

Programme des Nations Unies pour le développement



Feuille de route

Visas pour la signature des accords, rapports, plans de travail et révisions budgétaires

Date 09/04/2021

Titre du Document :	Révision Budgétaire
No et Titre de l'Award:	00117306 Appui au Programme Stratégique
No et Titre du Projet :	00126741 Victims of Sexual Exploitation

	Prénom et Nom	Fonction	Visa
PROJET:	Martha Joseph FELIX	Assistante Admin Finance	<i>MF7</i>
	Guerda BENJAMIN	Conseillère en Égalité de Sexe	<i>[Signature]</i>
PROGRAMME	Betty Jean	Associée au Programme	Betty Jean
	Adeline Carrier	Cheffe Unité Gouvernance	<i>Adeline Carrier</i>
MSU	Magalie Richard	Associée Programme MSU	<i>[Signature]</i>
	Thierry Messina Endeme	Monitoring & evaluation Analyst	<i>Thierry MESSINA ENDEME</i>
Finances			
MANAGEMENT			
Commentaires :			

27/4/2021



UN Development Programme

Haiti - Port-au-Prince

Project: 00117306

Project Title: Appui stratégique au bureau

Start Year: 2019

End Year: 2021

Implementing Partner: UNDP

Responsible Parties: UNDP

Revision Type: General Revision 10

Budget (US\$) as of Last Revision on 22-April-2021

Donor	Fund	Amount
UNDP	04000 TRAC (Lines 1.1.1 and 1.1.2)	671,000.00
UN	30000 Programme Cost Sharing	249,738.00
UNDP	30084 Prog Resources from 11888	668,393.00
Total Budget (2021 and Beyond)		1,589,131.00
Total Utilization (2020 and Prior)		1,224,862.38
Project Total		2,813,993.38
Unprogrammed/Unfunded		0.00

Project Description:

Cette revision budgétaire a été initiée pour enregistrer les fonds (UN secretariat) sur le nouveau projet PID 126741 " victims of sexual exploitation" visant à apporter une certaine assistance aux victimes d'abus et d'exploitation sexuelle (SEA).

Fond UN 2021: 149, 842.80

Fonds UN 2022: 99,895.20

Agreed by: Stéphanie ZIEBELL. RRA *Stephanie Ziebell*

Agreed by:

Agreed by:

Agreed by:



Annual Work Plan

Haiti - Port-au-Prince

Project: 00117306
Project Title: Appui stratégique au bureau

Report Date: 22/4/2021

Year: 2021

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr		Amount US\$
00114147 Appui stratégique au programme	03-Appui Stratégique	1/1/2019	31/12/2021	UNDP	04000	UNDP	71200	International Consultants	408,230.00
	Développement du programme	1/1/2019	31/12/2021	UNDP	30084	UNDP	61300	Salary & Post Adj Cst-IP Staff	102,201.00
				UNDP	30084	UNDP	62100	Recur Payroll Costs - NP Staff	76,268.00
				UNDP	30084	UNDP	63300	Non-Recurrent Payroll - IP Stf	32,290.00
				UNDP	30084	UNDP	63500	Insurance and Security Costs	26,785.00
				UNDP	04000	UNDP	70000	Operating Expenses	262,770.00
				UNDP	30084	UNDP	71400	Contractual Services - Individ	430,849.00
TOTAL									1,339,393.00
00126741 Victims of sexual exploitation	coordinnation & gestion proj	21/4/2021	21/4/2021	UNDP	30000	UN	71400	Contractual Services - Individ	10,000.00
				UNDP	30000	UN	71600	Travel	5,000.00
				UNDP	30000	UN	72200	Equipment and Furniture	5,000.00
				UNDP	30000	UN	75100	Facilities & Administration	1,400.00
	Victims exploitation	21/4/2021	21/4/2021	UNDP	30000	UN	72600	Grants	120,040.00
				UNDP	30000	UN	75100	Facilities & Administration	8,402.80
TOTAL									149,842.80
GRAND TOTAL									1,489,235.80



Annual Work Plan

Haiti - Port-au-Prince

Project: 00117306

Report Date: 22/4/2021

Project Title: Appui stratégique au bureau

Year: 2022

Output		Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr		Amount US\$
00126741	Victims of sexual exploitation	Victims exploitation	21/4/2021	21/4/2021	UNDP	30000	UN	72600	Grants	93,360.00
					UNDP	30000	UN	75100	Facilities & Administration	6,535.20
TOTAL										99,895.20
GRAND TOTAL										99,895.20

