

2021 Revised Annual Work Plan

Project: Learning-by-doing preparation of the Fourth National Communication and Second Biennial Update Report to the UNFCCC

UNDAF Outcome(s): **Outcome :** UNDAF outcome involving UNDP No. 3: Policies and programmes for climate change adaptation, disaster risk reduction and universal access to clean and sustainable energy in place

Expected CP Outcome:

Expected CP Output(s): Output 1.1.1: Capacities developed across the whole of government to integrate the 2030 Agenda, the Paris Agreement and other international agreements in development plans and budgets, and to analyze progress towards the SDGs, using innovative and data-driven solutions.
(Those that are linked to the intervention and extracted from the CPAP)

Implementing partner: Climate Change Division

Responsible Parties:

Narrative

The project will enable Jamaica to fulfil its commitments under the UNFCCC and prepare and submit the 2BUR and 4NC to the Conference of Parties of the UNFCCC. Further, it will assist in building national capacities to fulfil Jamaica's commitments under the Convention on a continuous basis, while it will additionally increase the awareness on climate change issues, including policy-makers, leading to better integration of climate considerations into national and sectoral policies, strategies and programmes.

Programme Period: 2021
Programme Component:
Intervention Title:
Award ID:
Output:
Duration AWP: January – December 2021

Estimated annualized budget: \$60,670.00 USD
Allocated resources:

- Government
- Regular 2,200.00 USD
 - Other:
 - GEF 58,470.00 USD
 - Donor _____

Unfunded budget:

Agreed by (Implementing Partner): UnaMay Gordon, Climate Change Division(MHURECC)

Date: 04/08/2021 Signature: _____

Ava whyte-Anderson

Agreed by (UNDP): _____

Date: 16-Aug-2021 Signature: _____

Annual Work Plan Template

Year 2021

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	Planned Budget		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Budget
OUTCOME 1: Fourth National Communication on Climate Change developed and submitted to UNFCCC									
Indicator: Targets	Activity 1 – Salary Project Technical Coordinator (full time)	X	X	X	X	CCD	GEF	71400	17,600.00
	Activity 2 : Laptop and other equipment for PMU	X	X	X		CCD	GEF	72800	6,000.00
	Activity 3 : Project Communication Costs	X	X	X	X	CCD	GEF	72400	700.00
	Activity 4: Engage firm to assess Jamaica's National Circumstances				x	CCD	GEF	72100	5,000.00
	Activity 5: Engage firm to develop Jamaica's GHG Inventory for (2013-2020)				x	CCD	GEF	72100	5000.00
	Outcome Subtotal								34,300.00
OUTCOME 3: Knowledge Management, Monitoring, and Evaluation									
Indicator Targets	Activity : Convene Inception Workshop	X				CCD	GEF	75700	4,320.00
	Outcome SubTotal								4,320.00
Project Management Costs									

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	Planned Budget		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Budget
Indicator Target	Activity Salary Project Technical Coordinator (full time)	X	X	X	X	CCD	GEF	71400	8,800.00
	Activity : Salary Project Finance Officer (part-time)	X	X	X	X	CCD	GEF	71400	9,800.00
	Activity : Salary Project Finance Officer (part-time)	X	X	X	X	CCD	UNDP	71400	2,200.00
	Activity: Supplies	X	X	X	X	CCD	GEF	72500	1,250.00
	PMC Total								22,050.00
TOTAL									60,670.00

