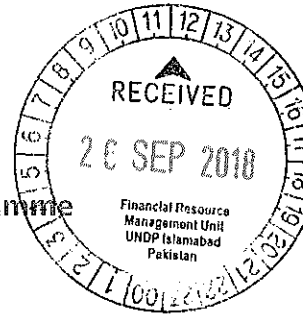


Asghar Nadeem
ECCU



United Nations Development Programme

TRACKING SHEET

1. Action Required: <input type="checkbox"/> Recruitment <input type="checkbox"/> Extension <input type="checkbox"/> Within Grade Increment <input type="checkbox"/> Separation / Completion <input checked="" type="checkbox"/> Other AWP 2018 (Rev-2)		2. Type of Contract: <input type="checkbox"/> Fixed Term Appointment: <input type="checkbox"/> Grade / Level <input type="checkbox"/> Temporary Appointment <input type="checkbox"/> Service Contract <input type="checkbox"/> Individual Contract		3. UNDP Staff Name: <input type="checkbox"/> UNV National <input type="checkbox"/> UNV International <input type="checkbox"/> Invoice Based (< \$2,500) Job Title: Position Number: (New/Existing) Place of Recruitment:	
4. Budget <input checked="" type="checkbox"/> Project Name : Climate Change Adaptation & Mitigation <input checked="" type="checkbox"/> Project ID & Expiry: 00087334 / Dec 2018 <input checked="" type="checkbox"/> Unit / Agency : ECCU / UNDP <input checked="" type="checkbox"/> Administration / Office UNDP		5. Sourcing For IC Only <input type="checkbox"/> IC Value < USD 5,000 <input type="checkbox"/> Requires no competition <input type="checkbox"/> IC Value USD 5,000 – 100,000 <input type="checkbox"/> Head Hunting <input type="checkbox"/> IC Value USD above 100,000 <input type="checkbox"/> Newspaper <input type="checkbox"/> Competition * In the case of competition please choose the sourcing strategy. <input type="checkbox"/> Agreements (Max 13 W Days) <input type="checkbox"/> FINAL DONOR REPORTS (MAX 13 W DAYS) <input type="checkbox"/> LETTERS (MAX 7 W DAYS) <input type="checkbox"/> HR & PROCUREMENT (MAX 15 W DAYS)			

TITLE/NAME	DATE IN	DATE OUT	SIGNATURE
PROJECT MANAGER/ CTA (BUDGET OWNER)	17/09	18/09	
ACD (QUALITY ASSURANCE)	18/9/18	18/9/18	
HEAD OF HUMAN RESOURCES			
HEAD OF FINANCE		28/09/18	
HEAD OF PROCUREMENT			
STRATEGIC MANAGEMENT UNIT (SMU)			
DCD (O)			
DCD (P)	28/9	1/10	

Remarks (please provide any comments on objections/ notes):

A/c Code in AWP Note been rectified.
 Salary already charged to CCAM; part of Jan-June will be transferred to DRR and July onward will be moved to GLOF.
 1/10/18

Project Annual Work Plan (AWP) approval/revision Checklist -

Checklist Items	Yes	No
Compliance with UNDP AWP corporate template	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All changes are highlighted (only for revised AWP)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activity budgets match the total financial resources stated on the front page	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each budget description and its relevant funding source is provided	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project management costs is divided into technical and operational component at the end of AWP matrix	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matrices (M&E, Procurement, HR), organizational structure with organogram , planning and reporting timelines and risks logs enclosed and duly filled and reviewed by respective Operation Unit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fund availability is ensured for planned activities, through Cash in hand, Signed Agreements or Pipeline A	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DPC and GMS have been correctly calculated and included as per Corporate Guidance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRAC allocations (if applicable) match with the exact figure as agreed with senior management	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Environment and Climate Change Unit
Climate Change Adaptation and Mitigation Project
Annual Work Plan 2018, Rev-2

