



UNITED NATIONS

NATIONS UNIES

AGREEMENT BETWEEN THE UNITED NATIONS AND  
THE UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)

**A. PROJECT SUMMARY**

**Project Title:** Enhancing community resilience and human security of vulnerable communities in urban settings through the implementation of Sendai Framework for Disaster Risk Reduction.

**Reference number:** UN-AF-15-007

**Grant number:** P1-33HYA-000176

**Time frame:** 1 September 2016 – 31 August 2018 (2 years)

**Location:** Tunisia and Mauritania

**Contribution amount:** US \$ 257,342.49 (UNDP Tunisia portion only)

**Donor:** United Nations Trust Fund for Human Security

**Executing Agency:** United Nations Development Programme (UNDP)

**B. PROJECT DESCRIPTION AND IMPLEMENTATION**

1. The contribution governed by this Agreement shall be utilized exclusively for, and in accordance with, the attached project document and its annexes; any revision thereto is subject to the same approval process as applied to the original project. This contribution will be administered in accordance with the regulations and rules applicable to UNDP.

**C. SCHEDULE OF PAYMENTS**

2. This contribution will be allocated in two installment(s). The first installment of \$139,834.02 shall be issued immediately after both parties have signed this Agreement. The second installment of \$117,508.47 will be issued upon receipt of satisfactory consolidated substantive report from the lead agency and financial report from UNDP. These reports should indicate that 70% or more of the previous installment has been spent and/or committed. The total contribution is inclusive of a programme support cost (7% of project total) for UNDP.

**D. REPORTING**

**Substantive Progress Reporting**

3. Substantive reports shall detail outputs, achievements and constraints with regards to the utilization of this contribution. The first substantive progress report for the period through 31 August 2017 is due no later than 30 September 2017. This report will be accompanied by the interim cumulative (from the starting date of the project) financial report certified by the relevant UNDP authority. Subsequent substantive reports shall be provided at annual intervals (by 30 September) thereafter until the final substantive report required by this Agreement is submitted. These reports will be accompanied by the interim cumulative financial report (from the starting date of the project) certified by the relevant UNDP authority (see paragraph 5).

4. Within six (6) months after this Agreement expires, UNDP shall provide through the lead agency a final substantive report detailing outputs, achievements and constraints with regards to the utilization of the contribution for the whole project. This will be accompanied by the interim cumulative<sup>1</sup> financial report certified by the relevant UNDP authority (see paragraph 5).

**Financial Reporting**

5. Financial reports shall reflect the amount received in relation to expenditure from the contribution. Annual interim cumulative (from the starting date of the project) financial reports, by the relevant UNDP authority, will be submitted by 30 September of each year in support to the annual narrative report. Within six (6) months after this Agreement expires, a final cumulative financial report certified

<sup>1</sup> The HSU has revised this following consultation with the UN Controller, with the understanding that UNDP is required by the board of auditor to close its books within April, meaning four months after the end of the calendar fiscal year, while the audited will be ready by June.

by the relevant UNDP authority will be submitted along with the final substantive report. The final certified financial report by the Comptroller of UNDP will be submitted by 30 April 2019 (see paragraph 4).

6. The financial report submitted by the Resident Representative of UNDP will provide information according to the following categories:

- a. Amount received
- b. Staff and other personnel costs
- c. Travel
- d. Contractual services
- e. General Operating and Other Direct Costs
- f. Supplies, Commodities, Materials
- g. Equipment, Vehicles and Furniture
- h. Transfers and Grants Counterparts
- i. Sub-total
- j. Indirect Support Costs
- k. TOTAL EXPENDITURES

7. Any interest accumulated from the funds provided to UNDP related to this trust fund will be retained by UNDP on the agreement that these funds will be used to implement human security activities.

8. At the termination of the Project, any unexpended or uncommitted part of the Contribution will be returned to the UN, jointly with the financial statement as stipulated under section D.4 of this Agreement.

#### E. PAYMENT INSTRUCTIONS


9. Upon receipt of this Agreement, the funds shall be paid into the following account:

Account Name:	UNDP Contributions Account
Account Number:	36349562
Bank Name:	Citibank, N.A. 111 Wall Street, New York, NY 10043
Swift Code:	CITIUS33
ABA/ACH Routing N°:	021000089
Reference:	UDP-EE-15-007(UN Human Security Fund for UNDP Tunisia)

#### F. CERTIFICATION AND AGREEMENT BY UNDP

10. UNDP certifies that the statement herein, under the heading "Project description and implementation" and the corresponding annexes, is an accurate description of the Project and that agreement and acceptance of the terms and conditions of this Agreement Document is indicated by the duly authorized signature below.

Signed:

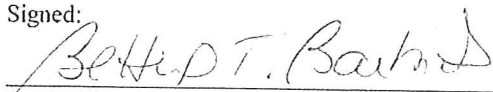
  
Mounir Tabet  
UNDP Tunisia Resident Representative

Date:

#### G. CERTIFICATION BY THE UN

11. It is hereby certified that the activities described in this document are consistent with the Objectives of the United Nations Trust Fund for Human Security and that agreement and acceptance of this Agreement Document is indicated by the duly authorized signature below.

Signed:

  
Bettina Tucci Bartsiotas  
UN Controller

Date:

12/8/16