

Monitoring & Evaluation Plan 2023

Project Title	Knowledge for Development Management (K4DM) Phase-II
Duration	January 2021- December 2023
Project ID (Atlas)	00093428

CPD Outcome/Output	Outcome 2: Accelerate structural transformations for sustainable development Output 3.2: Public institutions and other quasi-formal institutions and normative and policy frameworks have enhanced capacities and frameworks to ensure accountable and gender-responsive governance according to the rule of law.
UNSDCF Output	UNSDCF Output 4.2: Public institutions, local government and other quasi-formal institutions and normative and policy frameworks are more gender-responsive, accountable, and governed by the rule of law.
Strategic Plan (SP) Output	SP Output 2.1: Open, agile, accountable, and future-ready governance systems in place to co-create and deliver solutions to accelerate SDG achievement. SP Output 2.4: Democratic institutions and processes strengthened for an inclusive and open public sphere with expanded public engagement.
SDG Target	Target 17.6: Enhance North-South, South-South and triangular regional and international cooperation on and access to science, technology and innovation and enhance knowledge sharing on mutually agreed terms, Target 17.9: Enhance international support for implementing effective and targeted capacity-building in developing countries to support national plans to implement all the sustainable development goals, including through North-South, South-South and triangular cooperation. Target 17.18: Enhance capacity-building support to developing countries, including for least developed countries and small island developing States, to increase significantly the availability of high-quality, timely and reliable data disaggregated by income, gender, age, race, ethnicity, migratory status, disability, geographic location and other characteristics relevant in national contexts

Monitoring

Component/Outcome:									
Project Output Indicators	Data Source	Baseline (M/Y)	Target (2023)	EOP¹ Target (2023)	Progress Against Target (M/Y)	Frequency	Data Collection Methods (M&E Activities)	Resources (M&E Cost)	Assumptions and Risks
Output 1: Institutional approach for capacity building adopted									
1.1.1: Number of formal training courses delivered by e-Centre for capacity development	Training reports	0 [2020]	5 [2023]	13 [2023]	20 [December/2022]	Quarterly	Review of training reports	USD 500.00	A: ERD management is willing for institutional changes R: N/A

¹ EOP: End of Project

1.1.2: Number of follow-up courses provided by e-Centre for capacity development after formal training courses	Training reports	0 [2020]	5 [2023]	13 [2023]	0 [December/2022]	Quarterly	Review of training reports	USD 300.00	A: Required resources are available R: Limited time of officials to attend the courses
1.1.3: Number of government officials who attained a good understanding of contents delivered by e-Centre for capacity development ²	Training reports (Pre & post capacity assessments)	0 [2020]	150 (Male:105, Female: 45) [2023]	320 (Male:224, Female: 96) [2023]	982 (Male: 630, Female: 352) [December/2022]	Yearly	Review of training reports (Pre & post capacity assessments)		USD 500.00
1.1.4: Number of early career government officials who attained a good understanding of gender equality and equity through a training course delivered by e-Centre for capacity development ³	Training reports (Pre & post capacity assessments)	0 [2020]	30 (Male:21, Female: 9) [2023]	80 (Male: 56, Female: 24) [2023]	0 [December/2022]	Yearly	Review of training reports (Pre & post capacity assessments)	USD 500.00	A: Govt. officials are positive to learn and reflect gender equality and equity in their workspace R: Less understanding among early career government officials
1.1.5: Percentage of government officials participating in a training course at e-Centre for capacity development who have reflected their learning in their actual work after training	Monitoring reports	0% [2020]	60% [2023]	46% [2023]	0 [December/2022]	Yearly	Questionnaire survey, Review of monitoring reports		A: Increased number of gov. officials are positive to apply their learning in their actual work R: Limited scope of applying new learning in the actual work
Output 2: Enabling environment for evidence-based policymaking strengthened									
1.2.1: Number of government officials who have a good understanding of data analytics and evidence-based policymaking ⁴	Capacity assessment report (including Pre & post assessment)	TBD [2020]	75 (Male: 53, Female: 22) [2023]	165 (Male: 116, Female: 49) [2023]	120 [December/2022]	Quarterly	Review of Capacity assessment report (including pre & post assessment)	USD 1,000.00	A: Govt. officials are willing to learn and apply data analytics in reporting R: Limited scope of using data analytics in in govt. policy making process
1.2.2: Number of data analytical outputs generated by a Centre for Data Analytics for evidence-based policymaking	ERD reports, BBS reports	0 [2020]	10 [2023]	19 [2023]	0 [December/2022]	Yearly	Review of ERD reports, BBS reports		A: Capable human resources are available R: Less availability of relevant data
1.2.3: Number of government policies backed up by data generated through a Centre for Data Analytics	Policy briefs	0 [2020]	1 [2023]	2 [2023]	0 [December/2022]	Yearly	Review of Policy briefs		A: Govt. is willing to make policies more evidence-based