Summary of Changes

1. TRAC increased from USD 230,000 to USD 302,000 (USD 72,000 added);
2. GWC budget increased from USD 157,500 to 165,500 for 2018 (USD 8,000 reverted from 2019)
3. Budget re-aligned within the activities;
4. New Activity Result 1.1.4b "Implementation of UNDP's communications strategy and create awareness on water, climate change & environmental issues" added and budget USD 5,317 allocated from the donor IDC;
5. New Activity Result 1.2.1c "Capacity building of academic institutions through mass awareness" added with budget of USD 22,500 to settle MPA/CKNP Project expenses;
6. Budget for the donor DFID reduced from USD 150,000 to USD 137,704; AWP Activity Result 1.1.1; "Support the process for strengthening the governance of Climate Change finance";
7. Action 1.1.3b "Institutional support to the government in Biennial Update Reports (BURs)" added to bifurcate budget for SNC and BURs;
8. New Activity Result 1.4.1 "Wildlife Conservation Project" for brown bear added with budget of USD 7,115.13 for the donor "Private Sector";
9. Salary of International Technical Expert (Abduvakkos) Added under TRAC;
10. Salary of YPO added under the donor "IDC";
11. Procurement Plan updated;

Annual Work Plan 2018

(Rev-02)

Project Title: Institutional Support to Climate Change Adaptation and Mitigation

OP/ Country Programme Outcome: Enhanced resilience and socioeconomic development of communities

Country Programme Output: In line with international conventions and national policy frameworks, implementation mechanisms are effectively introduced that promote sustainable use of natural resources, protect ecosystem and biodiversity and effectively manage and mitigate the threats to this process (chemicals, waste, CO2 emissions, etc.)

Project Outputs: *(Those that will result from the project and are taken from the Project Strategy)* **Output 1:** Improved measures towards climate change adaptation and mitigation

Implementing Partner: UNDP

Responsible Parties: UNDP, Rotary International (RI), Mountain and Glacier Protection Organization (MGPO), Taraqee Foundation, CESTaC, Fatima Jinnah Women University (FJWU), Pakistan Red Crescent Society (PRCS)

Project Brief Description

The Pakistan Federal Cabinet approved the "National Climate Change Policy" on September 26, 2012 and it was officially launched on February 26, 2013. The Policy includes Framework for Implementation of National Climate Change Policy and was developed through UNDP support. This DIM project aims at undertaking a series of activities to help mobilize substantially enhanced funding for climate change adaptation and mitigation related initiatives, within the over-arching framework defined by the Climate Change Policy. This project is, therefore, aimed at providing institutional support for the large scale operationalization of the National Climate Change Policy in the long term within the context of climate change adaptation and mitigation.

<p>Programme Period: 2018-2022 Key Result Area (Strategic Plan): Growth and development are inclusive and sustainable, incorporating productive capacities that create employment and livelihoods for the poor and excluded.</p> <p>Atlas Award ID: 00075411 Atlas Project ID: 00087334</p> <p>Start date: August 1, 2013 End Date: December 31, 2018</p> <p>PAC Meeting Date: July 30, 2013 PSC Meeting Date: Jan 18, 2018</p>	<p>2018 AWP budget: US\$ 1,140,002.64 2018 AWP budget (without DFID & UNEP): US\$ 818,798.64</p> <p>Total allocated resources:</p> <ul style="list-style-type: none"> • UNDP US \$ 302,500.00 • DFID (Through BRH) US \$ 137,704.00 • GWC US \$ 165,500.00 • One UN Fund US \$ 282,945.00 • PIDSA US \$ 38,481.00 • IDC US \$ 19,998.00 • UNEP US \$ 183,500.00 • Donation from Private Sector: US \$ 7,115.13 • Others (30000) US \$ 2,259.51 <p>*DFID Funds are managed by UNDP Regional Hub, Bangkok, & UNEP's through Authorization and are not part of CCAM Project's Atlas Budget.</p>
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Agreed by UNDP (CD / DCD-P)

