

Closure Stage Quality Assurance Report

Form Status: Approved	
Overall Rating:	Satisfactory
Decision:	
Portfolio/Project Number:	00085379
Portfolio/Project Title:	Institutional Capacity Development
Portfolio/Project Date:	2015-01-01 / 2022-03-31

Strategic

Quality Rating: Needs Improvement

1. Did the project pro-actively identified changes to the external environment and incorporated them into the project strategy?

- ☐ 3: The project team identified relevant changes in the external environment that may present new opportunities or threats to the project's ability to achieve its objectives, assumptions were tested to determine if the project's strategy was valid. There is some evidence that the project board considered the implications, and documented the changes needed to the project in response. (all must be true)
- ☐ 2: The project team identified relevant changes in the external environment that may present new opportunities or threats to the project's ability to achieve its objectives. There is some evidence that the project board discussed this, but relevant changes did not fully integrate in the project. (both must be true)
- ☒ 1: *The project team considered relevant changes in the external environment since implementation began, but there is no evidence that the project team considered these changes to the project as a result.*

Evidence:

There were several issues that were noted to the project team and the Puntland government as well as the FGS especially related to the Government's lack of follow up with the passing of legislation on the labor laws in both Puntland and the FGS. The issues were not addressed until the end of the project because of a lack of follow up from both government sides. Reportedly there were other competing interests for the governments.

List of Uploaded Documents

#	File Name	Modified By	Modified On
1	InsitutionalCapacityDevelopment_2391_301 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/InsitutionalCapacityDevelopment_2391_301.pdf)	tendai.chabvuta@undp.org	11/11/2019 10:42:00 AM

2. Was the project aligned with the thematic focus of the Strategic Plan?

- ☐ 3: The project responded to at least one of the development settings as specified in the Strategic Plan (SP) and adopted at least one Signature Solution .The project's RRF included all the relevant SP output indicators. (all must be true)
- ☒ 2: *The project responded to at least one of the developments settings1 as specified in the Strategic Plan. The project's RRF included at least one SP output indicator, if relevant. (both must be true)*
- ☐ 1: While the project may have responded to a partner's identified need, this need falls outside of the UNDP Strategic Plan. Also select this option if none of the relevant SP indicators are included in the RRF.

Evidence:

Output 3.1. Core functions of government enabled (in post conflict situations) to ensure national ownership of recovery and development processes

The project worked with the FGS on the development of the 8th NDP which came after almost two decades of the country without one. The NDP facilitated the initiation of national funding windows from donors among other outcomes. The FGS and the rest of the FMS were involved in the drafting of national priorities as well as other development initiatives through the new aid coordination architecture that was set up as a result of the new NDP.

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#	File Name	Modified By	Modified On
No documents available.			

Relevant**Quality Rating: Satisfactory**

3. Were the project's targeted groups systematically identified and engaged, with a priority focus on the discriminated and marginalized, to ensure the project remained relevant for them?

- ☐ 3: Systematic and structured feedback was collected over the project duration from a representative sample of beneficiaries, with a priority focus on the discriminated and marginalized, as part of the project's monitoring system. Representatives from the targeted groups were active members of the project's governance mechanism (i.e., the project board or equivalent) and there is credible evidence that their feedback informs project decision making. (all must be true)
- ☒ 2: Targeted groups were engaged in implementation and monitoring, with a priority focus on the discriminated and marginalized. Beneficiary feedback, which may be anecdotal, was collected regularly to ensure the project addressed local priorities. This information was used to inform project decision making. (all must be true to select this option)
- ☐ 1: Some beneficiary feedback may have been collected, but this information did not inform project decision making. This option should also be selected if no beneficiary feedback was collected
- ☐ Not Applicable

Evidence:

The project was mainly focused on working with government institutions such as the Ministries of Planning in the FGS and other Federal Member States. In so far as targeting was concerned, the project was able to work with the target groups which were core of government ministries. This is reflected throughout all the LOAs that were signed between UNDP and the different government agencies within the FGS and the Puntland state.

