opinion polls at the beginning and after the completion of the Project	30079	10159	001981/ PIU, UNDP, MNREP	72100 - contractual services companies	8,210	1. Contract on organization of opinion poll all over the Republic on knowledge of the Aarhus convention, environmental monitoring, etc. is concluded. 2. Opinion poll of civil servants, staff of business units, CSOs working in respective area, population and others to study their knowledge of the Aarhus Convention, environmental monitoring, etc. is organized. 3. Results of the questioning are submitted to MNREP, EU and other key stakeholders for further use and put at the project web-site.	8,208	100%	2	1. Contract on organization of opinion poll all over the Republic on knowledge of the Aarhus convention, environmental monitoring, environmental problems, attitude to "green schools", etc. was concluded. 2. Opinion poll of civil servants, staff of business units, CSOs working in respective area, population and others to study their knowledge of the Aarhus Convention, environmental monitoring, etc. is completed. 1021 respondents (560 women and 461 men) from all the regions of the country were involved in the opinion poll. 3. Results of the opinion poll is posted at the project web-site, www.greenlogic.by (http://docs.greenlogic.by/public.php?service=files&t=f3e4e5b69c3032da5eb9ca79ae39163c) and were submitted to MNREP. Results of the opinion poll are used in the course of implementation of all the project activities.
1.4.2.	Awareness-raising campaign on environmental issues including environmental monitoring						The awareness-raising campaign on environmental issues, including environmental monitoring, implementation of Aarhus Convention, "green schools" network development is launched. Terms of reference to conduct the campaign across different target groups (preschoolers, school children, students, adults) are developed. Practical awareness-raising activities are carried out as planned within activity 4.4.				1. Communication strategy of the Project containing goals and objective, target groups. Proposed communication instruments, etc. is developed and agreed with MNREP, EU and UNDP. 2. The awareness-raising campaign on environmental issues, including environmental monitoring, implementation of Aarhus Convention, "green schools" network development is launched. Practical awareness-raising activities were carried out as planned within activity 4.6.
1.5.	UNDP Programme support (Advisors)	30079	10159	001981/ PIU, UNDP	64300/74500 - UNDP Programme support	1,100.00	UNDP CO Staff Support to the project implementation process duly provided.	629	57%	471	UNDP CO Staff Support to the project implementation process duly provided.
TOTAL COMPONENT 1:						65,275.00		67,067.14	103%	-1,792	
Component 2: Involvement of at least three CSOs in the design of educational programmes, organization of education on environmental issues, and educational activity at minimum 70 "green schools" of the country.											
2.1.	Basic training on environmental monitoring for the teachers of "green schools"						At least three CSOs are selected in the result of competition and involved in the design of professional development programmes for pedagogues and teachers including distance education, and organization of education for them in the in the following fields: biodiversity, waste, water supply, energy and community actions.				Terms of reference for the selection of CSO for design of professional development programmes for pedagogues and teachers including distance education and further practical introduction of the program into the official system of professional training is developed. Contract with the selected CSO, Academy of Post-Graduate Education, is signed.

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2.1.1.	Organization and conduct of a competition to select CSOs for: 1) the design of professional development programmes for pedagogues and teachers including distance education and 2) organization of education in the following fields: biodiversity, waste, water supply, energy and community actions.	30079	10159	001981/ PIU, UNDP, MNREP, CSO	71300 - local consultants	5,000	1. Terms of Reference to select at least one CSO to design professional development programmes for pedagogues and teachers, including distance education, and organization of education of teachers of "green schools" in the fields of waste management, biodiversity protection, water supply, energy and community actions, monitoring of air quality, the Aarhus Convention provisions, is developed. 2. Terms of Reference is considered by the PSC and duly approved by the PSC. 3. At least one CSO is selected on the basis of the competition and selective process.	4,924	98%	76	1. Terms of Reference for selection of CSO to design of professional development programmes for pedagogues and teachers, including distance education, in the fields of waste management, biodiversity protection, water supply, energy and community actions, monitoring of air quality, the Aarhus Convention provisions, are developed and agreed by the PSC. 2. Open competition for the selection of CSO is announced. Contract with the winner, Academy of Post-Graduate Education, is signed at the end of November 2018.
2.1.2.	The design by the selected CSOs of professional development programmes for pedagogues and teachers (including distance education) in the following fields: biodiversity, waste, water supply, energy and community actions.	30079	10159	001981/ PIU, UNDP, MNREP, CSO	72100 - contractual services - companies	25,500	Zero draft of professional development programmes for pedagogues, including distance education, in the following fields: biodiversity, waste management, water supply, energy and community actions, monitoring of air quality, the Aarhus Convention provisions, is prepared by the selected CSO.	24,608	97%	892	Concept of two professional development programmes for pedagogues, including distance education, is prepared and duly agreed with MNREP. The concept includes organization of education in the following fields: biodiversity, waste management, water supply, energy efficiency, community actions, monitoring of air quality, implementation of Aarhus Convention.
2.1.3.	Organization of professional development for pedagogues and teachers (including distance education) in the following fields: biodiversity, waste, water supply, energy and community actions						Not applicable for the current planning period.				Not applicable for the reporting period.
2.2.	Publication of guides and other materials for "green schools"						Not applicable for the current planning period.				Not applicable for the reporting period.
2.3.	Monitoring of "green schools"	30079	10159	001981/ PIU, UNDP, MNREP	71600 - local travel 72100 - contractual services - companies	4,100	Methodology for monitoring "green schools" is developed. Monitoring over functioning of the network of "green schools" all over the country is ensured by the project staff, experts, other involved stakeholders, with at least 10 schools visited.	4,383	107%	-283	Methodology for monitoring "green schools" is developed. Monitoring over functioning of the network of "green schools" all over the country is ensured by the project staff, experts, other involved stakeholders. 45 educational institutions (schools, colleges, etc.) in 6 regions of Belarus are visited. Promotion of ecological education and "green schools" course is ensured. Assistance in start of usage of "green schools" optional course is provided.
