



Department
for International
Development

Component 203249-103

PO 40079866



Form of Contribution Arrangement for Co-financing between the Department for International Development (DFID) and the United Nations Development Programme (UNDP)

1. I refer to the Contribution Arrangement for the above project signed by DFID and the United Nations Development Programme on 26 July 2013. DFID propose to increase the amount made available to the United Nations Development Programme ("UNDP") by £29,931 (Twenty Nine thousand, Nine Hundred and Thirty One pounds sterling) to support the undertaking of departmental-level assessments in Haiti as set out in the attached schedule.
2. I propose that the figures and words "£105,000 (One Hundred and Five thousand pounds sterling)" in paragraph one of the Contribution Arrangement be deleted and replaced by the figures and words "£134,931 (One Hundred and Thirty Four thousand, Nine Hundred and Thirty One pounds sterling)".
3. I propose that the date in paragraph 6 of the Contribution Arrangement be extended to 31 March 2014.
4. This letter of amendment will place on record our common understanding of the above change and will come into operation on the date you sign your confirmation below. This note will be known as Amendment No.1 2014.
5. Please sign both copies of this letter; return one to me and retain the other for your own records.

Signed for DFID

Name: Martin Hopper

Position: Programme Manager

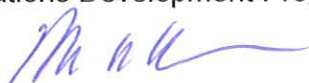
Date: 20/3/14

Martin Hopper

[Handwritten signature]

Confirmed by the United Nations Development Programme:

Name: Sophie de Caen



Position: Senior Country Director

Date: 17 March 2014



ANNEX 2: REQUEST FOR PAYMENT FROM DFID

To:	Martin Hopper, Programme Manager
Cc:	Financial Management Group, DFID, Abercrombie House, East Kilbride, Scotland, UK

UNITED NATIONS DEVELOPMENT PROGRAMME requests payment of £29,931 **FIGURES** (Twenty Nine thousand, Nine Hundred and Thirty One pounds sterling) on **march 17th, 2014** into **UNDP's** account:

Bank:	Bank of America
Account name:	UNDP Contributions (GBP) Account
Account number:	6008-6272-2030
SWIFT code:	BOFAGB22
Bank address:	5 Canada Square, London, E14 5AQ

In respect of UNDP Award number 00032036"Support to UN Coordination/
UNDP projet number 00032323" and UNDP Award number 00041481"Sytemene
National de Gestion des Risques et des Désastres - SNGRD/UNDP Project
number 00049912 " Gestion des Risques et des Désastres"

UNDP	
Name:	Sophie de Caen
Position:	Senior Country Director
Address:	UNDP- Office 18, Route de l'aéroport & Clercine, MINUSTAH, Log Base ,(Area 5) Port-au-Prince HT6111 Haïti (W.I.) www.ht.undp.org
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DISASTER RESILIENCE IN HAITI
TECHNICAL MISSIONS IN THE DEPARTMENTS
TERMS OF REFERENCE

BACKGROUND

At a roundtable meeting of the Political Champions for Disaster Resilience with the Government, the UK Secretary of State for International Development, UNDP, OCHA, Caricom, the World Bank, USAID, the EU and ECHO there was agreement to focus on four areas of promoting disaster resilience in Haiti:

- Integrating disaster resilience targets into the Strategic Development Plan for Haiti and the triennial investment plan;
- Establishing the thematic table on disaster risk management to help integrate disaster resilience across sectors, with the intention to initially focus on two or three sectors as mentioned by you in Washington;
- Practically demonstrating the building of disaster resilience in geographic areas, with an emphasis on action at the community level, further strengthening the capacity of local authorities and linking to national plans. This would involve closer coordination of government, private sector, civil society as well as development and humanitarian organisations' initiatives and investment.
- Further strengthening the Government's capabilities to lead and coordinate action on disaster and risk management, including new legislation and updating the National Disaster Risk Management Plan.

Initial information meetings were conducted in three Departments – Grand Anse, North, North East to introduce the Political Champions objectives to the public authorities. It was agreed there would subsequently be follow-up consultation missions to the three departments. These Terms of Reference define the purpose and expected outcomes of those follow-up missions and have been drawn up on the instruction of the Prime Minister's Office supported by the government led Technical Committee.

OBJECTIVE

To identify key sectorial priorities in the North, North East and Grand Anse Departments to build resilient communities and identify a provisional list of sectors for potential programme investments in the most vulnerable households/communities.

PRINCIPLES

The principles for final programme selection will be based on:

- Promoting a balanced approach to overall programming in the Departments, noting the current disparities in international support investments between the three selected Departments
- Undertaking community resilience programming on the basis of both need and implementation capacity
- Identifying potential partners that clearly promote the Government of Haiti development agenda

- Identifying programme areas where good coordination exists or can exist with support from Departmental and Commune authorities support.

TEAM COMPOSITION

The Consulting Teams will include representatives of the Technical Committee, the Political Champions and key Agencies based on the multi-risk hazard map for each Department, noting:

- Cholera incidence and mortality rates
- Exposure to hurricane risk and associated tidal surges
- Exposure to community isolation following rains as related to infrastructures
- Current gaps in community resilience support
- Access to basic services
- Urban risk to earthquakes
- Social safety net

RECEPTION COMPOSITION

Under the leadership of the Department Delequet the reception team should include the Department local authorities and representatives of the Department level humanitarian/development coordination group delivering resilience services in the Department.

EXPECTED OUTCOMES

The technical missions are expected to provide:

- An understanding of Department and Commune level maps, population and vulnerability data, where such data exists.
- A mapping of Who, What, Where in regard to Government, Agency and NGO programmes and services that support community resilience provided in the Department and the identification of key sectorial and geographic gaps as related to identified vulnerabilities at the community level.
- A snapshot of the coordination mechanisms existing between government authorities, public services, Agencies and NGOs and to provide recommendations on how coordination could be supported to deliver integrated community-based resilience programming.
- A provisional mapping of vulnerabilities and gaps at Department and Commune level to identify those Communes most in need of programme support with an associated mapping of current and potential capacities to deliver services in those communes.
- An understanding of government, agency and NGO capacities and gaps to provide service delivery.
- An understanding of risks and constraints that may potentially compromise programme assessment and delivery, ensuring a 'do no harm' approach to programme assessment, delivery, commune selection and beneficiary selection.
- Provisional ideas on beneficiary communications concepts to ensure communities are involved in the assessments, programme design and programme implementation.

TIMEFRAME

The follow-up consultation missions are expected to take place during January/February 2014, this is subject to availability of the local political champions and the Prime Minister Office.

ADMINISTRATION

Financing for the Consultation Meetings will be provided by DFID, with the administration and logistics of the Consultation Meetings overseen and managed by UNDP.

The Terms of Reference drawn up by DPC with the support of UNDP and the Technical Committee.

FOLLOW UP ROAD MAP

Following the consultation missions there will be discussions of the findings with the Technical Committee established by the Premature.

Following the Technical Committee review of the findings there will be discussions with ministries and potential implementing partners to review options, priorities and implementation capacity.

Follow-up communications/meetings will be held with the Departments to propose selected sectorial areas and programme options for investments and more detailed discussions on the selection of communes.

Once agreement has been reached on the sectors, programmes, communes and implementing partners, more detailed assessments will be undertaken leading to programme implementation timeframes and budgets.