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#	File Name	Modified By	Modified On
1	Resultsaidcoordinationsurvey2019_2391_303 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/Resultsaidcoordinationsurvey2019_2391_303.docx)	tendai.chabvuta@undp.org	11/11/2019 9:32:00 AM

4. Did the project generate knowledge, and lessons learned (i.e., what has worked and what has not) and has this knowledge informed management decisions to ensure the continued relevance of the project towards its stated objectives, the quality of its outputs and the management of risk?

- ☐ 3: Knowledge and lessons learned from internal or external sources (gained, for example, from Peer Assists, After Action Reviews or Lessons Learned Workshops) backed by credible evidence from evaluation, corporate policies/strategies, analysis and monitoring were discussed in project board meetings and reflected in the minutes. There is clear evidence that changes were made to the project to ensure its continued relevance. (both must be true)
- ☒ 2: *Knowledge and lessons learned backed by relatively limited evidence, drawn mainly from within the project, were considered by the project team. There is some evidence that changes were made to the project as a result to ensure its continued relevance. (both must be true)*
- ☐ 1: There is limited or no evidence that knowledge and lessons learned were collected by the project team. There is little or no evidence that this informed project decision making.

Evidence:

Several missions were undertaken by TPM teams at the request of UNDP. An evaluation was also carried out for the SIP project. Some of the comments from the evaluators and the responses from UNDP are listed below:

Recommendation No. 2: UNDP should play the role of a catalyst

There is a need for a profound overhaul in the current way UNDP capacity development programming is designed and implemented in Somalia. The focus of future programming needs to shift from what a government should look like to what it needs to do.

Management Response: Partially Accepted

UNDP has been playing catalyst role to support FGS and FMS to create governance structures to deliver the services and we agree there is need to do more to be the facilitator of the change. The repeated comments of the evaluators that in the end government structures are relevant only if they provide added value to the citizens and provide services that answer to the expectations of the citizens are fully accepted. The next iteration of the support will focus more on the citizen – government interface, among others through a dedicated component on M&E&L focusing on getting to terms with change in a complex environment. However, the evaluators seem to underestimate the required support to the initial establishment of government structures as well as the need to ensure there is sufficient horizontal and vertical alignment in role and responsibility distribution.

In addition, UNDP Somalia has redesigned its programme in the new Country Programme Document to reflect the New Way of Working.

3.1. Facilitate partnership learning forum to support partners to reflect on their agenda and priorities.

SIP has supported several retreat/workshops and consultative forums to help partners look into their priorities and agenda. In the next of the project this will be continued.

Also in the new project design, continued attention to intra-government coordination and decision-making arrangements is included

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No documents available.			

5. Was the project sufficiently at scale, or is there potential to scale up in the future, to meaningfully contribute to development change?

- ☐ 3: There was credible evidence that the project reached sufficient number of beneficiaries (either directly through significant coverage of target groups, or indirectly, through policy change) to meaningfully contribute to development change.
- ☒ 2: *While the project was not considered at scale, there are explicit plans in place to scale up the project in the future (e.g. by extending its coverage or using project results to advocate for policy change).*
- ☐ 1: The project was not at scale, and there are no plans to scale up the project in the future.

Evidence:

A new concept note was developed for a combined project to attend to the core of government need (planning, civil service, M&E and planning) as well as an other component to work on the states formation part. Consultations with government partners were carried out with Government officials from the FGS, and all the FMS at the Ministerial level as well as the donors. The concept was endorsed at the PWG and SD RF levels but failed to get traction on the donor side in 2018. Subsequently end of 2018 UNDP removed the states formation component and it became part of the Inclusive Politics Portfolio. The proposed projects in their original form are now dormant.

List of Uploaded Documents

#	File Name	Modified By	Modified On
1	SIPandSTEFsresponse_2019_2391_305 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/SIPandSTEFsresponse_2019_2391_305.docx)	tendai.chabvuta@undp.org	11/11/2019 9:43:00 AM

Principled**Quality Rating: Satisfactory**

6. Were the project's measures (through outputs, activities, indicators) to address gender inequalities and empower women relevant and produced the intended effect? If not, evidence-based adjustments and changes were made.