2.4.	Expanding the "Green Schools" project to kindergartens and institutions for children with disabilities						A kindergarten to operate as a model and a resource center for "green schools" is selected and approved by the PSC. Methodical recommendations on running of "green schools" program in kindergarten and proposed revision to "green schools" curriculum to ensure usage of the curriculum in kindergartens are drafted. Establishment of the National Rehabilitation Centre for Children with Disabilities in Minsk as pilot resource center for "green schools" program is ensured. Regulations on functioning of National rehabilitation Centre for Children with Disabilities as resource center for "green schools" are prepared and duly agreed with MNREP and Ministry of Education.				A kindergarten in Minsk to operate as a model and a resource center for "green schools" is selected and approved by the PSC. Methodical recommendations on running of "green schools" program in kindergarten and proposed revision to "green schools" curriculum to ensure usage of the curriculum in kindergartens are prepared. Methodical recommendations are approved by the Ministry of Education. Establishment of the National Rehabilitation Centre for Children with Disabilities in Minsk (Rehabilitation Center) as pilot resource center for "green schools" program is ensured. Regulations on functioning of National rehabilitation Centre for Children with Disabilities as resource center for "green schools" are prepared and duly agreed with MNREP and Ministry of Education, and approved by the Centre.
2.4.1.	Preparation and publication of guides and other materials for "green" kindergartens	30079	10159	001981/ PIU, UNDP, MNREP	71300 - local consultants	2,610	Kindergarten to operate as a model and resource center for "green schools" is selected in consultation with the Ministry of Education and approved by the PSC. Methodical recommendations on running of "green schools" program in kindergarten and proposed revision to "green schools" curriculum to ensure usage of the curriculum in kindergartens are drafted.	2,500	96%	110	1. Kindergarten No. 137 to operate as a model and resource center for "green schools" in Minsk is selected in consultation with the Ministry of Education and approved by the PSC. 2. Methodical recommendations on running of "green schools" program in kindergarten and proposed revision to "green schools" curriculum to ensure usage of the curriculum in kindergartens are prepared and approved by the Ministry of Education
2.4.1.1.	Selection of model kindergarten	30079	10159	001981/ PIU, UNDP, MNREP	72200 - Equipment and furniture 72800/72500 - IT equipment,	8,530	1. A kindergarten to operate as a model and a resource center for "green schools" for preschoolers is preselected at one of the kindergartens in consultation with the specialists of the Ministry of Education. 2. Selection of the proposed kindergarten to operate as a model and resources center of "green schools" for preschoolers is agreed by the PSC.	7,971	93%	559	1. Model kindergarten No. 137 to operate as resource center for "green schools" in Minsk is selected in consultation with the Ministry of Education. 2. Selection of model kindergarten in Minsk to operate as resource center on "green schools" is agreed by the PSC.
2.4.1.2.	Training on "green schools" program in kindergartens	30079	10159	001981/ PIU, UNDP, MNREP	72100 - contractual services - companies	2,000	At least 30 people, including representatives of educational institutions for preschoolers from 6 regions of the Republic are trained on running of "green schools" program in kindergartens in the course of training organized in Minsk.	1,995	100%	5	68 specialists (13 men and 65 women) improved knowledge on functioning of "green schools" program in kindergarten on the example of work of model kindergarten at the workshop held on 8-9 November 2018 in Minsk. List of participants included pedagogues from kindergartens from all 6 regions of Belarus and Minsk.
2.4.2.	Purchase of simple demonstration equipment						Draft list of equipment for supply and installation in the model kindergarten to work as a resource center and for conducting environmental monitoring is prepared.				1. List of equipment and materials for supply and installation in the model kindergarten to work as a resource center on "green schools" is prepared and agreed by the PSC. The list includes methodical literature, photo camera, furniture, interactive panels, etc. 2. Purchase and supply of equipment is ensured. Furniture, multiboard, etc. were procured and delivered to the kindergarten.

Activity description		Fund	Donor	Implementing agent	Budget account	Funds planned (USD)	Annual Target	Funds utilized (USD)	Annual target achieved, %	Variance, USD	Results as of 31 December 2018
2.4.3.	Establishing a pilot resource center for "green schools" at the National Rehabilitation Centre for Children with Disabilities	30079	10159	001981/ PIU, UNDP, MNREP	71300 - local consultants 72400/72500 - IT equipment	17,500	Establishment of the National Rehabilitation Centre for Children with Disabilities in Minsk as pilot resources center for "green schools" for this type of institutions is ensured: 1. Regulations on functioning of National rehabilitation Centre for Children with Disabilities as resource center for "green schools" are prepared and duly agreed with MNREP and Ministry of Education. 2. List of equipment for the Rehabilitation Centre to work as resource center and for conducting of environmental monitoring, including monitoring of air quality, is defined, and duly approved by the PSC. 3. First batch of equipment is purchased and delivered to the rehabilitation Centre..	17,324	99%	176	Establishment of the National Rehabilitation Centre for Children with Disabilities in Minsk as pilot resources center for "green schools" for this type of institutions is ensured: 1. Regulations on functioning of National rehabilitation Centre for Children with Disabilities as resource center for "green schools" are prepared, duly agreed with MNREP and Ministry of Education, and approved by the Center. 2. Methodical recommendations on running of "green schools" course in the Rehabilitation Centre are prepared and agreed with the Center. 3. Updated program of "green schools" course for the Rehabilitation Center is prepared and agreed with the Center. 4. List of equipment, works and services to be procured for the Rehabilitation Centre to work as resource center on "green schools" is prepared and duly agreed by PSC. Equipment includes TV set, special furniture, mono-block units, open pavilion, etc. 5. First batch of equipment is purchased and delivered to the rehabilitation Centre.
2.5.	Updating the website dedicated to "green schools"						Web-site dedicated to "green schools" is established and launched. In the course of establishment of the web-site existing site www.greenlogic.by is used as reference material. Information on the projects previously implemented by UNDP and funded by the EU containing at greenlogic.by are kept as archive materials.				Web-site, www.greenlogic.by, dedicated to "green schools" is established and launched. Information on the projects previously implemented by UNDP and funded by the EU containing at greenlogic.by are kept as archive materials.