[Handwritten Signature] 1/10/2018

EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPO NSIBLE PARTY	Funding Source	PLANNED BUDGET		
		Q1	Q2	Q3	Q4			Budget Description	Amount (US\$)	
<p>1.3: Scale 1</p> <p>Targets:</p> <p>1.1: 03 programmes/studies will be developed and 02 projects shall be implemented</p> <p>1.2: 25% resources shall be mobilized to support various programmes/projects that will be developed.</p> <p>1.3: Scale 3</p>	<p><u>Action 1.1.3.b:</u> Institutional support to the government in Biennial Update Reports (BURs)</p> <p><u>Activity Result 1.1.4</u> Promoting integrated water conservation practices</p> <p><u>Action 1.1.4.a</u> Implementation of water conservation pilot projects through innovative solutions in Baluchistan</p> <p><u>Action 1.1.4.b</u> Implementation of UNDP's communications strategy and create awareness on water, climate change & environmental issues</p> <p><u>Activity Result 1.1.5</u> Disaster Risk Reduction</p> <p><u>Action 1.1.5a</u> Strengthening of DRMCS/VOs and develop disaster management plan</p> <p><u>Action 1.1.5b</u> Capacity Building / augmentation of communities, DDMA, Community Drills / Simulation as well as Training to COs on financial management on disaster mitigation plans</p> <p><u>Action 1.1.5c</u> Identification, feasibility study and implementation of community mitigation schemes</p> <p><u>Action 1.1.5d</u> Support to develop a village/ community with focus on CB EWS and safer /climate resilient practices creating linkages with all program components</p>									
			x				UNDP/ MoCC	UNEP	72100: Contractual Services- Companies	00.00
				x					71400: Contractual Services- Individual Equipment	00.00
									71600: Travel	00.00
									72400: Communication & Audio Visual	00.00
		x	x			Taraq e Foun	UNDP	72100: Contractual Services- Companies RPA (PO based payments created in 2017)	00.00	
				x		UNDP	IDC	71300: Local Consultants	5,317.00	
									00.00	
		x	x	x		PRCS	One UN Fund	72100-Contractual Services- Companies/RPA / LOA	25,527.00	
		x	x	x		PRCS	One UN Fund	72100-Contractual Services- Companies/RPA / LOA	45,000.00	
		x	x	x		PRCS	One UN Fund	72100-Contractual Services- Companies/RPA / LOA	52,093.00	
		x	x	x		PRCS	One UN Fund	72100-Contractual Services- Companies/RPA / LOA	35,000.00	

EXPECTED OUTPUTS And baseline, associated indicators and annual targets	PLANNED ACTIVITIES List activity results and associated actions					RESPO NSIBLE PARTY	Funding Source	Budget Description	Amount (US\$)
	TIMEFRAME				Q4				
	Q1	Q2	Q3	Q4					
<p><u>Action 1.1.5e</u> Technical support / capacity building of key stakeholders on CCA/CRM (specifically DDMU, PMD & Climate Change Unit etc.)</p> <p><u>Action 1.1.5f</u> Project implementation and coordination</p>	x	x	x	x	x	PRCS	One UN Fund	72100-Contractual Services-Companies/RPA / LOA	35,000.00
	x	x	x	x	x	UNDP	One UN Fund	71600: Travel 75700: Trainings, Wkshp, Conf 71300: Local Consultants 71400: Contractual Services-Individual 74500: Miscellaneous Expenses 74100: capacity assessment	8,000.00 14,220.00 6,687.00 28,000.00 1,000.00 2,000.00 00.00
	x	x	x	x	x	UNDP	UNDP	75700: Trainings, Wkshp, Conf	6,000.00
	x	x	x	x	x	UNDP	UNDP	74200: Printing & Publications	4,400.00
	x	x	x	x	x	UNDP	UNDP	75700: Trainings, Wkshp, Conf	22,500.00
	x	x	x	x	x	CESTaC / FIJUW	UNDP	72100-Contractual Services-Companies/LOA	4,600.00
	x	x	x	x	x				00.00
<p><u>Activity Result 1.2.1:</u> Developing Financing Framework and Partnerships with national and international private sector</p> <p><u>Activity Result 1.2.1a:</u> Develop financing framework to support the National Action Plan on sustainable energy for all</p> <p><u>Activity Result 1.2.1b:</u> Create partnerships towards climate change adaptation and mitigation efforts specifically on water waste and energy initiatives</p> <p><u>Activity Result 1.2.1c:</u> Capacity building of academic institutions through mass awareness</p>									
<p><u>Action 1.2.2.a:</u> Implementation of two projects on below mentioned initiatives</p> <p>i. Water and sanitation initiative "Zandagi"</p>	x	x	x	x	x	Pak. Polio Plus	GWC	72100-Contractual Services-Companies / RPA	74,074.00

