



*Empowered lives.
Resilient nations.*

Date: 04/12/2017

Dear Mr. Tefera,

Subject: CASH TRANSFER NOTIFICATION

This is to inform you that UNDP has transferred the sum of Birr 23,426,485.00 (Twenty Three Million Four Hundred Twenty Six Thousand Four Hundred Eighty Five Birr only) through Commercial Bank of Ethiopia to your account for implementing Forest (Project No. 00094308) Copies of Bank Advice executing these transfers dated 04/07/17 is attached herewith for your ease of reference.

Please note that our financial regulations demand clearing each advance payment with the FACE (Face Authorization and Certificate of Expenditures) format and relevant supporting documents within a period of three months of the actual provision of funds. Quarterly implementation reports must also be attached with FACE liquidation format.

We, therefore, request your good office to implement the following:

- a- Acknowledgement of receipts of funds;
- b- Please use FACE format for cash transfer requests with signature of the responsible Department Head and office stamp;
- c- For liquidations, note that you must use the same FACE form as the one with which you made the original request and indicate the information on micro plans;
- d- Funds must be utilized according to the attached action plan;
- e- Please keep a copy of the FACE to use for next quarter's submission;
- f- Please also note that 80% liquidation report is required before the next financial request and any transfer should accordingly be reported 100% within six months of fund release.

Sincerely yours,

Wubua Mekonnen
Team Leader a.i. Climate Resilient
Green Growth Unit

Tefera mengistu Woldie
The Forest Sector Development
Program National Coordinator

Addis Ababa



Favorites Main Menu eProcurement Manage Requisitions Regular Entry
 Business Unit: ETH10 Invoice Number: ADV FOREST 1ST & 2ND Q. 2017
 Voucher ID: 00106076 Invoice Date: 30/03/2017
 Voucher Style: Regular Action: Run

PO Unit: Purchase Order: Copy PO Worksheet Copy Option: None
 Vendor: 0000011881 *Pay Terms: 00 Immediate Basis D Type Inv Date
 Name: FOREST-001 Control Group: Comments(0)
 Location: 001 Accounting Date: 30/03/2017
 *Address: 1 Advanced Vendor Search ETB: Non Merchandise Summary
 Institutional Strengthening for the Session Defaults
 African Avenue, Addis Ababa Bank Default
 Addis Ababa ETH

Line	*Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount	ETH10	ADV FOREST 1ST & 2ND				23,426,485.00
Ship To: ETH10 SpeedChart: Use One Asset ID: Calculate							

Line	Quantity	UOM	Unit Price	Extended Amount
1	23,426,485.16	0000	30000	7,027,937,400
			33005	770,727,400
			ETH10	770,727,400
			ACTIVITY 1	770,727,400
			00094308	770,727,400
			00555	770,727,400
			001981	770,727,400
			UNDP1	770,727,400

Business Unit: ETH10 Invoice Lines 23,426,485.00
 Voucher ID: 00106076 Misc Charge Amount
 Print Invoice Freight Amount

9/6



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 የአካባቢ የደንገጥ የአየር ንብረት ለውጥ ሚኒስቴር
 The Federal Democratic Republic of Ethiopia
 MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE

ቀን 30/3/2017
 Date 2/12/2016
 ቁጥር 16368

Ref.No.

To UNDP

Addis Ababa

Subject:- Face Report

As per the Approved 2007/2009 AWP please find the attached face report of the program Codes "Institutional Strengthening for Forest Sector Development Program" fund request amounting 23,426,485.00 Birr (Twenty Three Million Four Hundred Twenty Six Thousand Four Hundred Eighty Five Birr Only) to be Implemented by Project Offices.

Attached here with please find a face report form for your Review

Regards

Tefera Mengistu Woldie (PhD)
 Institutional Strengthening for
 the Forest Sector Development
 Program National Coordinator



CC.