2.5.1.	Creation of website dedicated to "green schools"	30079	10159	001981/ PIU, UNDP, MNREP	71300 - local consultants	2,500	1. Local consultant is recruited for development of the web-site dedicated to "green schools". 2. In the course of establishment of the web-site existing site www.greenlogic.by is used as reference material. Information on the projects previously implemented by UNDP and funded by the EU containing at greenlogic.by are kept as archive materials. 3. Web-site dedicated to "green schools" is established and launched.	2,400	96%	100	1. Web-site dedicated to "green schools" is established and launched. Web-site contains web-pages on "green schools" network and on the project implementation. 2. In the course of establishment of the web-site existing site domain name www.greenlogic.by is kept. Information on the projects previously implemented by UNDP and funded by the EU "Supporting the Transition to a Green Economy in the Republic of Belarus" and "Support to the development of a comprehensive framework for international environmental cooperation in the Republic of Belarus" are uploaded to the web-site as archive materials.
2.5.2.	Running the website dedicated to "green schools"						Web-site on "green schools" is duly updated. All the news, information, video- and photo materials, presentations are uploaded to the web-site.				Web-site on "green schools" is duly updated. All the news, information, video- and photo materials, presentations are uploaded to the web-site.
2.6.	Environmental camp sessions for the teachers and students of "green schools"						1. Establishment of a pilot resources center of "green schools" for summer recreation camps at "Zubryonok" and "Nadezhda" children's health-improving centres, and pilot resource center for rural "green schools" at the Centre for Folk Arts and Crafts in Kopys is ensured. 2. Regulations on functioning of children's health-improving centres "Zubryonok" and "Nadezhda" and Centre for Folk Arts and Crafts in Kopys as resource centres for "green schools" are prepared and duly agreed with MNREP and Ministry of Education. 3. Lists of equipment and services for the pilot resources centres are defined and duly agreed by the PSC. Procurement of equipment and services is ensured.				1. Establishment of a pilot resources center of "green schools" for summer recreation camps at "Zubryonok" and "Nadezhda" children's health-improving centres, and pilot resource center for rural "green schools" at the Centre for Folk Arts and Crafts in Kopys is ensured. 2. Regulations on functioning of children's health-improving centres "Zubryonok" and "Nadezhda" and Centre for Folk Arts and Crafts in Kopys as resource centres for "green schools" are prepared and duly agreed with MNREP. Ministry of Education and approved by the Centers. 3. Lists of equipment, works and services for the pilot resources Centres are defined and duly agreed by the PSC. 4. Procurement and delivery of equipment and services is ensured.
2.6.1.	Environmental camp sessions for the teachers and students of "green schools"	30079	10159	001981/ PIU, UNDP, MNREP	72100 - contractual services - companies	114,500	1. Preparatory works for organization of camp sessions at "Nadezhda" and "Zubryonok" children's centers are completed. Timing of the summer camp sessions for 2019 is fixed for at least 350 children and pedagogues. 2. Contracts for organization of 12-days summers camp sessions in "Nadezhda" and "Zubryonok" children's centres for at least 350 children and pedagogues from all the regions of Belarus. are signed. 3. In the result of the open competition Cost is selected to assist with organization of summer sessions in two children's centres and development of special intensive 12- days training course "green schools". for summer camp sessions.	114,313	100%	187	1. Preparatory work for organization of camp sessions for 350 teachers and children, per 50 people from one region and from Minsk, were completed. The time of the summer sessions in children's health-improving centres "Nadezhda" and "Zubryonok" is preliminary defined and agreed with the administration of the children's centres. 2. Contracts for organization of environmental camp sessions for 350 teachers and children are concluded with children's health-improving centres "Nadezhda" (200 people) and "Zubryonok" (150 people).
2.6.2.	Establishing a pilot resource center of "green schools" for summer recreation camps at "Zubryonok" / "Nadezhda" children's health-improving centres						Establishment of a pilot resources center of "green schools" for summer recreation camps at "Zubryonok" / "Nadezhda" children's health-improving centres is ensured. Regulations on functioning of children's health-improving centres "Zubryonok" and "Nadezhda" as resource centres for "green schools" are prepared and duly agreed with MNREP and Ministry of Education.				Establishment of a pilot resource centers of "green schools" for summer recreation camps at "Zubryonok" / "Nadezhda" children's health-improving centres is ensured: 1. Regulations on functioning of children's health-improving centres "Zubryonok" and "Nadezhda" as resource centres for "green schools" are prepared, duly agreed with MNREP and Ministry of Education and approved by the Centers. 2. Methodical recommendations on running of "green schools" course and adjusted program of the course for children's health-improving centers "Zubryonok" and "Nadezhda" are developed and agreed with "Zubryonok" and "Nadezhda". 3. Lists of equipment, works and services to be procured for establishing of a resource centers at "Zubryonok" and "Nadezhda" are prepared and agreed by PSC. List includes methodical materials, computer class, photo camera, furniture, construction of "energy-clever" house, reconstruction of "green class" for education of children under "green schools" course, etc.
2.6.2.1	Establishing a pilot resource center of "green schools" for summer recreation camps at "Zubryonok" children's health-improving center	30079	10159	001981/ PIU, UNDP, MNREP, "Zubryonok" children's health-improving center	71300 - local consultants 72400/72500 - IT equipment, supplies	15,500	1. List of equipment and services to be procured for establishing of a resource center at "Zubryonok" is defined. 2. List of equipment and services is agreed by the PSC. 3. First batch of equipment is procured and delivered to "Zubryonok" children's health-improving center. 4. Draft engineering design documentation for construction of a demonstration "green house" is prepared.	14,866	96%	634	Establishment of a pilot resource center of "green schools" for summer recreation camp at "Zubryonok" children's health-improving center is ensured: 1. Regulations on functioning of children's health-improving center "Zubryonok" as resource center for "green schools" are prepared, duly agreed with MNREP and Ministry of Education and approved by the Center. 2. Methodical recommendations on running of "green schools" course and adjusted program of the course for children's health-improving center "Zubryonok" and are developed and agreed with "Zubryonok". 3. List of equipment, works and services to be procured for establishing of a resource center at "Zubryonok" is prepared and agreed by PSC. List includes methodical materials, computer class, photo camera, furniture, construction of "energy-clever" house, etc. 4. First batch of equipment is procured and delivered to "Zubryonok" children's health-improving center.