EXPECTED OUTPUTS And baseline, associated indicators and annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPO NSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (US\$)
		x	x	x	x			MGPO	GWC
	ii. Water and sanitation initiative "Community Stewardship and Water Replenishment for Drinking and Hygiene" Activity Result 1.3.1: Climate change Vulnerability Assessment of Pakistan Action 1.3.1.a: CC vulnerability assessment in Pakistan's coastal areas Activity Result 1.4.1: Wildlife Conservation Project Action 1.4.1.a: Action plan / documentary for the conservation of brown bear in Pakistan				x	UNDP	UNDP	71300: Local Consultants	0.00
					x	UNDP	Donation from Private Sector	71300: Local Consultants	7,115.13
									814,263.13
Project Management	Technical Component	x	x	x	x	UNDP	UNDP	71400: Contractual Services- Individual	54,930.00
		x	x			UNDP	UNDP	61300: Salaries -- IP Staff	90,000.00
		x	x	x	x	UNDP	IDC	71400: Contractual Services- Individual	13,200.00
		x	x	x	x	UNDP	UNDP	61100: DPC	40,000.00
		x	x	x	x	UNDP	One UN Fund	61100: DPC	11,908.00
		x	x	x	x	UNDP	GWC	75100: GMS @ 8%	12,260.00
			x	x	x	UNDP	PIDSA	75100: GMS @ 3%	1,121.00
			x	x	x	UNDP	One UN Fund	75100: GMS @ 7%	18,510.00
			x	x	x	UNDP	IDC	75100: GMS @ 8%	1,481.00
		Monitoring	x	x	x	UNDP	UNDP	71600: Travel	31,000.00
								Sub-Total (B)	274,410.00
	Operations Component	x	x	x	x	UNDP	UNDP	71400: Contractual Services- Individuals	31,700.00
						UNDP	UNDP	72400: Communication & Audio Visual	1000.00
						UNDP	UNDP	74500: Miscellaneous Expenses	13,370.00
						UNDP	UNDP	73100: Rental & Maintenance- Premises	00.00
						UNDP	UNDP	73400: Maint, Opr of Transport Equipment	3,000.00
						UNDP	Others	74500: Miscellaneous Expenses	2,259.51

EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPO NSIBLE PARTY	PLANNED BUDGET	
		Q1	Q2	Q3	Q4		Funding Source	Amount (US\$)
		Sub-Total (C)						
UNDP 302,500.00+DFID 137,704+GWC 165,500, One UN 282,945, Others 2,259.51, PIDSA 38,481, IDC 19,998, UNEP 183,500+Private Sector 7,115.13 = 1,140,002.64								
TOTAL OUTPUT-1 (A+B+C)							51,329.51	1,140,002.64

(Include all monitoring and evaluation activities/events)

Project ID: 00087334 **Project Title:** Institutional Support to Climate Change Adaptation and Mitigation

Data Collection Plan								
Expected Results (Outcomes & Outputs)	Indicators	Baseline	Targets	Source/Method of Collection	Schedule/Frequency	Responsible Staff	Resources (\$)	Risks and Assumptions
Obtained from the CPD and project Results Frameworks)	Obtained from the CPD and project Results Frameworks)	At the project start date	At the project end date	Specific publication, evaluation, survey, field observation, interviews, etc	Monthly, quarterly, annually, etc	Staff member responsible for collecting and reporting data	Estimated cost of collecting and reporting data	Any risks or assumptions concerning data collection
Outcome 6: Enhanced resilience and socioeconomic development of communities Output 6.4: In line with international conventions and national policy frameworks, implementation mechanisms are effectively introduced that promote sustainable use of natural resources, protect ecosystem and biodiversity and effectively manage and mitigate the threats to this process (chemicals, waste, CO2 emissions, etc.)	6.3 Number of integrated policies/ strategies/ plans operationalized which increases their ability to protect the environment and population as well as adapt and mitigate the adverse impacts of climate change, and foster climate resilience and low greenhouse gas emissions development in a manner that does not threaten food production (SDG 13.2.1)							

