



Empowered lives.
Resilient nations.

Annual Work Plan

Pacific Office - Fiji

Project: 00118639

Report Date: 3/15/2022

Project Title: Pacific Parliamentary Initiative Project Phase II

Year: 2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115376 Parliamentary Strengthening	Budget oversight&PACstrengtheng	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	696.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,700.00
				UNDP	30000	NZAID	75100 Facilities & Administration	696.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,700.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,700.00
				UNDP	30000	NZAID	75100 Facilities & Administration	696.00
				UNDP	30000	NZAID	75100 Facilities & Administration	696.00
				UNDP	30000	NZAID	70000 Operating Expenses	5,200.00
				UNDP	30000	NZAID	75100 Facilities & Administration	696.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,700.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,700.00
	Committees & the SDGs	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	6,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,800.00
				UNDP	30000	NZAID	75100 Facilities & Administration	480.00
				UNDP	30000	NZAID	75100 Facilities & Administration	704.00
				UNDP	30000	NZAID	75100 Facilities & Administration	704.00
				UNDP	30000	NZAID	75100 Facilities & Administration	704.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,800.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,800.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,800.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,800.00
				Effective Technical Advisory	4/22/2019	12/30/2022	UNDP	30000
	UNDP	30000	NZAID				75100 Facilities & Administration	6,617.56



Empowered lives.
Resilient nations.

Annual Work Plan

Pacific Office - Fiji

Project: 00118639

Report Date: 3/15/2022

Project Title: Pacific Parliamentary Initiative Project Phase II

Year: 2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115376 Parliamentary Strengthening	Effective Technical Advisory	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	6,617.56
				UNDP	30000	NZAID	75100 Facilities & Administration	6,617.56
				UNDP	30000	NZAID	70000 Operating Expenses	82,719.60
				UNDP	30000	NZAID	75100 Facilities & Administration	6,617.56
				UNDP	30000	NZAID	70000 Operating Expenses	82,719.60
				UNDP	30000	NZAID	70000 Operating Expenses	82,719.60
	Effictn&Effectv ParlmtSecrtrt	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	660.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,250.00
				UNDP	30000	NZAID	75100 Facilities & Administration	660.00
				UNDP	30000	NZAID	70000 Operating Expenses	3,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	660.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,250.00
				UNDP	30000	NZAID	75100 Facilities & Administration	660.00
				UNDP	30000	NZAID	75100 Facilities & Administration	720.00
				UNDP	30000	NZAID	75100 Facilities & Administration	240.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,250.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,250.00
	Improve&Review Standing Orders	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	680.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,500.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,500.00
				UNDP	30000	NZAID	75100 Facilities & Administration	768.00
				UNDP	30000	NZAID	75100 Facilities & Administration	512.00
				UNDP	30000	NZAID	75100 Facilities & Administration	680.00



Empowered lives.
Resilient nations.

Annual Work Plan

Pacific Office - Fiji

Project: 00118639

Report Date: 3/15/2022

Project Title: Pacific Parliamentary Initiative Project Phase II

Year: 2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115376 Parliamentary Strengthening	Improve&Review Standing Orders	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	680.00
				UNDP	30000	NZAID	70000 Operating Expenses	9,600.00
				UNDP	30000	NZAID	70000 Operating Expenses	6,400.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,500.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,500.00
				UNDP	30000	NZAID	75100 Facilities & Administration	680.00
	MP-Induction & Prof. Devlpmnt	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	7,080.00
				UNDP	30000	NZAID	70000 Operating Expenses	9,600.00
				UNDP	30000	NZAID	75100 Facilities & Administration	768.00
				UNDP	30000	NZAID	70000 Operating Expenses	9,600.00
				UNDP	30000	NZAID	75100 Facilities & Administration	768.00
				UNDP	30000	NZAID	70000 Operating Expenses	9,600.00
				UNDP	30000	NZAID	75100 Facilities & Administration	566.40
				UNDP	30000	NZAID	75100 Facilities & Administration	768.00
				UNDP	30000	NZAID	70000 Operating Expenses	9,600.00
				UNDP	30000	NZAID	75100 Facilities & Administration	768.00
				UNDP	30000	NZAID	70000 Operating Expenses	606,778.00
	Outreach & Parlmt Committees	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	400.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00



Empowered lives.
Resilient nations.