Activity description	Fund	Donor	Implementing agent	Budget account	Funds planned (USD)	Annual Target	Funds utilized (USD)	Annual target achieved, %	Variance, USD	Results as of 31 December 2018
2.6.2.2 Establishing a pilot resource center of "green schools" for summer recreation camps at "Nadezhda" children's health-improving center	30079	10159	001981/ PIU, UNDP, MNREP, "Nadezhda" children's health-improving centre	72100 - contractual services - companies 72200 - Equipment and furniture 72400/72500 - IT equipment	31,270	1. List of equipment and services to be procured for establishing of a resource center at "Nadezhda" center is defined. 2. List of equipment and services is agreed by the PSC. 3. First batch of equipment is procured and delivered to "Nadezhda" children's health-improving center. 4. Engineering design documentation for construction of a summer class of "green school" for classes with children is prepared. 5. Summer class of "green school" for classes with children is completed.	31,372	100%	-102	Establishment of a pilot resource center of "green schools" for summer recreation camp at "Nadezhda" children's health-improving center is ensured: 1. Regulations on functioning of children's health-improving center "Nadezhda" as resource center for "green schools" are prepared, duly agreed with MNREP and Ministry of Education and approved by the Center. 2. Methodical recommendations on running of "green schools" course and adjusted program of the course for children's health-improving center "Nadezhda" are developed and agreed with "Nadezhda". 3. List of equipment, works and services to be procured for establishing of a resource center at "Nadezhda" center is defined and agreed by PSC. List includes methodical materials, tablets, photo camera, furniture, reconstruction of "green class" for education of children under "green schools" course, etc. 4. First batch of equipment is procured and delivered to "Nadezhda" children's health-improving center. 5. Engineering design documentation for reconstruction of "green class" for education of children under "green schools" course is prepared by children's health-improving center "Nadezhda". 6. Biddings for reconstruction of "green class" are completed. Start of practical construction works is planned to the beginning of 2019.
2.6.3. Establishing a pilot resource center for rural "green schools" at the Centre for Folk Arts and Crafts in Kopyś of Orša District	30079	10159	001981/ PIU, UNDP, MNREP, Centre for Folk Arts and Crafts in Kopyś	72200/72400 - IT equipment 72500 - supplies	7,370	Establishment of a pilot resource center for rural "green schools" at the Centre for Folk Arts and Crafts in Kopyś is ensured: 1. Regulations on functioning of the Centre for Folk Arts and Crafts in Kopyś as resource center for "green schools" are prepared and duly agreed with MNREP and Ministry of Education. 2. List of equipment and services for the pilot resource center is defined and duly agreed by the PSC. 3. First batch of equipment for the Centre for Folk Arts and Crafts is purchased and delivered.	6,778	92%	592	Establishment of a pilot resource center for rural "green schools" at the Centre for Folk Arts and Crafts in Kopyś is ensured: 1. Regulations on functioning of the Centre for Folk Arts and Crafts in Kopyś as resource center for "green schools" are prepared, duly agreed with MNREP and Ministry of Education and approved by the Centre. 2. Methodical recommendations on running of "green schools" course and adjusted program of the course for the Centre are developed and agreed by the Centre. 3. List of equipment, works and services for the pilot resource center is defined and duly agreed by the PSC. List of equipment includes photo camera, tablets, methodical materials, construction of open "green class", etc. 4. First batch of equipment for the Centre for Folk Arts and Crafts is purchased and delivered.
2.7. UNDP Programme support (Advisors)	30079	10159	001981/ PIU, UNDP	64300/74500 - UNDP Programme support	1,100.00	UNDP CO Staff Support related to the project activities are duly and timely paid.	516	47%	584	UNDP CO Staff Support to the project implementation process duly provided.
TOTAL COMPONENT 2:					237,480.00		233,948.79	99%	3,531	
Component 3: Ensuring cooperation between at least 15 "green schools" and local bodies authorized to perform environmental monitoring regarding data collection and management.										
3.1. Establishing of resource centres for "green schools"						Establishment of 11 resources centres for "green schools" is ensured, including: - National Resource Centre at the National Centre for Ecology and Local Studies; - Resource centres for summer camps at "Zubryonok" and "Nadezhda" children's health-improving centres; - Resource center for Rural "green schools" at the Centre for Folk Arts and Crafts in Kopyś; - Inclusive resource center at the National Rehabilitation Centre for Children with Disabilities; - 6 auxiliary regional "green schools" resource centres in the area of environmental monitoring: per one in each of the region. 6 "green schools" that became auxiliary regional "green schools" resource centres in the area of environmental monitoring are selected on the basis of the competition. The centres ensured promotion of the "green schools" concept and provide consultations to schools.				1. Establishment of 11 resources centres for "green schools" is ensured, including (also within component 1): - National Resource Centre at the National Centre for Ecology and Local Studies; - Resource centres for summer camps at "Zubryonok" and "Nadezhda" children's health-improving centres; - Resource center for Rural "green schools" at the Centre for Folk Arts and Crafts in Kopyś; - Inclusive resource center at the National Rehabilitation Centre for Children with Disabilities; - 6 auxiliary regional "green schools" resource centres in the area of environmental monitoring: per one in each of the region.
3.1.1. Establishing a national resource center of "green schools" at National Centre for Ecology and Local Studies	30079	10159	001981/ PIU, UNDP, MNREP, National Centre for Ecology and Local Studies	72400 - IT equipment 72500 - supplies	29,260	Establishment of a national resource center of "green schools" at National Centre for Ecology and Local Studies is ensured: 1. Regulations on functioning of the National Centre for Ecology and Local Studies as resource center for "green schools" are prepared and duly agreed with MNREP and Ministry of Education. 2. List of equipment and services for the national resource center is defined and duly agreed by the PSC. 3. First batch of equipment for the national resource center of "green schools" at National Centre for Ecology and Local Studies is purchased and delivered.	28,745	98%	515	Establishment of a national resource center of "green schools" at National Centre for Ecology and Local Studies is ensured: 1. Regulations on functioning of the National Centre for Ecology and Local Studies as resource center for "green schools" are prepared, duly agreed with MNREP and Ministry of Education and approved by the Centre; 2. Methodical recommendations on running of "green schools" course and updated program for the Centre ever prepared and agreed by the Centre; 3. List of equipment, works and services for the national resource center is defined and duly agreed by the PSC. List includes computer class, interactive stands, construction of "green class", laboratory equipment, methodical materials, equipment for ecological practical activities, etc.; 4. First batch of equipment for the national resource center of "green schools" at National Centre for Ecology and Local Studies is purchased and delivered.