<p>Project Output 1: Improved measures towards climate change adaptation and mitigation</p>	<p>1.1: # of new projects/action plans developed and implemented</p> <p>1.2: % of resources mobilized required to implement newly designed programmes/projects</p> <p>1.3: Extent to which the projects/plans implemented, resulted in promoting climate change risk mitigation/adaptation</p> <p>Scale:</p> <ol style="list-style-type: none"> 1. Not implemented: 0% 2. Partially Implemented: 30% 3. Significantly implemented: 31%-69% 4. Fully implemented: 70%-100% 	<p>1.1: Zero projects/ action plans developed and implemented</p> <p>1.2: 0% resources mobilized for implementation of various projects/ plans under development</p> <p>1.3: Scale 1</p>	<p>Targets:</p> <p>1.1: 03 programmes/studies will be developed and 05 projects shall be implemented</p> <p>1.2: 25% resources shall be mobilized to support various programmes/projects that will be developed.</p> <p>- 1.3 Scale 3.</p>	<p>Office and field meetings, Email Correspondence, conference calls etc</p>	<p>- 2nd and 4th week for one month consultancy assignment monthly on two or more months assignment</p>	<p>Programme Officer and Admin and Finance Associate</p>	<p>As per Actual but estimated to be around 10,000 USD</p>	<p>- Timelines to collect data through interviews, meetings and conducting workshops might face delays in achieving deliverables</p> <p>- Security situation in terms of movement might also face delays in execution of various activities</p> <p>- Non availability of technical or relevant persons to be hired as consultants (national and international) might face delays in timely execution.</p>
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III. Recruitment Plan 2018

(Include all the recruitments envisaged by the project in AWP 2018 - including national and international staff positions that are vacant or newly created)

Project ID: 00087334 **Project Title:** Institutional Support to Climate Change Adaptation and Mitigation

#	Post Title	National/ International	Level of Post	Proforma Cost per year (US\$)	Responsible party (UNDP/EAD/ IP/PMU etc)	Contract Modality (TA/FTA/SC/ NIMU/Govt)	Reporting to/ Supervisor	Duty Station	Contract Start Date	Contract End Date
1	Intern x 6 (4-6 weeks each during the year)	National	NA	900.00	UNDP	Internship	Programme Officer	Islamabad	Jan 2018	Dec 2018
2	Admin & Finance Associate (SNC)	National	SB 3/3	23,384.00	UNDP	SC	Project Coordinator / Programme Officer	Islamabad	Feb 2018	Dec 2018
3	Office Support Assistant (SNC)	National	SB 1/1	5,321.00	UNDP	SC	Project Coordinator / Programme Officer	Islamabad	Feb 2018	Dec 2018