- ☐ 3: The project team gathered data and evidence through project monitoring on the relevance of the measures to address gender inequalities and empower women. Analysis of data and evidence were used to inform adjustments and changes, as appropriate. (both must be true)
- ☒ 2: *The project team had some data and evidence on the relevance of the measures to address gender inequalities and empower women. There is evidence that at least some adjustments were made, as appropriate. (both must be true)*
- ☐ 1: The project team had limited or no evidence on the relevance of measures to address gender inequalities and empowering women. No evidence of adjustments and/or changes made. This option should also be selected if the project has no measures to address gender inequalities and empower women relevant to the project results and activities.

Evidence:

Two projects were implemented in the FGS with the Ministry of Women Human Rights and Development to develop the new gender policy and legislation. This process did not go through to the end. In Puntland a Gender Policy was developed. While these processes were not aimed directly at the grassroots the hope was that the governments would utilize the policies to come up with actions/programs that would trickle down to the bottom.

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No documents available.			

7. Were social and environmental impacts and risks successfully managed and monitored?

- ☐ 3: Social and environmental risks were tracked in the risk log. Appropriate assessments conducted where required (i.e., Environmental and Social Impact Assessment (ESIA) for Substantial and High risk projects and some level of social and environmental assessment for Moderate risk projects as identified through SESP). Relevant management plan(s) developed for identified risks through consultative process and implemented, resourced, and monitored. Risks effectively managed or mitigated. If there is a substantive change to the project or change in context that affects risk levels, the SESP was updated to reflect these changes. (all must be true)
- ☒ 2: *Social and environmental risks were tracked in the risk log. Appropriate assessments conducted where required (i.e., Environmental and Social Impact Assessment (ESIA) for Substantial and High risk projects and some level of social and environmental assessment for Moderate risk projects as identified through SESP). Relevant management plan(s) developed, implemented and monitored for identified risks. OR project was categorized as Low risk through the SESP.*
- ☐ 1: Social and environmental risks were tracked in the risk log. For projects categorized as High, Substantial, or Moderate Risk, there was no evidence that social and environmental assessments completed and/or management plans or measures development, implemented or monitored. There are substantive changes to the project or changes in the context but SESP was not updated. (any may be true)

Evidence:

SESPs were updated annually. Risks were assessed annually. There were no reports of environmental or social risks associated with the implementation of the project.

List of Uploaded Documents

#	File Name	Modified By	Modified On
1	SESPSIP2019_ENGLISH_2391_307 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/SESPSIP2019_ENGLISH_2391_3077.docx)	tendai.chabvuta@undp.org	11/11/2019 10:40:00 AM

8. Were grievance mechanisms available to project-affected people and were grievances (if any) addressed to ensure any perceived harm was effectively mitigated?

- ☐ 3: Project-affected people actively informed of UNDP's Corporate Accountability Mechanism (SRM/SECU) and how to access it. If the project was categorized as High, Substantial, or Moderate Risk through the SESP, a project-level grievance mechanism was in place and project affected people informed. If grievances were received, they were effectively addressed in accordance with SRM Guidance. (all must be true)
- ☒ 2: *Project-affected people informed of UNDP's Corporate Accountability Mechanism and how to access it. If the project was categorized as Substantial or High Risk through the SESP, a project -level grievance mechanism was in place and project affected people informed. If grievances were received, they were responded to but faced challenges in arriving at a resolution.*
- ☐ 1: Project-affected people was not informed of UNDP's Corporate Accountability Mechanism. If grievances were received, they were not responded to. (any may be true)

Evidence:

A risk log was created at UNDP and the project was asked to respond by management every quarter. We re there were complaints especially from partner institutions these were addressed as soon as they came to the attention of UNDP.