3.1.2. Selection of auxiliary regional "green schools" centres						1. Criteria for selection of at least 6 auxiliary regional "green schools" resource centres are developed and agreed with MNREP and Ministry of Education. 2. At least 6 auxiliary regional "green schools" resource centres, per one in each region, are selected.				1. Criteria for selection of 6 auxiliary regional resource centres of "green schools", per one in each region, and Regulations on selection of the schools are prepared, agreed by MNREP and Ministry of Education, and agreed by PSC. 2. 6 educational institutions to function as auxiliary regional resource centers of "green schools" are selected in the result of the contest organized in September 2018, per one educational institution in each region. The selected institutions include: Brest Regional Center for Tourism and Local History for children and youth, Vitebsk Regional Palace of Children and Youth, Gomel State Regional Ecological and Biological Center for Children and Youth, Novogrudok State Agrarian College, Borisov Center for Ecology and Tourism, Regional Center of Creativity' department of environmental education (Mogilev).
3.2. The purchase of equipment for the monitoring of air quality for "green schools"						List of equipment for monitoring of air quality and demonstration equipment for displaying the findings of the monitoring for the resources centres for "green schools" is prepared, agreed by the beneficiaries, and approved by the PSC.				Draft list of equipment for monitoring of air quality and demonstration equipment for displaying the findings of the monitoring for the resources centres for "green schools" (also those on the basis of each "environmental monitoring clubs" are established under component 1 of the Project) is prepared and submitted for discussions with relevant stakeholders (MNREP, Ministry of Education, Hydromet).

Activity description	Fund	Donor	Implementing agent	Budget account	Funds planned (USD)	Annual Target	Funds utilized (USD)	Annual target achieved, %	Variance, USD	Results as of 31 December 2018
3.2.1.						List of equipment for the monitoring of air quality for "green schools" is prepared, agreed by the beneficiaries, and approved by the PSC.				Draft list of equipment for the monitoring of air quality for "green schools" is prepared and submitted for discussions with relevant stakeholders (MNREP, Ministry of Education, Hydromet).
3.2.2.						List of demonstration equipment for the displaying the findings of the monitoring for the resource centres for "green schools" is prepared, agreed by the beneficiaries, and approved by the PSC.				Draft list of demonstration equipment for the displaying the findings of the monitoring for the resource centres for "green schools" is prepared and submitted for discussions with relevant stakeholders (MNREP, Ministry of Education, Hydromet).
3.2.3.	30079	10159	001981/ PIU, UNDP, MNREP	74700 - contractual services - companies	17,300	1. Terms of Reference for the development of electronic platform for environmental monitoring performed at "green schools" are developed. 2. Local expert is recruited. Development of the electronic platform is started. ed.	17,156	99%	144	1. Concept for the development of electronic platform and electronic log to ensure exchange of information on environmental monitoring among "green schools", where monitoring equipment will be installed, is developed and agreed with UNDP, MNREP and Hydromet. 2. Terms of Reference for the development of electronic platform and electronic log for exchange of information on environmental monitoring are developed and agreed with Hydromet. 3. Upon results of the biddings, contract for the development of electronic platform and electronic log for exchange of information on environmental monitoring is concluded.
3.2.4.						Not applicable for the current planning period.				Not applicable for the current planning period.
3.3.						Development of a guide for the "green schools" on methodology of performing environmental monitoring for the "green schools" without using complex equipment, and with particular attention to the quality of atmospheric air is ensured.				Draft Terms of Reference for recruiting of local expert for development of a guide for the "green schools" on methodology of performing environmental monitoring is prepared and submitted for discussion with key stakeholders.
3.3.1.	30079	10159	001981/ PIU, UNDP, MNREP	71300 - local consultants	1,500	1. Local expert is recruited. 2. Development of a guide for the "green schools" on methodology of performing environmental monitoring for the "green schools" without using complex equipment, and with particular attention to the quality of atmospheric air is ensured.	0	0%	1,500	1. Terms of Reference for recruiting of local expert for development of a guide for the "green schools" on methodology of performing environmental monitoring for the "green schools" without using complex equipment, and with particular attention to the quality of atmospheric air is prepared. 2. Local expert is recruited. Guide on methodology of implementation of environmental monitoring for educational institutions without using complex equipment is to be prepared till end of May 2019.
3.3.2.						Not applicable for the current reporting period.				Not applicable for the current reporting period.
3.3.3.						Not applicable for the current reporting period.				Not applicable for the current reporting period.
3.4.	30079	10159	001981/ PIU	71400- Service contracts individuals	5,280	Staff of the Project Implementation Unit works in due order, with all the planned targets and goals achieved. No significant delays in implementation of the project activities are observed.	5,278	100%	2	Staff of the Project Implementation Unit ensured smooth implementation of the project activities, without any significant delays in implementation of the project activities.
3.5.	30079	10159	001981/ PIU, UNDP	64300/74500 - UNDP Programme	1,100.00	UNDP CO Staff Support related to the project activities are duly and timely paid.	113	10%	987	UNDP CO Staff Support to the project implementation process duly provided.
TOTAL COMPONENT 3:					54,440.00		51,292.29	94%	3,148	
Component 4: Involving CSOs in regular consultations with government bodies responsible for environmental issues regarding such activity, and the operation of these CSOs as reliable partners in the implementation of relevant activities.										
4.1.						Further development of the network of Aarhus centres is ensured.				Further development of the network of Aarhus centres is ensured: 1. Analysis of the activity of existing Aarhus Centres in Belarus is done. 2. Recommendations on further development of the network of Aarhus centres in the country are prepared and submitted to MNREP and 3 Aarhus Centres of the country.
4.1.1.	30079	10159	001981/ PIU, UNDP, MNREP	71300 - local consultants	5,200	1. Analysis of the activity of existing Aarhus Centres in Belarus is done. 2. Draft recommendations on further development of the network of Aarhus centres in the country are prepared.	5,000	96%	200	1. Analysis of the activity of existing Aarhus Centres in Belarus is done. 2. Recommendations on further development of the network of Aarhus centres in the country are prepared and submitted to MNREP and 3 Aarhus Centres of Belarus. Recommendations contain analysis of function of the existing Aarhus Centres, screening of the recent amendments to the environmental legislation, and recommendations for improvement of work of Aarhus Centres.