- HE. State Minister (Forest Sector)
- Institutional Strengthening for Forest Sector Development Program

Addis Ababa

☎ 251-(0)11-1 70 42 12
 251-(0)11-1 70 40 39

☎12760

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FAX: 251-(0)11-1 70 41 58/45
 251(0)11-1 70 40 62/59
 አዲስ አበባ፣ ኢትዮጵያ
 Addis Ababa-Ethiopia

Website: www.epa.gov.et

Date: 30/03/2017
 Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

UN Agency: UNDP

Funding Authorization and Certificate of Expenditures
 Country: Ethiopia
 Programme Code & Title: 00087166 Institutional Strengthening for Forest Sector Development in Ethiopia
 Project Code & Title: 00094308 Institutional Strengthening for Forest Sector
 Responsible Officer (s): Dr. Tefera Mengistiu Wolde
 Implementing Partner: MoEFDC
 Currency: EBITR
 EIB 23,426,485

Activity Description From AWP with Duration	Coding for UNDP/UN CDF/FAO	REPORTING			REQUESTS/AUTHORIZATIONS			
		Authorized Amount A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D=A-C	New Request Period & Amount Jan-June, 2015	Authorized Amount P	Outstanding Authorized Amount G=D+F
1.1.1 Establish Regional Forest Management offices in all regions and provide the required equipment and other facilities						1,470,899	1,470,899	1,470,899
1.1.2 Provide technical assistance at federal level to support program implementation						1,877,942	1,877,942	1,877,942
Action 1.1.3. Recruit project staff for regional forest offices						3,239,273	3,239,273	3,239,273
1.1.4 Provide training for regional and federal forest officers						521,652	521,652	521,652
1.2.1 Review the forest policy and legislation at national and regional levels to further inform the NFSDP						983,231	983,231	983,231
1.2.2. Finalize the NFSDP						21,662	21,662	21,662
1.2.3. Under take capacity building activities for the implementation of National Forest Action Plan						226,624	226,624	226,624
1.2.4. Develop coordination framework for effective stake holder engagement and Mainstream NFSDP to GTPI						158,637	158,637	158,637
1.3.1. Review the National Forest Action Plan and draft the Regional Forest Action Plans						1,133,120	1,133,120	1,133,120
						9,633,740.92	9,633,740.92	9,633,740.92

CERTIFICATION
 The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that the funding request shown above represents estimated expenditure as per value chain investment plan and itemized cost estimates attached to the request. The actual expenditure for the period stated herein has been disbursed in accordance with the AWP and request itemized cost estimates. The Forest Sector Development Program National Coordinator

Name: Tefera Mengistiu Wolde (P)
 Title: Institutional Strengthening for Forest Sector Development

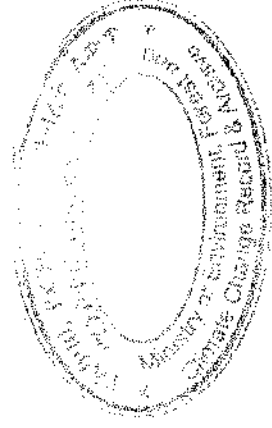
Approved by: _____
 Name: _____
 Title: _____
 Date: _____

FOR ALL AGENCIES

FOR UNCDF USE ONLY
 Account Charges
 Cash Transfer Reference

FOR UNCDF USE ONLY
 Liquidation Information
 DCT Reference

FOR UNCDF USE ONLY
 New Funding Release
 Activity 1



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Funding Authorization and Certificate of Expenditures
Country: _____

UN Agency: UNDP

Date: 30/03/2017
Type of Request: _____

Programme Code & Title: 00087198 Institutional Strengthening for Forest Sector Development in Ethiopia
Project Code & Title: 00094308 Institutional Strengthening for Forest Sector Development in Ethiopia
Responsible Officer (s): Dr. Tafere Mengistiu Wolde
Implementing Partner: MoEFCC
Currency: EBiR