No Projet :	00117306
Titre Projet :	Appui Stratégique au programme
No Output :	00114147,126741
Titre Output :	Appui au programme Victims of Sexual exploitation

Date révision budgétaire : 22/04/2021

PRODUIT 1				Année 2021			Année 2022			Total Contribution		
Appui au Programme												
Code Bailleur	Titre du bailleur	Code Fonds	Titre du Fonds	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision
				Révision #		Révision #	Révision #		Révision #	Révision # 18		Révision # 19
00012	UNDP	30084	Programme ressources from 11888	668,393.00		668,393.00	-		-	668,393.00	-	668,393.00
1107	Gouvernement D'Haiti	30071	Programme Cost Sharing-GOUV			-	-		-	-	-	-
248	UKM	30000	Programme Cost sharing			-	-		-	-	-	-
00012	UNDP	4000	TRAC	671,000.00		671,000.00	-		-	671,000.00	-	671,000.00
						-						
				1,339,393.00	-	1,339,393.00	-	-	-	1,339,393.00	-	1,339,393.00

PRODUIT 2				Année 2021			Année 2022			Total Contribution		
Victims of sexual exploitations												
Code Bailleur	Titre du bailleur	Code Fonds	Titre du Fonds	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision
				Révision #10		Révision #10	Révision # 10		Révision # 10	Révision #10		Révision #10
00296	Trust Fund-SEA	30000	Cost Sharing		149,842.80	149,842.80		99,895.20	99,895.20		249,738.00	249,738.00
						-			-	-	-	-
									-	-	-	-
						-			-	-	-	-
									-	-	-	-
						-			-	-	-	-
										-	-	-
					149,842.80	149,842.80		99,895.20	99,895.20		249,738.00	249,738.00

Total				1,339,393. 0	149,842.80	1,489,235.80		99,895.20	99,895.20	1,339,393.00	249,738.00	1,589,131.00

No Projet :	00117306
Titre Projet :	Appui Stratégique au Programme
No Output :	00114147,126741
Titre Output :	Appui au Programme Victims of sexual exploitation

Date révision budgétaire : 22/04/2021

PRODUIT 1		Année 2021			Année 2022			Total Contribution		
Appui au Programme		Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision
Titre de l'activité		Révision #		Révision #	Révision #		Révision #	Révision #		Révision #
Activity 1	Mobilisations de ressources			-				-	0.00	-
Activity 2	Suivi et Evaluation									
Activity 3	Appui Strategique	408,230.00		408,230.00				408,230.00		408,230.00
Activity 4	Promotion Egalite des sexes									
Activity 5	Audit- Mise en oeuvre HACT					-				-
Activity 6	Gestion Finances Programme					-				-
Activity 7	Developpement du Programme	931,163.00		931,163.00		-		931,163.00	0.00	931,163.00
Total		1,339,393.00	0.00	1,339,393.00	-	-	-	1,339,393.00		1,339,393.00

PRODUIT 2		Année 2021			Année 2022			Total Contribution		
Victims of sexual exploitation		Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision	Révision postée en Atlas	Augmentation /Diminution	Nouvelle Révision
Titre de l'activité		Révision #10		Révision #	Révision #		Révision #	Révision #		Révision #
Activity 1	Victims Exploitation		128,442.80	128,442.80		99,895.20	99,895.20		228,338.00	228,338.00
Activity 2	Communication			-		-		-	-	-
Activity 3	Coordination& Gestion Projet		21,400.00	21,400.00				21,400.00		21,400.00
				-		-				-
Total			149,842.80	149,842.80		99,895.20	99,895.20		249,738.00	249,738.00

Total		1,339,393.00	149,842.80	1,489,235.80		99,895.20	99,895.20	1,339,393.00	249,738.00	1,589,131.00

31/3/2021



UN Development Programme

Haiti - Port-au-Prince

Project: 00117306

Project Title: Appui stratégique au bureau

Start Year: 2019

End Year: 2021

Implementing Partner: UNDP

Responsible Parties: UNDP

Revision Type : General Revision 9

Project Description :

Cette révision est introduite en vue d'inscrire \$671K de TRAC dans le cadre de la poursuite des activités stratégiques du Programme.