List of Uploaded Documents

#	File Name	Modified By	Modified On
No documents available.			

Management & Monitoring**Quality Rating: Satisfactory**

9. Was the project's M&E Plan adequately implemented?

- ☐ 3: The project had a comprehensive and costed M&E plan. Baselines, targets and milestones were fully populated. Progress data against indicators in the project's RRF was reported regularly using credible data sources and collected according to the frequency stated in the Plan, including sex disaggregated data as relevant. Any evaluations conducted, if relevant, fully meet decentralized evaluation standards, including gender UNEG standards. Lessons learned, included during evaluations and/or After-Action Reviews, were used to take corrective actions when necessary. (all must be true)
- ☒ 2: *The project costed M&E Plan, and most baselines and targets were populated. Progress data against indicators in the project's RRF was collected on a regular basis, although there was may be some slippage in following the frequency stated in the Plan and data sources was not always reliable. Any evaluations conducted, if relevant, met most decentralized evaluation standards. Lessons learned were captured but were used to take corrective actions. (all must be true)*
- ☐ 1: The project had M&E Plan, but costs were not clearly planned and budgeted for, or were unrealistic. Progress data was not regularly collected against the indicators in the project's RRF. Evaluations did not meet decentralized evaluation standards. Lessons learned were rarely captured and used. Select this option also if the project did not have an M&E plan.

Evidence:

TPM exercises and Evaluation exercise were carried out. Results were collected, collated and used to inform further project implementation.

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#	File Name	Modified By	Modified On
1	ThirdPartyMonitoringExercise_2391_309 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/ThirdPartyMonitoringExercise_2391_309.docx)	tendai.chabvuta@undp.org	11/11/2019 9:52:00 AM

10. Was the project's governance mechanism (i.e., the project board or equivalent) function as intended?

- ☐ 3: The project's governance mechanism operated well, and was a model for other projects. It met in the agreed frequency stated in the project document and the minutes of the meetings were all on file. There was regular (at least annual) progress reporting to the project board or equivalent on results, risks and opportunities. It is clear that the project board explicitly reviewed and used evidence, including progress data, knowledge, lessons and evaluations, as the basis for informing management decisions (e.g., change in strategy, approach, work plan.) (all must be true to select this option)
- ☒ 2: *The project's governance mechanism met in the agreed frequency and minutes of the meeting are on file. A project progress report was submitted to the project board or equivalent at least once per year, covering results, risks and opportunities. (both must be true to select this option)*
- ☐ 1: The project's governance mechanism did not meet in the frequency stated in the project document over the past year and/or the project board or equivalent was not functioning as a decision-making body for the project as intended.

Evidence:

The Board meetings in Puntland were held on time and consistently over the duration of the project. This was not the case with the FGS as challenges of reaching a quorum and conflicting commitments were constantly raised. 2 meetings were convened in 2015 and 2016 and none were held until the end of the project. However, different partners in 2017 and 2018 continued to meet with the project albeit not in one setting.

List of Uploaded Documents

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No documents available.			

11. Were risks to the project adequately monitored and managed?

- ☐ 3: The project monitored risks every quarter and consulted with the key stakeholders, security advisors, to identify continuing and emerging risks to assess if the main assumptions remained valid. There is clear evidence that relevant management plans and mitigating measures were fully implemented to address each key project risk and were updated to reflect the latest risk assessment. (all must be true)
- ☒ 2: *The project monitored risks every year, as evidenced by an updated risk log. Some updates were made to management plans and mitigation measures.*
- ☐ 1: The risk log was not updated as required. There was may be some evidence that the project monitored risks that may affected the project's achievement of results, but there is no explicit evidence that management actions were taken to mitigate risks.

Evidence:

The risks were captured annually and in all the quarterly reports. The SIP final report captures this part.

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#	File Name	Modified By	Modified On
1	Cd-SIPFinalReportAugust2019_2391_311 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/Cd-SIPFinalReportAugust2019_2391_311.docx)	tendai.chabvuta@undp.org	11/11/2019 9:59:00 AM

Efficient**Quality Rating: Satisfactory**

12. Adequate resources were mobilized to achieve intended results. If not, management decisions were taken to adjust expected results in the project's results framework.

- ☒ Yes
- ☐ No

Evidence:

The project was fully funded up to the end of the project.