4.1.2.	30079	10159	001981/ PIU, UNDP, MNREP, Aarhus centres	72200 - Equipment	0	1. List of equipment needed for the existing Aarhus Centres to ensure their further effective functioning is prepared. 2. Equipment is purchased and delivered to Aarhus Centres.	0	0%	0	Lists of equipment needed for the existing Aarhus Centres (Minsk and Grodno) are prepared and approved by PSC. Lists of equipment include office equipment, furniture, computers, etc.
4.2.						Regulations on the Call for Proposals are developed and agreed by the PSC. Call for Proposals is announced and completed. At least 6 trainings on participation in the Call for proposals are carried out in 6 regions of the country.				1. Regulations on the Call for Proposals are developed and agreed by the PSC. 2. Schedule of organization of Call for proposals and evaluation of applications is developed and agreed by PSC. 3. Regulations on work of the panel for assessment of applications are developed and agreed by PSC. 4. 329 people (130 men and 199 women) are trained on participation in the Call for proposals within 6 trainings organized in August 2018 in 6 regions of Belarus. 5. Call for proposals is completed. 136 applications are received. Potential winners are pre-selected by the specially established selection panel.

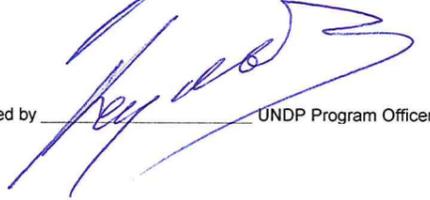
Activity description		Fund	Donor	Implementing agent	Budget account	Funds planned (USD)	Annual Target	Funds utilized (USD)	Annual target achieved, %	Variance, USD	Results as of 31 December 2018
4.2.1.	Trainings on the Call for Proposals	30079	10159	001981/ PIU, UNDP, MNREP	71600 - local travel 72100 - contractual services - companies	9,940	6 trainings for potential participants and applicants to the Call for Proposals are organized, per each in the region. At least 30 people, including representatives of CSOs, local authorities, businesses, etc., are trained at each of the training.	9,935	100%	5	6 trainings on participation in the Call for proposals are carried out in 6 regions of the country, per one in each region of Belarus. In total 329 potential participants and applicants to the Call for Proposals, including representatives of CSOs, schools, private partners, environmental institutions, local authorities, mass media, etc. increased their knowledge on the goals and activities of the Project, rules and procedures of preparation of applications within Call for proposals, including: -50 people (30 men and 20 women) trained on 3 August 2018 in Grodno; -61 people (17 men and 44 women) trained at the workshop on 6 August 2018 in Minsk; -55 people (18 men and 37 women) trained on 10 August 2018 in Vitebsk; -59 people (19 men and 40 women) trained on 17 August 2018 in Mogilev; -52 people (21 men and 31 women) trained on 24 August 2018 in Brest; -52 people (25 men and 27 women) trained on 31 August 2018 in Gomel.
4.2.2.	Organization of the Call for Proposals						1. Regulations on the Call for Proposals are developed containing all requirements related to preparation of the proposals and participation in the Call. 2. Regulations on the Call for Proposals re duly agreed by the PSC. 3. Call for the Proposals is announced and completed.				1. Regulations on the Call for Proposals are developed and agreed by the PSC. Regulations contain all necessary and key data on the Call, including directions of the Call, criteria for the selection of application, requirements to the filling of applications, requirements on illegible costs, etc. 2. Schedule of organization of Call for proposals and evaluation of applications is developed and agreed by PSC. 3. Call for Proposals was announced from 1 August 2018 till 31 October 2018 and completed. 4. Regulations on work of the panel for assessment of applications are developed and agreed by PSC.
4.2.3	Selection of the winners						1. All the submitted within the Call proposals are studied. 2. Potential winners are selected.				1. 136 applications are received within the Call for proposals. 2. Preliminary assessment of the applications is completed. Potential winners are pre-selected by the specially established selection panel.
4.3.	International cooperation and training	30079	10159	001981/ PIU, UNDP, MNREP, Aarhus Centres	71600 - international travel	5,220	At least 2 staff of the existing Aarhus Centres increased their knowledge on functioning of Aarhus centres in European countries and involvement of public and civil society organizations into environmental decision-making through study tour to one of EU countries.	5,211	100%	9	2 staff of the existing Aarhus Centres from Minsk and Grodno and representative of NGO "Belarusian Republican Council of Lawyers" increased their knowledge on public participation in decision-making in relation to chemicals and products thereof through participation in the eighth meeting of Task Force on Public Participation in Decision-Making on 8-9 October in Geneva, Switzerland. Task Force meeting was held within Meeting of the Parties to the Convention on Access to Information, Public Participation in Decision-making and Access to Justice in Environmental Matters (Aarhus Convention).
4.4.	Meetings of the Public Environmental Coordinating Council	30079	10159	001981/ PIU, UNDP, MNREP	72100 - contractual services - companies	3,460	Issues of functioning of PECC and changes to the composition of the PECC are discussed with at least 15 participants during at least one meeting of the Public Environmental Coordination Council under auspices of the MNREP. The meeting is held in one of the Reserves or the pilot site where EU projects were implemented (venue to be defined later).	3,458	100%	2	The dialogue between the MNREP and CSOs was strengthened through support to two joint events of MNREP and the public, including: - 52 people (31 men and 21 women), including representatives of governmental bodies, CSOs, mass media, environmental institutions increased their knowledge on management of dangerous invasive species in Belarus and issues on joint actions of MNREP and CSOs that can be taken on this at the open MNREP board meeting on 10 August 2018. The meeting was held in Logoisk, Minsk region; - 61 people (17 men and 44 women) raised awareness on participation of public organizations in improvement of level of ecological education of the people at the meeting of PECC under auspices of MNREP on 3 October 2018. List of participants included Minister of Natural Resources and environmental Protection, specialists of MNREP, representatives of leading public organizations, staff of Minsk Republican Aarhus Centre, mass media, etc. The meeting was held in the premises of National Centre for Ecology and Local Studies.