Budget (US\$) as of Last Revision on 30-March-2021

Donor	Fund	Amount
UNDP	04000 TRAC (Lines 1.1.1 and 1.1.2)	671,000.00
UNDP	30084 Prog Resources from 11888	668,393.00
Total Budget (2021 and Beyond)		1,339,393.00
Total Utilization (2020 and Prior)		1,210,964.77
Project Total		2,550,357.77
Unprogrammed/Unfunded		0.00

Agreed by: Stephanie Ziebell /RRA

Agreed by: *Stephanie Ziebell*

Agreed by:

Agreed by:



Annual Work Plan

Haiti - Port-au-Prince

Project: 00117306

Report Date: 31/3/2021

Project Title: Appui stratégique au bureau

Year: 2021

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr		Amount US\$
00114147 Appui stratégique au programme	03-Appui Stratégique	1/1/2019	31/12/2021	UNDP	04000	UNDP	71200	International Consultants	408,230.00
	Développement du programme	1/1/2019	31/12/2021	UNDP	30084	UNDP	61300	Salary & Post Adj Cst-IP Staff	102,201.00
				UNDP	30084	UNDP	62100	Recur Payroll Costs - NP Staff	76,268.00
				UNDP	30084	UNDP	63300	Non-Recurrent Payroll - IP Stf	32,290.00
				UNDP	30084	UNDP	63500	Insurance and Security Costs	26,785.00
				UNDP	04000	UNDP	70000	Operating Expenses	262,770.00
				UNDP	30084	UNDP	71400	Contractual Services - Individ	430,849.00
				TOTAL					
GRAND TOTAL								1,339,393.00	

UN AGENCY TO UN AGENCY CONTRIBUTION AGREEMENT

A. SUMMARY OF ACTIVITIES

Title:	Victim assistance and support for children of SEA and their mothers (“The activities”)
Start/End Dates:	Activities start date: 15 December 2020 Activities end date: 15 November 2022
Location:	Port-au-Prince, Port-Salut, Les Cayes, Jérémie, Jacmel, Cap-Haitian and Port de Paix.
Contribution Amount:	\$ 249,738.00 (the “ <u>Contribution</u> ”)
Contributing Agency:	United Nations Secretariat, represented by Department of Management Strategy, Policy and Compliance (DMSPC)
Recipient Agency:	United Nations for Development Programme (UNDP)
Nature of Activities:	The project is aimed at victims of sexual exploitation and abuse committed by UN staff and related personnel in Haiti and will provide specialized services: - Assistance to children born as a result of sexual exploitation and abuse - Capacity-building for victims focused on developing income-generation - Legal assistance (local, regional- international) for victims of sexual exploitation and abuse including the resolution of paternity/child support claims. - Community outreach on sexual exploitation and abuse
Purpose:	The purpose of the project is to provide a holistic support package to 34 children (17 girls and 17 boys) born from sexual exploitation and abuse (SEA) and their families. The project will build on interventions undertaken between 2018 and 2019 by the Joint Rule of Law Programme
Annexes:	Project proposal
Expected outcome:	1. 34 children (17 girls and 17 boys) born of sexual exploitation and abuse and 28 families receive educational support and socio-economic assistance; 2. 34 children (17 girls and 17 boys) born of sexual exploitation and abuse and 28 families receive psychosocial support and medical care; 3. Legal assistance (local, regional- international) provided to victims of sexual exploitation and abuse to assist, inter alia, resolution of paternity/child support claims.

The Recipient Agency will be fully responsible for administering the Contribution in accordance with its financial regulations, rules, policies and procedures, and administrative instructions, and carrying out the Activities efficiently and effectively.

B. BUDGET

The total budget for the Activities is \$249,738.00, in USD, as more fully described below.

	Descriptions	Y1 (60%)	Y2 (40%)	Total
1	Total programmable amount, including direct costs	140,040.00	93,360.00	233,400
2	Indirect support costs	9,802.80	6,535.20	16,338.00
	Grand total	149,842.80	99,895.20	249,738.00

The Contributing Agency will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Activities. The Recipient Agency will promptly advise the Contributing Agency any time when the Recipient Agency is aware that the budget to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present Agreement, including its Annex(es). The Contributing Agency will have no obligation to provide the Recipient Agency with any funds or to make any reimbursement for expenses incurred in excess of the total budget as set forth herein.

C. COSTS RECOVERY

The Recipient Agency's support costs, determined in accordance with its cost recovery policy, will be paid from the Contribution, in accordance with the budget.

D. REPORTING

Narrative reporting:

The Recipient Agency will provide the Contributing Agency with a narrative report on the progress of the Activities on an annual basis, as set out below.