Annual Work Plan

Pacific Office - Fiji

Project: 00118639

Report Date: 3/15/2022

Project Title: Pacific Parliamentary Initiative Project Phase II

Year: 2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115376 Parliamentary Strengthening	Outreach & Parlmnt Committees	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	70000 Operating Expenses	-4,300.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				KIR-PARLIAMENT	30000	NZAID	70000 Operating Expenses	9,300.00
	Outreach Strategies/Plans	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	840.00
				UNDP	30000	NZAID	75100 Facilities & Administration	840.00
				UNDP	30000	NZAID	70000 Operating Expenses	7,500.00
				UNDP	30000	NZAID	70000 Operating Expenses	10,500.00
				UNDP	30000	NZAID	75100 Facilities & Administration	840.00
				UNDP	30000	NZAID	75100 Facilities & Administration	840.00
				UNDP	30000	NZAID	70000 Operating Expenses	10,500.00
				UNDP	30000	NZAID	75100 Facilities & Administration	600.00
				UNDP	30000	NZAID	75100 Facilities & Administration	840.00
				UNDP	30000	NZAID	70000 Operating Expenses	10,500.00
				UNDP	30000	NZAID	70000 Operating Expenses	10,500.00
				UNDP	30000	NZAID	70000 Operating Expenses	10,500.00
	Parliament Staff Development	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	8,400.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,400.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,400.00
				UNDP	30000	NZAID	75100 Facilities & Administration	672.00
				UNDP	30000	NZAID	75100 Facilities & Administration	672.00



Empowered lives.
Resilient nations.

Annual Work Plan

Pacific Office - Fiji

Project: 00118639

Report Date: 3/15/2022

Project Title: Pacific Parliamentary Initiative Project Phase II

Year: 2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115376 Parliamentary Strengthening	Parliament Staff Development	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	240.00
				UNDP	30000	NZAID	75100 Facilities & Administration	672.00
				UNDP	30000	NZAID	70000 Operating Expenses	3,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	672.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,400.00
				UNDP	30000	NZAID	75100 Facilities & Administration	672.00
	Parliament/Community Outreach	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	7,200.00
				UNDP	30000	NZAID	75100 Facilities & Administration	576.00
				UNDP	30000	NZAID	70000 Operating Expenses	7,200.00
				UNDP	30000	NZAID	75100 Facilities & Administration	576.00
				UNDP	30000	NZAID	70000 Operating Expenses	7,200.00
				UNDP	30000	NZAID	70000 Operating Expenses	7,200.00
				UNDP	30000	NZAID	75100 Facilities & Administration	320.00
				UNDP	30000	NZAID	75100 Facilities & Administration	576.00
				UNDP	30000	NZAID	75100 Facilities & Administration	576.00
				UNDP	30000	NZAID	70000 Operating Expenses	7,200.00
				UNDP	30000	NZAID	70000 Operating Expenses	4,000.00
				Parlmnt Needs Assmnt&StratPlan	4/22/2019	12/30/2022	UNDP	30000
	UNDP	30000	NZAID				70000 Operating Expenses	6,000.00
	UNDP	30000	NZAID				75100 Facilities & Administration	480.00
	UNDP	30000	NZAID				75100 Facilities & Administration	480.00
UNDP	30000	NZAID	75100 Facilities & Administration				480.00	
UNDP	30000	NZAID	75100 Facilities & Administration				480.00	



Empowered lives.
Resilient nations.