4.5.	Support of the CSOs network in Belarus and their cooperation with government agencies	30079	10159	001981/ PIU, UNDP, MNREP	71300 - local consultants 72100 - contractual services - companies	3,700	At least 50 participants are trained on ecologically friendly way of living, ecological labelling, social entrepreneurship at the conference on development of environmental friendliness organized by CSOs as preparation for the Forum of CSOs planned for 2019. List of participants includes different stakeholders such as state institutions, business, NGOs, etc.	3,694	100%	6	108 people (25 men and 83 women) increased awareness on environmental friendliness and ecologically friendly way of living at the conference held on 31 October 2018 as preparatory event for CSO Environmental Forum to be held in 2019. The conference was organized in Minsk. List of participants included broad range of stakeholders including MNREP, business structures, public initiatives, NGOs, mass media, etc. The conference was joint event organized by the Project and NGO "Centre of Environmental Solutions".

Activity description	Fund	Donor	Implementing agent	Budget account	Funds planned (USD)	Annual Target	Funds utilized (USD)	Annual target achieved, %	Variance, USD	Results as of 31 December 2018
4.6. Public relations, ensuring the dissemination of project results and project visibility	30079	10159	001981/ PIU, UNDP, MNREP	72100/72300 - contractual services - companies 74200 - Audio, video and printed materials	12,850	At least 50 participants are trained on ecologically friendly way of living, ecological labelling, social entrepreneurship at the conference on development of environmental friendliness organized by CSOs as preparation for the Forum of CSOs planned for 2019. List of participants includes different stakeholders such as state institutions, business, NGOs, etc.	11,938	93%	912	Awareness raising on "green schools" , environmental monitoring, including of public into environmental decisions making, Aarhus Convention, etc. is ensured: 1. Communication strategy of the project is developed and agreed by UNDP, the EU and MNREP. 2. Visibility items in line with the EU requirements are produced for each event organized within the project, including bags, flickers, power banks, etc. (in total 336 items). 3. 4 PR actions were held in the reporting period, with 239 participants (93 men and 146 women) in total: - 72 people (22 men and 50 women), including 53 children from the schools in Minsk, Borisov and Smorgon increased awareness and competencies in waste management during excursion to the landfill and waste sorting factory in Minsk on 18 September 2018; - official awarding of prizes to 8 children upon results of contest of videos on waste management. Official ceremony was held on 1 October 2018, with 32 participants (22 women and 10 men); - planting of trees to promote biodiversity direction of "Green schools" course was held on 2 November 2018 in Brest. 70 people (21 men and 49 women), including 30 children from "green schools" of Brest, increased awareness on "green schools" program; - ecological quest was held for 65 children with disabilities (25 women and 40 men) on 26 December 2018 in Minsk. 4. Publication and dissemination of the materials, radio and TV interviews: - publication of 167 articles in mass media and internet; - issues and dissemination of 7 press-releases; - 5 radio and 6 TV interviews; - Project briefs are published and disseminated: 350 briefs in Russian, 100 in Belarusian, 30 in English, 300 leaflets on the contest of ecological initiatives, and 70 leaflets on waste management in Russian.
4.7. Contracting project management group	30079	10159	001981/ PIU	71400- Service contracts individuals	23,840	Staff of the Project Implementation Unit works in due order, with all the planned targets and goals achieved. No significant delays in implementation of the project activities are observed.	23,925	100%	-85	Staff of the Project Implementation Unit ensured smooth implementation of the project activities, without any significant delays in implementation of the project activities.
4.8. UNDP Programme support (Advisors)	30079	10159	001981/ PIU, UNDP	64300/74500 - UNDP Programme	1,100.00	UNDP CO Staff Support related to the project activities are duly and timely paid.	339	31%	761	UNDP CO Staff Support to the project implementation process duly provided.
TOTAL COMPONENT 4:					65,310.00		63,499.76	97%	1,810	
Component 5. Effective project management										
5.1. Project registration, core staff recruitment						Project registration is completed. Project staff is recruited.				Project registration is completed in 2018. All the project staff is recruited.
5.1.1. Project registration						Project registration is duly completed.				Project registration is duly completed end of March 2018.
5.1.2. Recruitment of the project staff						Project staff is recruited in line with UNDP procedures.				All the project staff is duly recruited, including Project Manager, Administrative and Finance Assistant, Procurement Specialist, PR Specialist, Grants Coordinator, Education Specialist, Driver.
5.1.3. Purchase and maintenance of the office equipment, furniture, vehicle	30079	10159	001981/ PIU	72200 - Equipment and furniture 72800/72500 - computer	47,145	Project office equipment (laptops, project vehicle, furniture, etc.) is duly purchased and put into exploitation.	47,145	100%	0	1. Office equipment, furniture, etc. is procured. 2. Project vehicle is procured and put into exploitation. 3. Project office is fully operational.
5.2. Project monitoring and evaluation						Project activities are monitored on regular basis by the project team, the UNDP, the EU, MNREP, members of the PSC. Monitoring is done also through regular trips of the project staff and key partners to the project sites.				Project activities were monitored on regular basis by the project team, the UNDP, the EU, MNREP, members of the Project Board. 31 monitoring visits were organized. Project activities were updated, revised, improved on the basis of the results of the monitoring.
5.2.1. Organization of Project Steering Committee meetings	30079	10159	001981/ PIU	72100 - contractual services - companies	100	1. Regulations on PSC is prepared, duly agreed with the EU, MNREP and UNDP, and approved. 2. At least two meetings of PSC are held. 3. Minutes of the meetings are duly prepared and signed.	31	31%	69	1. Four meetings of the Project Board, including three distant ones, were on 18 July 2018, 23 August 2018, 08 October 2018, and 26 November 2018. Minutes of the Project Board meetings, including remote, were prepared and duly signed. 2. Adjustments to the project activities were made in accordance with the decisions of the Project Board meetings.
5.2.2. Trips of the project implementation unit for monitoring project progress	30079	10159	001981/ PIU	71600 - local travel	500	Regular trips are made by the project staff, experts, key project partners to monitor project activities on the field. Results of monitoring visits are taken into account for further planning and adjustments to the project activities.	501	100%	-1	31 regular trips of the project implementation unit staff were organized to monitor over all the project activities. Results of the missions were taken into account in the process of the project implementation.