Interim annual narrative report: November 2021
Final narrative report: November 2022

Financial Reporting:

The Recipient Agency will provide the Contributing Agency with the following financial reports, prepared in accordance with the Recipient Agency's financial regulations, rules, policies, procedures, and administrative instructions:

Interim annual financial as of 31 December 2021 to be submitted by 31 January 2022
Final financial report as of 31 December 2022 to be submitted by 31 January 2023

A final certified financial report due no later than 6 months following the end of activities.

E. CONTRIBUTIONS

The total amounts paid by the Contributing Agency shall match the total budget amount. For Activities less than one year in duration the Contribution will be paid to the Recipient Agency prior to the

commencement of Activities. For multi-year Activities the Contribution will be paid in instalments according to the following schedule.

Schedule of payment:

1) Upon signature of the agreement - 60%	\$ 149,842.80
2) Second upon receipt of first narrative report– 40%	\$ 99,895.20

The Contributing Agency acknowledges that the Recipient Agency will not pre-finance Activities. If the Contribution, or any part of it, is not received in a timely manner, the Activities may be reduced or suspended by the Recipient Agency with immediate effect.

The Contribution will be paid into the following account:

ABA No	021000089
SWIFT Code	CITIUS33
Account Number	020002289
Account Name	UNDP Contributions Account Number 36349562
Currency	US Dollars
Bank Address	Citibank, N.A., 111 Wall Street, New York, NY 10043

When making such transfers the Contributing Agency will notify the Recipient Agency, [details] (for the Attention []), by e-mail (guerda.benjamin@undp.org) of the following: (a) the amount transferred; (b) the value date of the transfer; (c) that the transfer is from the Contributing Agency pursuant to this Agreement.

F. INTELLECTUAL PROPERTY RIGHTS

All Intellectual Property Rights related to the Activities will belong to the Recipient Agency. The Contributing Agency and, if applicable, the relevant programme Government will enjoy a perpetual, royalty-free, non-exclusive and non-transferable license.

G. CORRESPONDENCE

All correspondence regarding the implementation of this Agreement will be addressed to:

United Nations Secretariat (DMSPC): Yasna Uberoi
 Programme Management Officer
 Conduct and Discipline Service
 Administrative Law Division, OHR
 UN Headquarters, 19th Floor
 Phone: (917) 367-9442
 Email: uberui@un.org.

UNDP Haiti: Fernando Hiraldo
 Resident Representative
 PNUD Haiti | UNDP Haiti
 #14, Rue Reimbold, Bourdon
 Port-au-Prince, Haïti
 Phone : +509-4891-6610
 Email : fernando.hiraldo@undp.org

H. AMENDMENTS

The present Agreement, including its Annex(es), may be modified or amended only by written agreement between the two Agencies.

I. COMPLETION OF THE ACTIVITIES

The Recipient Agency will notify the Contributing Agency when all Activities have been completed.

The Recipient Agency will continue to hold any part of the Contribution that is unutilized at completion of the Activities until all commitments and liabilities incurred in the carrying out of the Activities have been satisfied and all arrangements associated with the Activities have been brought to an orderly conclusion.

J. TERMINATION OF THIS AGREEMENT

This Agreement will terminate upon satisfaction of all commitments and liabilities incurred in carrying out the Activities and the orderly conclusion of all arrangements associated with the Activities.

This Agreement may be terminated by either Agency at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the two Agencies will cooperate to ensure completion of the Activities, satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Activities.

K. REFUNDS OF UNSPENT BALANCES

Upon termination of this Agreement and following the submission of the final financial report, any unspent balance of the Contribution will be returned to the Contributing Agency, unless otherwise agreed in writing by the two Agencies.

L. SETTLEMENT OF DISPUTES

The two Agencies will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either party has notified the other party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the Agencies.

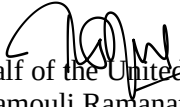
M. ENTRY INTO FORCE AND VALIDITY

This Agreement will enter into force upon its signature by the authorized representatives of the Parties and remain in force until terminated in accordance with Section J above.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

Signed: 21 Dec 2020

Date:


On behalf of the United Nations Secretariat:
Chandramouli Ramanathan
Assistant Secretary-General, Controller
Department of Management Strategy, Policy and Compliance
United Nations

Signed:

Date:


15-dec.-2020

On behalf of the United Nations for Development Programme
Fernando Hiraldo, Resident Representative