X Direct Cash Transfer (DCT)
Reimbursement
Direct Payment

Activity Description From AWP with Duration	Coding for UNDP, UN CDF, FAO	REPORTING			REQUESTS/AUTHORIZATIONS			
		Authorized Amount A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D= A-C	New Request Period & Amount Jan-June, 2015	Authorized Amount F	Outstanding Authorized Amount G= D+F
1.3.2 Under take capacity building activities for the implementation of Regional Forest Action Plan						271,949	271,949	271,949
1.3.3 Develop Coordination Mechanism for the implementation of regional forest action plan						226,624	226,624	226,624
1.4.1. Develop HR development plans for all regional and the federal Ministry.						1,133,120	1,133,120	1,133,120
1.5.1. Build technical capacity to assess, identify and rehabilitate degraded forest areas through afforestation /reforestation programs						453,248	453,248	453,248
2.3.1. Prepare identification criteria for the selection of sites for the establishment of short rotation plantation						453,248	453,248	453,248
2.3.2. Undertake socio economic studies of the sites and select appropriate tree species						226,624	226,624	226,624
2.3.4 Seed supply and Nursery management						624,342	624,342	624,342
2.4.1 Improve agroforestry practices						543,898	543,898	543,898
3.1.1. Promote Participation of the Community Based Organizations, NGOs and individuals on forest conservation and management						67,987	67,987	67,987
3.1.2. Promote investment and technology transfer and adoption for value addition to forest products.						113,312	113,312	113,312
3.3.1. Prepare criteria to select the regions as well as the types of Non Timber Forest Products for piloting						181,299	181,299	181,299
						19,551,395	19,551,395	19,551,395

CERTIFICATION
The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that the funding request shown above represents estimated expenditure as per value chain investment plan and limited cost estimates attached. The actual expenditure for the period stated herein has been disbursed in accordance with the AWP and request itemized cost estimates. This detailed accounting document is provided for the period of _____ Title: _____
Date Submitted: _____
Notes: Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.
FOR AGENCY UNSE ONLY: _____
FOR ALL AGENCIES: _____

FOR UNCDF USE ONLY
New Funding Release
Activity 1

FOR UNCDF USE ONLY
Account Charges
Cash Transfer Reference
Liquidity Information
DCT Reference

Approved by: _____
Name: _____
Title: _____
Date: _____



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Date: 30/03/2017
 Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

UN Agency: UNDP
 Development In

Ethiopia
 00087193 Institutional Strengthening for Forest Sector
 Ethiopia
 0004308 Institutional Strengthening for Forest Sect
 Dr. Tefera Mengistu Wolde
 MoEFCC
 Eto 23,426,485

Activity Description From AWP with Duration	Coding for UNDP, UNCDF, FAO	Actual Project Expenditure B	Authorized Amount A	Expenditure as Reported by Agency C	Balance D = A - C	REQUESTS/AUTHORIZATIONS		
						Now Request Period & Amount Jan-June, 2017	Authorized Amount F	Outstanding Authorized Amount G = D + F
4.1.1 Conduct forest biomass estimation and carbon stock modeling for indigenous tree species						294,611	294,611	294,611
4.3.1 Support school environmental and public outreach programmes						113,312	113,312	113,312
4.3.2 Provide short term vocational training on green jobs and forest business management						101,981	101,981	101,981
4.4.1 Enhance capacity of forestry training and research of tertiary institutions						226,624	226,624	226,624
4.4.4 Develop and execute a collaborative research agenda for the forestry sector						568,826	568,826	568,826
Project management and Administrative cost including vehicle running cost						2,275,124	2,275,124	2,275,124
Monitoring and evaluation						294,611	294,611	294,611
						23,426,485	23,426,485	23,426,485

CERTIFICATION
 The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that the funding request shown above represents estimated expenditure as per value chain investment plan and itemized cost estimates attached. The actual expenditure for the period stated herein has been disbursed in accordance with the AWP and request itemized cost estimates. On this date, the following expenditures are being reported:
 Name of Institution: Waldie (P&I)
 Title: Director
 Date Submitted: 30/3/2017
 Notes: Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR UNCDF USE ONLY
 New funding Release
 Activity 1

FOR UNCDF USE ONLY
 Account Charge's Reference
 Cash Transfer Reference
 DCT Reference:

FOR ALL AGENCIES
 Approved by: [Signature]
 Name: Mekonnen
 Title: Director
 Date: 30/3/2017



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