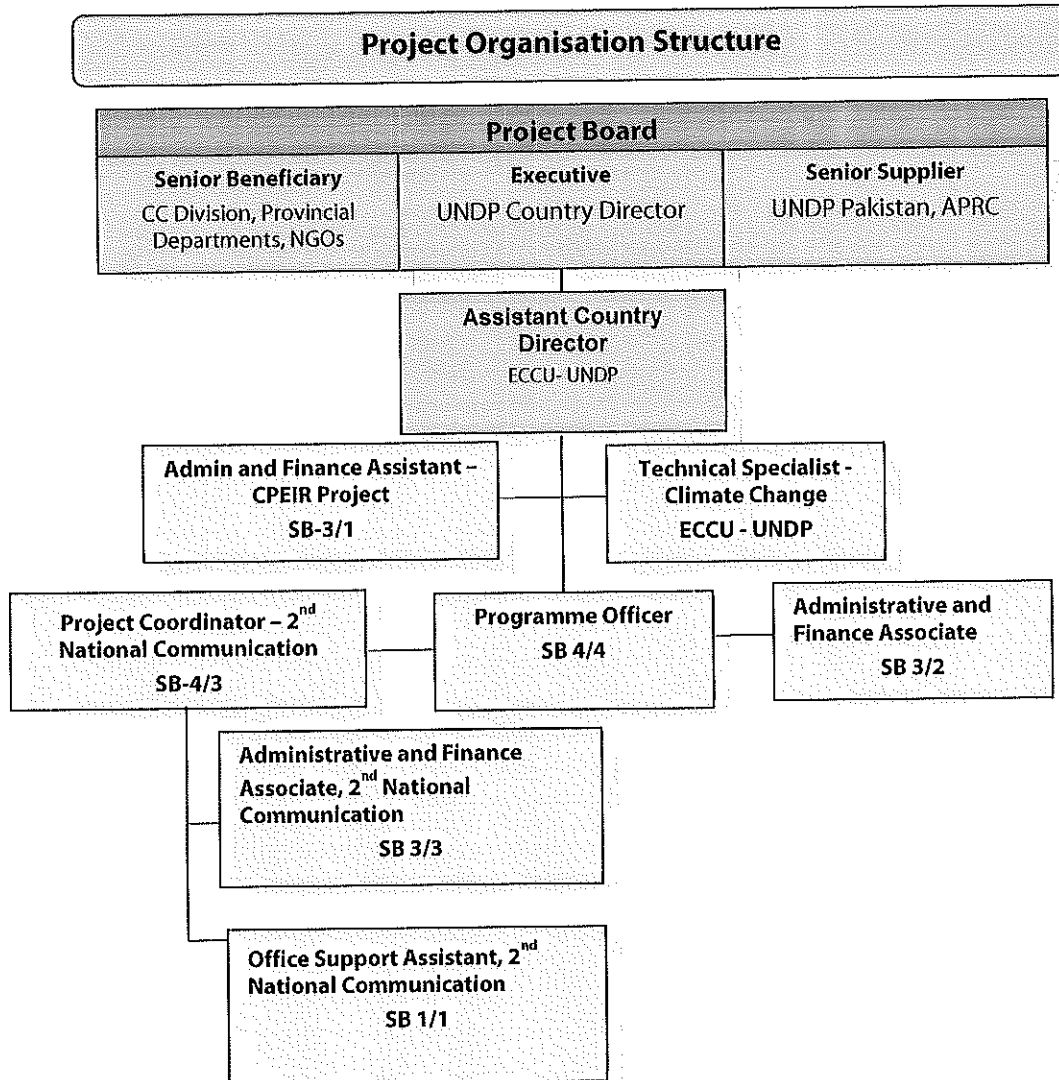
IV. PROCUREMENT PLAN 2018

Project ID: 00087334 Project Title: Institutional Support to Climate Change Adaptation and Mitigation

No.	Description	Type (good, service, works)	Estimated Budget (\$)	Responsible party (UNDP/EAD/IP/PMU etc)	Invitation Type (EFP, RFA, ITB, etc)	Announcement Target Date	Evaluation Target Date	Committee Review (CAP, RACP, etc)	Committee Review Target Date	Contract Start Date	Contract End Date	Responsible project staff
1.	M&E Consultant-Promoting Green Energy	Services	10,000.00	UNDP	IC Notice	Sep 18	Oct18	NA	NA	Oct18	Dec18	Programme Officer / AFA
2.	Communication Consultant	Services	5,317.00	UNDP	IC Notice	Jul 18	Aug18	NA	NA	Aug18	Jan 19	AFA/Comms. Unit
3.	Consultant-DRR	Services	7,500.00	UNDP	Cost Extension	Mar 18	NA	NA	NA	Apr 18	Jun 18	Programme Officer / AFA
4.	Action plan / documentary for the conservation of brown bear in Pakistan	Services	7,115.00	UNDP	IC Notice	Sep 18	Oct 18	NA	NA	Oct18	Dec18	Programme Officer / AFA
	TOTAL		29,932.00									

V. MANAGEMENT ARRANGEMENTS

Explain the roles and responsibilities of the parties involved in managing the project.
 Please refer to the Project Document – Deliverable Description to complete this component of the template.
 Use the diagram below for the composition of the Project Board.