² Level of understanding: Based on the score that a participant will obtain in a short test after undertaking a training course; 69 and below = "Poor/ Inadequate understanding" and 70 and above = "Good understanding"

³ Level of understanding: Based on the score that a participant will obtain in a short test after undertaking a training course; 69 and below = "Poor/ Inadequate understanding" and 70 and above = "Good understanding"

⁴Level of understanding: Based on the score that a participant will obtain in a short test after undertaking a training course; 69 and below = "Poor/ Inadequate understanding" and 70 and above = "Good understanding"

									R: Traditional mindset of the high level policymakers
1.2.4: Number of government records which have been stored in ERDPEDIA	ERDPEDIA records	3,000 [2020]	150 [2023]	3,300 [2023]	75 [December/2022]	Quarterly	Review of ERDPEDIA records		A: Required facilities are ensured R: Lack of monitoring
1.2.5: Number of subject matter experts available in Policy Expert Pool (PEP)	K4DM progress reports	0 [2020]	20 (Male:10, Female: 10) [2023]	50 (Male: 25, Female: 25) [2023]	0 [December/2022]	Quarterly	Review of K4DM progress reports		A: ERD is willing to work in partnership with the subject matter experts on policy issues R: A few subject matter experts are willing to work with the govt.
1.2.6: Number of policy briefs published and shared with relevant ministries and other stakeholders	Policy briefs	0 [2020]	6 [2023]	12 [2023]	0 [December/2022]	Quarterly	Review of project reports and policy briefs		A: Congenial relationship exists between the govt. and the subject matter experts R: Perceived political leaning of some of the subject matter experts may erode the credibility of the policy recommendations
1.2.7: Number of NHDR published by ERD	NHDR	0 [2020]	1 [2023]	2 [2023]	0 [December/2022]	Yearly	Review of project reports, ERD's reports, NHDR		A: ERD will take necessary initiatives for developing and publishing NHDR R: N/A
Output 3: External resource mobilization capacity strengthened									
2.1.1: To what extent External Resource Mobilization Strategy developed and adopted by ERD ⁵	ERD reports	0 [2020]	3 [2023]	3 [2023]	1 [December/2022]	Yearly	Review of ERD reports		A: ERD is willing to adopt a forward-looking External Resource Mobilization Strategy R: Traditional mindset of the high-level policymakers
2.1.2: Number of Resource Mobilization plans developed by wings of ERD	Resource Mobilization plans	0 [2020]	3 [2023]	9 [2023]	0 [December/2022]	Quarterly	Review of ERD reports & project reports		A: Technical and financial resources are available R: ERD may not show the interest for developing the plans
2.1.3: To what extent Bangladesh Branding Strategy developed by ERD for promotion of good practices in	ERD reports, K4DM progress reports	0 [2020]	2 [2023]	2 [2023]	0 [December/2022]	Yearly	Review of ERD reports, K4DM progress reports		A: Technical and financial resources are available