Annual Work Plan

Pacific Office - Fiji

Project: 00118639

Report Date: 3/15/2022

Project Title: Pacific Parliamentary Initiative Project Phase II

Year: 2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115376 Parliamentary Strengthening	Parlmnt Needs Assmnt&StratPlan	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	6,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	6,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	6,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	6,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	480.00
	Political Party Training	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	4,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	320.00
				UNDP	30000	NZAID	70000 Operating Expenses	11,500.00
				UNDP	30000	NZAID	70000 Operating Expenses	11,500.00
				UNDP	30000	NZAID	70000 Operating Expenses	11,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	10,500.00
				UNDP	30000	NZAID	75100 Facilities & Administration	920.00
				UNDP	30000	NZAID	75100 Facilities & Administration	880.00
				UNDP	30000	NZAID	75100 Facilities & Administration	840.00
				UNDP	30000	NZAID	75100 Facilities & Administration	920.00
	Strengthening of Committees	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	9,100.00
				UNDP	30000	NZAID	75100 Facilities & Administration	728.00
				UNDP	30000	NZAID	75100 Facilities & Administration	728.00
				UNDP	30000	NZAID	70000 Operating Expenses	9,100.00
	StrengthenCommteesOversigtRole	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	9,100.00
UNDP				30000	NZAID	75100 Facilities & Administration	360.00	
UNDP				30000	NZAID	75100 Facilities & Administration	728.00	



Empowered lives.
Resilient nations.

Annual Work Plan

Pacific Office - Fiji

Project: 00118639

Report Date: 3/15/2022

Project Title: Pacific Parliamentary Initiative Project Phase II

Year: 2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115376 Parliamentary Strengthening	Strengthen Committees Oversight Role	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	728.00
				UNDP	30000	NZAID	70000 Operating Expenses	4,500.00
				UNDP	30000	NZAID	70000 Operating Expenses	9,100.00
				UNDP	30000	NZAID	70000 Operating Expenses	9,100.00
				UNDP	30000	NZAID	75100 Facilities & Administration	728.00
	Traing&support for Women MPs	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	4,999.78
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	75100 Facilities & Administration	399.98
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
	Women Candidates Training	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	8,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
				UNDP	30000	NZAID	70000 Operating Expenses	5,000.00
				UNDP	30000	NZAID	75100 Facilities & Administration	400.00
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00
UNDP				30000	NZAID	70000 Operating Expenses	8,000.00	
UNDP				30000	NZAID	75100 Facilities & Administration	640.00	



Empowered lives.
Resilient nations.

Annual Work Plan

Pacific Office - Fiji

Project: 00118639

Report Date: 3/15/2022

Project Title: Pacific Parliamentary Initiative Project Phase II

Year: 2022

Output	Key Activities	Timeframe		Responsible Party	Planned Budget						
		Start	End		Fund	Donor	Budget Descr	Amount US\$			
00115376 Parliamentary Strengthening	Women Candidates Training	4/22/2019	12/30/2022	UNDP	30000	NZAID	70000 Operating Expenses	8,000.00			
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00			
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00			
				UNDP	30000	NZAID	75100 Facilities & Administration	640.00			
				UNDP	30000	NZAID	70000 Operating Expenses	8,000.00			
	Youth & Parliament Engagement	4/22/2019	12/30/2022	UNDP	30000	NZAID	75100 Facilities & Administration	560.00			
				UNDP	30000	NZAID	75100 Facilities & Administration	560.00			
				UNDP	30000	NZAID	70000 Operating Expenses	6,000.00			
				UNDP	30000	NZAID	75100 Facilities & Administration	560.00			
				TON Legislative Assembly	30000	NZAID	70000 Operating Expenses	10,000.00			
				UNDP	30000	NZAID	70000 Operating Expenses	7,000.00			
				UNDP	30000	NZAID	70000 Operating Expenses	7,000.00			
				UNDP	30000	NZAID	75100 Facilities & Administration	480.00			
				UNDP	30000	NZAID	70000 Operating Expenses	7,000.00			
				UNDP	30000	NZAID	75100 Facilities & Administration	480.00			
				UNDP	30000	NZAID	75100 Facilities & Administration	560.00			
				UNDP	30000	NZAID	70000 Operating Expenses	6,000.00			
				UNDP	30000	NZAID	70000 Operating Expenses	7,000.00			
				TOTAL							1,725,200.80
				GRAND TOTAL							1,725,200.80