Prior obligations and prerequisites

A brief description/summary of the inputs to be provided by all partners

Audit and Oversight Arrangements

Implementing partners agree to cooperate with UNDP for monitoring all activities supported by cash transfers and will facilitate access to relevant financial records and personnel responsible for the administration of cash provided by the UNDP. To that effect, Implementing partners agree to the following:

1. Periodic on-site reviews and spot checks of their financial records by UNDP or its representatives,
2. Programmatic monitoring of activities following UNDP's standards and guidance for site visits and field monitoring,
3. Special or scheduled audits. UNDP will establish an annual audit plan, giving priority to audits of Implementing Partners with large amounts of cash assistance provided by UNDP, and those whose financial management capacity needs strengthening.

The audits will be commissioned by UNDP and undertaken by private audit services. Assessments and audits of non-government Implementing Partners will be conducted in accordance with the policies and procedures of UNDP.

VI. PLANNING, MONITORING AND REPORTING

The project will follow the following planning, monitoring and reporting cycle during the year. *As necessary, add the target dates monitoring visits, spot checks, evaluations and other missions by donors or other stakeholders.*

Timeline /Target Date	Activity	Primary Responsibility
1 November 2017	Prepare draft Annual Work Plan 2018 and budget	Project Manager
11 November 2017	Review of AWP for Quality assurance, alignment with CPAP and UNDP priorities, results orientation and resource availability	ACD UNDP and Program Officer
06 December 2017	Submit signed AWP and, where applicable in NIM projects, Letter of Service, to UNDP for final review and signature by UNDP	Project Director/ Project Manager
6 December 2017	Submit draft Annual Progress Report 2017, including project contribution to outcomes, outputs, activities and financial delivery and lessons-learnt, to UNDP	Project Director/ Project Manager
20 December 2017	Approval of AWP and LOS by UNDPs	ACD UNDP and Program Officer
24 December 2017	Review and provide feedback on the project APR	ACD UNDP and Program Officer
27 December 2017	Submit final Annual Progress Report 2016 to UNDP	Project Director/ Project Manager
15 January 2018	Annual audit of the project	SMU-UNDP
05 April 2018	Quarterly Progress Reports, including:	Project Manager
05 July 2018	a) Report on project progress and financial delivery	
05 October 2018	b) Update of Issue Log in Atlas (tracking and resolution of potential problems or requests for change)	
	c) Update of Risk Log (Reviewing of external environment that may affect project implementation)	
15 Feb 2018	Mid-year review of project progress and, if needed, revision of the AWP	Project Director/ Project Manager
30 November 2018	a) Review of project contribution to results and financial delivery 2018; Review and endorsement of AWP 2019	Project Director/ Project Manager

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

Within the annual cycle

- On a quarterly basis, a quality assessment shall record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management table below.
- An Issue Log shall be activated in Atlas and updated by the Programme Manager to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (see annex 1), a risk log shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, a Project Progress Reports (PPR) shall be submitted by the Programme Manager to the Project Steering Committee through Project Assurance, using the standard report format available in the Executive Snapshot.

- a project Lesson-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project
- a Monitoring Schedule Plan shall be activated in Atlas and updated to track key management actions/events

Annually

- **Annual Review Report.** An Annual Review Report shall be prepared by the Programme Manager and shared with the Project Steering Committee. As minimum requirement, the Annual Review Report shall consist of the Atlas standard format for the QPR covering the whole year with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level.
- **Annual Project Review.** Based on the above report, an annual project review shall be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Steering Committee and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.

VI. LEGAL CONTEXT

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference, constitute together the instrument envisaged and defined in the Supplemental Provision to the Project attached hereto and forming an integral part hereof, as the "Project Document".

Alternative B [where the Implementing Partner is UNDP (DIM), the UN, a fund/programme of the UN, or a UN agency]

UNDP, as the Implementing Partner (IP), shall comply with the policies, procedures and practices of the United Nations safety and security management system.