⁵ Score 0: "No" - No national external resource mobilization strategy available. Score 1: "Institutional setup" - A multidisciplinary and multi-agency expert team established. Score 2: "Draft strategy developed" - Draft national external resource mobilization strategy developed. Score 3: "Strategy submitted" - National resource mobilization strategy submitted to ERD for its endorsement.

relation to national development within and outside Bangladesh ⁶									R: ERD may not be interested in developing a Bangladesh branding strategy
2.1.4: Number of funding commitments secured from development partners through international aid forum supported by the project	ERD reports, K4DM progress reports	0 [2020]	2 [2023]	3 [2023]	0 [December/2022]	Yearly	Review of ERD reports, K4DM progress reports		A: Development partners are willing to commit funding for country's ongoing economic growth R: Govt. policy for resource mobilization may not support the initiative
Output 4: Engagement of NRBs with the Government improved									
2.2.1: Number of NRBs who received services from NRB booths established in international airports in Bangladesh	Annual Report of ERD, study report	0 [2020]	500 (Male: 350, Female: 150) [2023]	750 (Male: 525, Female: 225) [2023]	0 [December/2022]	Quarterly	Review of CAA & MoEWOE reports		A: Required technical supports and services are available R: NRBs may not be interested in seeking assistance
2.2.2: Number of active NRBs listed on NRB Database	NRB database	0 [2020]	50 (Male: 40, Female: 10) [2023]	100 (Male: 80, Female: 20) [2023]	0 [December/2022]	Quarterly	Review of NRB database, K4DM progress reports		A: Overseas missions and high commissions are supportive R: Less interest among the NRBs in sharing personal information
2.2.3: Number of NRBs who attended conference/ convention held within and outside Bangladesh for promotion of national development	NRB website, K4DM progress reports	0 [2020]	100 (Male: 70, Female: 30) [2023]	220 (Male: 154, Female: 66) [2023]	0 [December/2022]	Yearly	Review of NRB website, K4DM progress reports		A: Government is willing to take lead role to engage NRBs in national development R: COVID-19 pandemic may restrict to organize conference/conventions
2.2.4: Number of projects engaging NRBs in national development	NRB website, K4DM progress reports	13 [2020]	10 [2023]	35 [2023]	0 [December/2022]	Quarterly	Review of NRB website, K4DM progress reports		A: Government policies and systems are favorable for the NRBs R: Lengthy approval process may hamper the interest of the NRBs to submit projects
Output 5: Institutions and modality for South-South & Triangular Cooperation strengthened									
2.3.1: Number of partnerships established by ERD for the promotion of SSC&TrC	ERD reports, K4DM progress reports	2 [2020]	3 [2023]	3 [2023]	0 [December/2022]	Quarterly	Review of ERD reports, K4DM progress reports	USD 300.00	A: ERD has the mandate to work on SSC&TrC issues

⁶ Score 0: "No" - No Bangladesh branding strategy with focus on resource mobilization available. Score 1: "Draft strategy developed" – Draft Bangladesh branding strategy developed with good practices, Score 2: "Strategy submitted"- Bangladesh branding strategy submitted to ERD for its endorsement.

									R: Some southern countries may show less interest in developing partnership
2.3.2: Number of best practices of national development disseminated through international/ national SSTC events	Review of UNOSSC reports, A2I website, K4DM progress reports	0 [2020]	5 [2023]	5 [2023]	4 [December/2022]	Quarterly	UNOSSC reports, A2i website, K4DM reports	USD 400.00	A: Best practices of national development are available to disseminate in a favourable environment R: Some ministries may not be interested to share their best practices
2.3.3: Number of Bangladeshi youth members involved in international SSTC forums	UNOSSC reports, Ministry of Youth and Sports reports, Youth forum report	0 [2020]	100 (Male: 50, Female:50) [2023]	170 (Male:85, Female:85) [2023]	0 [December/2022]	Yearly	Review of UNOSSC reports, Ministry of Youth and Sports reports, Youth forum report		A: Government is willing to take lead role for linking the youth with different international SSC&TrC forums R: Less awareness among the Bangladeshi youth groups on SSC&TrC issues