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#	File Name	Modified By	Modified On
1	Cd-SIPFinalReportAugust2019_2391_312 (https://intranet.undp.org/apps/ProjectQA/QAFo rmDocuments/Cd-SIPFinalReportAugust2019_2391_312.docx)	tendai.chabvuta@undp.org	11/11/2019 10:01:00 AM

13. Were project inputs procured and delivered on time to efficiently contribute to results?

- ☐ 3: The project had a procurement plan and kept it updated. The project quarterly reviewed operational bottlenecks to procuring inputs in a timely manner and addressed them through appropriate management actions. (all must be true)
- ☒ 2: *The project had updated procurement plan. The project annually reviewed operational bottlenecks to procuring inputs in a timely manner and addressed them through appropriate management actions. (all must be true)*
- ☐ 1: The project did not have an updated procurement plan. The project team may or may not have reviewed operational bottlenecks to procuring inputs regularly, however management actions were not taken to address them.

Evidence:

The project had an updated procurement plan which was mainly composed of consultancy services procurement. The team worked closely with the Procurement Unit to ensure that all bottlenecks were handled swiftly especially when it came to with the CTG company.

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No documents available.			

14. Was there regular monitoring and recording of cost efficiencies, taking into account the expected quality of results?

- ☐ 3: There is evidence that the project regularly reviewed costs against relevant comparators (e.g., other projects or country offices) or industry benchmarks to ensure the project maximized results delivered with given resources. The project actively coordinated with other relevant ongoing projects and initiatives (UNDP or other) to ensure complementarity and sought efficiencies wherever possible (e.g. joint activities.) (both must be true)
- ☒ 2: *The project monitored its own costs and gave anecdotal examples of cost efficiencies (e.g., spending less to get the same result,) but there was no systematic analysis of costs and no link to the expected quality of results delivered. The project coordinated activities with other projects to achieve cost efficiency gains.*
- ☐ 1: There is little or no evidence that the project monitored its own costs and considered ways to save money beyond following standard procurement rules.

Evidence:

This process was mainly carried out in collaboration with the Procurement and Finance Units.

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#	File Name	Modified By	Modified On
No documents available.			

Effective**Quality Rating: Satisfactory**

15. Was the project on track and delivered its expected outputs?

- ☒ Yes
- ☐ No

Evidence:

The project managed to deliver in about 60 % of its activities but in others failed. There are different explanations to this turn of events and results. The final evaluation report for the project gives clearer insights into what transpired.

List of Uploaded Documents

#	File Name	Modified By	Modified On
1	finalSIP-STEFSEvaluation__2391_315 (http://intranet.undp.org/apps/ProjectQA/QAFormDocuments/finalSIP-STEFSEvaluation__2391_315.pdf)	tendai.chabvuta@undp.org	11/11/2019 10:08:00 AM

16. Were there regular reviews of the work plan to ensure that the project was on track to achieve the desired results, and to inform course corrections if needed?

- ☐ 3: Quarterly progress data informed regular reviews of the project work plan to ensure that the activities implemented were most likely to achieve the desired results. There is evidence that data and lessons learned (including from evaluations /or After-Action Reviews) were used to inform course corrections, as needed. Any necessary budget revisions were made. (both must be true)
- ☒ 2: *There was at least one review of the work plan per year with a view to assessing if project activities were on track to achieving the desired development results (i.e., outputs.) There may or may not be evidence that data or lessons learned were used to inform the review(s). Any necessary budget revisions have been made.*
- ☐ 1: While the project team may have reviewed the work plan at least once over the past year to ensure outputs were delivered on time, no link was made to the delivery of desired development results. Select this option also if no review of the work plan by management took place.

Evidence:

Budget revisions were made. Discussions were held with partners for any shifts.

List of Uploaded Documents

#	File Name	Modified By	Modified On
No documents available.			

17. Were the targeted groups systematically identified and engaged, prioritizing the marginalized and excluded, to ensure results were achieved as expected?

- ☐ 3: The project targeted specific groups and/or geographic areas, identified by using credible data sources on their capacity needs, deprivation and/or exclusion from development opportunities relevant to the project's area of work. There is clear evidence that the targeted groups were reached as intended. The project engaged regularly with targeted groups over the past year to assess whether they benefited as expected and adjustments were made if necessary, to refine targeting. (all must be true)
- ☐ 2: The project targeted specific groups and/or geographic areas, based on some evidence of their capacity needs, deprivation and/or exclusion from development opportunities relevant to the project's area of work. Some evidence is provided to confirm that project beneficiaries are members of the targeted groups. There was some engagement with beneficiaries in the past year to assess whether they were benefiting as expected. (all must be true)
- ☒ 1: *The project did not report on specific targeted groups. There is no evidence to confirm that project beneficiaries are populations have capacity needs or are deprived and/or excluded from development opportunities relevant to the project area of work. There is some engagement with beneficiaries to assess whether they benefited as expected, but it was limited or did not occurred in the past year.*
- ☐ Not Applicable

Evidence:

The project worked more with government institutions and thus does not have data on beneficiaries at the grassroots level. However, the aid coordination unit of the project carried out a survey in 2019 and it responds to the questions above.