UNDP agrees to undertake all reasonable efforts to ensure that none of the project funds¹ are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

¹ To be used where UNDP is the Implementing Partner

ANNEXES

Risk Log Matrix - ATTACHED



OFFLINE RISK LOG

Project Title: Institutional Support to Climate Change Adaptation and Mitigation		Award ID:00075411		Date: 10 Dec 2017					
#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1	Resource mobilization	05 Nov 2017	Financial	<p>We should ensure enhanced resource mobilization. Failing to do so would impact our future funding and delivery with respect to our environment and climate change portfolio</p> <p>Enter probability on a scale from 1 (low) to 5 (high) P = 2</p> <p>Enter impact on a scale from 1 (low) to 5 (high) I = 4</p>	<p>We will develop more marketable programmes and vigorously pursue global and local funding sources</p>	DIM project		Jan 2018	New

ProjID 87334
Fund 4000
Dept 42405

Sum of AmountUsd

Emplid	Name	Acc	Months					Journal Dt		Grand Total
			Jan	Feb	Mar	Apr	May	Jun	Jul	
424655	ABDURAHMANOV,A	61305	5,288.25	5,288.25	5,288.25	5,288.25	5,288.25	5,408.00	5,408.00	37,257.25
61310		61310	1,649.93	1,649.93	1,602.34	1,602.34	1,602.34	1,638.62	1,552.10	11,297.60
62305		62305	904.46	904.46	901.61	901.61	901.61	910.96	905.78	6,330.49
62310		62310	1,695.91	1,720.65	1,720.65	1,720.65	1,720.65	1,761.51	1,761.50	12,101.52
62315		62315	288.09	288.09	289.94	289.94	289.94	283.87	301.24	2,031.11
62320		62320	1,935.84	1,935.84	1,935.84	1,935.84	1,935.84	1,935.84	1,935.84	13,550.88
62340		62340	(2,715.12)	797.49	680.42	(1,108.83)	792.02	(109.34)	597.12	(1,066.24)
63330		63330	5,048.00	5,048.00	5,048.00	5,048.00	974.00	974.00	974.00	19,040.00
63335		63335	308.33	308.33	308.33	308.33	308.33	308.33	308.33	2,158.31
63350		63350	348.30	348.30	345.91	345.91	345.91	353.74	349.40	2,437.47
63365		63365	1,650.00	1,650.00	1,650.00	1,650.00	1,650.00	1,650.00	1,650.00	11,550.00
63530		63530	260.18	260.18	258.39	258.39	258.39	264.26	261.00	1,820.79
63535		63535	433.64	433.64	430.66	430.66	430.66	440.42	435.01	3,034.69
63540		63540	27.75	27.75	27.56	27.56	27.56	28.19	27.84	194.21
63545		63545	104.07	104.07	103.36	103.36	103.36	105.70	104.40	728.32
63550		63550	6.94	6.94	6.89	6.89	6.89	7.05	6.96	48.56
63555		63555	225.49	225.49	223.94	223.94	223.94	229.01	226.20	1,578.01
63560		63560	17.35	17.35	17.23	17.23	17.23	17.62	17.40	121.41
64308		64308						7,046.62		7,046.62
64310		64310	97.13	97.13	96.47	96.47	96.47	98.66	97.44	679.77
65115		65115	673.01	673.01	668.39	668.39	668.39	683.52	675.13	4,709.84
65135		65135	64.38	64.38	64.38	64.38	64.38	64.38	64.38	450.66
Total			18,311.93	21,849.28	21,668.56	15,805.31	17,706.16	24,100.96	17,659.07	137,101.27
			Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	
BL Category	BL		Total	Total	Total	Total	Total	Total	Total	Total
613XX	61305		6,938.18	6,938.18	6,890.59	6,890.59	6,890.59	7,046.62	6,960.10	48,554.85
623XX	62305		2,109.18	5,646.53	5,288.46	3,739.21	5,640.06	4,782.84	5,501.48	32,947.76
633XX	63330		8,430.05	8,430.05	8,420.27	4,346.27	4,346.27	4,378.32	4,360.54	42,711.77
643XX	64308		97.13	97.13	96.47	96.47	96.47	7,145.28	97.44	7,726.39
651XX	65115		737.39	737.39	732.77	732.77	732.77	747.90	739.51	5,160.50
Total	Total		18,311.93	21,849.28	21,668.56	15,805.31	17,706.16	24,100.96	17,659.07	137,101.27
			Jan-June		119,442.20					
			CCAM		90,000.00					
			DRR		29,442.20					
			Diff		-					