Key Results Tracking

Indicators	Baseline (Year)	Target (Month/Year)		Progress Against Target (M/Y) *	Evidence (Data sources/Name of Document/Website, etc.)			
		Jun 2023	Dec 2023		Full Title	Date of Publication	Author	Link (if available)
Key Result 1 (2023): Capacity building system institutionalized.								
1.1.1: Number of formal training courses delivered by e-Centre for capacity development	0 [2020]	3 [June/2023]	2 [December/2023]	20 [December/2022]	Report on 18 Inter Wing Peer Learning Sessions	02 October 2022	K4DM Phase-II	Report on IWPL.pdf
1.1.3: Number of government officials who attained a good understanding of contents delivered by e-Centre for capacity development	0 [2020]	75 (Male:52, Female: 23) [June/2023]	75 (Male:53, Female: 22) [December/2023]	982 (Male: 630, Female: 352) [December/2022]				
Key Result 2 (2023): Coordination and collaboration with relevant ministries/divisions for reducing knowledge and resource gaps enhanced.								
1.1.3.1: Number of knowledge-sharing events involving relevant ministries/divisions organized.	2 [2022]	1 [June/2023]	1 [December/2023]	9 [December/2022]				
Key Result 3 (2023): Foreign Aid Management System (FAMS) is fully functional and providing analytical outputs for evidence-based decision making.								
1.2.2: Number of data analytical outputs generated by a Centre for Data Analytics for evidence-based policymaking	0 [2020]	4 [June/2023]	6 [June/2023]	0 [December/2022]				
1.2.3: Number of government policies backed up by data generated through a Centre for Data Analytics	0 [2020]	0 [June/2023]	1 [December/2023]	0 [December/2022]				
Key Result 4 (2023): External resource mobilization strategy developed.								
2.1.1: To what extent External Resource Mobilization Strategy developed and adopted by ERD ⁷	0 [2020]	2 [June/2023]	3 [December/2023]	1 [December/2022]				
Key Result 5 (2023): Partnerships for alternative resource mobilization strengthened.								
2.3.1: Number of partnerships established by ERD for the promotion of SSC&TrC	0 [2020]	2 [June/2023]	1 [December/2023]	4 [December/2022]				

⁷ Score 0: "No" - No national external resource mobilization strategy available. Score 1: "Institutional setup" - A multidisciplinary and multi-agency expert team established. Score 2: "Draft strategy developed" - Draft national external resource mobilization strategy developed. Score 3: "Strategy submitted" - National resource mobilization strategy submitted to ERD for its endorsement.

Evaluation

Evaluation/Study/ Survey Title	UNDP Strategic Plan Outcome	Partners (Joint evaluation)	Evaluation commissioned by (if not UNDP)	Type of Evaluation/S tudy/ Survey	Planned Evaluation/Study/Survey Completion Date (Month/Year)	Estimated Cost	Provisional Source of Funding	Commissioned to external firm/consultant
Final Evaluation	SP Output 2.1/2.4	N/A	-	Final Evaluation	December 2023	USD 36,000	Project Budget	-

M&E Budget and Utilization

Description	Budget allocated in 2023 (USD)	Total cost spent till 2022 (USD)	Time spent on 1) Monitoring and 2) Evaluation
1. Dedicated M&E staff			
a) National Project Manager	USD 37398	USD 43900	Monitoring (20 %) Evaluation (%)
b) Programme Officer	USD 26980	USD 23680	Monitoring (20%) Evaluation (5 %)
Sub-Total			
2. Monitoring Activities			
a) Questionnaire survey,	USD 500	USD 1000	
b) Report review and analysis	USD 3000	USD 1500	
Sub-Total			
3. Evaluation Activities			
a) Final Evaluation	USD 36000	N/A	
b)	N/A	N/A	
Sub-Total			
Grand Total			
Proportion to Total Project Budget/Cost			

(As of December 2022)