List of Uploaded Documents

#	File Name	Modified By	Modified On
No documents available.			

Sustainability & National Ownership**Quality Rating: Satisfactory**

18. Were stakeholders and national partners fully engaged in the decision-making, implementation and monitoring of the project?

- ☐ 3: Only national systems (i.e., procurement, monitoring, evaluation, etc.) were used to fully implement and monitor the project. All relevant stakeholders and partners were fully and actively engaged in the process, playing a lead role in project decision-making, implementation and monitoring. (both must be true)
- ☒ 2: *National systems (i.e., procurement, monitoring, evaluation, etc.) were used to implement and monitor the project (such as country office support or project systems) were also used, if necessary. All relevant stakeholders and partners were actively engaged in the process, playing an active role in project decision-making, implementation and monitoring. (both must be true)*
- ☐ 1: There was relatively limited or no engagement with national stakeholders and partners in the decision-making, implementation and/or monitoring of the project.
- ☐ Not Applicable

Evidence:

TPM and Evaluation processes were carried out using national processes in several occasions. The reports of the TPM teams as well as the Evaluation process are on file and have been uploaded onto this system in the past. The last evaluation report is attached here.

List of Uploaded Documents

#	File Name	Modified By	Modified On
1	finalSIP-STEFSEvaluation__2391_318 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/finalSIP-STEFSEvaluation__2391_318.pdf)	tendai.chabvuta@undp.org	11/11/2019 10:37:00 AM

19. Were there regular monitoring of changes in capacities and performance of institutions and systems relevant to the project, as needed, and were the implementation [arrangements](#)⁸ adjusted according to changes in partner capacities?

- ☐ 3: Changes in capacities and performance of national institutions and systems were assessed/monitored using clear indicators, rigorous methods of data collection and credible data sources including relevant HACT assurance activities. Implementation arrangements were formally reviewed and adjusted, if needed, in agreement with partners according to changes in partner capacities. (all must be true)
- ☒ 2: *Aspects of changes in capacities and performance of relevant national institutions and systems were monitored by the project using indicators and reasonably credible data sources including relevant HACT assurance activities. Some adjustment was made to implementation arrangements if needed to reflect changes in partner capacities. (all must be true)*
- ☐ 1: Some aspects of changes in capacities and performance of relevant national institutions and systems may have been monitored by the project, however changes to implementation arrangements have not been considered. Also select this option if changes in capacities and performance of relevant national institutions and systems have not been monitored by the project.
- ☐ Not Applicable

Evidence:

HACT assessments were carried out at the beginning and during the course of the project and they informed how the project interacted with the government institutions.

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No documents available.			

20. Were the transition and phase-out arrangements were reviewed and adjusted according to progress (including financial commitment and capacity).

- ☐ 3: The project's governance mechanism regularly reviewed the project's sustainability plan, including arrangements for transition and phase-out, to ensure the project remained on track in meeting the requirements set out by the plan. The plan was implemented as planned by the end of the project, taking into account any adjustments made during implementation. (both must be true)
- ☒ 2: *There was a review of the project's sustainability plan, including arrangements for transition and phase-out, to ensure the project remained on track in meeting the requirements set out by the plan.*
- ☐ 1: The project may have had a sustainability plan but there was no review of this strategy after it was developed. Also select this option if the project did not have a sustainability strategy.

Evidence:

Meetings were held with the government partners on the sustainability of the project and phase out plans. On this note, a process to come up with a new project was initiated and a new project document was designed. This program document however failed to catalyse more funds.

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No documents available.			

QA Summary/Final Project Board Comments