5.2.3. Preparation of reports						1. 2018 annual report in UNDP format is duly prepared and agreed. 2. 2018 annual report for the Government of Belarus is duly prepared and submitted to MNREP for further submission to the Ministry of Economy. 3. Progress report to the EU for the second installments is prepared and duly accepted by the donor. 4. Other reports and information is prepared to the key project partners upon their request.				1. Project inception report was prepared in July 2018 and agreed by the donor. 2. Progress report to the donor, EU, was prepared to request next tranche in November 2018. 3. Annual 2018 report is prepared. 4. Other reports and information materials on the results of the project implementation were prepared if and when needed on requests of UNDP, MNREP and EU.
5.3. Project management and activities of the Project Management Unit						Staff of the Project Implementation Unit works in due order, with all the planned targets and goals achieved. No significant delays in implementation of the project activities are observed. All the UNDP rules and requirements are met as well as requirements of the donor. Adjustments to the project activities, including operational and financial are done in due order, subject to the agreement of PSC is needed.				1. ADWP 2018 was prepared, considered by the PSC and duly approved in July 2018. 2. ADWP 2018 revision was prepared, considered by PSC and duly approved in November 2018. 3. Project staff worked in accordance with ProDoc, ADWP 2018 and decisions of the PSC. The project activities were implemented without substantial delay. 4. Meetings with the project partners were organized when and if required on substantial project issues. Minutes of the meetings were duly prepared and signed. 5. Transfer of the equipment purchased and delivered to the project beneficiaries is ensured.
5.3.1. Contracting project management group	30079	10159	001981/ PIU	71400- Service contracts individuals	39,270	Staff of the Project Implementation Unit works in due order, with all the planned targets and goals achieved. No significant delays in implementation of the project activities are observed.	39,268	100%	2	Project staff worked in accordance with ProDoc, ADWP 2018 and decisions of the PSC. Most of the project activities were implemented without substantial delay. All the problems and issues raised in the process of the project implementation were addressed and resolved in due manner and timely.

Activity description	Fund	Donor	Implementing agent	Budget account	Funds planned (USD)	Annual Target	Funds utilized (USD)	Annual target achieved, %	Variance, USD	Results as of 31 December 2018
5.3.2. Transportation support for the project activities	30079	10159	001981/ PIU	72100 - contractual services -	720	Transportation services from the external companies are provided to support project activities when required.	29	4%	691	Transportation services from the external companies were provided to support project activities when required.
5.3.3. Training of the Project Staff	30079	10159	001981/ PIU	72100 - contractual services - companies	500	Training services from the external companies are provided to of Project Staff when required.	0	0%	500	Training to the project staff was provided on different aspects of the project implementation cycle, including procurements, finances management, administrative issues, etc. The trainings were organized in-house.
5.3.4. Consumables, office supplies	30079	10159	001981/ PIU	72500 - stationary and office	1,170	Project office is supplied with the stationary and consumables.	1,163	99%	7	Project office was supplied with the stationary and consumables.
5.3.5. Translator's, physician's services	30079	10159	001981/ PIU	71300 - local consultants	1,560	Services of translators and physicians are duly provided when and if required as per UNDP rules and procedures.	1,488	95%	72	Translation and interpretation services during the events and of the documents produced within the project were provided at high level when and if required by the qualified interpreters.
5.3.6. Insurance project's assets (vehicles and equipment)	30079	10159	001981/ PIU	74500 - insurance	920	Project assets (vehicles and equipment) are duly ensured.	917	100%	3	Project vehicle was duly ensured as per UNDP procedures.
5.3.7. Connectivity charges (phones, internet)	30079	10159	001981/ PIU	72400 - connectivity charges	950	Connectivity charges (phones, internet) are duly paid to ensure smooth functioning of the project office.	909	96%	41	Connectivity charges (phones, internet) were duly paid to ensure smooth functioning of the project office.
5.3.8. Rent of the project office and utilities	30079	10159	001981/ PIU	73100 - premises rent, premises maintenance	4,020	1. Contract for rent of the premises for the project office is concluded with the Center on environmental expertise and improvement of skills of the workers of MNREP. 2. Project premises are duly rented.	3,948	98%	73	Project Office is rented in the premises of the Republican Centre for State Ecological Expertise and Advanced Training of Senior Officials and Specialists.
5.3.9. Fuel, project vehicle maintenance, supply	30079	10159	001981/ PIU	72300 - fuel, 73400 - maintenance of transport equip	2,330	Fuel supply of the project vehicle is ensured on permanent basis. Maintenance of the vehicle is made when necessary.	2,190	94%	140	Fuel supply of the project vehicle was ensured on permanent basis. Maintenance of the vehicle was made when necessary.
5.3.10. Bank and postal charges, sundry expenses	30079	10159	001981/ PIU	74500 - bank charges, sundry	130	Atlas use, bank and postal charges and other expenses related to the project activities are duly and timely paid.	188	144%	-58	Bank and postal charges and other expenses related to the project activities were duly and timely paid.
5.3.11. UNDP Operational support (finance, procurement, admin, HR,...)	30079	10159	001981/ PIU, UNDP	64300/74500 - UNDP Operational	8,000.00	UNDP CO Staff Support related to the project activities are duly and timely paid.	5,410	68%	2,590	UNDP Operational support (finance, procurement, admin, HR,...) to the project implementation process duly provided.
TOTAL COMPONENT 5:					107,315.00		103,187.26	96%	4,128	
PROJECT SUBTOTAL 2018:					529,820.00		518,995.24	98%	10,825	
UNDP Administrative Fee (GMS-7%)	30079	10159	001981/ PIU, UNDP	75100 - facilities and administration	16,950.00		17,923	106%	-973	
PROJECT TOTAL 2018					546,770.00		536,918.45	98%	9,852	

Prepared by  Project Manager

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Cleared by  UNDP Program Officer

data 1 March 2019

Abbreviations

MNREP	Ministry of Natural Resources and Environmental Protection of the Republic of Belarus
MOE	Ministry of Education of the Republic of Belarus
EU	European Union
UNDP	United Nations Development Programme
PIU	Project implementation unit
PECC	Public Environmental Coordinating Council
CSO	Civil Society Organization
PSC	Project Steering Committee